

## **Hartford Ad Hoc Committee on Coronavirus Response Meeting Minutes** 4/17/20 @ 4:00 PM | Via Zoom (Third Meeting)

**Committee Attendance:** Kristi Clemens (Chair), Sue Buckholz (Vice-Chair), Simon Dennis (Secretary), Becky Chollet, Barbara Farnsworth, Dan Fraser, Brannon Godfrey, Brett Mayfield, Martha McDaniel, Gail Ostrout, Deborah Scribner, Becca White, Chuck Wooster

**Committee Absence:** none.

**Community Attendance:** PJ Skehan, Michael Redmond

Kristi Clemens called the meeting to order at 4:13 and called for additions to the agenda. Martha McDaniel suggested the creation of a rapid town mailing list. Becky Chollet suggested that the Committee consider a recommendation that the Town offer a daily covid update. **Both suggestions were added to the beginning of the agenda.**

Kristi Clemens called for a motion on the minutes of 4/10. Simon Dennis mentioned the amendment regarding Dan Fraser and Gail Ostrout who had been listed as absent but were in fact present. **Martha McDaniel moved passage of the minutes of 4/10 as amended. Sue Buckholz seconded. All were in favor and the motion carried unanimously.**

Kristi Clemens called for reports from the Health Officer and Town Manager.

Brett Mayfield reported that Vermont's Governor had opened outside work with some restrictions, beginning on Monday. All businesses are to be wearing masks when around crowds. We are working on Quechee Lakes to mitigate the influx of out-of-staters. Martha discussed poster hanging where people congregate, grocery stores, gas stations. The poster is on the webpage and has gone out. Brett does not have time to hang them. Deb Scribner will check with UV Strong on Monday to see if there may be volunteer support from them. Simon Dennis also said he would check with UVRT. Martha suggested that the sign outside of Town Hall may need updating. Brett said that he would circulate a spreadsheet of locations to streamline work on that project.

Brannon Godfrey reported that Selectboard made recommended amendments to the charge and mask program. The advertisement for Deputy Health Officer will be posted shortly.

### **Discussion regarding rapid town mailing list**

Becky Chollet said that a standardized list for electronic and physical communication for all important communications from the Town. Current methods are not consistent. She has started a spreadsheet which needs fleshed out and then boiled down to have a standard process. Brannon confirmed that such a list would be useful. It was agreed that members of the committee would review and make additions.

**Sue Buckholz moved that this list be brought before the Selectboard. Becky Chollet seconded. All were in favor and the motion carried unanimously.**

It was agreed that the effort to form a town email list would be taken up at a later date but that no recommendation was made to the Selectboard at this time.

**Daily Covid 19 update for the Town.**

Becky mentioned that some towns are distributing daily updates regarding the Outbreak. She is uncertain as to Town capacity to take it on. Brannon mentioned that there is a weekly update that goes out in graphic form. Scott Cooney reported that the department of Health website is posted. The discussion about the value of creating a report versus directing people towards the reports coming from the State level. It was agreed that we would not recommend a daily update due to it being perhaps too time consuming.

### **Stop the Spread**

Martha McDaniel reported. We talked about the projected influx of out-of-state property owners. The observation is that not everyone is observing the quarantine that the governor has requested. We discussed a letter going out from Brannon's office that would welcome people and prepare them for the reality of quarantine. Martha also mentioned her gratitude to DHMC for providing 400 masks to the Town and reported about how the Mask Program is coming along. Notice has been sent out on the listservs and the deposit box is in place.

**Simon Dennis made a motion to advise the Town Manager to send out mailing to seasonal property owner to welcome them, notify them to the specific requirements of quarantine, and how they might wish to prepare within the village of Quechee. Simon amended his motion to include all out-of-state homeowners and to recommend to the Selectboard to take up this matter at their next meeting rather than to advise the Town Manager. Sue Buckholz and Simon Dennis volunteered to make a first draft and Becky Chollet offered to help to create a resource packet. Deborah Scribner seconded. All were in favor and the motion carried unanimously.**

### **Medical Professionals**

Scott Cooney reported that the Emergency Operations Center Checklist has included an additional 18 locations that were brought forward. Other than that, they did not identify any additional gaps or needs that were not being covered.

### **Supporting the Economy**

They have finalized the survey. Google Forms is an option for formatting the survey. Kristi Clemens offered to help set up the survey on google forms. Brannon said the survey is in the subgroup folder.

### **Food Availability**

Chuck Wooster reported: The Subgroup discussed the Gap on Sunday when access to prepared food is not provided. How are undocumented residents accessing the system. A second noted gap is that the requests for services are not as high as would be expected. Martha McDaniel mentioned neighborhood captains, so that everyone has someone who is checking on him or her or them. UVStrong is accepting applications for funding. UVRT is likely to submit a proposal regarding a proposal to fill the "Sunday Gap".

**Chuck Wooster moved to close the meeting. Sue Buckholz Seconded. All were in favor and the meeting adjourned at 5:44.**

Submitted by Simon Dennis

**Committee Secretary**