

Significant Activity Report

October 5, 2021

Town Clerk

1. The Clerk has been preparing for the Board of Abatement hearings to be held on Tuesday, September 28th.
2. Voter Checklist maintenance resulting from the BCA Challenge letters and new registration
3. Reviewing Information from the State regarding the Re-Districting (Reapportionment) Process
4. Processing Marriage Licenses; Special Event/Catering Liquor Licenses and the normal flow of business at the Clerk's Office.
5. Continue to work on Budget and Town Meeting Preparations.

Department of Public Works

On Monday, we executed the Gates Street Closure.

Our Highway team has been diligently prepping roads for capital improvements this year. We are working closely with our paving contractor to get as much buttoned up before winter that we can within their limited schedule. The team is addressing many of the major drainage issues on our roads that contribute to washouts, frost heaves, and lead to advanced road surface deterioration.

Our Wastewater team has been dealing with an increase in clogged pumps within our distribution system. Please be diligent about only flushing toilet paper - even products advertised as flushable (i.e. wipes, masks, gloves, and sanitary products) wreak havoc within our system.

Hopefully you have noticed big changes at the Sykes Mountain Project! That team worked several nights to complete the majority of the paving and line striping in an effort to minimize day time traffic impacts. We are grateful for their efforts - everything looks great out there!

As always, 'If you see something, Say something!' Please let us know when you see issues that may need our attention.

Finance Department

FYE 2021 Audit

Auditors onsite October 4th-8th and 12th-15th

Submitted Annual Reporting

Police Asset Forfeiture

State of VT Federal Expenditures

July & August Bank Reconciliations

Submitted Finance Department and Auditing FYE 2023 Budgets to Town Manager

Preparing July & August Financials

Assessor

- Continued processing homestead declarations and property transfers
- Attended VALA 2021 Annual Conference
- Reviewed solar plant valuations and sent information requests to discovered solar plants
- Reviewed and entered permit information into the CAMA system
- Attended abatement hearings
- Finished fiscal year 2023 assessor budget analysis

Fire Department

Half of the department’s paramedics are completing their 48-hour continuing education program for recertification. The department completes this training annually to half of the paramedics to stagger recertification dates and cost.

The department completed third party testing of Ladder 1 and all ground ladders. All equipment passed. This equipment requires annual certification.

The department completed all fire engine pump testing. All engines passed.

The department is assisting the owner of a pond on Orrizonto Rd with repairs to a dry hydrant. The hydrant was installed by the department to provide a water source for fire fighting in a non-hydrant area of Town. Grant funding is assisting with the cost for repairs.

Congratulation to FF Dillon Mock for graduating from the Paramedic program at the New England EMS Institute. Dillon will now be able to take the National Registry Examination to become certified.

The department responded to 121 calls for service during this period.

Incident Log:

Calls for Service 9/15-9/28	121		
Incident Type Categories			
Fires			
Overpressure Rupture/Explosion	0		
Rescue/Medical	0		
Hazardous Conditions	77		
Service Calls	5		
Good Intent	14		
False Alarm	6		
Weather Emergency	19		
Special Incident/Other	0		

Police Department (9.17-10.1)

The police department participated in the Hartford Community Coalition Block Party. The balloon animals made by Officer Furnari were a big hit.

The police department's communication center was upgraded with the installation of new dispatch consoles, paint, and carpeting.

Sergeant Scott Moody was presented with a dedicated service award by the Turning Point Recovery Center at their annual recovery awards gala. Sgt. Moody was recognized for his efforts in overdose outreach and recovery.

Officers Duncan MacDonald, Cori Santagate, Will Furnari and Jhonathan Angulo, as well as Communications Specialist Katy Myhre were recognized at a promotional ceremony for advancing to Senior Police Officer and Communications Probationer, respectively.

Officers investigated four complaints of stolen vehicles and acts of vandalism to our local parks. The complaints were determined to be related. A group of delinquent juveniles were identified as being responsible and charged with several offenses. The investigation is continuing.

During this reporting period (covering the period of 9/3 to 9/30) the department handled 530 incidents with 29 arrests. The breakdown is as follows:

Animal Problem – 15
Arrest on Warrant – 6
Assault – 18
Burglary – 2
Citizen Dispute – 7
Disorderly Conduct – 3
DLS – 3
Drug Possession – 2
DUI – 1
Fraud – 4
Juvenile Problem – 16
Missing Person – 5
MV Disturbance – 21
Noise Disturbance – 9
Suspicious Person or Circumstance – 60
Theft of Vehicle – 4
Traffic Accident – 12
Trespassing – 1
Vandalism – 3

All other – 338

Planning and Development

- Clifford Park Food Forest – Twenty community volunteers came together on September 18th to plant 3 fruit and 8 nut trees in Clifford Park. In partnership with the Park and Recreation Commission, this was the initiation of the Hartford Resilience Committee’s project to convert sections of Town parks into edible areas as additional sustainable uses. Support plantings for the trees will be done on October 16th.
- FY 2023 Budget – Completed submittal of department budget to the Town Manager.
- Growth Center Designation – The draft 5-year update of the state designation granted to a section of the Town in March 2010 was submitted to the state on September 13th, with the final due in November.
- Tax Increment Financing District (TIF) – Lead a tour of Hartford’s accomplishments in the WRJ TIF District for the Vermont Economic Progress Council’s retreat held in the downtown on September 22nd. The location was specifically selected to showcase Hartford as an example of the TIF Program successes.
- Property Development – Continued to be busy responding to inquiries and reviewing applications for improvements to properties, and processing permit applications.