

Town of Hartford Committee on Racial Equity and Inclusion

Wednesday September 15, 2021

6:00 P.M. to 7:30 P.M.

In Attendance: John Hall, Sara Campbell, Russ North, Ann Raynolds, Joe Major

6:03 P.M. - Call to Order

[Approve Meeting Minutes John moved, Ann seconded, passed unanimously](#)

6:05 - Acknowledge and welcome community members

In Attendance: Michelle Boleski, Molly Amburst, Rebecca Whitney

6:10 PM Continue Policy Goals Discussion

After a brief review of the previous meeting, the committee decides that the policy working group will discuss the details of the presentation in the upcoming meeting as well as draft the final language of the recommendation.

Russ moves to approve policy recommendation pending final language - Ann seconded Motion is passed unanimously

Preliminary recommendation:

The town policies are currently difficult to access and are not searchable. In order to promote transparency and accessibility of Town Ordinances and Policies HOCREI recommends to the Selectboard to direct the town manager to adopt the following action around policy management.

- Create a "Policy on Policies".
- Compile a complete list of existing policies for all departments.
- Adopt a digital policy storage system that improves usability and meets accessibility requirements.

Will assert that HOCREI is available to provide research and support on this process

Attempt to get the above recommendation on the October 5th agenda

- When would we need to get language to the selectboard? - Sept 27th

Sara will send

6:30 PM Review Education Recommendations -

Giavanna is ill and cannot be present to discuss.

Ann moves to table this discussion - Sara seconded

Motion is passed unanimously

6:33 - Status of Town's work towards Strategic Plan, RE: Discussion + notes from TM

Committee discusses the timeline of the strategic plan - in light of time passed and covid

- What is HCOREI's role?
- We can help both boards prioritize and accomplish goals
- We can help with research/other asks from boards

Public information officer -

- Was this budgeted for? - don't think so
- Tracy beginning process on job description -

SB goal to get Strategic plan on agenda at least 1xmonth

Sara moves to create working group on the strategic plan - Ann seconds

Motion is passed unanimously

6:45 - Town report plan

The committee discussed recent events that could be included in the draft.

- Town event - Juneteenth
- Tabled at the block party
- Minor charge adjustment
- Work around policy
- Resource library
- Allene left our community, after consecutive years of service with HCOREI

7:00 - New business

7:21 - Joe moves to adjourn