

SIGNIFICANT ACTIVITY REPORT

JUNE 27, 2023

Parks & Recreation Department

Sherman Manning Aquatic Facility is open for the summer!

Camp Ventures starts on June 21st

27 part-time summer staff members have been hired, trained, and working at the Pool/Camp for the summer.

Margaret Marion – Our new Administrative Assistant started on June 5th

Dept Staff set up and managed parking at the Quechee Balloon Festival the weekend of June 16th-June 18th

Summer Track & Field is underway – 32 athletes

Adult Summer Softball League started week of 6/19 – 5 teams in the league.

Environmental Sustainability Coordinator

Climate Action Plan: Municipal Operations 2: Achieve 100% building thermal “fuel switching” to reduce on-site fossil fuel use by 2027.

-Work on Town Hall’s heat pump system serving the first floor was completed on Wednesday June 14th. After weeks of HVAC and electrical work an LG engineer was on site to commission the system, which mostly consisted of him getting the existing systems software to communicate and work with the new condensers.

-Climate Action Plan: Climate Economy 2: Increase workforce development and retention for the climate economy.

Vermont Adult Learning started their second heat pump training at the Hartford Area Career and Technical Center on Tuesday June 20th. Although classes are usually capped at 8 students there are 9 students in this cohort and there is currently a waitlist of three students for a future class.

-Climate Action Plan: Municipal Operations 3: Achieve 100% conversion of municipal operations gasoline and e10 gasoline fleet vehicles and equipment within municipal fleet to EV’s by 2027. Achieve 100% conversion of all municipal fleet vehicles and equipment to electric by 2040.

-Environmental Sustainability Coordinator attended an electric mower and equipment demo in Woodstock with the Assistant Public Works Director to look at what kinds of commercial electric mowers and equipment is currently available. The event was a good format to see what’s available and discuss the nuts and bolts of the equipment, what the run time is, best practices for battery maintenance, where equipment can be repaired, etc. As we transition to electric vehicles and equipment it’s important that we recognize that there will be growing pains and uncertainty with how new equipment will perform, events like these and having distributors come to

Hartford to let employees try out new equipment and answer questions will hopefully address some of those challenges.

- Climate Action Plan: Municipal Operations I: Improve total Municipal building operations by 15% Electricity and 15% Thermal Fuel by 2030.

The next biannual proactive maintenance cleanings, where HVAC contractors do site visits, basic maintenance, and clean HVAC equipment are now being scheduled for Town Hall, WABA, both waste water facilities, and Bugbee Senior Center are currently being scheduled. Though most sites still have some fossil fuel equipment maintaining that equipment and keeping it running as efficiently as possible lowers its overall energy use.

-Climate Action Plan: Section 11 Climate Action Implementation, pg. 106 Implementation is for everyone.

Members of the Hartford Energy Commission, Climate Action Steering Team, and community partners attended the Hartford Community Coalitions Block Party to promote the work that is being done to meet Hartford's climate goals. We had a number of people interested in getting window inserts through Window Dressers to cut down on energy loss through leaky windows and a lot of interest in both the Vermont Adult Learning and Trailblazers green jobs programs.

Assessing Department

Received a total of 18 Grievance applications. Reasons for grievance varied from valuation, tax exemption, homestead, parcel definition, etc.

2023 Grievance Hearings were held at Town Hall, Room 1, Wednesday June 21st through Friday June 23rd. Most applications were reviewed in the office

Assessor

Reviewing Grievance Applications and making determinations

Met with Various Taxpayers to Review Property Assessments

Assistant Assessor

Assisted various taxpayers regarding change in values and homestead/house site allocations

Created Grievance Agenda and updated the website page

Catching up with data entry on Permits

Department of Planning and Development

WRJ S. Main Street Parking Construction - Staff continued working with downtown property owners to finalize arrangements for temporary alternative parking while the Parking Lot reconstruction is underway this summer/fall.

WRJ Downtown Parking Survey Underway- The survey is one of the three done in the course of a year to track the parking demand in the downtown at different locations, times of the week and times of the day, typically completed over 14 days. Staff is conducting this a bit early before downtown parking is temporarily shifted due to South Main Street Parking Lot and Currier Street construction.

