

# Significant Activity Report

## August 24, 2021

### Public Works

DPW had been focused on working closely with other Town of Hartford staff and consultants to prepare for the August 24th board meeting in which we discuss a progress report on the South Main Street Parking Lot and updates to the Parking ordinances that will support winter maintenance. Our administrative team has also been working with the public on a number of projects occurring in the right-of-way including road closures and driveway permits.

We have also been working diligently to facilitate our annual paving with drainage and utility work.

Hannah has been working closely with Tracy and the Police Department to 'problem solve' around abandoned recreational vehicles within town parking lots.

Dpw has otherwise been working on routine operations.

### Assessor

Continued qualifying transfers for the common level of assessment  
Processed homestead declarations  
Entered sales and permits into the CAMA system  
Assisted with Hartford Growth Center audit  
Worked with vendors to update current mapping  
Began organization on fall field audits

### Town Clerk

1. Preparing for the Board of Civil Authority's Checklist Review for the purposes of identifying voters who may no longer be eligible to vote in Hartford. An electronic version of the checklist has been provided to BCA members for their initial review. The review must be completed by September 15<sup>th</sup> and a certification submitted to the Secretary of State's Office.
2. We continue to receive a high volume of Land Records recording; the Clerk continues to work through the backlog.
3. In-person traffic has increased significantly for the various services the Clerk's office provides including: DMV Registration (RENEWALS only); Issuing Green Mountain Passports (State Park passes for those 62 & older or veterans); Notary Services; Marriage Licenses; resident deed requests; producing certified copies of death, birth & marriage records and more.
4. The Clerk's Office will be CLOSED on FRIDAYS from August 13<sup>th</sup> through October 8<sup>th</sup>. We have notified the public and those who regularly use our office for research of the

closures with help from other staff via social media, listserv and direct messaging in the Clerk's Office and to those who regularly use the Clerk's Office to mitigate any inconvenience caused by the Friday closures.

5. The Board of Abatement will be meeting at some point in September to hear any Abatement requests received to date. Date TBD.

## **Police Department**

Newly hired Officer Jonathan Cyran was sworn in this week and began working with the department.

The police department has begun advertising its hiring incentive program with the offering of hiring bonuses and vacation matching as we continue to further our recruitment efforts.

During this reporting period (1 week), the department handled 156 incidents with 2 arrests. The breakdown is as follows:

Animal Problem – 3  
Assault – 4  
Burglary – 1  
Citizen Dispute – 2  
Drug Possession – 1  
Juvenile Problem – 1  
MV Disturbance – 2  
Suspicious Person or Circumstance – 19  
Traffic Accident – 7  
Trespassing – 1  
Vandalism – 1

All other – 114

## **Fire Department**

The department has begun to train two new call firefighters and has started the process for testing one additional potential call firefighter.

Our Ladder truck has gone to Cummins Diesel in Concord, NH for a fuel system recall and is back in service.

The department responded to two Police Emergency calls last week and participated in a Critical Incident Stress Debriefing for our members along with PD and Communications.

Attended a meeting with Vermont Emergency Management to discuss current response to COVID and preparation for Tropical Storm Henri

Captain Hedges and Deputy Chief Czora have been meeting with representatives of Lebanon and Hanover FD and PD to coordinate an upcoming Mass Casualty Incident/Active Shooter drill in Lebanon.

All three ambulances are currently being serviced with a hopeful completion date of early next week.

The Fire Marshals office has been out in the community completing purchase and sales inspections and liquor license inspections. They completed a total of 20 inspections during this period.

Fire Marshal Tom Peltier successfully completed the Fire & Life Safety Plans review course from the National Fire Academy. This week long program was held in Columbia, SC.

The department responded to 105 calls for service during this period.

Incident Log:

<b>Calls for Service 8/6-8/20</b>	105		
<b>Incident Type Categories</b>			
Fires	0		
Overpressure Rupture/Explosion	0		
Rescue/Medical	74		
Hazardous Conditions	1		
Service Calls	11		
Good Intent	12		
False Alarm	7		
Weather Emergency	0		
Special Incident/Other	0		