

Significant Activity Report September 6, 2022

Parks & Recreation Department

Program and Park Highlights

- Our last day of operating the Sherman Manning Aquatic Facility was August 26th. Due to staffing levels, we were not able to remain open through Labor Day as anticipated. Our Certified Pool Operator, Vincent Beckley is working on the end of season report and will remain on staff for the pool through our winterization of the facility. South Shore and Bread Loaf have a few punch list items to complete along with installation of the pool cover.
- Administrative Assistance, Ellisa Smith finalized the publication of the Fall/Winter Program Guide. During Karen's absence, this was Elissa's first publication, and she did a fantastic job putting together all the program offerings that the Department has planned this fall/winter season. The brochure is available electronically here <https://www.facebook.com/hartfordparksandrecreation> and is in production now for distribution sometime the first week or two of school. Each student in the school system will receive a brochure. Additional brochures will be available at various locations within the community.
- Here are the numbers so far for fall sports programs. Total for fall athletic programs – 292. 5th/6th Boys Soccer: 21, 5th/6th Girls Soccer: 17, 3rd/4th Boys Soccer: 25, 3rd/4th Girls Soccer: 13, 2nd Grade: 25, 1st Grade: 30, Kindergarten: 35, Pre-School: 50, 3rd/4th Field Hockey: 9, 5th/6th Field Hockey: 12. NFL Flag: 1st/2nd Grade: 16, 3rd-6th Grade: 16. Youth Cheerleading: 23.
- Pool usage included 133 memberships transactions with a total of 588 visits from those holding a membership, 3078 transactions completed for daily admissions for a total of 3666 visits from our daily and membership patrons. This does not include the average of 35 participants for each of the 8 Thursday Night Pool Parties for a total of 280 visits and the Upper Valley Aquatic Center Swim Team Practices on Tuesday-Saturday for a total 480 visits. In addition, Camp Ventures utilized the pool an estimated 2400 visits during 8 weeks of camp sessions. Total of 6826 visits during operations this summer from June 18th through August 26th. We anticipate this number rising next season as we enter the spring knowing our actual opening date. This will allow us to push out and sell our memberships months in advance of opening. The Department feels our inaugural season was a tremendous success and commend a great team of staff that managed and operated the facility this summer.
- The new replacement truck arrived. The cab and chassis will be equipped with a dump, plow and hopefully a sander before the winter season arrives.
- The irrigation system failure at Maxfield was finally identified and a new Variable Speed Drive was ordered to replace it. Irrigation is extremely necessary now as we have lost most of our playing surfaces to dormancy.
- Park staff continue to be busy with projects as mowing has slowed considerably and Recreation Staff are busy preparing for after school activities, events and supporting the youth programs that have begun.

Finance

- FYE 2022 Close out, Encumbrances and Audit Prep
- FYE 2023 Set up
- Annual Reporting
- August 19, 2022 property tax late payments

Police Department

Upgrades were made to the Squad Room area, to include new workstations and computers. This will allow officers to complete their daily duties and paperwork more efficiently.

The Hartford Police Department responded to a significant amount of car breaks over 24-hour period. The suspect was identified after receiving numerous tips on the department's Facebook page. Criminal charges are pending.

Our counterdrug analyst, Senior Airman Milne, has returned from her recent military deployment.

Detectives and Police Social Worker participated in the Overdose Awareness Day Candlelight Vigil, which took place at Lyman Point Park.

Hartford Police Department Law Total Incident Report, by Nature of Incident

Nature of Incident	Total Incidents
-----	-----
911 Hangup Call	12
Abandoned Vehicle	2
Agency Assistance	26
Animal Problem	4
Bike Patrol	4
Burglary	1
Burglary Alarm	24
Car Fire	1
Citizen Assist	28
Citizen Dispute	4
Condition of Release Violation	1
Traffic Accident with Damage	3
Traffic Accident with Injuries	1
Directed Patrol	120
Disorderly Conduct/Noise	1
Controlled Substance Problem	1
Falls	1
Family Fight/Domestic	5
Foot Patrol	16
Found Property	2
Fraud	5
Dumping	2
Information Report	2
Intoxicated Person	1
Juvenile Problem	2

Mental Health Emergency	2	
Miscellaneous CAD Call Record		36
Missing Person	1	
Motor Vehicle Complaint		10
Noise Disturbance	4	
Overdose	2	
Paperwork Service	13	
Parking Problem	3	
Phone Problem /Harassment		1
Public Speaking	2	
Restraining Order	2	
Sexual Assault	1	
Structure Fire	1	
Attempted Suicide	1	
Suicide Threat	1	
Suspicious Person	5	
Suspicious Person/Circumstance		41
Theft	15	
Theft of Motor Vehicle		3
Threatening	3	
Traffic Hazard	9	
Traffic Violation	1	
Trespassing	2	
Unresponsive Person	2	
Unsecure Premise	2	
Unlawful Mischief	6	
VIN Number Inspection		5
Wanted Person	4	
Welfare Check	13	

Total Incidents for This Report: 460

Department of Public Works

Highway Department:

Raised structures on West Gilson Ave, Morey Lane and Chittenden Drive to prepare for final pavement.
Starting to raise structures on Willard Road.

