



# Hartford Vermont Police Department

## *White River Junction, Vermont*

### HARTFORD POLICE DEPARTMENT RIDE-ALONG CITIZEN REQUEST FORM

NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

I hereby request permission to accompany a Hartford Police Officer on a regular patrol shift. I understand and have read the ELIGIBILITY AND GUIDELINES FOR RIDE-ALONG PARTICIPANTS and have read and signed the release form.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Parent/Guardian (if necessary): \_\_\_\_\_

FROM: Office of the Chief

TO: Shift Supervisor

SUBJECT: Authorization to Ride

Request is:

\_\_\_\_\_ Approved

\_\_\_\_\_ Denied

Citizen is authorized to ride on \_\_\_\_\_, during the \_\_\_\_\_ Shift.  
Date Shift

## ELIGIBILITY AND GUIDELINES

Any person eighteen (18) years or older meeting the criteria listed below is eligible to participate in the Police Department's Ride-Along Program.

- A resident of Hartford, Vermont; or a:
  - Visiting law enforcement officer, applicant for employment with, or an employee of the Hartford Police Department.
  - Relative of an active or retired Hartford Police Department employee.
  - Professional or college student in the field of Criminal Justice, Law, or the Social Sciences.
  - Member of an accredited news agency.
  - Governmental Official or an employee of the Town of Hartford.

Participation in this program is limited to once every six (6) months unless otherwise approved by the Commander, Patrol Division.

Students who are at least sixteen (16) years old are eligible to participate in conjunction with a work-study program sponsored by the Hartford School District, Riverbend Career & Technical Center or other school district. The student must also have written permission from his/her parent or legal guardian to participate in the Hartford Police Department Ride-Along Program.

- Student participants that have not reached their 18<sup>th</sup> birthday must be approved by the Chief, or Deputy Chief of Police.
- Unless otherwise approved by the Chief of Police or his/her designee, the term of the vocational ride-along shall not be more than four (4) occurrences over the specified range of the vocational program.

Only one (1) ride-along participant may accompany an officer at any given time.

The dress code for ride-along participants is casual clothing. However, the clothing must be appropriate (i.e. no shorts, tank tops, spandex, yoga pants, etc.).

Ride-along participants are prohibited from carrying or possessing weapons of any kind.

Possession of tape recorders, cameras and video equipment by ride-along participants is prohibited.

If the host officer's assignment requires entering a private residence or private property not open to the public, under no circumstances is a ride-along participant permitted to accompany the officer. This includes accompanying the officer to the door of the residence. The ride-along participant must either remain in the cruiser or on public property.

If the host officer is required to respond to a serious incident which may present a danger to a ride-along participant, the host officer must leave the participant at a safe location prior to responding to the incident.

**RIDE-ALONG PARTICIPANT RELEASE AND WAIVER**

KNOW ALL BY THESE PRESENT, that I, \_\_\_\_\_ on my own behalf of my heirs, next of kin, administrators, estate agents and assigns, and representative of any nature whatsoever, for and in consideration of the authorization and permission to accompany officers or any officer of the department during the course of their or his/her duties, which has been granted to me at my voluntary requests, after having been fully advised of the potential hazards of such activity or activities, do hereby WAIVE AND RELEASE all demands, damages, actions, causes of action, suits and claims of any nature whatsoever, whether in law or in equity, that I or my heirs, next of kin, executors, administrators, estate, agents and assigns, and representatives of any nature whatsoever might otherwise have against the town, police department, and each and every officer, official member, employee, agent and attorney thereof and therefore, and his or her heirs, next of kin, executors, administrators, and estate, on account of my death or injuries, both to person and to property, whether foreseeable or not, which may occur, directly or indirectly, or develop at any time in the future as a result of my activities or association with the police department, whether in a police vehicle, in the police station, or otherwise associated with the police department and officers and officials thereof in any manner whatsoever.

It is expressly agreed and understood that this WAIVER AND RELEASE shall apply for the express purpose of precluding forever all claims, suits, demands, damages, and causes of action that I or my heirs, next of kin, executors, administrators, estate, agents and assigns and representatives of any nature whatsoever might otherwise assert against any of the aforesaid parties as a result of my association and activities with the police department during the shift \_\_\_\_\_.

I hereby declare that the terms of this WAIVER AND RELEASE have been fully read and understood by me, and freely and voluntarily entered into and accepted by me, and I hereby acknowledge receipt of a copy of this agreement.

In further consideration of the aforesaid authorization and permission granted to me to accompany an officer or officers of the police department at my own request, I hereby promise and agree to fully comply with all instructions given to me for the purpose of protecting my personal safety and that of my property.

_____ Signature of Participant	_____ Printed name of Participant	_____ Date
_____ Signature of Parent/Guardian	_____ Printed name of Parent/Guardian	_____ Date
_____ Signature of Witness	_____ Printed name of Witness	_____ Date