

**Climate Advisory Committee Special Meeting**  
**Wednesday, September 1, 2021 - 5:00 p.m.**  
Room 312 Hartford Town Hall  
171 Bridge Street, White River Junction, Vermont

The meeting also will be accessible remotely  
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**AGENDA**

<b>Item</b>	<b>Minutes Planned</b>
I. Call to order	
II. Additions/changes to the agenda	5
III. Consider and respond to feedback on <a href="#">A Resolution Adopting and Implementing the Hartford Climate Action Plan</a> (motion required)	30
IV. Closing comments and adjournment	5

Next Regular Meeting: September 8, 2021 at 5:00pm

# A Resolution Adopting and Implementing the Town of Hartford Climate Action Plan

## TOWN OF HARTFORD

On August 24th, 2021, the Town of Hartford resolves as follows:

WHEREAS the Town of Hartford [declared a climate emergency](#) and committed to achieving net-zero greenhouse gas emissions town-wide by 2030 and committed to carbon neutrality for the operation, development, and maintenance of municipal infrastructure and equipment by 2027; and

WHEREAS the Town of Hartford formed the Climate Advisory Committee to make recommendations to the Selectboard regarding the municipality's carbon neutrality commitment and town-wide net-zero greenhouse gas emissions commitment; and

WHEREAS the Climate Advisory Committee worked with Town staff and a consultant, paleBLUEdot, to develop four foundational research study documents, and sought comments and participation from the public and stakeholders at public meetings and in public forums during an eight-month timeframe; and

WHEREAS the Town of Hartford Climate Action Plan is the culmination of those activities and serves as the road map to achieving the municipality's carbon neutrality commitment and advancing the town-wide net-zero greenhouse gas emissions commitment; and

WHEREAS the Climate Advisory Committee recommends the Town of Hartford adopt the Town of Hartford Climate Action Plan;

NOW, THEREFORE, BE IT RESOLVED that the Town of Hartford adopt the Climate Action Plan ("Plan"); and

BE IT FURTHER RESOLVED that the Town of Hartford direct the Town Manager to work with staff and Town Commissions and Committees to develop an implementation project plan for priority 1 actions identified in the Plan that specifies a work sequence and timeline for implementation tasks and estimates necessary funding and staffing resources to be presented to the Selectboard for approval by the end of December 2021 with progress updates to be reported to the Selectboard at quarterly intervals; and

BE IT FURTHER RESOLVED that the Town of Hartford support the establishment of a team comprised of staff from key departments and stakeholders (as described in the Plan, section Climate Action Implementation, subsection Building Internal Capacity) to support initial and ongoing implementation-level planning, implementation of Plan actions, and reporting and progress updates; and

BE IT FURTHER RESOLVED that the Town of Hartford direct the Town Manager to develop an annual report that tracks and explains progress on the Town's response to the climate emergency and reports scope 1 Greenhouse Gas (GHG) emissions town-wide at least every third year and scope 1, 2, and 3 GHG emissions for the operation, development, and maintenance of the Town of Hartford's municipal infrastructure and equipment annually and is included in the Annual Town Report beginning with activity commenced July 1, 2021; and

BE IT FURTHER RESOLVED that the Town of Hartford amend its procurement policies to incorporate consideration of scope 1, 2, and 3 GHG emissions and alignment with goals and strategies identified in the Plan by the end of February 2022; and

BE IT FURTHER RESOLVED that the Town of Hartford identify sources and mechanisms for the continued funding of the Climate Action Reserve Fund and make annual contributions to the Climate Action Reserve Fund commensurate with implementation of the Plan beginning with the FY22/23 budget planning process.