

**SIGNIFICANT ACTIVITY REPORT  
JULY 26, 2022**

**Fire Department**

Incident Log:

<b>Calls for Service 06/23/22-07/21/22</b>			
	211		
<b>Incident Type Categories</b>			
Fires			
Overpressure Rupture/Explosion	5		
Rescue/Medical	1		
Hazardous Conditions	154		
Service Calls	3		
Good Intent	13		
False Alarm	14		
Weather Emergency	16		
Special Incident/Other	5		
	0		

The department completed its advertising to fill 6 firefighter positions. We initially received over 60 resumes from all over the east coast. We had sixteen take our written exam and interviewed the top ten candidates. We have made conditional offers to six individuals who are now moving to the background and medical evaluations. If successful we hope to on-board the firefighters in mid-August.

During this period shifts responded on two occasions to Sumner Falls to retrieve people in distress. Our rescue boats were used on both occasions to rescue stranded individuals.

Shifts attended the July 4<sup>th</sup> activities providing fire and EMS coverage at the event.

**Town Clerk**

In the Clerk's office the focus continues to be preparations for the upcoming 2022 Statewide Primary on August 9<sup>th</sup>. On July 19<sup>th</sup>, BCA members assisted the Clerk with opening Early/Absentee ballots received to date for processing on election day at during polling hours. The Clerk and election workers performed the required testing of the voting tabulators on July 21<sup>st</sup>. The Clerk will also be testing the Accessible Voting Machines from Democracy Live in the coming days.

The Clerk attended a training in Windsor on July 20<sup>th</sup> and will attend another pre-election training on July 26<sup>th</sup>. As of midday July 22<sup>nd</sup>, the Clerk's Office had issued 1110 Early/Absentee Ballots and voters 388 have cast their Early/Absentee ballots.

In addition, the Clerk's office continues to be busy with an increased volume in property inquiries from both members of the public, real estate agents and title searchers. Marriage license requests have increased as well; tis the season.

## **Parks & Recreation Department**

### **Program and Park Highlights**

- Weeks #5 and Week #6 of the Summer Ventures Camp took place. Camp continues to go well and staff are doing a tremendous job.
- Summer Softball Training has 15 youth enrolled. The program is for Hartford High School Softball players, grades 9-12. This drop in practices and games are played on Monday and Wednesdays starting 6-8pm through August 1st at the middle school field with varsity coach, Danielle Tenney.
- The Summer Flag Football continues with 25 enrolled. The flag football program runs through August 16<sup>th</sup>. Players learn techniques to help them excel such as passing, receiving and footwork, in addition to speed and agility work to help with their physical literacy. Offensive and defensive principles will be addressed as participants continue to learn the game and develop their understanding of team concepts and sportsmanship.
- The Summer Concert Series had performances from Green Mountain Roots on July 13<sup>th</sup> and Marc & Billy on July 20<sup>th</sup>. We have had decent crowds for each concert performance which take place from 6:30pm to 8:00pm.
- Broadway Ventures completed its two-week-long program July 22<sup>nd</sup>. The program is a musical theatre intensive program, where students performed a "full-length, well-known musical!" Performers were fully immersed in every aspect of the stage experience, from singing, dance, stage management, and acting.
- Parks continue to be busy with permits and active use. Over the past two weeks we have had 58 reservations through program and personal permits for a total of 296 hours of usage.
- Department will be hosting the Hurricane Hill Trail Run in the Hurricane Forest and Recreation Reserve. The event will be held July 23<sup>rd</sup> which results of the race will be provided in our next activity report. The trail run generally draws close to 150 runners. The Upper Valley Aquatic Center assists us with providing parking and space for our registration and postrace awards. Sponsors of the race include Casella Waste Management, Valley Vision Family Eyecare and Butler Bus Service. The trail run is part of the Western New Hampshire Trail Running Series which includes two Vermont trail runs.
- The pool continues to be busy with general public usage along with programs and summer camp. Staff continue to receive very positive comments about the facility.

## **Environmental Sustainability Coordinator**

-Hartford & Hartland's Window Dresser Build held its finally meeting with the Norwich/Hanover and Woodstock Window Dresser's builds focused on outreach to low income and fuel burdened households. Over the past six months the three groups have been meeting once a month to schedule joint tabling events, discuss best practices, and share outreach materials. Although the meetings have ended because everyone is wrapping up with outreach, the Energy Commission's & Committees involved will likely continue to work together and share resources on both Window Dresser events and other projects.

-Hartford's Energy Commission Chair, Molly Smith, and her colleagues at the Vermont Law School's [Buyer's Guide to Driving Electric In Vermont's Upper Valley](#) is now available on line and in hard copy. The guide has been out about a week and has recently been mentioned in the Upper Valley's Daybreak newsletter and the Vermont Energy and Climate Action Network's newsletter.

