

## Hartford Charter Committee Agenda | 11/2/16

Item	Notes	Time
Welcome	Review agenda, assign timekeeper	7:00 - 7:10
Check-ins	We will give each person a chance to introduce themselves to the rest of the group and speak about their experience of Halloween or anything else on their mind.	7:10 - 7:25
Review of Duplication	Led by Scott Johnson	7:25 - 7:45
Review of proposed amendments		7:35 - 8:15
Next steps	Review the list of tasks to be completed prior to next meeting	8:15 - 8:25
Meeting review and closing.	This is a chance to review what went well in the meeting and what can be improved for next time.	8:25 - 8:30

### Fourth Hartford Charter Commission Charge

7/19/2016

#### Term

The term of this Commission will begin on July 20th, 2016 and end on March 7, 2017.

#### Constitution

This committee will be constituted of seven members comprised of one School Board member, two school Board appointees, one Selectboard member, two Selectboard appointees, and one joint School Board and Selectboard appointee. Each member will have equal weight in discussion and voting.

#### Charge

1. Process previously-made Charter revision recommendations into a revised charter to present to both the Hartford School Board and the Hartford Selectboard no later than November 25, 2016.
2. Giving special attention to the 2nd Charter Commission's Memo dated February 17th, 2013, the issues to be reviewed should include:
  - a. Elimination of duplication with Vermont State Statute
  - b. Modification of Town Meeting Cycle to eliminate the post-election Town Meeting
  - c. Other amendments, at the discretion of the Commission.
  - d. Any modifications recommended by the School Board
3. Submit a brief report to the Selectboard to explain the recommendations no later than November 25th.
4. To communicate with public about the recommendations as appropriate at public forums.

In order to conform with the open meeting laws, committee meetings will be warned and recorded.