



**TOWN OF HARTFORD
SELECTBOARD MINUTES
SPECIAL MEETING**

Tuesday, September 1, 2020, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

**This meeting will be conducted in compliance with
Vermont Open Meeting Law with electronic participation.**

<https://zoom.us/j/549799933> - Please mute your microphone.
[youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”.

**If you're calling in from phone dial:
(415) 762-9988 Type in the Room ID: 549-799-933 followed by #
Press # a second time
Press *9 to raise your hand for public comment**

Present at Town Hall: Dan Fraser, Selectboard Chair; Patrick MacQueen, Interim Town Manager; Lana Livingston, Administrative Assistant; Simon Dennis, Selectboard Vice Chair;

Present via ZOOM: Alicia Barrow, Selectboard Member; Alan Johnson, Selectboard Member; Joseph Major, Selectboard Member; Kim Souza, Selectboard Clerk; Emma Behrens, Selectboard Member;

CATV LINK: <http://catv.cablecast.tv/CablecastPublicSite/show/12751?channel=1>

Selectboard Chair, Dan Fraser read the following:

As Chair of the Town of Hartford Selectboard I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically. In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:

a) Providing public access to the meeting by [telephone/video/other electronic means], with additional access offered through telephone, zoom and youtube.com. We are using Zoom for this remote meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by

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b) Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting using telephone, zoom and youtube.com in our posted meeting agenda.

[Instructions have also been provided on the town website on the “Agendas and Minutes.”]

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. If anybody has a problem, please call 802-369-9036 and

d) Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain.

Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law.

Let's start the meeting by taking a roll call attendance of all Selectboard members participating in the meeting.

- I. **Call to Order the Selectboard Meeting:** Selectboard Chair, Dan Fraser called the meeting to order at 6:01 P.M.
- II. Public and Selectboard Comments: None
- III. Cornerstone VCDP Planning Grant (motion required)

MOTION: Selectboard Vice Chair, Simon Dennis made the motion to approve the resolution that was presented at the August 25, 2020 Selectboard meeting and direct the Town Manager to complete all the necessary documents to submit the application. Given the use of federal funds, authorize the Selectboard Chair to sign and certify all documents necessary for the application and implementation of the grant. Selectboard Member, Alan Johnson seconded the motion. 5 were in favor, 1 (Major) not in favor and 1 (Barrow) abstained. The motion passed.

RESOLUTION FOR VCDP GRANT APPLICATION AUTHORITY

Single Applicant

WHEREAS, the Town of Hartford (hereinafter "Applicant") is applying for a Grant under the Vermont Community Development Program; and

WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Vermont.

Now, THEREFORE, BE IT RESOLVED as follows:

1.that Applicant possesses the legal authority as defined in the State Act [10 VSA §683(8)] to apply for the grant and to administer the program; and

2.that Applicant apply for a grant under the terms and conditions of said program and agree hereby to enter into Certifications and Assurances thereof; and

3.the Applicant has a duly adopted and current Municipal Plan dated June 4, 2019, and that the project is consistent with said plan; and

4.the Applicant has received documentation from the Regional Planning Commission that the project is consistent with the “Regional Plan; and

5.that Lori Hirshfield is hereby authorized to be Contact Person and as such to provide, on behalf of Applicant, all documents and information necessary for the completion of said application and to provide such coordination as may be necessary for said application; and

6.that (Name) Patrick MacQueen Title Interim Town Manager who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the

Town Administrator, or Dan Fraser Title Selectboard Chair , who are hereby designated to serve as the Authorizing Official (AO) for the Grants Management On-line System, GEARS; and 7.that it is understood that, if the application is funded, the receipt of VCDP funds, as federal funds passed through the State of Vermont, may require that an audit of the Applicant be conducted under the provisions of the Single Audit Act, as amended, and that VCDP funds may be used to fund only a limited portion of the audit cost.

IV. Discussion of the potential hire of a Community Wellness Coordinator (motion required)

The discussion of the Community Wellness Coordinator resulted in putting it on a future Selectboard Meeting Agenda to discuss further.

Selectboard Member, Alan Johnson made the motion that the Selectboard approve the posting of the Service Officer position for the Town of Hartford. Selectboard Vice-chair, Simon Dennis seconded the motion. All were in favor and the motion passed.

V. Executive Session: **Selectboard Member, Alan Johnson made the motion at 7:50 P.M. to move into Executive Session for Discussion of the appointment of a town manager under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes. Selectboard Member, Emma Behrens seconded the motion. All were in favor and the motion passed.**

Selectboard Member, Emma Behrens made the motion to close the Executive Session at 8:20 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

VI. Adjourn the Selectboard Meeting: (motion required)

Selectboard Member, Alan Johnson made the motion to close the meeting at 8:21 P.M. Selectboard Member, Emma Behrens seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

Selectboard Signature Page.

Date: 9/8/2020

Date of Minutes: 9/1/2020

Minutes Approval Signature:

 