

**Draft Minutes of
Resilient Hartford: A Community Resilience Organization
October 28, 2020**

Members Present: Marcia Gauvin, Frederica Graham, Dylan Kreis, Laura Simon and Chair Kye Cochran,

Liaison Members Present: Simon Dennis, Selectboard.

Staff Present: Matt Osborn, Town Planner.

Others Present: None.

A remote meeting of Resilient Hartford in compliance with the Vermont Open Meeting Law was held on Wednesday, October 28, 2020. Chair Kye Cochran called the meeting to order at 5:05 p.m. Matt Osborn read the “Act 92 remote public meeting script”.

1. **Additions/Changes to the Agenda:** Kye Cochran asked if there are any additions/changes to the agenda. There were none.
2. **Minutes of the September 30, 2020 Resilient Hartford Meetings:** Kye Cochran asked if there are any changes to the draft minutes of September 30th. There were none. Dylan Kreis made a motion to approve the Minutes of September 30th as written. The motion was seconded by Marcia Gauvin and unanimously approved.
3. **Alternative Uses to Town Parks (Food Production):** Kye Cochran reported that she was very pleased with the results of the survey, noting that there were many good public comments. There were a total of 171 who participated in the survey; 168 on-line and three hard copies were submitted. Kye noted that she organized the comments by category which were distributed to RH members and liaisons. There was discussion. Dylan Kreis noted that we have a large list of e-mail addresses from the survey.

Kye stated that we need to figure out our next steps and plan for a fall speaker. Dylan suggested that RH get beyond workshops and to build on the momentum generated by the survey and focus on action. Simon Dennis noted that 75% of respondents support the use of parks for food production. Dylan suggested hiring a designer to look at the survey data and develop a specific plan. Matt Osborn noted that the Town has procurement requirements. To hire a consultant, we will likely need to develop a Request for Proposals (RFP), advertise it and open it up to many consultants. Matt also noted that RH may not have enough funds to hire a consultant. Currently, there is about \$1,000 remaining in the CRO Vermont grant and there is currently a town spending freeze. He stated that he will review the procurement requirements and discuss funding with Planning Director Lori Hirshfield. Simon suggested developing an RFP since there are a lot of talented people in the community that are qualified to do the work. Marcia Gauvin suggested that the Committee review the results of the survey and prioritize before doing an RFP. Other options to hiring a designer was a design contest or school involvement.

There was discussion about process. Matt noted that Hartford parks are under the jurisdiction of the Hartford Parks and Recreation Department (PARD) so we will need buy-in from PARD Director Scott Hausler and the Parks and Recreation Commission. Simon suggested doing a charette. He also noted the need for broad stakeholder involvement.

There was discussion about including both Ratcliffe and Clifford Parks. It was agreed to do one park at a time. The consensus was to move forward with Clifford Park because there is more land available than Ratcliffe Park. It was agreed to schedule a Food Production Committee meeting next week to discuss next steps. Simon volunteered to do a process map.

4. **Community Food Forest Handbook:** Kye Cochran noted that there is an edible forest in Iowa City, Iowa that is listed in the Community Food Forest Handbook. It identifies a website that has design templates. Kye suggested looking at the templates for ideas.
5. **Resilient Hartford Opening:** Kye Cochran noted that there is an opening on Resilient Hartford. Marcia Gauvin suggested sending an e-mail to those who completed the parks survey. The Committee agreed.
6. **Announcements:** There were no announcements.
7. **Next Meeting:** Kye Cochran noted that the next regular Resilient Hartford meeting is scheduled for Wednesday, December 2nd at 5:00 p.m.
8. **Adjournment:** The meeting was adjourned at 6:30 p.m.