-The Environmental Sustainability Coordinator met with Lebanon's Buildings and Energy Manager and Hanover's Public Works Director to continue discussing how the three Upper Valley neighbors can work together to increase the number of EV chargers in the area and other sustainability projects.

## **Planning and Development**

- Upper Valley Adventures – Hartford's participation in the new regional tourism and marketing "Adventures" project is in full swing with brochures and on-line access. People choose any of five Adventures maps leading to lesser-known gems reflective of various themes to experience the regions scenic and verdant working lands, abundant natural resources and activities, and unique and thriving Main Streets and culture. Go to <https://vitalcommunities.org/upper-valley-adventures/The regional>
- Property Development – Received and began review of six new applications for public hearings in August. Continued to assist applicants regarding general inquiries, submittal of Zoning/Building permit applications, review/approve applications, and conducting inspections for issuance of Certificates of Occupancy.
- Clifford Park – As part of the park's Food Forest initiative, held a workday event with Resilient Hartford Committee and community volunteers on July 6<sup>th</sup> to plant a cover crop for the Abenaki Garden.
- Administrative Assistant Position – Reviewed applications and conducted interviews for position becoming vacant as of August 1.
- Town Plan Housing Chapter Update – Agreed upon a Scope of Work for Two River's Ottauqueeche Regional Commission to assist the Town in the update, and proceeding with contract.
- FY2022 – Completed year-end activities and reports to Finance.

## **HARTFORD POLICE DEPARTMENT**

All three recruits graduated the Vermont Police Academy and have started Field Training.

HPD hosted a cellular forensic (Cellebrite) class. This class was attended by officers from around the country.

A/Chief Kelly and Cpl. Leombruno attended the annual CALEA conference. Information learned will assist HPD with maintaining and implementing best practice policies and procedures.

Emergency Communications Specialist Kent received a 911 call of an unresponsive person. Dispatcher Kent provided CPR instructions and medical updates for an extended period of time, ultimately playing a huge role in

this individual being able to survive the medical event. Dispatcher Kent was recognized by both the Windsor and Reading Fire Departments for her role in saving this individuals life.

Nature of Incident	Total Incidents
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911 Hangup Call	15
Agency Assistance	14
Animal Noise	1
Animal Problem	11
Bike Patrol	1
Burglary Alarm	14
Citizen Assist	11
Citizen Dispute	3
Condition of Release Violation	1
Traffic Accident with Damage	8
Traffic Accident with Injuries	2
Custodial Dispute	1
Directed Patrol	67
Disorderly Conduct/Noise	2
Controlled Substance Problem	1
Family Fight/Domestic	6
Fireworks	1
Foot Patrol	4
Found Property	4
Fraud	4
Harassment	2
Dumping	1
Information Report	2
Intoxicated Person	3
Juvenile Problem	5
Medical Emergency	1
Miscellaneous CAD Call Record	34
Missing Person	1
Motor Vehicle Complaint	11
Noise Disturbance	3
Overdose	3
Paperwork Service	7

Parking Problem	3	
Property Damage, Non Vandalism		1
Restraining Order	2	
Runaway Juvenile	1	
Seizure	1	
Sex Offender Registry	1	
Sexual Assault	1	
Suicide Threat	1	
Vagrancy	3	
Suspicious Person/Circumstance		37
Theft	1	
Threatening	1	
Traffic Hazard	5	
Training	2	
Trespassing	2	
Unsecure Premise	1	
Unlawful Mischief	2	
VIN Number Inspection		2
Wanted Person	2	
Welfare Check	7	
Total Incidents for This Report:	<b><u>320</u></b>	

### **Assessor**

- Filed 2022 "As Billed Grand List"
- No grievance applications were filed for Board of Civil Authority (BCA) hearings
- Assisted Finance with tax bill reconciliation
- Updated tax maps
- Regular assistance with taxpayer questions

### **Department of Public Works**

#### Highway:

Cleaned up trees from severe storm last week.  
 Drainage improvements at Mascoma Bank.  
 Roadside mowing around Town.  
 Culvert replacement on Willard Road

#### Water:

Continuing to flush hydrants around Town.

EII has started installing the new SCADA system at Wilder  
Repaired Hydrants at Connecticut River Road and Maple Street.

Wastewater:

Continue working on drying beds.

Pump Station maintenance.

Mowing leach fields.

Investigate RV dumping waste at Dewey's.

Generator issues at Mill Run.

Working on Leach Field inspection worklist.

I want to thank our crew for their continue service to the Town of Hartford and being so short staffed!