

Town of Hartford
Town Staff
Significant Activity Report, September 22 – October 5, 2020

Assessors

- Processed Homestead Downloads (every Monday until November) and sent Reconciliation Reports to Finance
- Processed Property Tax Transfers
- Regular office work (answer public questions, change of address, etc.)
- Participated in review committee meeting for Axiomatic software (new state software for assessors/listers to be rolled out in 2022)
- Budget review and development for FY2022
- Reviewed current housing sales for 2021 and possible reassessment project
- Participated in annual Vermont Town Fair attended PVR presentation on new “Grand List” software

Finance

Participated in the FYE 2020 audit the weeks of 9/14, 9/21 and 9/28.

Currently reviewing the preliminary draft statements prepared last week by the audit firm. The Auditors will present to the Board on Tuesday November 17th as scheduled. Please put them first on the agenda. Also please note- This makes the 4th year of timely completed audits prior to Thanksgiving under my leadership as the Director of Finance. **A huge shout out to all the Hartford Staff for another successful audit.**

Conducted round 1 draft budget reviews with department heads and interim town manager. Scheduled final draft reviews 10/6-10/8.

Continued participation in the ongoing TIF audit by the State of VT auditors.

Assisted staff with grants.

August Bank Reconciliations

Continued work on federal & state reimbursements for COVID expenses.

No significant change in tax collection to report.

Gail Ostrout, Finance Director

Fire Significant Activity Report

10/5/20

The EOC Operations Section continues to monitor the welfare and needs of our vulnerable population, medical professionals and businesses throughout the community and report our findings at regular intervals.

Members of the departments testing team assisted with the Dept of Health in an asymptomatic testing site in Hartford and Springfield Vermont.

Shift continuing in service training with Ladder 1.

Staff participated in confined space rescue training in Hanover, NH.

FF Brett Quillia and FF Alex Hoehn completed the four-day car seat safety inspection program. They along with FF Lucas Harvey will increase the ability of the department to provide car seat installation and inspections for the community.

Fire Marshal's Office completed 43 inspections during this period.

Fire Marshal completed inspections of all educational schools in Town and assessed safety issues with the new configuration of indoor and outside classrooms.

The department responded to 106 calls for service during this period.

Incident log for this period:

Alarm Date	Street	Situation Found
9/20/2020 1:04	WOODSTOCK RD	EMS call, excluding vehicle accident with injury
9/20/2020 16:12	N N HARTLAND RD	EMS call, excluding vehicle accident with injury
9/20/2020 17:49	CASCADNAC AVE	Medical assist, assist EMS crew
9/20/2020 18:59	RALPH LEHMAN DR	Medical assist, assist EMS crew
9/20/2020 22:51	HATHAWAY RD	EMS call, excluding vehicle accident with injury
9/21/2020 1:44	HOLIDAY DR	Medical assist, assist EMS crew
9/21/2020 5:56	HARVEST LN	Lock-out
9/21/2020 10:55	EXIT 11 S ON RAMP	EMS call, excluding vehicle accident with injury
9/21/2020 14:06	MAPLE ST	Medical assist, assist EMS crew
9/21/2020 14:47	HAZEN ST	Assist police or other governmental agency
9/21/2020 15:02	WOODLAWN DR	EMS call, excluding vehicle accident with injury
9/21/2020 15:23	HARTFORD AVE	EMS call, excluding vehicle accident with injury
9/21/2020 18:03	PROSPECT ST	Unauthorized burning
9/21/2020 21:45	CHRISTIAN ST	Medical assist, assist EMS crew
9/22/2020 9:25	WOODSTOCK RD	EMS call, excluding vehicle accident with injury
9/22/2020 9:35	US ROUTE 5	Carbon monoxide incident
9/22/2020 10:01	HIGHLAND AVE	Service Call, other
9/22/2020 11:01	CARLTON HILL RD	Dispatched & canceled en route
9/22/2020 13:58	N HARTLAND RD & BALLARDVALE DR	EMS call, excluding vehicle accident with injury
9/22/2020 14:04	HOLIDAY DR	Dispatched & canceled en route
9/22/2020 19:37	N MAIN ST	Medical assist, assist EMS crew
9/22/2020 20:54	VA CUTOFF RD	EMS call, excluding vehicle accident with injury
9/22/2020 21:27	US ROUTE 5	Medical assist, assist EMS crew
9/22/2020 21:28	CHRISTIAN ST	Medical assist, assist EMS crew

9/23/2020 0:11	US ROUTE 5	Medical assist, assist EMS crew
9/23/2020 8:16	BRICK HOUSE LN	Smoke detector activation due to malfunction
9/23/2020 11:50	DODY LN	Public service assistance, other
9/23/2020 13:12	PATRIOT DR	Dispatched & canceled en route
9/23/2020 20:00	WORCESTER AVE	Unauthorized burning
9/24/2020 0:53	BUGBEE ST	Assist invalid
9/24/2020 1:25	VETERANS DR	EMS call, excluding vehicle accident with injury
9/24/2020 7:05	US ROUTE 5	Medical assist, assist EMS crew
9/24/2020 10:22	ELK ST	Special type of incident, other
9/24/2020 10:58	S MAIN ST	EMS call, excluding vehicle accident with injury
9/24/2020 19:56	WOODSTOCK RD	EMS call, excluding vehicle accident with injury
9/24/2020 21:14	CANDLELIGHT TER	EMS call, excluding vehicle accident with injury
9/24/2020 23:54	A ST	EMS call, excluding vehicle accident with injury
9/25/2020 11:37	PROSPECT ST	Unauthorized burning
9/25/2020 12:33	HIGHLAND AVE	Public service
9/25/2020 12:55	LOWER HYDE PARK	Smoke scare, odor of smoke
9/25/2020 13:23	JAY HILL RD	Carbon monoxide incident
9/25/2020 15:43	LEDGESIDE TER	EMS call, excluding vehicle accident with injury
9/25/2020 18:29	MEADOW LN	Cooking fire, confined to container
9/25/2020 18:56	JAY HILL RD	Carbon monoxide incident
9/25/2020 23:22	MAPLE ST & CREDIT CT	Medical assist, assist EMS crew
9/26/2020 0:12	CHITTENDEN DRIVEWAY	EMS call, excluding vehicle accident with injury
9/26/2020 0:22	MAPLE ST	EMS call, excluding vehicle accident with injury
9/26/2020 10:40	WOODSIDE CIR	EMS call, excluding vehicle accident with injury
9/26/2020 16:02	LARCH LN	Assist invalid
9/26/2020 20:05	CHAMBERS LN	Authorized controlled burning
9/26/2020 20:59	US ROUTE 5	Assist invalid
9/26/2020 21:48	N MAIN ST	EMS call, excluding vehicle accident with injury
9/27/2020 2:43	HARTFORD AVE	EMS call, excluding vehicle accident with injury
9/27/2020 3:51	IRIS WAY	Smoke detector activation due to malfunction
9/27/2020 6:05	I 89 N MM6	Motor vehicle accident with no injuries.
9/27/2020 6:53	IRIS WAY	Smoke detector activation due to malfunction
9/27/2020 13:14	CROSS ST	Medical assist, assist EMS crew
9/27/2020 14:41	WILDER ST	EMS call, excluding vehicle accident with injury
9/27/2020 19:21	US ROUTE 5	Medical assist, assist EMS crew
9/27/2020 20:20	BRIDGE ST & MAPLE ST	Unauthorized burning
9/28/2020 3:16	HILLCREST TER	Detector activation, no fire - unintentional
9/28/2020 7:41	S MAIN ST	False alarm or false call, other
9/28/2020 12:01	WATERMAN HILL RD	Motor vehicle accident with no injuries.
9/28/2020 14:46	LYMAN POINT PARK	EMS call, excluding vehicle accident with injury
9/28/2020 22:33	VA CUTOFF RD	Medical assist, assist EMS crew
9/28/2020 22:37	N MAIN ST	EMS call, excluding vehicle accident with injury