Highway crew unplugged box culvert at the bottom of School House Hill.

Continue trying to keep up with washouts and trees.

Assisted Water Department with leaks.

Line striped more roads in town.

Highway has three vacant positions.

Water:

Repaired leak on C Street

Repaired leak on Demers

Repaired leak on Grovner

Welcomed our Newest Water employee Kwame Banks

Vermont Rural Water came to Quechee for a free leak detection workshop and found a leak on the Golf Course in Quechee that we will schedule repairs as soon as possible.

SCADA upgrade is about 90% complete.

Helped with raising structures with the highway crew.

Working closely with Downtown construction.

Water still has a vacant position.

Wastewater:

Manosh starting cleaning Wastewater lines in White River Junction and in Quechee.

Helped with raising structures with the highway crew.

Received the new pump for Dubois pump station.

Wastewater responded to a backup on Locust Street.

Working closely with Downtown construction.

Replaced U.V. bulbs in the disinfection building.

Replaced tire on F150.

Quechee Wastewater still has a vacant position.

Department of Planning and Development

- Zoning District Changes – Prepared information for the September 8, 2022 Planning Commission public hearing process to consider creating a new zoning district, General Commercial Residential (GCR), in the Ballardvale /Route 5/Jasmine Lane area to allow residential and mixed-use development. More detail information is available on the Town Website under Meeting Agenda Center for the Planning Commission.
- Downtown WRJ – Worked with Vital Communities, Hartford Area Chamber of Commerce and Green MT Economic Development Corporation to provide support to businesses impacted by the flooding.
- Property Development – Completed review and draft reports for the September 12th Planning Commission Public Hearing and the Zoning Board of Adjustment's September 14th Public Hearing. Continued to assist applicants regarding general inquiries and submittal of Zoning/Building permit applications; reviewed/approved new applications; and conducted inspections of completed projects for issuance of Certificates of Occupancy.
- Historic Preservation – Received and began review of 3 proposals from consultants to research and document the history of Performing Arts in Hartford.
- VCDP Housing Grant – Completed draft application for Selectboard public hearing and consideration.

Assessor

Reviewed property sales for the 2022 equalization study

Began looking into a town wide revaluation and a compliance plan associated with it

Processed property transfers, new permits, and homestead declarations

Addressed changing software due to Vermont Property Information Exchange (VTPIE)

Review ongoing legal issues associated with the Assessor's office

Environmental Sustainability Coordinator

-We've experienced some warm days recently and with a [changing climate](#) this is something we expect to see more of. Keeping cool can be a struggle for some and is essential to people's health and wellbeing. We at Town

Hall this week had our own issues when our heat pump system on the first floor crashed on a particularly hot day. Because of this situation and how important it is to keep cool on hot days we now have two large portable AC units, each of which will keep an office cool for when these kinds of situations arise. For residents that need a space to cool down on hot days the Bugbee Center is a designated cooling center and you can find other options throughout Vermont at healthvermont.gov.

-Hartford & Hartland’s Window Dresser Build is making progress, members of the Measuring Team are starting to visit participants homes to take window measurements and the virtual sign up calendar for volunteers to schedule work shifts to make the window inserts is about to go live. Window measurements should be completed by the end of the month and Window Dresser’s is starting to fabricate the parts to make the inserts. As a reminder, we will be holding our Window Dresser’s build at the Wilder Library, November 3rd-8th. We are going to set up a Window Dressers portable workshop and assemble over 200 window inserts from custom made parts, everyone in the community is encouraged to join us.

-The Environmental Sustainability Coordinator has been collecting data on Hartford’s vehicles for UNH’s Carbon Clinic and Vermont’s Clean Cities Coalition. UNH’s Carbon Clinic will be setting up a carbon accounting system so Hartford can track its emissions and the Vermont Clean Cities Coalition will help put together a plan to transition our fleet of vehicles and equipment to low or no emissions vehicles and equipment.

IT

- Evidence room PC change over
- Battery backup changeover in Dispatch
- Cradlepoint router order/config change over
- Network monitoring onboarding
- patch mgmt. /ticketing solution roll out

Fire Department

Fire Department- Significant Activities Report

09/02/2022

Incident Log:

Calls for Service 08/11/22-9/2/22	171		
Incident Type Categories			
Fires	5		
Overpressure Rupture/Explosion	0		
Rescue/Medical	124		
Hazardous Conditions	2		
Service Calls	21		
Good Intent	8		
False Alarm	11		
Weather Emergency	0		
Special Incident/Other	0		

The department has offered vacant positions to 5 firefighter candidates. They will begin the recruit academy on September 5th. The department welcomes new firefighters: Max Wunderlich of Hartland VT, Rick Colburn of Canaan, NH, Ryan Hulsart of Canaan, Jeremy Ratta of Lincoln, VT and Cody Place of Rochester, NY.

The department interviewed 2 additional applicants this week for our other current vacancies.

