

Hartford Parks and Recreation Commission
Thursday, March 9, 2017
5:30 PM
Hartford Town Hall

In Attendance: Brett Mayfield, Alison Hannigan, Michael Vanasse, Cassidy Neal, Kevin Stuart, and Abigail Barman.

Call to Order- Order of Agenda- Mr. Mayfield called the March 9, 2017 Parks and Recreation Commission meeting to order at 6:00 pm.

Approval of Minutes- Mr. Neal brought forth the motion to accept the November 10, 2016 Parks and Recreation commission meeting minutes, Mr. Mayfield seconded the motion. All were in favor and the motion passed.

Citizens Comments/ Correspondences - Mr. Nunez brought to the commission's attention that Ms. Anne Hansen Curtis has raised \$7,045 for P&R's scholarship fund, far exceeding her goal of \$4000. P&R also received a letter from Ms. Judy Phillips thanking all the organizers of the Red 5k for a well managed race. It was also brought to the commission's attention that the Softball Tournament at WABA raised \$5000 in prevention of child abuse.

Old Business- Confirm 2017 Meeting Schedule- After discussion amongst the commission it was decided that our bylaws needed to reflect our regular meeting time of the first thursday of every month in the evening. Currently the meeting time is listed at 5:30. It was also decided that the commission will begin meeting during July and August, which hadn't been part of the commission's schedule up until now. Mr. Vanasse put forth a motion to reflect times and months within the Parks and Recreation commissions by laws. Ms. Barman seconded the motion, and it passed unanimously.

Parks and Recreation Commission Officers- Secretary Vacancy- Ms. Hannigan will continue as P&R Commission's secretary. No motion or vote was cast, but all were in favor.

Reports- Directors Report-

- a. Update: New brochure for programs are out as of March 2nd.
- b. Men's basketball season has ended.
- c. Annual trip to flower show almost full.
- d. WABA ice operation shut down a week from Sunday.
- e. Hockey tournaments are having good turnout.
- f. Dog park is now online, order membership on site.
- g. Veterans park is completed.
- h. Just finished and signed agreement with "Friends of Quechee Bridge" to assist in landscaping costs.
- i. Community survey : Over 300, hoping for 450.

Liaisons Reports- Mr. Neal attended the conservation commission. They are still trying to team up with Norwich to deal with rogue bike trails. No other liaison reports.

New Business- Review 2017 Department Goals and Objectives

- a. Prepare for 2019 accreditation
- b. Keep aspects of office up to date
- c. Fully integrate MyRec through department operating functions
- d. Keep the community continuously updated about programs and services.
seek specialized training
- e. Continue to expand offering of self-sustaining programs which promote healthy lifestyles and community and individual wellness.
- f. Maintain and grow the Summer Ventures program.
- g. Establish regional special event
- h. Maintain and develop parks and facilities to best serve the needs of the community as well as maximize efficiency, productivity, and economic impact.
- i. Implement the marketing plan to secure advertising at WABA
- j. Establish clear expectations and guidelines for the users of athletic fields and parks.

Commission Input-

- a. Mr. Neal asked whether a plan has been submitted to develop Maxfields lot. Mr. Nunez said that no plan has been submitted. Maxfield lot will be added to the future agenda where we will discuss a plan to raze existing building on Maxfield lot at minimal cost to department and town.
- b. The Commission's next meeting will be on April 13th at 5:30 pm at Hartford Town Hall, the commission also requested that the minutes reflected it being Mr. Nunez's birthday during the next meeting.

Adjourn- Mr. Neal made a motion to adjourn at 6:30 pm. Mr. Mayfield seconded the motion. All were in favor and the motion passed.

Subject To Approval