9/29/2020 2:11	HAZEN ST	Medical assist, assist EMS crew
9/29/2020 8:45	BLUFF RD	Public service assistance, other
9/29/2020 9:31	LOCUST ST	EMS call, excluding vehicle accident with injury
9/29/2020 9:49	PINE ST	Public service assistance, other
9/29/2020 18:52	LATHAM WORKS LN	Power line down
9/29/2020 19:38	VAMC BLDG 31 31B	EMS call, excluding vehicle accident with injury
9/29/2020 21:07	CURRIER ST	EMS call, excluding vehicle accident with injury
9/29/2020 22:05	HARTFORD AVE	EMS call, excluding vehicle accident with injury
9/30/2020 1:23	INTERSTATE 89 N	Good intent call, other
9/30/2020 7:48	INTERSTATE 89 S	Medical assist, assist EMS crew
9/30/2020 8:17	VETERANS DR # B	EMS call, excluding vehicle accident with injury
9/30/2020 8:45	BLUFF RD	Service Call, other
9/30/2020 9:12	GIFFORD RD	Medical assist, assist EMS crew
9/30/2020 9:54	REDFIELD PROCTOR RD	Medical assist, assist EMS crew
9/30/2020 12:54	WOODLAWN DR	Medical assist, assist EMS crew
9/30/2020 12:56	N HARTLAND RD	EMS call, excluding vehicle accident with injury
9/30/2020 18:59	HILLSIDE RD	Smoke detector activation, no fire - unintentional
9/30/2020 19:23	S MAIN ST	EMS call, excluding vehicle accident with injury
9/30/2020 23:48	HARTFORD AVE	Medical assist, assist EMS crew
10/1/2020 0:34	BALLARDALE DR	Unintentional transmission of alarm, other
10/1/2020 10:36	W W GILSON AVE	Smoke detector activation, no fire - unintentional
10/1/2020 11:24	NORWICH AVE	Medical assist, assist EMS crew
10/1/2020 16:25	S MAIN ST	Assist invalid
10/1/2020 16:43	DRY KILN RD	Medical assist, assist EMS crew
10/1/2020 19:40	CHRISTIAN ST	EMS call, excluding vehicle accident with injury
10/2/2020 13:43	QUECHEE GORGE VILLAGE DR	EMS call, excluding vehicle accident with injury
10/2/2020 16:16	QUECHEE MAIN ST	Smoke detector activation, no fire - unintentional
10/3/2020 1:08	HARTFORD AVE	EMS call, excluding vehicle accident with injury
10/3/2020 2:56	LARKSPUR LN	Medical assist, assist EMS crew
10/3/2020 6:57	N HARTLAND RD	Medical assist, assist EMS crew
10/3/2020 10:30	MARSH FAMILY RD	EMS call, excluding vehicle accident with injury
10/3/2020 13:08	QUECHEE GORGE	Medical assist, assist EMS crew
10/3/2020 16:19	US ROUTE 5	EMS call, excluding vehicle accident with injury
10/3/2020 22:28	VA CUTOFF RD	EMS call, excluding vehicle accident with injury
10/4/2020 0:03	DEWITT DR	EMS call, excluding vehicle accident with injury
10/4/2020 4:51	GIFFORD RD	Medical assist, assist EMS crew
10/4/2020 10:46	CHRISTIAN ST	Motor vehicle accident with injuries
10/4/2020 11:16	MURPHYS RD	Detector activation, no fire - unintentional
10/4/2020 12:30	BALLARDALE DR	Smoke scare, odor of smoke
10/4/2020 17:19	WOODSTOCK RD	Dispatched & canceled en route

Town Clerk

The Clerk's Office is election central at the moment. As of Friday, October 2, 2020, in 6 business days, we have received 1,143 voted ballots from voters via mail and the drop box. We expect a steady flow to continue. We have mailed out about 150 ballots to newly registered voters or those who had updated addresses after the State Ballot Mailing. Thank you to Dillon Walsh, Paula Nulty and Lana Livingston who, this week, will be posting of the information listed below on the Town Facebook Page; the Town Website and the Hartford Listserve for voters. We hope this information will assist voters through the election process this year.

From the Office of the Vermont Secretary of State:

Election Information & Resources

General Election - Tuesday, November 3, 2020

All active registered voters, who were registered as of September 2, 2020, were sent a ballot by mail between September 21 and October 1. No Vermonter should have to choose between their health and their constitutional right to vote. As long as COVID-19 still poses a risk to our communities, we should allow Vermont voters the option of voting from the safety of their own homes. If you prefer to vote in person, polling places will still be open. **Please make a voting plan.** Whether you vote by mail or in person is up to you, but we encourage you to vote by mail and vote early – by October 24th - to reduce contact at polling places and to ensure clerks and postal workers have ample time to deliver and process your ballot.

We encourage you to **vote early** and **vote at home**, but in-person voting is still available, subject to the polling place safety guidelines we developed with the Vermont Department of Health, following [CDC best practices](#). For additional information got to <https://sos.vermont.gov/elections/election-info-resources/>

IF YOU DID NOT RECEIVE A BALLOT BY MAIL, PLEASE CONTACT THE TOWN CLERK'S OFFICE:

[802-295-2785](tel:802-295-2785) or loneil@hartford-vt.org or swest@hartford-vt.org.