Town Forest –A post-harvest walk with Forester A.J. Follensbee is scheduled for Tuesday, June 27th at 6:00 p.m. and open to the public.

Clifford Park Food Forest & Abenaki Garden – The Resilient Hartford committee is sponsoring a workday on Sunday June 25th from 9:00 a.m. to Noon. Volunteers welcomed.

Town Plan Housing Chapter Update – Staff is continuing work on draft goals, strategies and actions for the chapter update for discussion with the Planning Commission Ad Hoc Committee on June 29th. Look for more information on this at the *Home for Hartford* Page on the Town Website.

Homes For Hartford Community Participation /Town Plan Update –We continue to encourage people to visit the *Homes for Hartford* multimedia station at the Junction Arts and Media center (JAM, formerly CATV) center in Downtown White River Junction. Join the conversation about current and future housing needs in Town – its fast, easy and fun to see the impact of input immediately. The Multimedia Station will rotate to different locations in Town over the next several months.

Land Development Review and Permits: Staff completed reports and distribution for applications going before the June 21st Zoning Board of Adjustment, and the June 26th Planning Commission public hearings. Staff also continued to assist the community regarding inquiries about the development and permitting process and conducting inspections of completed projects for issuance of Certificates of Occupancy.

Town Clerk

The Clerk's Office sent out a follow up post card on June 16th to 157 dog owners who did not re-license their dogs in 2023. We have started to get a few responses (several dogs have passed away; some owners simply forgot to license them). A gentle reminder to ALL dog owners, the State of Vermont requires all dogs 6 mos. or older to be licensed annually by April 1st.

We have started to see an increase in marriage licenses being issued ('Tis the Season). The Legislature enacted a law increasing the fee from \$60 to \$80, effective July 1, 2023. The

language reverts the fee back to \$60 July 1, 2025, but there is speculation the increase is unlikely to revert back at that time.

The Clerk attended the monthly Secretary of State's (SOS) Clerk Advisory Council meeting. The Elections Division did a presentation about various trainings available to Clerks and invited input about what trainings would be helpful leading up to the busy 2024 election year (March Presidential Primary/Local Elections; August Statewide Primary; November Presidential & Statewide Election). The Office of the SOS now has a Community Engagement & Outreach Coordinator. One of the topics at a future Advisory Council Meeting will be to discuss the Coordinator's focus and what Clerks would like to see to assist with educating voters as well as collaborating on content for civics and voter outreach.

The Board of Civil Authority completed the Biennial Checklist Challenge & Purge Review on June 20th; the BCA identified 92 voters to be Challenged. The BCA authorized the Clerk to send Challenge letters to those voters and to send a Certificate of Completion by the Hartford BCA to the Office of SOS.

Police Department

Speed Cart – The Agency of Transportation has approved our permit to place the radar speed cart on Hartford Avenue. We will begin collecting data starting the week of June 21, 2023. This data will be shared once available.

This a reminder to all about the online program CityProtect that all citizens can access to see calls for service for police, fire, and rescue.

Deputy Chief Kelley and Corporal Aleya Leombruno attended a Women in Leadership and the Challenges They Face seminar on June 21 & 22, 2023.

Chief Sheldon attended the Community Well-being monthly meeting on June 15, 2023.

Interviews for the Administrative Assistant position are complete. The top applicants will be contacted shortly to begin the conditional offer and background process.

Lt Howell participated in the Dartmouth Health Safety and Security active shooter tabletop exercise on Monday, June 26, 2023.

Call for service stats are attached for review. As a reminder, the calls for service are now broken down by patrol sectors. 1408N = North patrol sector, 1408S = South patrol sector, and 1408Q = Quechee patrol sector.

