

## 1. Meeting Materials

### Documents:

HCHH WORK PROGRAM NOTES FOR APRIL 2023 MEETING 4-19-2023 COPY  
(PDF).PDF  
HARTFORD COMMITTEE ON HOUSING HOMELESSNESS 4-20-2023 MTG  
AGENDA (PDF).PDF

## Hartford Committee on Housing and Homelessness

### Summary of 2023 Committee Work Program Notes for 4-20-2023 Mtg

The following is a summary of the Committee's March work program discussion on specific topics and approaches reflective of the Committee's Charge. The Committee decided to focus the April meeting on sorting the items into short-term, mid-term and long-term groups. The **NOW** list reflects those items that the Committee members identified as immediate actions to take to help prioritize, inform and identify topics for the Committee's work program.

#### Now

1. Connect with other towns to find out what their issues are, what they are doing, and opportunities to work together. Extend invitations to the following communities to meet with HCHH. (John)
  - Lebanon – Housing First Group (their mtgs are 2<sup>nd</sup> Friday)
  - New London Housing Committee
  - Woodstock
  - Bradford – informal housing committee trying to address issues.
  - Thetford Housing Committee
2. Maintain list of different housing related activities (with notices) going on in and around Hartford. (Dan)
3. Identify how HCHH fits with charges/work programs of other Hartford Boards/Commissions/Committees; identify opportunities for collaboration.
4. Review work programs of Town departments and how overlap/complement with housing and homelessness.
5. Hartford's Ad Hoc Committee on Homelessness 2020 Report – Review current status of recommendations (Dan)  
[Some Background info from Ally Tufenkjian and Michael Redmond
  - One spin-off was the Town's Ad Hoc Committee on Emergency Shelter (Ally) – Looked at permanent campground - challenges finding a location that was close to public transit & services.
  - Michael Redman (Ad Hoc Comm member and The Haven Director)) spoke about status of some other recommendations.
    - Connect to food, services and housing - Interim expansion of connecting services families and individuals to local, regional and state supportive services and programs. Recent Twin Pines Housing Trust permanent housing projects are responses to this recommendation. Still pursuing solutions for additional shelters for folks camping or other in other unhoused situations.
    - Develop more affordable housing through zoning changes – Zoning changes in three commercially zoned areas of Town to include residential. One outcome is Twin Pines project - converting hotel to permanent housing along Ballardvale Drive.]

**Review the list of items below and identify:**

- Short-term (Years 1 & 2)
  - Mid-term (Years 3 & 4)
  - Long-term (Years 5 and beyond)
6. Review Regional Housing Plan *Keys to the Valley – An Assessment of the Housing Needs in the Upper Valley* and recommendations for meeting these needs. Report completed in 2021 and housing through various means.
  7. Review Policies & Processes (Alex)
    - Tenant protections
    - Community Land Trust
    - Climate migration (Antioch - join it)
    - Impact Fees – incentivize more affordable and environmentally responsible housing development (Ally)
  8. Pursue Homesharing Program in Hartford
  9. Research manufactured housing e.g., NH Community home (Dan)
  10. Mobile Home Parks (Patrick & Alex)
    - Research opportunities for community ownership, redevelopment of existing parks and development of new parks.

**Hartford Committee on Housing and Homelessness  
Organizational Meeting  
Agenda  
Thursday, April 20, 2023, 6:00 PM  
Hartford Town Hall, Room 2  
171 Bridge Street, WRJ**

**You also may attend this meeting remotely.**

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If you cannot access the meeting notice electronically prior to 5:00 on the day of the meeting, please e-mail [dgish@hartfrod-cvt.org](mailto:dgish@hartfrod-cvt.org) or call 802-295-3075. If you are having difficulty connecting to the meeting electronically, please use the call-in number listed above.