HARTFORD VOTER FAQ's:

— Can voters who don't want to mail in their absentee ballots use a drop box? If so, where's it located?

Hartford will have a Drop Box located at the back entrance of Town Hall facing Lyman Point Park (171 Bridge Street, White River Jct., VT 05001) Monday through Friday from 8am-5pm from September 28th-October 30th; and, on November 2nd from 8am-NOON. On Election Day, Nov. 3rd, Drop Boxes will be located at the Entrance and Exit of the Polling Location from 7am-6pm. Voter may also hand-carry their ballots into the polling place and give them to the Town Clerk or a member of the Board of Civil Authority (BCA). Please contact the Hartford Town Clerk's Office with any questions or concerns [802-295-2785](tel:802-295-2785) or loneil@hartford-vt.org or swest@hartford-vt.org.

— If not, what are the hours the clerk's office is open for in-person delivery? **Currently, Hartford Town Hall remains closed to the public, therefore voters will NOT be able to vote at the Town Clerk's Office in-person as they have in the past.**

— Where will polling places be for in-person voting on Election Day? **The polling place is at the Hartford High School Gymnasium at 37 Highland Avenue, White River Jct., VT 05001 (this is the normal polling location for Hartford). The polls in Hartford are open from 7:00am to 7:00pm**

— Do you need volunteers either ahead of or on Election Day? **We have received a fair amount of interest from Hartford voters about working at the polls (and, we may have volunteer opportunities prior to election for certain tasks). We welcome interested parties to contact the Town Clerk. Contact Town Clerk, Lisa O'Neil via e-mail: loneil@hartford-vt.org or 802-295-2785**

Due to the impact of COVID-19, if voting in-person or entering the polling place on Election Day, voters will need to wear a mask. If a voter is unable to wear a mask, we will accommodate the voter through a separate entrance at the back of the gymnasium to minimize contact with other voters and election workers. If voters have questions or need clarification, they are welcome to contact the Clerk's office at 802-295-2785.

Parks & Recreation Department Significant Activity Report

October 5, 2020

Respectfully Submitted By: Scott Hausler, Director

Program Highlights

- The Department will be presenting the firm selected to complete the new pool project to the Selectboard at its next meeting on October 6th. The firm selected was vetted through an RFQ Proposal Process that included a review by committee, scoring to identify a leading choice based on qualifications to complete the work. An interview with the firm was also held with the review committee. Additionally, the Selectboard will need to authorize the Town Manger to apply for the project funding through the Vermont Bond Bank.
- The Department met with the new Bugbee Senior Center Director, Mark Bradley to discuss programs and collaboration.
- The Department's weekly scavenger hunt has become quite popular. A golden ticket is discreetly hidden in one of our public parks and clues are sent virtually using Facebook and other social media outlets. All this fall be on the lookout for the Golden Ticket as it will be hidden t one of our parks and relocated each week. A close-up picture of the ticket will be posted on our Facebook page as a clue. Families who find the ticket will need to take a picture of the ticket at the park and upload it to the Facebook post or email the photo to the department. The Scavenger Hunt for the Golden Ticket has become quite successful and fun.
- Step it Up with Hartford Parks & Recreation hiked French's Ledges in Plainfield on September 23rd, Downtown White River Junction on September 28th and White River Ledges on September 30th. We have had an average of 10 participants each hike. The program is designed as a walking program which is one of the healthiest, safest and easiest ways to begin a fitness program. The group walks consist of 60 minutes of walking and has been a great way for folks to get outside, exercise and socialize with others physically distanced.
- Our last Movie in the Park was held September 25th with the showing of Big. The movie was co-sponsored by Members Advantage Credit Union and Hartford Community Coalition. An estimated 60 were in attendance for the movie.

- The Hartford Parks & Recreation Lego Club continues Monday's at Town Hall following school to 5pm with 12 participants.
- Wicked Cool for Kids Stem Program is holding a Virtual Game Design 1010 with currently 4 participants. This is an afterschool program that is held virtually.
- Karen McNall's Card Making Workshop was held on September 30th at Town Hall. The program had 8 participants.
- The Fall NFL Flag Football program for Kindergarten age children continues at Ratcliffe Park on Tuesday's from 5pm to 6pm. The 1st – 2nd grade program continues from 5pm to 6pm on Tuesday's and Thursday's at Ratcliffe Park. Grades 3 – 6 NFL Flag continues from 5pm to 6pm on Monday's and Wednesday's at Ratcliffe Park.
- Fall Pickleball continues at Maxfield on the Pickleball Courts every Tuesday and Thursday from 6pm to 7:30pm. This is a drop-in program.
- The Pickleball program at Maxfield continues Tuesday and Thursday from 6:00pm to 7:30pm. The last several weeks we have had 15 to 18 participants. Due to the popularity of the program we purchased additional net equipment for the 4 courts at Maxfield.
- Youth Karate continues from 5pm to 6pm on Monday and Wednesday.

Parks/Facilities

- The Hartford Tree Board held its Tree and Shrub Sale on Saturday, September 26th. The sale was from 9am to 12Noon at the Hartford Town Hall. Several trees and shrubs from the Tree Board's Nursery at Maxfield were sold. Additionally, a collaboration with Northern Nursery offered over 40 items for sale. The profits from the plants that are sold support Trees Matter and the Hartford Tree Board.
- Tree of the Month Program sponsored by the Hartford Tree Board continues. This past months Tree of the Month was suggested by Greg Cook. The tree was the Northern Red Oak at the Wilder School which is currently under renovation. The Tree of the Month has a posting near the trunk of the tree that provides information about the tree species and history of the tree.
- The Musco Lighting System was installed at Maxfield. On September 23rd the lights arrived on site. The process consisted of assembly of the light poles and lights. The LED system has a 25-year warrantee on the light fixtures. The bases for the lights and most of the electrical panel and hardware were previously installed with the baseball field lighting. The project is a collaborative with the Hartford School District Athletic Department.
- The Hartford Parks & Recreation Department along with Resilient Hartford, are considering ways that our public parks could serve as food resources such as community gardens and food forests. Resilient Hartford is a town committee working to build cohesion and community resilience in Hartford. The group, along with Hartford Parks & Recreation are conducting a survey of two Town parks (Ratcliffe Park in White River Junction and Clifford Park in West Hartford) to learn what residents in those areas think about this idea. Please follow the link here to share your ideas with us. Click [here](#)
- The startup procedures have begun at the Wendell A. Barwood Arena. Startup consists of the restart of the refrigeration system. Preferred Mechanical was on site to go through the Ice 3 Cubes for the start up. The Department will bring down the floor gradually over several days and begin making ice. The ice painting is scheduled for October 14th and opening day is scheduled for October 18th.