Date Time Street Zone Nature

6/4/23 9:51 BUGBEE ST 1408N Citizen Dispute
6/4/23 11:15 CHRISTIAN ST 1408N Burglary Alarm
6/4/23 13:15 VT ROUTE 14 1408N Suicide Attempt
6/4/23 16:04 HARTFORD AVE 1408N Littering
6/4/23 16:27 COLONIAL DR 1408N Animal Problem
6/4/23 16:55 WATSON PARK 1408N Animal Problem
6/4/23 18:14 BROOKSIDE DR 1408N Suspicious
6/4/23 20:18 BUGBEE ST 1408N Vandalism
6/5/23 0:58 BUGBEE ST 1408N Noise Disturban
6/5/23 8:04 BRIDGE ST 1408N Theft
6/5/23 9:02 HIGHLAND AVE 1408N Juvenile Prob
6/5/23 11:11 DOTHAN RD 1408N MV Complaint
6/5/23 11:29 HOLLOW DR 1408N Vandalism
6/5/23 14:00 BROOKSIDE DR 1408N Traffic Offense
6/5/23 19:42 BUGBEE ST 1408N Citizen Dispute
6/5/23 20:23 VT ROUTE 14 1408N MV Complaint
6/6/23 11:05 HARTFORD AVE 1408N Welfare Check
6/6/23 12:15 HIGHLAND AVE 1408N Juvenile Prob
6/6/23 13:09 COLONIAL DR 1408N Animal Problem
6/6/23 14:40 PASSUMPSIC AVE 1408N MV Complaint
6/6/23 18:30 BILLINGS FARM RD 1408N Juvenile Prob
6/6/23 20:26 VT ROUTE 14 1408N MV Complaint
6/6/23 22:38 MAPLE ST 1408N Suspicious
6/7/23 12:09 HIGHLAND AVE 1408N Public Speaking
6/7/23 13:12 HEBARD ST 1408N Juvenile Prob
6/7/23 13:26 MAPLE ST 1408N Citizen Assist
6/7/23 15:41 CHESTNUT ST 1408N Special Detail
6/7/23 19:48 Park Ride Hewitt St 1408N Parking Problem
6/8/23 7:35 HARTFORD AVE 1408N Mental Health
6/8/23 11:11 HOLLOW DR 1408N Citizen Assist
6/8/23 11:28 MAPLE ST 1408N Theft
6/8/23 12:06 LOCUST ST 1408N Restraining Odr
6/8/23 14:09 BUGBEE ST 1408N Susp Person
6/8/23 16:50 MAPLE ST 1408N Paperwork Srv
6/9/23 11:00 HIGHLAND AVE 1408N Pornography
6/9/23 11:13 HARTFORD AVE 1408N Wanted Person
6/9/23 15:44 WOODHAVEN DR 1408N Agency Assist
6/9/23 16:00 VT ROUTE 14 1408N MV Complaint
6/9/23 16:24 STERLING SPRINGS DR 1408N Citizen Assist
6/9/23 19:46 PINE ST 1408N Juvenile Prob
6/10/23 14:43 MAPLE ST 1408N Suicide Threat
6/10/23 18:09 HIGHLAND AVE 1408N Special Detail
6/10/23 19:12 BROOKMEADE CIR 1408N MV Complaint
6/11/23 8:16 LOCUST ST 1408N Deliver Message
6/11/23 8:53 SOUTH ST 1408N Animal Problem
6/11/23 12:03 FERN ST 1408N Animal Problem
6/11/23 15:12 HOLLOW DR 1408N Illegal Burning
6/11/23 17:25 WOODHAVEN DR 1408N Welfare Check
6/11/23 21:10 VT ROUTE 14 1408N Susp Person
6/11/23 23:15 HIGHLAND AVE 1408N MV Complaint
6/12/23 0:12 SUMMER ST 1408N Citizen Assist
6/12/23 7:47 PASSUMPSIC AVE 1408N Trespassing
6/12/23 9:45 HARTFORD AVE 1408N Crash Damage
6/12/23 11:52 FERN ST 1408N Citizen Assist

