

## **West Hartford Library Trustees Meeting**

Thursday, January 14, 2021, 4:00 PM

Present: Director Sandie Cary, Judy Roberts, Gerda Gofberg, Emily Clough, Doug Eisler, Sadie Woods

The virtual meeting was called to order at 4:12 PM Via Zoom

### **Secretary's Report**

Upon motion duly made and seconded, the minutes of the December, 2020 meeting were approved without correction.

### **Treasurer's Report**

At the end of November, YTD expenditures were \$ 17,457. This is approximately 38% of the yearly budget and is on target.

### **Director's Report**

The library remains closed to the public due to Covid-19 related concerns and in compliance with state and local regulations. Curbside pick-up continues and remains a successful avenue to service library patrons. There were 95 interlibrary loan requests filled. A new craft card is available in the bin. Book Club and Craft Group continue to meet weekly via Zoom. The elevator has been serviced and as such, is ready for annual inspection. The town has completed a recent check on the library; furnace filters were replaced and plowing continues as needed. The updated library website has proved popular and useful to patrons. The interim Town Manager is said to have recommended level funding for next year's library budgets. No official word has been received to date.

### **New Business:**

Sandie proposed, and trustees approved, adding shelving to the end of children's stacks. This will be used to display new titles. Sandie will ask John Newton to build the shelving. If he is unable, Sandie suggested the Vermont prison-based work program. Costs to be covered, potentially, by grant money applied for by the Friends of the West Hartford Library or alternatively, from the library budget. A patron's request to meet with her business partner inside the library on Friday (the building is closed) was granted. Judy will contact Lisa O'Neil, Hartford Town Clerk, to obtain clarification regarding need for new trustees to petition for inclusion on the March ballot. Updating of the facebook page and library website continues.

The Next meeting will be February 18, at 4:00 PM. The meeting was adjourned at 4:40 PM.

Respectfully Submitted,

Sadie Woods

Secretary