

Meeting Minutes Hartford Town Manager Selection Committee

Location: ZOOM Meeting Room # 9889 6651

Date: November 6, 2020

Time: 6:00 pm

TOWN OF HARTFORD TOWN MANAGER SELECTION COMMITTEE MINUTES

Friday, November 6, 2020, 6:00pm

Hartford Town Hall, 171 Bridge Street, White River Junction, VT 05001

This meeting will be conducted in compliance with Vermont Open Meeting Law with electronic participation. A video of this meeting can be found here:

Present on Site: none

Present online: Jo Alexander; Erik Krauss; Sandy Mariotti, chair; Brett Mayfield; Steven Pomije, secretary; Allene Swienckowski; Don Jutton, MRI Consultant; Simon Dennis, Select Board member

I. Call to Order:

Sandy Mariotti, Committee Chair, called the meeting to order at 6:05pm.

I. Public Comments:

No public comments. Committee Member Erik Krauss expressed concern that he was not yet able to locate this meeting's agenda and previous minutes on the Town of Hartford website. The secretary will follow up with Town Hall immediately with an enquiry. All committee members agreed to move forward with tonight's meeting.

III. Approval of Minutes:

Committee Member Brett Mayfield motioned to approve the minutes of 10/29/20. Committee Member Allene Swienckowski seconded the motion. All were in favor and motion passed.

IV. Committee Vice Chair Discussion:

Chair Sandy Mariotti reminded the committee that a Vice Chair position needed to be filled and asked if anyone present was able to fill the role. Erik Krauss nominated Allene Swienckoski. Jo Alexander seconded the nomination. Allene Swienckoski commented that if the committee voted unanimously that she would take on the role, but abstain from voting. All other committee members were in favor and the motion passed.

V. Town Manager Committee Involvement Discussion:

Chair Sandy Mariotti reminded the committee that the focus of this discussion was committee involvement in shaping essay questions for candidates. After general discussion, it was agreed that a subcommittee of Erik Kraus and Jo Alexander would edit and fine tune the current questions provided by MRI, while reducing the number of questions from five (5) to three (3). The subcommittee will share edited and reshaped

questions with the committee and MRI by November 11.

VI. Executive Session* Rod One Personnel Discussion with SelectBoard:

Committee Member Erik Kraus questions Selectboard Member Simon Dennis if the following discussion would require an Executive Session. MRI, speaking on behalf of the Selectboard, confirmed that yes, an Executive Session is necessary due to candidate privacy.

Committee Member Jo Alexander made a motion to enter Executive Session to discuss personnel matters. Committee Member Brett Mayfield seconded the motion. All were in favor and the motion passed.

Committee Member Erik Kraus made a motion to exit Executive Session. Jo Alexander seconded the motion. All were in favor and the motion passed.

Secretary Steven Pomije made a motion to add a friendly amendment to the minutes of 10/29/20 recognizing Committee Member Brett Mayfield’s application to the open Temporary Selectboard position for the town of Hartford. Committee Member Allene Swienckowski seconded the motion. Committee Member Erik Kraus reminded the committee that a motion wasn’t necessary as the information included in our minutes. Secretary Steven Pomije made a motion to withdraw his motion. Committee Member Allene Swienckowski seconded. All were in favor and the motion passed.

Committee Member Erik Kraus made a motion to authorize MRI to arrange one candidate interview on November 9, 2020 @ 7pm. Committee Member Allene Swienkowski seconded the motion. All were in favor and the motion passed.

Action Items:

- Secretary to make an enquiry to Town Hall regarding lag-time in publicly posting agendas and minutes
- Secretary to share Phase 2 timeline summary with committee members
- Essay subcommittee to deliver edited questions to MRI by 11/11/20
- MRI to arrange and host special meeting on 11/9/20 @ 7pm

II. Adjournment:

Committee Member Jo Alexander made the motion to adjourn the meeting. Committee Member Allene Swienckowski seconded the motion. All were in favor and the motion passed. The meeting adjourned at 7:38pm.

All Meetings of the Hartford Town Manager Selection Committee are open to the public. Citizens wishing to address the committee should do so during the Citizen Comments period. *An Executive Session is a closed session.

Respectfully submitted,
Steven Pomije, Secretary