- The REALice system arrived and is ready for installation. We are awaiting the plumbing work to be scheduled by Cota & Cota who will also install the hot water heat pump. The on-demand heaters are being replaced with the heat pump and the REALice system will be used for Zamboni ice resurfacing. The REALice process uses cold water vs hot water for resurfacing and eliminates the need for fossil fuel to heat resurfacing water.
- Over the past two weeks the Department had several issued permits for park usage. The permits included: Hartford 15U Baseball at Maxfield, Open Door Programs at Lyman Park Bandstand, Lightning Soccer Club at Clifford Park, Sonya Carter Yoga at Lyman Park, Girl Scout Meeting at Lyman Park, Tai Chi by Annie Bower at Lyman Park, Paul Mahoney Tai Chi at Lyman Park, Lightning Soccer Club, Larry Fredrickson Veterans Guitar Jam and a host of Hartford High School Fall Soccer Games at Maxfield.
- The Department was honored to be a part of the official naming of the baseball field at Maxfield. The field was named in recognition of Richard Grassi who has coached in youth and high school sports for over 30 years. His service to the School Board and the Selectboard was recognized as part of the naming that took place on September 20th at Maxfield. The 15U baseball team had the first pitch thrown by Mr. Grassi.
- All other routine operations continue within the parks system. Mowing, string trimming and grooming of infields continues to keep staff busy.
- The Department continues to line all athletic fields for fall sports. Lining also continues at Lyman Park for the pod system.
- A new scoreboard was installed at the WABA Arena. The center ices, four-sided board was installed by Vermont Displays. The scoreboard was purchased by several donors coordinated by the Hartford High School Athletic Department. The board looks amazing and has the HPRD and HHS Logos on the board.
- We received word that the bleacher system will be shipped on the 28th. The installation which included the product shipping was delayed due to COVID.
- The Department continues to work on the 3 operating budget submission.

DEPARTMENT OF PUBLIC WORKS

The following are the activities completed by the Public Works Department over the past two weeks:

Highway

1. Finished work for pavement on Bliss Road
2. Finished hauling material to Meadow Lane
3. Finished culvert replacements on Jay Hill.
4. All roads are ready for contractor to pave.
5. Cleaned up walking path on Fairview Terrace.
6. Installed speed limit signs on Saunders Ave.
7. Repaired washouts from heavy rains on September 30th.
8. All checked routes from heavy rains on September 30th.
9. We have been receiving many calls about dusty conditions on gravel roads. Unfortunately, this has been an extremely dry year and our standard application

of Calcium Chloride will be relatively ineffective. We are hopeful that the fall rains come soon!

10. As always, if you see something, say something! Please reach out to us with any concerns or observations on our roadways!

Water

11. **It is our goal to take all necessary steps to maintain the health and safety of our employees and community. Until further notice, we will not be entering any homes unless we are notified of a water leak causing home damage.**
12. Assisted in water leak repair on service line at VFW
13. Searched for additional leaks on West Gilson Ave.
14. Started monthly meter readings.
15. Continued hydrant testing.
16. First round of monthly bacteria sampling completed.
17. Completed monthly State reports.
18. Worked with contractors on South Main Street and Route 5 projects.

Wastewater

19. **It is our goal to take all necessary steps to maintain the health and safety of our employees and community. Until further notice, we will not be entering any homes unless we are notified of a wastewater leak causing home damage.**
20. The White River Wastewater Crew has been actively working on the following:
 - a. Put together list for FY 2022 budget.
 - b. Ordered new pump for Bridge Street.
 - c. Started the wastewater COVID test with Dartmouth Hospital.
 - d. Received the dump truck back from repairing rust prior to State inspection.
 - e. Pulled pumps at South End & Bridge Street to clear blockages.
 - f. Welcome Glenn McNall. Glenn has started work at White River Wastewater as a Wastewater Plant Operator. We look forward to a long career with Glenn!
 - g. Began training with Glenn.
21. The Quechee Wastewater Crew in Quechee has been actively working on the following:
 - a. Installed new radar level sensor at Dupuis pump station.
 - b. Running extra phosphorous test to closely monitor phosphorous levels.
 - c. Downloaded all leach field information
 - d. Working on installing new sludge blower.
 - e. Worked on corrective action plan for phosphorous removal.
 - f. Signed up for confined space webinar training.

Fleet Management

22. Fleet Management performed the following:

Fire Department:

1. AMB-3 serviced and quarterly inspection.
2. ENG-1 serviced and quarterly inspection.
3. ENG-4 quarterly inspection and grease job. LF tire and pump packing adjustment.
4. LADDER-1 State inspection.

Police Department:

1. PD-2 serviced.
2. PD04 service, batter replacement and new tires at Wilson Tire.
3. PD-5 check engine light.

Water Department:

1. H-7 Quick release valve, airline repairs, and RRD brake chamber replacement.
2. H-7 rear differential lock adjustment and repair.
3. H-5 flow divider for side dump repair hydraulic leak.
4. H-1 moved outside wing control levers location and fabricated new mount. Replaces one bad control lever.
5. Valve bank ordered from NH Hydraulics for large Tenco blower.
6. LF-303 service filters ordered.
7. New tires installed on 5100M tractor.
8. Trackless check over and service filters ordered.
9. Service filter order arrived for Highway Department trucks that are due for service.
10. Wacker loader check engine light on for emission issue. Waiting on engine manufacturer to find solution to the reoccurring ARD issues as engine is still under Federal emission warranty.
11. DPW boiler service scheduled with Dead River Fuel for October 21, 2020.

Recreation Department:

1. RT-106-16 Serviced. Spring pin removal clean and lubricate. State inspection and new tires installed.
2. R-1 check over for inspection, found broken exhaust manifold on RHS of engine.

Solid Waste

23. Hannah and Joe Major met with the owner of a local hauling business to discuss concerns, gather input, and dispel rumors about the future of solid waste in Hartford. That was an extremely helpful meetings (to both parties I hope!) and

we invite anyone within that particular business or within the community to touch base with us.