1. Call Meeting to Order
2. Review Order of Agenda
3. Approve March 23, 2023 Committee Meeting Minutes
4. Update on Town Plan Housing Chapter Ad Hoc Steering Committee (a Subcommittee of the Planning Commission)
  - General
  - 4/13/2023 Community Meeting
5. Home Creators Expo May 6, 2023 at the Hartford Area Career and Technology Center  
10:00 AM – 3:00 PM
6. Continue Development of HCHH Workplan for 2023
7. News from Committee Members
8. Adjourn Meeting

**Draft Hartford Committee on Housing and Homelessness  
Organizational Meeting  
Friday, March 23, 2023, 6:00 PM  
Hartford Town Hall, Room 2  
171 Bridge Street, WRJ**

**The meeting also was available remotely.**

**Attendance:** Committee Members John Haffner (Chair), Patrick Danaher (Vice-Chair), Alex Belenz (arrived at 7:10), Dan Nott, and Ally Tufenkjian; Lori Hirshfield (staff); Heidi Duto (public), Sandi Mariotti (public), Michael Redman (public) and Cathy Melocik (public)

**1. Call Meeting to Order**

John Haffner called the meeting to order and read the information regarding the meeting being held in person and remotely.

**2. Review Order of Agenda**

Dan Nott made a motion to accept the agenda as presented and Ally Tufenkjian seconded the motion. The motion passed unanimously.

**3. Approve February 17, 2023 Committee Meeting Minutes**

Patrick Danaher made a motion to approve the draft Minutes as present and Dan Nott seconded the motion. The motion passed unanimously.

**4. Adopt 2023 Meeting Schedule –3<sup>rd</sup> Thursday of Every Month, 6:00 PM**

Patrick Danaher made a motion to approve the detailed schedule as present and Dan Nott seconded the motion. The motion passed unanimously.

**5. Town Plan Housing Chapter Ad Hoc Steering Committee (a Subcommittee of the Planning Commission)**

- Choose a HCHH Representative to the Steering Committee  
Lori Hirshfield and John Haffner gave an overview of the Ad Hoc Committee's role in the update of the Town Plan Housing Chapter and other Town Committee's and organizations involved in housing also on the Ad Hoc Committee. It was suggested that there be a primary and an alternate representative. It was noted that Alex Belenz expressed his interest in being the representative at the Committee's March 17<sup>th</sup> meeting. No one else expressed an interest in being a representative. John made a motion to approve Alex as the representative, and Patrick seconded the motion. The motion passed unanimously.
  
- Debrief 2/28/2023 Community Meeting: John Haffner stated the meeting was well attended (45 + attendees) and very good overview of housing data. There were three separate facilitated break-out discussion groups: availability, type and affordability. Lori Hirshfield noted that the meeting minutes and notes from the break-out group discussions were on the

Town Website under “Homes for Hartford” link on the Planning and Development Department front page. The Committee had a brief discussion about the issues identified, data presented and depth of awareness of the meeting participant of issues and possible solutions.

## **6. Refine HCHH Workplan for Coming Months**

John Haffner stated that this was the time to continue the conversation from the February meeting in identifying key housing areas to focus on in FY2023. Dan Nott referenced the homework item to review past documents such as the 2020 report from the Town’s Ad Hoc Committee on Homelessness. He then asked what the status was on the report’s recommendations. Ally Tufenkjian talked about a spin-off initiative – the Ad Hoc Committee on Emergency Shelter. She noted that this committee focused on shelter for individuals living outdoors and looked into establishing a campground as a temporary option. She added that for various reasons including accessibility to public transit, services and amenities, this option did not go further.

Michael Redman spoke about other recommendations in the report regarding increasing services to connect unhoused persons and families with support services, housing/shelter opportunities which are being implemented. He also noted recommendations related to increasing housing production which include housing projects now underway, and zoning changes that increase opportunities for housing.

The Housing Committee members then discussed outreach to different towns to learn more about what they are observing and doing locally and regionally. The Committee concluded to extend invitations to the various towns to meet with them at various times. There also was discussion about different housing initiatives already going on in Town government and within organizations serving Hartford, and policy and process. The Committee concluded that it would be helpful to have a place where this information can be housed on the Town Website.

Lori agreed to consolidate the Committees discussions into a working document for further discussion on the Committee’s work program at the April Meeting.

## **7. News from Committee Members**

None was provided.

## **8. Adjourn Meeting**

John Haffner made a motion to adjourn the meeting which was seconded by Dan Nott. The motion was approved unanimously.