6/12/23 12:01 HIGHLAND AVE 1408N Sex Offense
6/12/23 14:36 PASSUMPSIC AVE 1408N Animal Problem
6/12/23 16:06 COUNTRY LN 1408N Agency Assist
6/12/23 16:20 HIGHLAND AVE 1408N Suspicious
6/12/23 16:25 HARTFORD AVE 1408N Crash Damage
6/12/23 17:19 MAPLE ST 1408N Suspicious
6/12/23 18:25 FIELDSTONE WAY 1408N Disorderly
6/12/23 19:22 VT RT 14 1408N 911 Hangup
6/12/23 19:42 JERICHO ST 1408N Agency Assist
6/12/23 19:51 LYMAN POINT PARK 1408N Susp Person
6/13/23 6:07 CHRISTIAN ST 1408N Paperwork Srv
6/13/23 8:04 PASSUMPSIC AVE 1408N Trespassing
6/13/23 8:44 BRIDGE ST 1408N Suspicious
6/13/23 11:16 BRIDGE ST 1408N Parking Problem
6/13/23 11:25 MAPLE ST 1408N Agency Assist
6/13/23 12:35 HARTFORD AVE 1408N Crash Damage
6/14/23 11:55 Park Ride Hewitt St 1408N Wanted Person
6/14/23 15:00 HARTFORD AVE 1408N 911 Hangup
6/15/23 8:57 VT ROUTE 14 1408N Suspicious
6/15/23 9:31 NORWICH AVE 1408N Bike Patrol
6/15/23 9:37 HARTFORD AVE 1408N Abandoned Vehic
6/15/23 12:34 CHRISTIAN ST 1408N Suspicious
6/15/23 16:29 HARTFORD AVE 1408N MV Complaint
6/15/23 17:09 HIGHLAND AVE 1408N Special Detail
6/15/23 20:49 MAPLE ST 1408N Susp Person
6/15/23 22:39 CRANBERRY LN 1408N Overdose
6/16/23 11:07 PROSPECT ST 1408N Theft
6/16/23 11:52 HOLLOW DR 1408N Welfare Check
6/16/23 13:48 MAPLE ST 1408N Mental Health
6/16/23 15:14 BARNES AVE 1408N 911 Hangup
6/16/23 18:55 LYMAN POINT PARK 1408N Juvenile Prob
6/16/23 23:16 CHRISTIAN ST 1408N Agency Assist
6/17/23 3:08 HARTFORD AVE 1408N Traffic Hazard
6/17/23 9:08 GILLETTE ST 1408N Unconscious
6/17/23 11:51 CHRISTIAN ST 1408N Citizen Dispute
6/17/23 15:51 CRANBERRY LN 1408N Citizen Assist
6/17/23 18:01 COPE LN 1408N 911 Hangup
6/17/23 19:18 PINE ST 1408N Agency Assist
6/17/23 20:50 VT ROUTE 14 1408N MV Complaint
Total by Zone: **93**

6/4/23 8:15 QUECHEE MAIN ST 1408Q Special Detail
6/4/23 13:51 QUECHEE HARTLAND RD 1408Q Suspicious
6/5/23 9:30 QUECHEE MAIN ST 1408Q MV Complaint
6/5/23 10:28 QUECHEE COVERED BRIDGE 1408Q Found Property
6/5/23 15:41 QUECHEE HARTLAND RD 1408Q Paperwork Srv
6/6/23 12:18 CENTER OF TOWN RD 1408Q Citizen Assist
6/6/23 17:24 FOWLER LN 1408Q 911 Hangup
6/6/23 18:09 VALLEY VIEW RD 1408Q Citizen Assist
6/6/23 22:17 MURPHYS RD 1408Q 911 Hangup
6/7/23 16:41 QUECHEE MAIN ST 1408Q 911 Hangup
6/8/23 10:52 W FISHER RD 1408Q Burglary Alarm
6/8/23 14:24 KILGORE LN 1408Q MV Complaint
6/8/23 22:09 WOODSTOCK RD 1408Q Citizen Assist
6/9/23 10:39 PUBLIC WAY 1408Q Diff Breathing