24. Hannah is working closely with the State to finalize our annual SWIP.
25. On September 22 we successfully held our second and final HHW event for the year in partnership with the GUV. Next calendar year we will hold four events.
26. Hannah, Joe Major, and Pat MacQueen met with Thomas Kennedy, Executive Director of the Greater Upper Valley Solid Waste District to discuss our partnership. At this time, it appears that we have two very complicated and expired agreements with that party which define the roles of both parties. We will be reviewing the information we have gathered during and subsequent to that meeting and anticipate discussing with the board soon.

Administrative Active

These are projects or tasks which have a notable update or that members of the Public Works team have dedicated substantial time or energy to.

27. The DPW team continues remain responsive to changes related to Covid-19.
28. The DPW team has dedicated substantial amounts of time to the budgeting process.
29. Brittney continues to utilize our Facebook page! We are excited to be able to share information to our community. Please continue to check there for good news and DPW updates.
30. We have notified our restaurants that unfortunately we will have to remove the barricades that create the on-street dining on South Main Street the first week of November in anticipation of snow removal.
31. The Sykes Mountain Projects are certainly transforming the area dramatically. We have recently changed traffic patterns so work can begin on the east side of Route 5. That project is moving along as smoothly as one could expect a project of that complexity and magnitude to do.
32. The DPW team continues to work with VTrans as the VA Cutoff Bridge Replacement design phase moves forward. We are aiming for a presentation by that team at an upcoming board meeting to discuss project updates and community impacts (both traffic and financial).
33. We have been working closely with Finance to answer any question that have popped up during the Audit.
34. We continue to work together to fill vacancies in the department.
35. Chris continues to work closely with our consultant to address the failing 5E leach field in Quechee. It is likely that they will require us to address infiltration issues within that portion of the system as part of the new permit.
36. It seems like a very busy time of year for private construction and real estate changes! Chris has been working closely with developers and individuals on a variety of projects to ensure compliance with standards and assist them in navigating permitting processes.

37. The project team at the Colodny building has put us on notice that they are eager to finish their façade stabilization project. At this time, we have not received any of the appropriate permitting from them.
38. Chris and Hannah recently met with residents on Hathaway Road to discuss concerns about the alleged violations on the class IV section of that road associated with private development. We are working closely with all parties to ensure reasonable solutions.
39. It appears that the work around the Union negotiations is moving forward.
40. The contractor on South Main Street continues to move along swiftly. At this time the majority of the water line and retaining wall work is completed. Town staff continues to attend meetings as needed.
41. The DPW team will be meeting with the design team on the South Main Street parking lot team for a project update.
42. The Currier Street project is nearly complete with finish paving and lighting scheduled in the upcoming weeks.
43. Hannah and Pat have had several discussions about next steps with Fairview Terrace. It appears at this time that a discussion of that topic will be held at the October 6th Selectboard meeting.

Administrative Ongoing

These are projects or tasks that may not have substantial current updates, but worth noting that they exist in the background of our daily operations.

44. We are working with Dillon Walsh to repair issues with our phone system. We are experiencing 'dropped calls' on a regular basis and that our voicemail boxes are full, when they aren't. Please be patient while we work to correct this.
45. The April 15th, 2019 rain event has been federally declared as a disaster. Jeremy has been working with FEMA on this project. Although FEMA notified us recently that due to the classification of this road as a Federal Aid Route (thus not qualified for FEMA funding), there are State of Vermont funds allocated for repairs to these streets.
46. Jeremy Delisle continues to work with FEMA and Vermont Emergency Management to close out the July 1st (2017) storm. It looks like we are getting closer!
47. DPW staff continues to work closely with several private contractors around town to ensure that their projects are in permit compliance (Wilder School, Sykes Mountain Avenue dealerships, Currier Street, Twin Pines, the Simpson Development, and 132 South Main). Chris Holzwarth has been working very closely with the Planning and Zoning Department and the project team from 132 South Main to keep that project moving forward.
48. Recently, the Norwich School District requested that we continue to work with them to develop an MOU for exploring the possibility of a sewer connection. At this time, we continue to remind them that the work to complete the State

mandated CSO study ultimately takes precedence and may render the connection an impossibility.

49. Paula Nulty continues to provide us with support on a variety of human resources items. We appreciate all of her assistance.
50. DPW staff is working to ensure that our permitting process (various items) are issued and reviewed consistently.
51. We have recently been getting a lot of inquiries for repairs to driveway culverts. There are intricacies around the responsibility and ownership of them and we are working with the VLCT to clearly define them so we can respond appropriately and consistently.
52. Hannah is closing out the West Hartford Library Project (leftover from TS Irene). She continues to field Requests for Information from FEMA and Vermont Emergency Management.
53. Recently, Casella contacted the Town with an offer to take over the operation of the SW facility in a long term (20 year) memorandum of understanding (MOU). At this time, Casella has requested that the town consider the offer and enter into non-binding, good faith negotiations. Although the current offer is zero sum, this has the potential to relieve the Town from being in the Solid Waste business at a facility that requires substantial capital improvements to continue operation.
54. A consultant has been hired to complete the Spill Prevention, Control, and Countermeasure Plan required by the EPA for the Solid Waste facility.
55. Unfortunately, we are struggling with disposal of our solid sludge that is accumulated from both the Quechee and White River facilities. Historically we have been able to dispose of that waste at the Lebanon Solid Waste facility, however, they aren't able to accept our sludge at the rate we accumulate it due to the restrictions on their composition. We are very actively investigating other options and seeking quotes from our water resources engineers so that we can develop a menu of options for disposal or better processing.
56. DPW staff is working closely with the State and our consultant to complete the required PFAS testing on the fields which we have formerly land applied. This is an unanticipated, costly expense to our budget.
57. Although the design and permitting phase of the Quechee Main Box Culvert is completed, that project was put on hold until next year due to the Quechee Balloon Festival's re-schedule. Unfortunately, it looks like that event has been cancelled for this year. Do to the scale of work there, it is too late for us to issue the bids and complete the project within the in-stream work permitting requirements.
58. The engineering plans for the proposed 12" ductile iron water main in Quechee Main Street are currently at 50%. We are currently evaluating hydrant placements which could be used for tanker filling and as temporary water connections during scheduled shut downs for culvert replacements or disasters. These placements are complicated by topography and other restrictions making a careful evaluation that weighs their value critical. With Covid-19 restrictions and

potential financial complications the project schedule has been extended with engineering/permitting to be completed by December 2021 and potential construction moved to summer/fall 2021.

