

Hartford Police Department Ventilation System
02/06/2020 Pre-Bid Inspection Follow Up

Below are answers to questions that were asked at the 02/06/20 pre-bid inspection. The second pre-bid meeting will be held on Monday, February 10th at 11:00 AM. Contractors that attended the 02/06/20 meeting are not required to attend the 02/10/20 meeting, but are welcome to attend if desired. Direct additional questions to Geoff Martin at gmartin@hartford-vt.org, or (802) 295-9353 ext. 223.

Q: Who does the Police Department typically use for electrical work?

A: Richard Electric. However, Contractors may work with an electrician of their choosing. The Contractor is responsible for all work. Subcontractors must be identified in the Proposal or receive approval from the Town prior to use. The division of work, the supervision of work, coordination of the work, and resolution of subcontractor disputes is entirely the Contractor's responsibility.

Q: Can the Contractor's selected electrician visit the building at a later date?

A: Electricians are encouraged to attend the inspection scheduled for Monday, February 10 at 11:00 AM. If that time does not work for the electrician, they may contact Geoff Martin to coordinate a time to inspect the building.

Q: Is there space above the processing room?

A: Yes, there should be enough space to work and install ductwork.

Q: Is it okay to have ductwork run below the ceiling?

A: No, all ductwork must be above the ceiling.

Q: Do the HRVs have to be LifeBreath?

A: No, as long as they are equal in terms of efficiency at a specified flow.

Q: Are all ceilings acoustic tile?

A: The interview room is the only fixed ceiling. All other ceilings, including the ceiling in the Emergency Communications Center, are acoustic tile.

Q: Given the age and brittleness of the acoustic tiles, should Contractors include pricing for installing new tiles should the existing ones break?

A: Do not include a price for new tiles; the Town will price this on its own. Care should be taken not to break the tiles, but some damage to the tiles is likely inevitable.

Q: Should the units be balanced or slightly positive?

A: Slightly positive.

Q: Will Contractors have access to rooms, including the investigations section, at all times during the installation of the system?

A: The Police Department will coordinate with the Contractor to ensure access, particularly in office areas where staff will be working. Contractors will be asked to complete work in office areas as quickly as possible to minimize work interruptions for police staff. Contractors are asked to cover all desks, chairs, and other Town furniture/equipment when working.

Other notes:

The holding area is currently open to the roof. A steel ceiling is being installed in this area. The ceiling will be perforated. The Town will try to coordinate the two projects so that the ceiling is installed after the ventilation system.