6/9/23 13:35 QUECHEE HARTLAND RD 1408Q Animal Noise
6/9/23 13:45 DAWN DR 1408Q Fraud
6/10/23 9:25 QUECHEE WEST HARTFORD RD 1408Q Susp Person
6/10/23 11:43 DODY LN 1408Q Burglary Alarm
6/10/23 19:52 REDFIELD PROCTOR RD 1408Q Burglary Alarm
6/11/23 16:11 QUECHEE MAIN ST 1408Q Susp Person
6/12/23 9:01 BLUFF RD 1408Q Burglary Alarm
6/12/23 18:52 WOODSTOCK RD 1408Q Citizen Dispute
6/12/23 21:47 WOODSTOCK RD 1408Q Suspicious
6/13/23 6:15 IZZO PL 1408Q Burglary Alarm
6/13/23 9:36 OLD RIVER RD 1408Q Citizen Dispute
6/13/23 20:35 QUECHEE WEST HARTFORD RD 1408Q Found Property
6/14/23 1:02 WOODSTOCK RD 1408Q Suspicious
6/14/23 8:39 OLD RIVER RD 1408Q Trespassing
6/14/23 12:36 WOODSTOCK RD 1408Q MV Complaint
6/14/23 13:34 WOODSTOCK RD 1408Q Suspicious
6/14/23 15:09 IZZO PL 1408Q Burglary Alarm
6/14/23 19:58 WOODSTOCK RD 1408Q Family Fight
6/14/23 20:19 DODY LN 1408Q Burglary Alarm
6/15/23 19:41 WOOD RD 1408Q Citizen Dispute
6/16/23 9:43 WOODSTOCK RD 1408Q Susp Person
6/16/23 14:35 VILLAGE GRN 1408Q Bike Patrol
6/16/23 16:57 BLUFF RD 1408Q Burglary Alarm
6/16/23 17:44 WOODSTOCK RD 1408Q 911 Hangup
6/16/23 18:45 VILLAGE GRN 1408Q Special Detail
6/16/23 21:28 WOODSTOCK RD 1408Q Burglary Alarm
6/17/23 0:05 LARCH LN 1408Q MV Complaint
6/17/23 1:21 WOODSTOCK RD 1408Q 911 Hangup
6/17/23 20:16 CROSS ST 1408Q Family Fight
6/17/23 23:29 WOODSTOCK RD 1408Q Traffic Hazard
Total by Zone: **44**

6/4/23 0:58 S MAIN ST 1408S Noise Disturban
6/4/23 16:55 BALLARDVALE DR 1408S 911 Hangup
6/4/23 17:47 N HARTLAND RD 1408S Citizen Assist
6/4/23 22:02 CONNECTICUT RIVER RD 1408S Citizen Assist
6/5/23 1:36 VA CUTOFF RD 1408S Suspicious
6/5/23 10:47 SYKES MTN AVE 1408S Theft
6/5/23 10:59 RAILROAD 1408S Court Time
6/5/23 11:37 N MAIN ST 1408S Suicide Threat
6/5/23 15:36 CURRIER ST 1408S 911 Hangup
6/5/23 15:42 CHURCH ST 1408S Paperwork Srv
6/5/23 15:57 GATES ST 1408S Suspicious
6/5/23 20:22 RUSTIC RD 1408S ATV Incident
6/6/23 6:57 S MAIN ST 1408S Suspicious
6/6/23 7:00 N MAIN ST 1408S Found Property
6/6/23 9:29 RAILROAD 1408S Citizen Dispute
6/6/23 11:57 N HARTLAND RD 1408S Welfare Check
6/6/23 14:20 RAILROAD 1408S Welfare Check
6/6/23 14:59 N HARTLAND RD 1408S Welfare Check
6/6/23 16:10 VA CUTOFF RD 1408S Found Property
6/6/23 17:02 VA CUTOFF RD 1408S Mental Health
6/6/23 20:32 BALLARDVALE DR 1408S 911 Hangup
6/6/23 21:14 SPRING CIR 1408S Agency Assist
6/6/23 23:39 S MAIN ST 1408S Suspicious

