

## **Hartford Police Department Capital Improvement Plan Fiscal Year 2025 – 2029**

### **Hartford Police Station Modernization Project:**

**Executive Summary:** The Hartford Police Department recognizes the need for a new, modernized, energy-efficient police station to serve the community better, reduce energy costs, and meet current operational requirements and future growth. These operational requirements include duties performed by the Patrol Division, Support Services Division, Communication Center, and a future Community Outreach Division to include a community room and a Communication Center. This will also provide the Hartford Fire Department with the current police station to meet their future growth and needs. This Capital Improvement Plan outlines the proposed construction of a new police station facility, with an estimated budget of \$6,000,000.

Bond recommended.

### **Basis for Priority Rating – 1**

#### **Project Description:**

- **Project Name:** Hartford Police Station Modernization Project
- **Objective:** To construct a new, state-of-the-art, energy-efficient police station that enhances public safety and outreach, meets operational needs and future growth, improves the working conditions for our officers, and provides meeting space for community meetings and community coalition building.
- **Location:** To be determined

#### **Project Phases:**

- 1. Planning Phase (FY 2025 - 2026):**
  - Conduct a needs assessment and feasibility study.
  - Estimated cost of assessment/study - \$60,000-\$70,000.
  - Engage a design and architecture firm to develop initial plans.
  - Secure necessary permits and approvals.
  - Begin community engagement and outreach.
- 2. Design Phase (FY 2026 - 2027):**
  - Finalize architectural and engineering plans.
  - Develop detailed cost estimates.
  - Begin procurement processes for construction.
  - Continue community engagement.
- 3. Construction Phase (FY 2027 - 2028):**
  - Award construction contracts through competitive bidding.
  - Commence construction activities.
  - Regularly update the community on progress.
  - Implement a project management plan.
- 4. Occupancy Phase (FY 2028 - 2029):**
  - Inspect and ensure the facility meets safety and operational standards.
  - Transition police operations to the new facility.

- Host an official opening ceremony.
- Evaluate and adjust operational procedures as needed.

**Budget:**

- Estimated Total Project Cost: \$6,000,000.
- Funding Sources:
  - Municipal Bonds: \$6,000,000.
  - Possibly USDA Grants

**Community Benefits:**

- Enhanced public safety and security.
- Improved working conditions for police officers.
- Modernized facility for more efficient and effective law enforcement.
- Community engagement and meeting spaces within the station to build stronger relationships between citizens and Hartford police officers.
- Workspace for civilian Community Resource Specialists and Police Social Workers (PSW)

**Timeline:**

- The project is expected to span approximately 3-4 years, with construction being the most time-consuming phase.

**Community Involvement:**

- Regular community meetings and updates will be held to ensure transparency and gather input.

**Conclusion:** The construction of a new police station is a crucial investment in the safety and well-being of the Hartford community. This Capital Improvement Plan outlines the phased approach to ensure the successful completion of the project within the estimated \$6 million budget. The Hartford Police Department remains committed to serving the community and providing a safe, modern, welcoming/inclusive, and efficient facility for our officers and the public.

**Communications Center Workstation Expansion Implementation:**

**Implementation: FY 2025-FY2027      Total Funding: \$155,500 Town General Fund**

**Reserve Fund**

Increase the reserve amount by \$30,000 annually from the current reserve amount of \$20,000 annually to a total of \$50,000 annually. Reserve funds will add a fourth dispatch console at the end of three years.

**Basis for Priority Rating 3**

- Expand upon the current Communication Center to bolster capacity to ensure readiness for natural disasters and major events.
- To provide a dedicated dispatch workstation for an assigned dispatcher when the Emergency Command Center is activated, facilitating seamless response coordination.
- Maintain continuity by providing for public and officer safety with the additional workstation in case of technical issues or failures with existing workstations.
- To build capacity to contract with additional towns for emergency dispatch services.

**Incident Response Trailer**

**Implementation: FY 2027-2028**

**Total Funding: \$100,000**

**Reserve Fund**

Build reserves to purchase an incident command trailer in a five-year period. **\$20,000** is put into reserve funds each year. The department recognizes that this trailer would be multi-functional and could be used by other departments within the town.

**Basis for Priority Rating 2**

- Respond to Critical incidents, any scene where there is an extended police presence/investigation, town events: QBF, July 4th, Riverbank Church Halloween event, extreme weather events, respond as part of the drone program, respond to fire scenes as a command post, mobile outreach by our PSW's, respond to scenes in inclement weather (weather incident in Quechee last year) or scenes outside Quechee Gorge, fatal crash, scenes where power is needed in rural areas.
- Gives officers a space to work at these events and incidents.
- Storage of evidence bags, investigatory equipment, lighting, and other necessary equipment.
- This is a low-use frequency vehicle, and with appropriate policy, regular maintenance and inspection would last our agency for many years.