

AUGUST 16, 2022

SIGNIFICANT ACTIVITY REPORT

Finance

Tax Collection

1st installment due by 5pm on August 19,2022

Can be made in person the week of August 15th between 8am - 5pm

Online Hartford-vt.org

Pay my bills online/taxes online

Mail to 171 Bridge Street White River Jct., VT 05001

Annual State Reporting

Close out of FYE 2022

Town Clerk

1. Hartford had a successful and smooth 2022 Statewide Primary Election. A huge thank you to ALL members of the Board of Civil Authority who helped before during and after the election; the many residents who acted as Assistant Election Officials and all the voters who voter either in-person or by Early/Absentee Ballot-we appreciate your participation. A very special thank you to Sherry West, Assistant Clerk, for her support and dedication throughout the election cycle and for staffing the office on election day. In addition, I would like to thank the members for the Parks & Recreation Department their support in numerous ways; transporting of supplies to and from the polling location; the Department of Public Works for disposing of some old election equipment; the remainder of Town staff who always offers words of encouragement and moral support as the level of stress increases as election day approaches and, the team of staff at Hartford High School who helps coordinate access to the gym for elections, wi-fi access and those who set up the gym and puts up outside barriers for the elections! We have a great team!
2. The Windsor 4 District (comprised of a portion of Hartford; and the towns of Barnard, Bridgewater, and Pomfret) had 363 votes cast in the Primary; the Windsor 6 District voters cast 1794 ballots. The results have been posted at the Clerk's Office and on the Town website: https://www.hartford-vt.org/services/town_clerk_s_office/election_information_results.php.
3. The Clerk's Office has received several Requests for Tax Abatement to date. The Board of Abatement will plan to hold Abatement hearings sometime in the latter part of September (the date is to be determined).
4. The Clerk's Office remains busy with our daily tasks to include Recording; Marriage Licensing; updating the voter records; assisting members of the public with research and other inquiries and more.

Assessor

ASSESSOR

- Processed new property transfers
- Downloaded new homestead declarations

- Assistance Assessor attended website training
- Improved internal payroll process
- Analyzed sales for the annual CLA calculation
- Began a town wide property exemption audit

Police

While investigating vehicles that had been rifled through, Corporal Leombruno located a deceased male subject. It appeared that the subject died due to an overdose. The incident is still under investigation, awaiting results from the Medical Examiner's office.

Officer MacDonald responded to a report of a suspicious vehicle parked partially in the roadway on Dewey's Mill Rd. While investigating that there was a separate call of a home invasion in progress just further down on Dewey's Mill Rd. Officer MacDonald and other assisting officers arrived on scene. It was determined that the subject was no longer on scene but was located moments later trespassing at a Green Mountain Power substation. While efforts were made to de-escalate the subject, he climbed the structure and grabbed a live wire, electrocuting himself. He was eventually transported to DHMC by HFD.

Officers Bennet, Hernandez and Menezes have completed their third week of Field Training. All are doing well and progressing nicely.

Detectives participated in the Sherlock Holmes mystery week at the Upper Valley Aquatic Center Splash Camp.

Nature of Incident	Total Incidents
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911 Hang-up Call	18
Agency Assistance	34
Animal Bite	1
Animal Problem	14
Assault	2
Attempt to Locate	1
Bike Patrol	4
Burglary Alarm	33
Citizen Assist	38
Citizen Dispute	15
Traffic Accident with Damage	12
Traffic Accident with Injuries	3
Untimely	2
Diabetic Emergency	1
Directed Patrol	123
Disorderly Conduct/Noise	2
Controlled Substance Problem	3
Escort	2
Family Fight/Domestic	8
Fire Alarm	1
Foot Patrol	8

Found Property	5
Fraud	4
Harassment	4
Information Report	7
Intoxicated Person	2
Juvenile Problem	5
Litter/Pollution/Public Health	3
Lost Property	1
Mental Health Emergency	7
Miscellaneous CAD Call Record	52
Motor Vehicle Complaint	26
Noise Disturbance	4
Overdose	3
Panic Alarm	1
Paperwork Service	2
Parking Problem	2
Phone Problem /Harassment	1
Property Damage, Non-Vandalism	1
Public Speaking	1
Runaway Juvenile	1
Sex Offender Registry	4
Sexual Assault	2
Unknown Medical Emergency	1
Social Media	1
Special Detail	1
Attempted Suicide	2
Suicide Threat	2
Suspicious Person	14
Suspicious Person/Circumstance	52
Theft	16
Threatening	2
Traffic Hazard	9
Training	1
Trespassing	2
Unresponsive Person	5
Unlawful Mischief	1
Unlawful Mischief	4
VIN Number Inspection	7
Wanted Person	3
Welfare Check	14

Total Incidents for This Report: 600

Parks & Recreation

Program and Park Highlights

- Weeks #8 and #9 of the Summer Ventures Camp took place. Session #9 was our last session for the summer. Week #9 had a reduced number of campers, about 40 total due to staffing levels and our need to be out of the Hartford Middle School facility. Camp has had great success this season under the leadership Jay McDonough and our Recreation Specialist, Tatum Barnes and the support staff of site directors, counselors, and CIT's. Their responsibility entertaining, educating and providing a

most valuable positive summer of fun often goes unnoticed. The Department thanks them all for that they do and appreciates their hard work and effort.