6/7/23 9:56 Ratcliffe Park 1408S Citizen Assist
6/7/23 16:24 N MAIN ST 1408S Parking Problem
6/7/23 19:45 BESWICK DR 1408S Abdominal Pain
6/8/23 2:40 SYKES MOUNTAIN AVE 1408S Cond of Release
6/8/23 8:03 CONNECTICUT RIVER RD 1408S Falls
6/8/23 8:20 VA CUTOFF RD 1408S Training
6/8/23 8:45 VA CUTOFF RD 1408S Agency Assist
6/8/23 11:47 WOODSTOCK RD 1408S Traffic Hazard
6/8/23 15:16 VA CUTOFF RD 1408S Paperwork Srv
6/8/23 15:16 VA CUTOFF RD 1408S Paperwork Srv
6/8/23 15:26 CONNECTICUT RIVER RD 1408S Paperwork Srv
6/8/23 16:21 VA CUTOFF RD 1408S Paperwork Srv
6/8/23 16:46 VA CUTOFF RD 1408S Paperwork Srv
6/8/23 18:07 S MAIN ST 1408S Citizen Assist
6/8/23 21:12 RAILROAD ROW 1408S Trespassing
6/8/23 23:50 SYKES MOUNTAIN AVE 1408S Suspicious
6/9/23 4:28 NUTT LN 1408S Suspicious
6/9/23 10:09 LESLE DR 1408S 911 Hangup
6/9/23 11:05 LESLIE DR 1408S MV Complaint
6/9/23 12:38 VA CUTOFF RD 1408S Animal Problem
6/9/23 14:45 N MAIN ST 1408S 911 Hangup
6/9/23 15:34 SYKES MOUNTAIN AVE 1408S Animal Problem
6/9/23 16:43 SYKES MOUNTAIN AVE 1408S Citizen Assist
6/9/23 21:46 I 91 S MM69 1408S Agency Assist
6/9/23 23:58 SPRING CIR 1408S Agency Assist
6/10/23 9:33 S MAIN ST 1408S Parking Problem
6/10/23 10:35 WOODSTOCK RD 1408S MV Complaint
6/10/23 10:58 SYKES MOUNTAIN AVE 1408S Panic Alarm
6/10/23 14:56 CURRIER ST 1408S 911 Hangup
6/10/23 15:59 CHAMBERS LN 1408S Citizen Assist
6/10/23 20:19 N N HARTLAND RD 1408S Alcohol Offense
6/11/23 9:07 HICKORY RDG 1408S Citizen Assist
6/11/23 10:22 WOODSIDE CIR 1408S Paperwork Srv
6/11/23 12:43 WOODSTOCK RD 1408S Traffic Offense
6/11/23 20:58 BALLARDVALE DR 1408S 911 Hangup
6/11/23 23:08 WENTWORTH WAY 1408S Susp Person
6/12/23 12:41 N N HARTLAND RD 1408S Threatening
6/12/23 16:05 SYKES MOUNTAIN AVE 1408S Crash Damage
6/12/23 16:05 SYKES MOUNTAIN AVE 1408S Littering
6/12/23 16:47 S MAIN ST 1408S 911 Hangup
6/12/23 18:16 RAILROAD ROW 1408S Agency Assist
6/12/23 19:18 WOODSTOCK RD 1408S Unsecure Premis
6/12/23 22:10 CHAMBERS LN 1408S Noise Disturban
6/13/23 6:55 VA CUTOFF RD 1408S Training
6/13/23 9:44 VA CUTOFF RD 1408S Agency Assist
6/13/23 9:44 VA CUTOFF RD 1408S Sexual Assault
6/13/23 9:45 VA CUTOFF RD 1408S Information
6/13/23 13:31 BALLARDVALE DR 1408S Welfare Check
6/13/23 14:45 SYKES MOUNTIAN AVE 1408S Lost Property
6/13/23 14:54 QUARRY RD 1408S Training
6/13/23 16:29 S MAIN ST 1408S Parking Problem
6/14/23 6:14 VA CUTOFF RD 1408S Citizen Assist
6/14/23 6:53 VA CUTOFF RD 1408S Training
6/14/23 8:44 VA CUTOFF RD 1408S Citizen Assist
6/14/23 10:04 S MAIN ST 1408S Crash Damage
6/14/23 10:18 VA CUTOFF RD 1408S Suspicious