59. The engineering plans for the proposed utility improvements in Abbey Road are complete and no State permits are required. We are currently waiting on the Town attorney to complete easements for the work which has been delayed due to Covid-19 restrictions. The engineer's projected cost is currently \$225,000, which is far greater than originally anticipated. With financial complications the project schedule has been extended with easement work to be completed by December 2020 potential construction moved to summer/fall 2021. We will be working with the State to determine financing options in the coming months. Town crews will continue to monitor and clean the sewer on a regular basis to prevent back-ups.
60. The engineering plans for the proposed water main improvements in South and James Streets were completed with revisions under way to address State review comments. We expect to receive an engineer's estimate of cost once the revisions are complete. We anticipate construction in the summer/fall 2021. We will be working to determine the funding source once we have an estimate of cost.

Note: The operations and project updates outlined in this memorandum are an overview of our operations and not exclusive to any individual projects.

Police:

Please find the police department's significant policing activities for the week ending October 4th, when the police department recorded 335 activities – including 24 foot patrols and 6 bike patrols.

September 24th – The Police Department received delivery of a newly outfitted patrol vehicle, the completion of which had been delayed nearly a year due to production changes to the Ford SUV, and assembly slow down due to the coronavirus.

September 28th – Hartford Police Detectives recovered 977 bags of heroin and 4 grams of methamphetamine following the execution of a search and seizure warrant on a vehicle seized, after its operator was found to be driving suspended and wanted in New Hampshire for a prior drug and firearm offense. A passenger in the vehicle was also arrested after he was found in possession of a handgun in violation of federal laws prohibiting a felon from possessing a firearm. The investigation continues.

October 1st – Emergency Communications Manager Scott Smith received a 911 call from the family of a woman having pre-birth contractions and driving along I-89 towards Dartmouth-Hitchcock Medical Center when her water broke. Manager Smith had the family stage at a safe area and began delivery instructions with the family while summoning the ambulance to their location. The baby was delivered roadside and taken by ambulance with Mom to Dartmouth-Hitchcock Medical Center.

9/21/2020	1:15	N HARTLAND RD	Burglary Alarm
9/21/2020	2:06	MAPLE ST	Medical
9/21/2020	2:35	MARSHALL AVE	Juvenile
9/21/2020	2:44	LOCUST ST	Paperwork Service
9/21/2020	4:13	FAIRVIEW TER	Probation Violation
9/21/2020	6:03	PROSPECT ST	Illegal Burning
9/21/2020	6:22	MAPLE ST & VA CUTOFF RD	Motorist Assist
9/21/2020	6:49	CHRISTIAN ST	Threatening
9/21/2020	9:45	N HARTLAND RD	Accident, Damage
9/21/2020	10:19	NUTT LN	Citizen Assist
9/21/2020	10:26	95 TEMPLETON AVE	Family Disturbance
9/21/2020	10:30	N HARTLAND RD	Suspicious
9/22/2020	1:39	OLD RIVER RD & SMITH RD	Animal Problem
9/22/2020	2:29	HIGHLAND AVE	Juvenile
9/22/2020	4:48	JOSHUA RD & JERICO ST	Motor Vehicle Complaint
9/22/2020	7:24	BUGBEE ST	Citizen Assist
9/22/2020	8:26	MAPLE ST	Assault
9/22/2020	8:56	WOODSTOCK RD & COSTELLO RD	Traffic Hazard
9/22/2020	9:25	WOODSTOCK RD	Medical
9/22/2020	9:41	S MAIN ST	Vandalism
9/22/2020	9:46	MAPLE ST	Arrest, Warrant/Fugitive
9/22/2020	9:48	MAPLE ST	Court Order Violation
9/22/2020	10:14	ROUTE 14	Dispute
9/22/2020	10:48	ASH ST	Property Damage
9/22/2020	12:02	FAIRVIEW TER	Accident, Damage
9/22/2020	12:10	LANTERN LN	Probation Violation
9/22/2020	21:26	BARRISTER DR	Animal Problem
9/23/2020	1:17	MAPLE ST	Citizen Assist
9/23/2020	1:37	TEMPLETON AVE	Juvenile
9/23/2020	6:48	WOODSTOCK RD & CENTER OF TOWN	Motor Vehicle Complaint
9/23/2020	7:34	QUECHEE WEST HARTFORD RD	Burglary Alarm
9/23/2020	9:29	WOODLAWN DR	Welfare Check
9/23/2020	10:01	BESWICK DR	Agency Assist - VTrans
9/24/2020	4:59	FAIRVIEW TER	Noise Disturbance
9/24/2020	10:58	HIGHLAND AVE	Juvenile
9/24/2020	12:56	QUECHEE WEST HARTFORD	Littering
9/24/2020	13:01	MAPLE ST	Theft
9/24/2020	14:04	S MAIN ST	Dispute
9/24/2020	14:50	QUECHEE MAIN ST	Suspicious
9/24/2020	16:40	8 CHAMBERS LN	Animal Problem

9/24/2020	17:36	HARTFORD AVE	Theft
9/24/2020	18:46	CENTER OF TOWN RD	Animal Problem
9/24/2020	21:27	I 89 N & I 91 N	Agency Assist - Lebanon PD
9/24/2020	22:43	MAPLE ST	911 Hang-up
9/24/2020	23:22	LOVELAND HILL RD	Noise Disturbance
9/24/2020	23:54	A ST	Medical
9/25/2020	4:52	MARSH FAMILY RD	911 Hang-up
9/25/2020	7:27	S MAIN ST	Parking Problem
9/25/2020	10:20	FAIRVIEW TER	Arrest, Warrant/Fugitive
9/25/2020	11:19	VA CUTOFF RD	Agency Assist - Probation
9/25/2020	11:37	PROSPECT ST	Illegal Burning
9/25/2020	11:40	MAPLE ST	Accident, Damage
9/25/2020	12:36	S MAIN ST	Dispute
9/25/2020	12:40	GATES ST & CHURCH ST	Arrest, Warrant/Fugitive
9/25/2020	17:18	MAPLE ST	Motor Vehicle Complaint
9/25/2020	17:28	MAPLE ST	Arrest, Warrant/Fugitive
9/25/2020	19:24	RALPH LEHMAN DR	Burglary Alarm
9/25/2020	22:58	QUECHEE HARTLAND RD	Assault
9/25/2020	23:22	MAPLE ST & CREDIT CT	Sick
9/26/2020	0:17	HARTFORD AVE	Citizen Assist
9/26/2020	0:22	MAPLE ST	Assault
9/26/2020	0:39	QUECHEE HARTLAND RD	Paperwork Service
9/26/2020	9:00	WOODSTOCK RD	Burglary Alarm
9/26/2020	10:26	WALNUT ST	911 Hang-up
9/26/2020	10:59	VA CUTOFF RD	Citizen Assist
9/26/2020	10:52	BALLARDVALE DR	Crash, Damage
9/26/2020	10:59	1 JERICO RD	Motor Vehicle Complaint
9/26/2020	14:45	PROSPECT ST	Threatening
9/26/2020	15:23	ANGELL TRL	911 Hang-up
9/26/2020	18:27	MAPLE ST	Threatening
9/26/2020	19:14	TURNPIKE RD & BIRCH HILL	Crash, Damage
9/26/2020	23:47	CHRISTIAN ST & WOODHAVEN DR	Suspicious
9/27/2020	2:43	HARTFORD AVE	Medical
9/27/2020	5:54	MAPLE ST	Citizen Assist
9/27/2020	6:05	I 89 N MM6	Crash Injury
9/27/2020	8:50	KRISKARLI DR	Assault
9/27/2020	10:17	HARTFORD AVE	Burglary Alarm
9/27/2020	12:11	MAPLE ST	Dispute
9/27/2020	13:14	QUECHEE WEST HARTFORD RD	Burglary Alarm
9/27/2020	15:17	PROSPECT ST	Assault
9/27/2020	16:33	QUECHEE GORGE	Motor Vehicle Complaint