- As we come to the end of the summer season, we are preparing for the closure of the Sherman Manning Aquatic Facility. We have a skeleton crew, but we are looking to have the facility operational through August 27th if staffing levels are maintained to do so. Currently, we are experiencing lifeguards heading off to college and participating in fall sports which will impact our ability to remain open through Labor Day. We plan to push out a press release and social media posts prior to this coming weekend identifying the end of season. Our Certified Pool Operator, Vincent Beckley continues to lead us through the pool season along with an excellent staff of Lifeguards that have worked hard keeping all users safe and having fun throughout the summer. We thank them all for making our grand opening season a success.
- The warm dry weather has slowed mowing down considerably for parks staff which has allowed for various projects to be completed. We have been putting fresh coat of paint on the pavilions at Maxfield. We also started to recondition sections of the gravel pathway. The Irrigation system has not been functioning due to a error in the controls. We have yet to find a solution to the problem. The manufacture of the controls has put us in touch with a service technician out of Burlington that understands the system and await his arrival to hopefully fix the unit.
- Shrimptunes performed on August 3rd and Gerry Grimo and the East Bay Jazz Ensemble performs on August 10th to close out the summer concert season.
- The Army Reserve Center performed Night Vision Training at the Maxfield Sports Complex August 6th and 7th.
- Park Reservations are starting to slow down some as we move into the fall season. The past two weeks had a total of 42 reservations for an estimated 269 hours of usage.
- Hartford Performing Arts Camp continued through August 12th with 54 participants enrolled in the program held at Hartford High School.
- The Wicked Cool for Kids Lego Robotics program August 8th through the 12th was held in Room #2 at Hartford Town Hall. We had a full class of 12 participants.
- Fall sports registrations continue for Field Hockey, NFL Flag Football, Youth Cheerleading, Youth Soccer.

Department of Public Works

Highway Department:

More trees cleaned up around town

Finish Drainage repair on Sykes Ave by Mascoma Bank.

Cleaned up swale project on Pomfret Road

Continue mowing around Town, hopefully about two weeks left.

Fogg line painting around Town.

Water Department:

Water leak located on Campbell Street.
Repaired Hydrant on Union Street.
SCADA upgrade almost complete at Wilder.
Support for Downtown Construction.
Meter readings and edits are completed.

Wastewater Department:

Transferred Power at Bridge Street with GMP.
Investigated high run times on Passumpsic Ave.
Mapping to prepare for line flushing and T.V. work.
Assist citizens with pump station issues
Submitted all Monthly State reports.

IT

- network management
- phishing simulation setup
- new employee training
- pubworks discussion with DPW
- Router setup for mechanic
- funding discussion for ongoing potential IT projects

Fire Department

Fire Department- Significant Activities Report

08/12/2022

Incident Log:

Calls for Service 07/31/22-8/11/22	76		
Incident Type Categories			
Fires	0		
Overpressure Rupture/Explosion	0		
Rescue/Medical	56		
Hazardous Conditions	2		
Service Calls	6		
Good Intent	5		
False Alarm	7		

Weather Emergency	0		
Special Incident/Other	0		

The department has offered vacant positions to 5 firefighter candidates. They will begin the recruit academy on September 5th. The department still maintains two vacancies for firefighter and continue to advertise the positions until filled. Additionally, part-time Deputy Fire Marshal Mike Bedard retired from the organization at the end of July. The department is currently advertising to fill this part time position in the fire prevention office.

Planning and Development

- Zoning District Changes – The Planning Commission approved proceeding with the public hearing process to create a new zoning district, General Commercial Residential (GCR), in the Ballardvale /Route 5/Jasmine Lane area to allow residential and mixed-use development. The public hearing before the Planning Commission will be on September 8th.
- Property Development – Received and began review of six new applications for public hearings in September. Continued to assist applicants regarding general inquiries and submittal of Zoning/Building permit applications; reviewed/approved new applications; and conducted inspections of completed projects for issuance of Certificates of Occupancy.
- Administrative Assistant Position – Continued the interview process to fill the vacant position.
- Town Plan Housing Chapter Update – Executed a contract with Two Rivers Ottawaqueeche Regional Commission to assist the Town in the update. The Planning Commission kick-off workshop will be in September.
- North Hartland Road (RT 5) Bike Ped Project – Received a \$483,000 VTrans Grant to cover additional expenditures to complete this corridor of sidewalk and bike lanes along RT 5 between Ballardvale Drive and Arboretum Lane.