6/14/23 11:03 HOLIDAY DR 1408S 911 Hangup
6/14/23 15:09 CURRIER ST 1408S 911 Hangup
6/14/23 16:27 CONNECTICUT RIVER RD 1408S Citizen Assist
6/14/23 18:00 LOWER HYDE PARK 1408S Suspicious
6/15/23 7:38 S MAIN ST 1408S Suspicious
6/15/23 8:00 QUARRY RD 1408S Training
6/15/23 16:26 S MAIN ST 1408S Paperwork Srv
6/15/23 18:54 S MAIN ST 1408S MV Complaint
6/15/23 20:00 DREW RD 1408S Crash Damage
6/15/23 22:50 BALLARDVALE DR 1408S Citizen Assist
6/16/23 0:08 BESWICK DR 1408S Intoxication
6/16/23 7:21 BALLARDVALE DR 1408S Wanted Person
6/16/23 12:05 BRIDGE ST 1408S Crash Damage
6/16/23 12:19 N HARTLAND RD 1408S Agency Assist
6/16/23 16:20 S MAIN ST 1408S Animal Bite
6/16/23 17:09 S MAIN ST 1408S Suspicious
6/16/23 19:50 BROWER LN 1408S Suspicious
6/16/23 20:43 SYKES MOUNTAIN AVE 1408S MV Complaint
6/16/23 20:54 S MAIN ST 1408S Found Property
6/16/23 21:04 N HARTLAND RD 1408S Fire Alarm
6/17/23 6:05 CONNECTICUT RIVER RD 1408S Suspicious
6/17/23 12:02 CONNECTICUT RIVER RD 1408S Trespassing
6/17/23 14:55 CHAMBERS LN 1408S Agency Assist
6/17/23 19:17 S MAIN ST 1408S Traffic Hazard
Total by Zone: **103**

To: Hartford Select Board
From: Chief Greg Sheldon
RE: Cameras – Wilder Park and Ride
Date: June 27, 2023

Select Board Members,

I was asked to gather information pertaining to installing a security camera at Wilder Park and Ride.

Issues of concern are:

- Privacy concerns
- Upfront costs and reoccurring costs
- Monitoring of security footage

Privacy concerns: In public places, there is no expectation of privacy. While federal laws provide certain protections, the term "illegally recording" is used in these laws. In the state of Vermont, which follows one-party consent, it is not illegal to record audio and video in public places. However, the Vermont Supreme Court has ruled that it is a criminal offense to covertly and electronically monitor and record (audio or video) in someone's home where there is an expectation of privacy.

What does this all mean? Surveillance cameras are legal and can be installed in public areas. However, you are prohibited from capturing areas deemed private, such as a place where a reasonable person would have an expectation of privacy. A public area is defined as a place that is open and accessible to the general public. Roads, public squares, parks, and beaches are examples of public spaces like the park and ride in Wilder.

Upfront costs and recurring expenses: According to a conversation with Scot Barker, the Chief Innovation Officer of Burlington City, the upfront costs vary depending on the number of cameras purchased. Burlington City switched from the Qognify system to the FLIR system. The initial expense for transferring the existing cameras (approximately 200+), purchasing an additional 100 cameras, acquiring new server hardware, and installing was over \$400,000.00. UVM Medical Center currently utilizes FLIR with over 600 cameras, but there is no available quote for their system at this time.

The Hartford Public Safety building plans to adopt Motorola for its security camera system. To maintain continuity in a possible townwide system in the future, Dillon Walsh contacted Motorola to inquire about the cost of installing one camera at Wilder Park and Ride. The estimated expenses for one Motorola camera at the park and ride are as follows: Router (\$1,100), Camera Enclosure (\$100), multi-head camera to cover the entire park and ride, including labor and licensing costs (\$5,000-\$6,000). The recurring expenses would include a monthly cellular connection fee of approximately \$40. Therefore, the estimated upfront cost for one camera at Wilder Park and Ride is \$6,200-\$7,200, with additional recurring expenses of approximately \$40 per month.

