

Meeting Minutes Hartford Town Manager Selection Committee

Location: ZOOM Meeting Room # 46 4165 1945

Date: August 13, 2020

Time: 6:00 pm

TOWN OF HARTFORD TOWN MANAGER SELECTION COMMITTEE MINUTES

Thursday, August 13, 2020, 6:00pm

Hartford Town Hall, 171 Bridge Street, White River Junction, VT 05001

This meeting will be conducted in compliance with Vermont Open Meeting Law with electronic participation.

Present on Site: none

Present online: Jo Alexander; John Clerkin, vice chair; Erik Krauss; Sandy Mariotti, chair; Brett Mayfield; Steven Pomije, secretary; Allene Swienckowski; Don Jutton, MRI Consultant.

I. Call to Order:

Sandy Mariotti, Committee Chair, called the meeting to order at 6:03pm.

II. Public Comments:

No public comments.

Committee Member Erik Krauss queried for clarification regarding checking references for town manager candidates. Don Jutton, MRI, clarified that per contract, MRI covers all reference checks including past employers and police checks after a conditional offer is made. Should the selection committee wish to speak with references, the SelectBoard should be approached with the request.

III. Approval of Minutes:

A motion was made by Committee Secretary Steven Pomije to approve the minutes from July 31, 2020 and August 3, 2020. Committee Member Allene Swienckowski seconded the motion. All were in favor and the motion passed.

IV. Executive Session*Personnel Discussion:

A motion was made by Committee Vice Member Brett Mayfield to enter Executive Session. Committee Member Jo Alexander seconded the motion. All were in favor and the motion passed.

A motion was made by Committee Member Allene Swienckowski to exit the Executive Session. Committee Member Erik Krauss seconded the motion. All were in favor and the motion passed.

There was consensus among the committee that the meeting of August 24th will include candidate/2nd interview assessments, and further discussion about polling the community at large.

*Closed session

Action Items:

- Committee Chair Sandy Mariotto to query the Select Board regarding the committee's potential rapport with candidates' references.
- MRI will arrange second interviews with a further two (2) candidates during the Executive Session of the HTMSC meeting of August 17.
- Secretary Steven Pomije to include a discussion on pending items, e.g., sub-committee focus on potentially polling the community at large, etc., on the agenda of August 24, 2020.

V. Adjournment:

Committee Member Allen Swienckowski made the motion to adjourn the meeting. Jo Alexander seconded the motion. All were in favor and the motion passed. Meeting adjourned at 8:58pm.

All Meetings of the Hartford Town Manager Selection Committee are open to the public. Citizens wishing to address the committee should do so during the Citizen Comments period. *An Executive Session is a closed session.

Respectfully submitted,

Steven Pomije, Secretary
