

**Hartford Climate Advisory Committee**  
**Climate Action Team Meeting**  
**April 14, 2021**  
**Meeting NOTES**

**Note:** meeting notes were recorded, not formal minutes because there was no quorum of the CAC present.

**Meeting Start Time:** approximately 5PM

**Present:** Ted Redmond (paleBLUEdot), Liane Avery, Carolyn Hooper, Toby Kravitz, Meg MacLaury, Kyle MacLaury, John Reid, Bruce Riddle, Laura Simon, Ariel Arwen, Jon Bouton, Matt Osborn (Town staff, joined circa 5:30PM), Erik Krauss (joined circa 5:30PM)

**Recording:** a video recording of the meeting can be found here: <https://youtu.be/5QfjPCIPdCM>

**Public Comment:** Ted asked if there were any members of the public in the meeting who had comments. There were none.

**Meeting Goal & Prep for Breakout Groups**

Ted described the intent for the breakout groups for the meeting: to finish evaluating actions against the three criteria (support, impact of impl, equity of impl.)

John asked about how large numbers of actions get paired down to manageable numbers. Ted suggested that sub-teams be critical and not afraid to score actions low if they don't seem like a good fit and he explained that pBd will prioritize into high, middle and low priorities and a "parking lot" for actions that don't make the plan but that we might want to keep in mind for future. pBd will do the prioritization following workshop C-2 based on sub-team scores and their professional recommendations. John mentioned State funding to develop a State CAP and a process of getting comments to VCRD by sometime in May. Ted suggested the timing works well as our CAP development wraps up and asked John about sending out info on this to the Team.

**Breakout Groups for Strategic Goal Review:** Sub-teams met in breakout virtual rooms to continue screening, refining, and scoring actions. Following breakout sessions team members reported back a summary of progress.

Round 1 included: Transportation/Land Use, Waste Management, Local Food. Round 2 included: Buildings and Energy, Climate Health and Safety. Round 3 had been completed in separate sub-team meetings scheduled in the span between workshops C and C-2.

**Next Steps:** Since sub-teams did not complete screening, refining, and scoring for all actions Ted will send out copies of spreadsheets by sector to sub-teams. Team members should return copies to him with scores by 4/20 and he will average scores.

**Meeting End Time:** 7:55 PM

Respectfully submitted: Erik Krauss, chair