9/27/2020	20:08	HUGHES DR	Dispute
9/27/2020	20:20	BRIDGE ST & MAPLE ST	Illegal Burning
9/27/2020	21:50	I 91 N MM70	Agency Assist - VSP
9/27/2020	23:51	MAPLE ST	Traffic Offense
9/27/2020	22:53	WOODSIDE CIR	Vandalism
9/27/2020	23:39	HAZEN ST	Vandalism
9/27/2020	23:50	SYKES MOUNTAIN AVE	Traffic Offense
9/28/2020	9:23	WORCESTER AVE	Animal Problem
9/28/2020	9:34	TIGERTOWN RD	Animal Problem
9/28/2020	16:36	SYKES MTN RD	Arrest, Warrant/Fugitive
9/28/2020	10:57	MAPLE ST	Trespassing
9/28/2020	11:44	SPRING CIR	Welfare Check
9/28/2020	11:52	KEY AUTO DR	911 Hang-up
9/28/2020	12:01	WATERMAN HILL RD	Crash, Damage
9/28/2020	12:58	SYKES MOUNTAIN AVE	Traffic Offense
9/28/2020	14:40	LYMAN POINT PARK	Assault
9/28/2020	16:08	HAZEN ST	Dispute
9/28/2020	17:03	SYKES MTN RD	Arrest, Warrant/Fugitive
9/28/2020	19:48	BUGBEE ST	Citizen Assist
9/28/2020	21:18	N HARTLAND RD	Arrest, Warrant/Fugitive
9/28/2020	22:06	FAIRVIEW TER	Arrest, Warrant/Fugitive
9/29/2020	2:03	N HARTLAND RD	Noise Disturbance
9/29/2020	2:11	HAZEN ST	Sick
9/29/2020	2:28	WILLARD RD	Assault
9/29/2020	6:12	OLCOTT DR	Burglary Alarm
9/29/2020	8:41	N MAIN ST	Found Property
9/29/2020	9:48	VA CUTOFF RD	Animal Problem
9/29/2020	9:56	SYKES MOUNTAIN AVE	Property Damage
9/29/2020	10:15	HAZEN ST	Dispute
9/29/2020	11:33	CHRISTIAN ST	Vandalism
9/29/2020	17:01	CHRISTIAN ST	Theft
9/29/2020	23:55	ROUTE 14 & DOTHAN RD	Traffic Hazard
9/29/2020	17:08	FAIRVIEW TER & GATES	Traffic Offense
9/29/2020	17:10	NEAL RD	Noise Disturbance
9/30/2020	1:34	OLD RIVER RD & QUECHEE WEST HARFORD RD	Motor Vehicle Complaint
9/30/2020	2:05	CLARINA NICHOLS LN	911 Hang-up
9/30/2020	2:26	HAZEN ST	Noise Disturbance
9/30/2020	4:31	ROUTE 14 & JERICO RD	Traffic Hazard
9/30/2020	6:30	HARTFORD AVE	Unsecure Premises
9/30/2020	6:32	RALPH LEHMAN DR	Burglary Alarm
9/30/2020	7:46	LOWER HYDE PARK	Burglary

9/30/2020	8:07	QUECHEE HARTLAND RD	Trespassing
9/30/2020	9:48	HIGHLAND AVE	Juvenile
9/30/2020	10:53	N MAIN ST	Motor Vehicle Complaint
9/30/2020	12:56	BRIDGE ST	Agency Assist - Public Works
9/30/2020	14:30	32 PLEASANT ST	Agency Assist - Woodstock PD
9/30/2020	15:44	ROUTE 14	Animal Problem
9/30/2020	16:58	KINGS HWY	VIN Inspection
9/30/2020	17:34	TRUELL RD	Citizen Assist
9/30/2020	19:10	S MAIN ST	Welfare Check
9/30/2020	19:32	MAPLE ST	Assault
9/30/2020	19:52	FAIRVIEW TER	Noise Disturbance
9/30/2020	23:09	CLARINA NICHOLS LN	Burglary Alarm
10/1/2020	6:52	HAZEN ST	Citizen Assist
10/1/2020	8:47	MAPLE ST	Citizen Assist
10/1/2020	9:02	LATHAM WORKS LN	Citizen Assist
10/1/2020	10:28	CONNECTICUT RIVER RD	Animal Problem
10/1/2020	13:33	FAIRVIEW TER	Arrest, Warrant/Fugitive
10/1/2020	14:34	CHRISTIAN ST	Juvenile
10/1/2020	14:38	WOODSTOCK RD	Motor Vehicle Complaint
10/1/2020	15:00	CHRISTIAN ST	Assault
10/1/2020	16:20	JASMIN LN	Motor Vehicle Theft
10/1/2020	17:22	S MAIN ST	Agency Assist - DCF
10/1/2020	17:31	QUECHEE MAIN ST	911 Hang-up
10/1/2020	18:05	BRIDGE ST	Animal Problem
10/1/2020	21:35	CHRISTIAN ST & HUGHES DR	Motor Vehicle Complaint
10/1/2020	22:09	MAPLE ST	Citizen Assist
10/1/2020	23:07	PROSPECT ST	911 Hang-up
10/1/2020	23:15	MAPLE ST	Traffic Complaint
10/2/2020	1:55	HUGHES DR	Stalking
10/2/2020	2:13	OLD RIVER RD	Suspicious
10/2/2020	9:58	HOLIDAY DR	Paperwork Service
10/2/2020	10:36	ROUTE 14	VIN Inspection
10/2/2020	11:24	TEMPLETON AVE	Juvenile
10/2/2020	15:49	LESLIE DR	Special Detail
10/2/2020	15:56	WENTWORTH WAY	Welfare Check
10/2/2020	16:05	HIGHLAND AVE	Special Detail
10/2/2020	19:02	RALPH LEHMAN DR	Burglary Alarm
10/2/2020	19:04	AIRPORT RD	Suspicious
10/3/2020	3:08	WOODSTOCK RD	Agency Assist - Woodstock PD
10/3/2020	10:35	PASSUMPSIC AVE	Motor Vehicle Complaint
10/3/2020	13:03	SYKES MOUNTAIN AVE & LILY POND	Animal Problem

