

**HARTFORD CEMETERY COMMITTEE**  
**Committee Meeting Minutes – 7/9/18**  
**DRAFT**

**MEMBERS:** Sue Buckholz, Larry Hudson, Ken Parker, Art Peale, Toby Dayman,  
John Newton

**ABSENT:** Jeff Knight

**LIAISONS:**

**COMMUNITY**

**MEMBERS:** Henry Hazen, Christian Street Cemetery

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**CALL TO ORDER:** 6:07 p.m.

**APPROVAL OF MINUTES OF 6/25/18**

Motion to accept minutes - John, Second by Larry.

Corrections: item no. 6, St. Vincent should be St. Anthony  
item no. 9 - "once the costs are all known:"

All in favor of accepting with above corrections, carried 5-0-1.

**CONTINUATION OF DISCUSSION RE: NEEDS OF INDIVIDUAL CEMETERIES**

**KEN:** Striving to build a budget that covers costs and maintenance in all of the cemeteries in town, whether turned over to town or remaining privately owned

Need input from all cemeteries if to build a reasonably accurate budget proposal

Discussion last meeting on the cost to stand up and/or clean a headstone

Not going to work to go forward to the Selectboard without realistic figures

General discussion of costs, how they are determined and review of Toby's form for assessing these costs/needs. Review and agreement to discussion last time of making repairs over a term of perhaps 10 years - spread costs over time. John spoke of pros of using precast concrete foundations.

**TOBY:** Jeff brought up issue of different sized monuments, we could seek a range of sizes of precast foundations

**JOHN:** Might not be a problem to have an oversized base

Discussion of current level of financial resources in each cemetery association

Review of Toby's Spreadsheet of Costs for Cemetery - each association will work on getting those figures together.

Ken requests that we spend some time between now and next meeting, put in as much information as possible, and send to Ken by July 19, 2018 so that we can have copies for the next meeting.

**REVIEW OF INFORMATION RE: TOWN-OWNED CEMETERIES**

Ken requested information from Scott regarding how the Town addresses needs of the town-owned cemeteries. It appears that only routine current maintenance, in the form of some mowing and weed-wacking, has occurred. The annual allocation is only \$3,000.00, but they get more mileage from those dollars as they are still able to access Corrections labor for that work.

**INITIAL DISCUSSION OF DRAFT REPORT CONFIGURATION AND INFORMATION - Tobias Dayman**

General consensus that this topic should have a meeting devoted to its subject matter - looking to mid-August. Toby suggested that the sooner we have the outline of the subjects/sections, the better we will be able to proceed to finalization of the report. Ken suggested that Toby's outline, submitted to the commission on April 5, 2018, is a good point.

The following topics were tabled for future meetings:

**DISCUSSION OF CEMETERY ADMINISTRATION MODELS - Area Towns**

**PRELIMINARY REPORT RE: RULES AND REGULATIONS OF CEMEETERIES IN OTHER COMMUNITIES**

**LEGAL STATUS OF ACTIVE AND TOWN-OWNED CEMETEREIS**

ADJOURNED            7:27 p.m.

Respectfully submitted this July 10, 2018.

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Susan M. Buckholz, Secretary