

**West Hartford Library Trustees Meeting  
Tuesday, August 18, 2020, 10:00 AM**

Present: Sadie Woods, Gerda Gofberg, Doug Eisler, Sandie Cary (Director), Barbara Gherardi (Friends)  
Absent: Judy Roberts, Emily Clough. The meeting was called to order at 10:33 AM.

**Secretary's Report:** Upon motion duly made and seconded, the minutes of the June 30, 2020 meeting were approved.

**Treasurer's Report:** By fiscal year's end, 93% of budget had been spent. Expense was encumbered to purchase a computer for the Library Director. Remainder of the unspent funds were attributed to a decrease in hours worked by the Director during the Covid related shutdown (beginning 3/17/2020).

**Director's Report:**

The board welcomes two new members: Emily Clough and Doug Eisler, recently appointed by the Select Board. Library hours have been extended since initial re-opening in June from 9 AM to 6 PM on Tuesdays, Wednesdays and Thursdays. Mondays remain available for either onsite or remote administrative work. Regular meetings for Craft Night and Book Club continue and are held outside. Covid-related measures remain in place, including but not limited to use of masks and social distancing.

No patrons came to a Summer event featuring the Swing Peepers, co-sponsored by the Hartford and West Hartford libraries, while the Take Home Crafts and the Story Fence Stroll have been quite popular and successful. The Hartford Coalition for Hunger concluded their free lunch program Thursday 8/20. Free masks continue to be available to library patrons from the Hartford Mask Makers.

**Friends:** David Dean, from the Town of Hartford, has worked to improve the library gardens this Summer. Funds for purchase of mulch were provided by the Friends.

**New Business:**

Discussion was initiated regarding computer equipment and maintenance as well as update of the facebook page and consideration for a web page update and improvement. Further discussion to take place at next meeting.

To date, two donations have been received in honor of Jo Dorman, who passed away recently. Jo was the wife of former Library Board Treasurer and Trustee, Harry Dorman. Books will be purchased with the donated monies and Jo's name will be placed in them.

**The next meeting will be September 17, at a time to be determined. The meeting was adjourned at 11:44 AM.**

Respectfully Submitted,

Sadie Woods,  
Secretary