

## Meeting Minutes Hartford Town Manager Selection Committee

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**Location:** ZOOM Meeting Room 946 4165 1945

**Date:** August 24, 2020

**Time:** 6:00 pm

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### TOWN OF HARTFORD TOWN MANAGER SELECTION COMMITTEE MINUTES

Monday, August 24, 2020, 6:00pm

Hartford Town Hall, 171 Bridge Street, White River Junction, VT 05001

**This meeting will be conducted in compliance with Vermont Open Meeting Law with electronic participation.**

**Present on Site:** one

**Present online:** Jo Alexander; John Clerkin, vice chair; Erik Krauss; Sandy Mariotti, chair; Brett Mayfield; Steven Pomije, secretary; Allene Swienckowski; Don Jutton, MRI Consultant.

**I. Call to Order:**

Sandy Mariotti, Committee Chair, called the meeting to order at 6:05pm.

**II. Public Comments:**

No public comments.

**III. Approval of Minutes:**

A motion was made by Committee Member Allene Swienckowski to approve the minutes of August 17, 2020. Committee Member Jo Alexander seconded the motion. All were in favor and the motion passed.

**IV. Executive Session\*Personnel Discussion:**

A motion was made by Committee Vice Chair John Clerkin to enter Executive Session. Committee Member Allene Swienckowski seconded the motion. All were in favor and the motion passed.

A motion was made by Committee Vice Chair John Clerkin to exit the Executive Session. Committee Member Allene Swienckowski seconded the motion. All were in favor and the motion passed.

A motion was made by Committee Member Brett Mayfield to move three (3) new candidates forward to the Select Board for consideration. Committee Member Erik Krauss seconded the motion. Committee Member Allene Swienckowski moved to amend the motion to

**read: move three (3) 2nd interview candidates forward to the Selectboard for Town Manager position consideration. Committee Member Erik Krauss seconded the motion. All were in favor and the motion passed.**

Committee Chair Sandy Mariotti and MRI will plan on presenting the three candidates to the SelectBoard at their next meeting, and if the SelectBoard asks for any support or reference materials from the committee the Chair will share that communication with the committee.

**New Business:**

Committee Member Erik Krauss briefly reported on the polling meeting with community businesses and organizations that occurred on Friday, August 21st. The committee thanked the committee for their work, and per Committee Member Allene Swienckowski's recommendation, Krauss will deliver the video file to the SelectBoard.

\*Closed session

**Action Items:**

- The Chair in coordination with MRI will present three (3) final candidates to the SelectBoard during Executive Session at their next meeting.
- Committee Member Erik Krauss will share the video format of the subcommittee meeting of August 21 with the SelectBoard.

**V. Adjournment:**

**Committee Member Allene Swienckowski made the motion to adjourn the meeting. Committee Member Jo Alexander seconded the motion. All were in favor and the motion passed.**  
meeting adjourned at 8:06pm.

All Meetings of the Hartford Town Manager Selection Committee are open to the public. Citizens wishing to address the committee should do so during the Citizen Comments period. \*An Executive Session is a closed session.

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Respectfully submitted,

Steven Pomije, Secretary

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