

West Hartford Library Trustees Meeting

Tuesday, June 30, 2020, 1:00 PM

Present: Judy Roberts, Sadie Woods, Gerda Gofberg; Director: Sandie Cary, Friends: Barbara Gherardi,

The meeting was called to order at 1:12PM.

Secretary's Report: Upon motion duly made and seconded, the minutes of the June 2, 2020 meeting were approved.

Treasurer's Report: Report is pending.

Director's Report:

The library opened to the public on Tuesday, June 23, with hours on Tuesdays, Wednesdays and Thursdays from 10 to 12, and 3 to 6PM. No more than 4 people at any one time are allowed within. The computer use is limited, and the bathroom is not open to the public and the community room is closed. Patrons are required to wear a mask inside the library. The only staff member will be Sandie, and no volunteers will be allowed. Last week the average day had 20 patrons

Sandie has proposed that the library hours be extended to Tuesday, Wednesday and Thursday from 9AM to 6PM, with the provision of a lunch hour from 12 to 1, but allowing patrons access at that time also. This will extend the open hours from 24 to 27 hours and Sandie will have Mondays for either remote or onsite work. The board has accepted this proposal,

In other news, most of the new books have been processed. The Friends have contributed funds for children's award winning books. Many patrons have contributed their time and talent to complete the new raised beds, in addition to other projects. Sandie has set out the storybook fence stroll and take home crafts in lieu of the summer reading program.

Sandie will take a scheduled vacation the last week in July, and proposed that the library be closed that week, with which the board agreed.

New Business:

A motion was made, seconded and accepted that Sandie Cary be awarded a 3% raise effective 7/1/20.

Election of officers has elected Gerda Gofberg as treasurer and Sadie Woods as treasurer. Judy Roberts remains as Chairman.

Two patrons have expressed an interest in joining the board.

The board wishes to recognize Harry Dorman, who recently resigned from the board, with a token of our appreciation for his service.

Judy Roberts read a thank you card that a patron wrote in appreciation of all the help that Director Sandie Cary gave to her and her son during this difficult period.

The Next meeting will be July 21, at a time to be determined. The meeting was adjourned at 2:30PM.

Respectfully Submitted, Gerda Gofberg, Secretary

This is a draft