10/3/2020	16:33	MAPLE ST	Welfare Check
10/3/2020	17:54	WOODSIDE CIR	Welfare Check
10/3/2020	19:02	SYKES MOUNTAIN AVE	Drug Offense
10/3/2020	19:40	UNION VILLAGE RD	Agency Assist - Norwich PD
10/3/2020	20:26	WINTER ST	Aggravated Assault
10/4/2020	2:54	MORRILL BND	Burglary Alarm
10/4/2020	10:41	CHRISTIAN ST	Crash, Damage
10/4/2020	12:14	CHURCH ST	Welfare Check
10/4/2020	13:20	TEMPLETON AVE	Welfare Check
10/4/2020	15:59	PINE ST	Animal Noise
10/4/2020	16:30	ARBORETUM LN	Burglary Alarm
10/4/2020	18:32	TWILIGHT CT	Aggravated Assault
10/4/2020	23:52	VA CUTOFF RD	Motor Vehicle Complaint

***Phillip S. Kasten, Chief
Hartford Police Department***

Planning and Development

- Continued to attend briefings and strategy meetings on the Vermont COVID Economic Recovery Plan on state Programs announced by the state and disseminated information to businesses and organizations: Buy Local Program; Everyone Eats Sole Proprietors Grants; Landlord Tenant Rental Stabilization; expansion of state direct Economic Recovery Grants to businesses.
- COVID “Restart Vermont Regional Marketing and Stimulus” VT Grant - The Chamber took the lead on completing the informational materials, and began enrollment of Hartford retail, restaurant, entertainment and lodging businesses to participate in the “Hartford Dollars” program to stimulate consumer spending. Consumer purchasing of the “Dollars” at 50% the value of the coupon will begin mid-October. A full advertising campaign is rolling out this week.
- Wentworth 2 Housing Development Projects VCDP Grant – Construction is underway along Sykes Mountain Avenue and in Wilder. Working with Housing Vermont to complete the Grant award conditions in order to execute the grant agreements.
- Vermont Community Development Program Income from The Village at WRJ loan- Grant Closeout documents completed. Revolving Loan fund plan to meet VCDP Program requirements being drafted, and funds are now being requisitioned.
- FY2021-2022 Budget – Prepared initial budget and reviewed with the Town Manager and Finance Director. Preparing for second review meeting on October 7th.
- Town Annual Audit – Provided information to the Finance Department for the audit.
- Development Proposals for Public Hearings Zoning/Building Permits – Continued to work with the state and property owner on flood plain compliance. Provided comments to applicants for 8 applications for public hearings before the ZBA and or PC. Completed draft Findings of Fact for each application.
- Continued receiving and processing information requests and requests for Zoning Permit applications. Responded to compliance issues.

- Town Commissions/Board/Committees– Continued to provide staff support and technical assistance to 9 Commissions/Board/Committees.
- Shelter for People Experience Homelessness – Continued to respond to inquiries about Zoning requirements in general and for specific properties.
- South Main Street TIF Improvement Projects – Collected information for annual state and federal report. Continued working with DPW to support project implementation and coordination with private sector redevelopment.
- Historic Preservation Demolition Guidelines – Completed Request for Proposals to hire a consultant to assist the Town in drafting an ordinance for demolition of historic structures. Solicitation of bids to begin this week with proposals due at the end of October. This is funded in part by a Certified Local Government grant and Town matching funds, approved by the SB and awarded in FY2020.
- Knotweed – Working with the Conservation Commission to contain the invasive knotweed plant that is adversely impacting plants native to Vermont, through controlled and limited application of herbicides consistent with state practices.
- Grant Reimbursements – Continued assembling documentation to request reimbursement of expenditures for projects receiving grant funding and other sources.
- MT Bike Trail in the Town Forest – Over the weekend of 9/26 & 9/27, volunteers from the Conservation Commission, mountain bike organization and staff completed a bridge over a stream along a mountain bike trail.
- TIF Five-Year State Audit – Continued follow-up on requests for additional information.
- Roundabout and Upper Sykes Sidewalk Project – Construction underway. Continued working with DPW and project team.
- Climate Action Plan - Following the Selectboard’s approval of the consultant for development of the Plan, developed contract docs which are in process. The CAC developed an outreach plan for community participation in development of the Plan, and will begin outreach the week of October 5th.
- Bugbee Senior Center Roof – Grant sign-off, and reimbursement and grant closeout underway.
- Bugbee Senior Center HVAC System – Project underway.
- Currier Street TIF Project – With the project management support from DPW, paving is anticipated to be completed the week of October 5th, with handrailing to follow pending receipt of quotes; lighting is on backorder.
- Town Forest Management Plan – Public comment has been integrated into the report and the final draft of the Plan is completed. The Conservation Commission will be coming to the Selectboard for review and adoption in the next month or so.
- Town Forest Recreation Plan – The Conservation Commission is planning a community meeting to review the draft plan in the next month or so.
- Tafts Flat Historic Preservation Survey – Consultant finalizing the draft report for presentation at a future public meeting.
- WABA Water Heater and Ice Making – Continued to assisted Parks and Rec Department on finalizing contract documents, financing and Efficient Vermont Grant.
- Town Hall Ventilation Pilot Project – Execution of contract in process.
- Resilient Hartford – Approximately 150 people have responded to date to the community survey on broader uses of open space in Clifford and Radcliff Parks. The survey closes on Wednesday, October 7th.

- Mobile Home Water Pipe Heating Solution – The Hartford Energy Commission is continuing working with Vital Communities, Efficiency Vermont and the Town of Thetford to work with the University of VT Engineering Dept to develop a solution to easily and inexpensively insulate mobile home hot water pipes.