Another option is Deputy Chief Kelley mentioning the Flock Safety Condor system at last year's budget presentation. Flock Safety will hold a webinar on June 28th at 2 p.m. for those interested in learning more about their system. Please email Deputy Chief Kelley for more information.

Monitoring of security footage: The City of Burlington does not monitor the cameras constantly to address concerns about excessive surveillance. The system is only accessed when there is a specific reason to do so. Only the dispatch center, where the system is located, can access and provide access to the video footage. Outside of the Burlington Police Department, access to the footage is limited to a few city departments, such as the water department and library. Videos are typically stored for 30 days unless there is a request to retain specific footage for longer. The policies of the Burlington Police Department camera system have been requested and will be provided once received.

Public Works

Administration

Met with representatives from VTDEC regarding PFAS monitoring for various bio-solid fields.
Attended VTrans public informational meeting regarding VA Cutoff Bridge vehicle detour route.
Met with Chief Cooney to discuss the possibility of purchasing and installing used communication equipment to improve town-wide radio communication for DPW vehicles.
Held department staff meeting on June 13.

Water Division:

Inventoried 312 out of 2,300 services for lead/copper.
Fixed service line leak on Morning Glory Lane on 6/9/2023.
Assisted Recreation Department with sample violation.
Lost communication with Quechee Well on 6/14/2023.
Lost power at Wilder Treatment Plant 6/19/2023.
Received 30+ mark out tickets from Dig Safe.

Highway Division:

Helping out with the Alumni Parade. Hopefully, we will have the new roadside mower, ten-wheeler and loader in parade.
Cleaned up closed portion of Gates Street.
Blaktop shimmed VA cutoff, Dothan Road and ground Fowler Lane.
Started our roadside mowing.
Continue grading and painting stop bars and crosswalks.
New roadside mower was delivered.
Repaired sidewalk on Lehman Bridge.
Repaired drain manhole on the corner of Bridge Street and North main Street.
Clearing catch basins and culverts to prepare for rainstorms.

WRJ Pollution Abatement Plant

Cleaned septage receiving area.
Clayton Whitmarsh acting as Assistant Chief Operator for the Quechee wastewater treatment plant until a new Assistant Chief Operator is hired.
Meeting with Bryan Gazda.
Treatment plant crew meeting.
Performed routine maintenance at the wastewater treatment plant.
Dewatered 250,000 gallons of sludge.
Dewatered 24,000 gallons of sludge brought in from Quechee treatment plant.
Hauled all dewatered biosolids and grit to Lebanon land fill.
Mowed and weed wacked treatment plant lawn.
Performed routine maintenance at all ten wastewater pump stations.
Unplugged pumps at Bridge Street pump station three times.
Locate request marked out sewer mains.
Checked problem manholes around town.
Mowed and weed wacked some of the pump stations.

Wet weather and dry weather CSO checks and completed associated paper work for the month of June.

Call on 67 Lower Hyd. Park checking on sewer service.

Call on 23 Summer Street checked sewer main.

Quechee Pollution Abatement Plant

Continued working to resolving SBR actuator valve issue.

Met with representatives from VTDEC regarding PFAS monitoring at bio-solid fields.

Mowed various leach field beds.

Cleaned EQ basin.

Continued training of new personnel and transition of some responsibilities.

Composite lab analysis for state reports.

Solid Waste Facility

Continued general cleanup for grounds.

Installed new digital scale weight system.

Sanborn Head completed soil borings for the assessment study.

Town of Hartford

Department of Public Works

To: Gail Ostrout, Acting Town Manager/Finance Director

From: Bryan Gazda, Director

cc: Jeremy Delisle, Asst. Director DPW

Date: June 21, 2023

Re: Changing the Name of US Route 5 & Hewitt Street Park and Ride

Per your request, I have inquired about our authority to change the name of the park and ride located at 15 Hewitt Street, or more commonly called the Wilder Park and Ride. I spoke with Tina Bohl, with the Vermont Agency of Transportation's Park and Ride Division, and being the park and ride is owned and maintained by the Town of Hartford, changing the name is a local determination. Currently, on the Agency of Transportation's website, the name associated with the park and ride is Hartford.

Please let me know if you have any questions or require any additional information.