



Hartford Fire Department

Fire Prevention Division

812 VA Cutoff Rd., White River Jct., VT 05001

Office: 802-295-3232 Fax: 802-295-5143

FIRE ALARM PERMIT APPLICATION

Have you consulted with a Fire Marshal regarding this project? **No:**

Yes/Name:

All sections are required to be filled out completely and shall be typed or printed legibly

Section A - Building Location and Ownership Information

Building Name or Site Name:

Building Address:

911 Number / Street

City

State

Zip

Building Owner:

Address:

Mailing Address

City

State

Zip

Phone:

Email:

Section B - Applicant Information

Company:

Contact Person:

Address:

Mailing Address

City

State

Zip

Phone:

Email:

Section C - Fire Alarm System

Complete for all fire alarm installations or alterations to existing systems.

Name of Installer:

VT Electrical License Number:

Name of Designer:

VT TQP Certification Number:

Designers Email:

System Features:

Manual

Automatic

Emergency Force Notification

Non-Required System

Voice Evacuation

Horn/Strobe Notification

Writing Method: Class A Class B Other:

This application must be accompanied by the following:

Battery calculations and shop drawings. See section F

Manufacturer's specifications and information for each type of system component being installed

*****Note: The installer must also file an Electrical Work Notice prior to the start of the project *****

This section for office use only

Site # Received date Reviewer

Check from Check # Amount Approval date

Section D - Description / Scope of work

Please provide a description of the work being performed. Attach additional pages as necessary.

Section E - Project Valuation and Fee Calculations

The permit fee is based on the total valuation of the tank installation for which the permit is being obtained. For projects involving volunteer labor and donated material, the valuation of construction work is based on the value of the volunteer labor as well as the donated materials when calculating the permit fee.

	Tank Installation	\$
	Design Services	\$
	TOTAL PROJECT VALUATION	\$
Fee is \$8.00 per \$1000 of total project valuation. Calculate fee by multiplying	TOTAL PROJECT VALUATION BY 0.0080	0.00800
There is a \$50 Minimum Fee		
This line is for the fee as calculated or \$50 whichever is greater.		\$

*** Please make all checks payable to the **Hartford Fire Department** ***

Section F - Project Specific Details

All shop drawings should be drawn on sheets of uniform size and at a minimum should include the following information:

Submittals shall be in accordance with NFPA 72 Section 10.18 and the following:

- Name of installer or contractor
- Device legend in accordance with NFPA 170, Standard for Fire Safety and Emergency Symbols
- Floor plans drawn to scale: rooms, walls, doors, HVAC
- Room descriptions
- Fire alarm device/component locations
- Locations of fire alarm primary power connections(s)
- Locations of monitor/control interfaces to other systems

Project State Date:

Project Completion Date:

General Information

I hereby attest by my signature under 13 V.S.A. 3016 (filing a FALSE CLAIM with a department or agency of the state) that the information contained within this form is correct and accurate to the best of my

Signature of Applicant

Date

RETURN THIS FORM AND PAYMENT TO:

Hartford Fire Department - 812 VA Cutoff Rd., White River Jct., VT 05001