

Minutes

Town of Hartford Committee on Racial Equity & Inclusion

Wednesday, May 6, 2020

6:00 PM to 7:30 PM

To participate in this meeting, you will need a Zoom account. Use the following link to sign up for an account if you do not already have one:

<https://zoom.us/signup>

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Meeting ID: 769 959 9533

One tap mobile (phone):

+13017158592,,7699599533# US

Time	Agenda Topic	Committee Action
6:07 PM	Call to order and Welcome	
In attendance:	Ann Raynolds, Sara Campbell, John Hall, Allene, Michelle Boleski	
	Consent Agenda - April 16, 2020 Minutes	
	A motion by Ann to approve and accept the minutes was made and s seconded by Allene. The motion passed unanimously	
	Michelle requested to add to the agenda: Town Manager Search Committee	
6:10 PM	Acknowledgement of Community Members - Kim Souza provided information about the posting of the application for the Committee to be formed for the Town Manager search.	
6:20 PM	Nellie Mae Fund Grant Committee for the Rapid Response Grant Fund: Covid-19 is currently in the process of forming with seven potential members as follows: - Allene and John from HCOREI, Rebecca Whitney, Community Member, Greg Crowley, DHMC Diversity and Inclusion Officer, Shilpa Darivemula Resident Geisel, Dr. Don Kollish, VA Hospital, Zoe Chinn Lebanon High School Student. And Dr. Diana Wu has offered editing services to the committee.	
	A Question by Ann regarding process: Does seeking this grant require Select and School Board approval? Michelle shared her experience with her involvement in the Sister City Grant. Grant was received and funds were deposited in the Town account and earmarked for the expenses of the Sister City Project. -	

Allene will check with Brannon for clarification.

At the April 16, 2020 meeting information about Nellie Mae was requested by Ann and Michelle requested definition(s) for Ombudsman. Allene emailed HCOREI members with requested information and definitions.

6:40 PM

Brief Discussion on Strategic Plan

Based on our Road Map it is obvious that HCOREI needs a framework for the work and recommendations of the Strategic Plan. Discussion TBC

- Discussion about the presentations made to the School and Select Boards by Curtiss Reed. HCOREI was mentioned in both presentations and clarification is needed because there was no formal request by either board for HCOREI involvement. HCOREI was mentioned as part of the process but there is no formal means/request for involvement.
- From Selectboard meeting minutes- "Mr. Reed suggested HCOREI would be the ones to monitor and recommend implementation of the plan."
- Kim suggested HCOREI issues memo/requests to the boards to monitor the timeline of recommendations.
- Sara suggested HCOREI make formal suggestions for how HCOREI can be involved in the strategic plan implementation.
- Next meeting, May 20, 2020 HCOREI committee will make a motion that will include a formal outreach - Sara and Ann will work on wording and present at the next meeting.

Revisit Roadmap Reactive vs Proactive

- It is imperative that the HCOREI committee document all processes that support the goals of the committee
Corrections Made to Strategic Plan based on errors highlighted by Michelle. Allene spoke with Mary and said the corrections that were identified were made and copies of the corrected document were sent to Brannon and Tom.

Discussion:

Ann inquired about the Town Manager search. "Can someone from HCOREI be on the search committee?"

Allene is willing to apply and if approved, participate in the interviews. Applications should be posted on the town site in the next 48 hours. Kim stated that the Select Board approved hiring the same consultant used in 2018

Motion made by Ann to move into Executive Session to review applicants to HCOREI. Michelle seconded - recording paused

6:50 PM

Move to Executive Session
To review Committee Applications

Vote for Applicant to be presented to the Select/School Board for approval.

Motion made to leave Executive Session by Sara at 7:34 PM

Allene seconded

Ann made a Motion to table discussion and vote until to May 20th, where HCOREI will adjourn for a brief Executive Session for a brief discussion about applicants.

Allene seconded the motion.

Committee vote was taken. The Motion Passed Unanimously

7:30 PM Future Meeting Dates/Time

A committee poll was taken:

Member availability - because of conflict with Select and School Board Meetings, HCOREI will not schedule first and third Tuesdays or second and fourth Wednesdays Thursdays and Fridays are unacceptable days to schedule meetings.

For committee cohesion, Allene will query Joe, Alicia and Nancy about their "best" days for HCOREI meetings.

Sara asked a general question as to if and when HCOREI meet in person with the State governor possibly lifting the "stay at home" order. Discussion revealed that we do not have enough information to answer this question. Until we have further information HCOREI will follow state guidelines and discuss as appropriate in the future.

Tentative next meeting dates:

Wed May 20 6:00 PM

Wed June 3 6:00 PM

Wed June 17 6:00 PM

Sara asked if Is it possible to create a mailing list for community members who are interested in HCOREI committee and its sub-committees business? The issue was tabled for further discussion - add to the road map.

Sara made a Motion to adjourn 7:50 pm

7:50 PM Adjournment
