

Meeting Minutes Hartford Town Manager Selection Committee

Location: ZOOM Meeting Room 46 4165 1945

Date: August 17, 2020

Time: 6:00 pm

TOWN OF HARTFORD TOWN MANAGER SELECTION COMMITTEE MINUTES

Monday, August 17, 2020, 6:00pm

Hartford Town Hall, 171 Bridge Street, White River Junction, VT 05001

This meeting will be conducted in compliance with Vermont Open Meeting Law with electronic participation.

Present on Site: none

Present on-line: Jo Alexander; John Clerkin, vice chair; Erik Krauss; Sandy Mariotti, chair; Brett Mayfield; Steven Pomije, secretary; Allene Swienckowski; Don Jutton, MRI Consultant.

I. Call to Order:

Sandy Mariotti, Committee Chair, called the meeting to order at 6:10pm.

II. Public Comments:

No public comments.

Committee Member Erik Krauss requested a brief discussion after the Executive Session of tonight's meeting regarding polling businesses and community organizations about the town manager position. The committee was all in favor.

III. Approval of Minutes:

A motion was made by Committee Member Allene Swienckowski to approve the minutes of August 13, 2020. Committee Member Jo Alexander seconded the motion. All were in favor and the motion passed.

IV. Executive Session*Personnel Discussion:

A motion was made by Committee Member Jo Alexander to enter Executive Session. Committee Member Allene Swienckowski seconded the motion. All were in favor and the motion passed.

A motion was made by Committee Vice Chair John Clerkin to exit the Executive Session. Committee Member Jo Alexander seconded the motion. All were in favor and the motion passed.

Committee Member Erik Krauss stated for the record in accordance with the committee that action item one (1) on the minutes of August 13, 2020 was discussed during the Executive Session and

determined to be unactionable.

Krauss also reported that the list of community businesses and organizations to be used to poll commentary is complete. Due to limited Zoom tech team availability and potential lack of a quorum, Committee Member John Clerkin recommended that the subcommittee meet with the said business and organizations in a private forum to garner information rather than a public meeting. The committee was in favor and a follow up invitation will be arranged by the subcommittee with community businesses and organizations later this week, for discussion at the next meeting.

*Closed session

Action Items:

- The subcommittee will arrange a forum with local businesses and organizations near the end of this week, and report its outcome at the next meeting.
- Committee members will be prepared to report their assessments of candidates from the second round of interviews during the Executive Session at next week’s meeting, for the purposes of moving 2-3 candidates forward to the town Selectboard if viable.

V. Adjournment:

Committee Member Allen Swienckowski made the motion to adjourn the meeting. Committee Vice Chair John Clerkin seconded the motion. All were in favor and the motion passed. meeting adjourned at 9:15pm.

All Meetings of the Hartford Town Manager Selection Committee are open to the public. Citizens wishing to address the committee should do so during the Citizen Comments period. *An Executive Session is a closed session.

Respectfully submitted,

Steven Pomije, Secretary
