Approved Minutes of the
Community Resilience Organization Hartford
September 28, 2016

Members Present: Jon Bouton and Kye Cochran.
Staff Present: Planner Matt Osborn.
Others Present: None.

A Community Resilience Organization Hartford (CROH) Meeting was held at the Hartford Town Hall, 171 Bridge Street, WRJ, Vermont, on Wednesday, September 28, 2016 in Meeting Room 2. The meeting was called to order at 4:44 p.m. Matt Osborn noted that Chair Dylan Kreis contacted him to say that he regrets that he is unable to attend the meeting.

1. **Review of the September 14th CROH Meeting Minutes**: Matt Osborn asked if there were any changes or corrections regarding the Draft Minutes of the September 14th CROH Meeting. Kye Cochran noted a correction. The minutes were accepted with the noted correction.

2. **CROH Annual Report**: Matt Osborn presented an updated CROH Annual Report. He asked if there are any suggested changes. Jon Bouton provided suggestions. Matt agreed to revise the annual report and distribute to the Committee via e-mail.

3. **CROH Budget**: Matt Osborn distributed a budget for Resilience Week that Dylan Kreis prepared. Matt noted that reported that department heads must complete their draft budgets by October 1st. He reiterated that the department heads have been directed to submit a flat budget. Matt stated that the CROH currently has a budget of $460; $260 for continuing education and $200 for educational materials. He stated that given the current fiscal climate, Department of Planning and Development Services Lori Hirshfield stated that it isn't the best timing to seek additional funds. She suggested looking to grants and donations instead. Kye Cochran agreed noting that CROH now has a track record and that CROH is in a much better position to do fundraising.

4. **Review of Hartford Resilience Week**: Matt Osborn asked if there are any additional comments regarding Resilience Week. Jon Bouton responded that we need to be cognizant of our role to build community. Since Laura Simon was not present at the meeting, Matt stated that we will have to delay discussion of speaker powerpoint presentations. Matt reported that Lori Hirshfield did not approve the request to provide speakers with an honorarium given the current fiscal climate.

5. **Upper Valley Strong**: Matt Osborn reported that Upper Valley Strong will be sponsoring a series of contractor trainings beginning November 5th here at the Town Hall. Matt also noted that Ann Goodrich, coordinator of UV Strong would like to attend a future meeting to discuss a partnership with CROH. Matt suggested inviting Ann to the October 26th meeting. The Committee agreed.

6. **Hartford Hazard Mitigation Plan**: Matt Osborn reported that Lori Hirshfield would like to attend a CROH Meeting (in November or December) to discuss the update of the Hazard

Mitigation Plan and the work of CROH and staff in implementing the strategies in the HM Plan. The Committee agreed.

7. **Lake Champlain Basin Gathering**: Matt Osborn reported that Peg Elmer Hough contacted him about CROH's interest in participating in the Lake Champlain Basin two-day program on water quality next March. Kye Cochran stated that there are other issues more relevant to CROH. Matt suggested discussing with the Conservation Commission to see if they are interested.

8. **Adapting to Climate Change**: Matt Osborn reported that there is a public forum on climate change adaption scheduled for Tuesday evening, October 25th at Dartmouth Hitchcock Medical Center. The event includes dinner and requires registration.

9. **Next Meeting**: Matt Osborn noted that the next meeting is scheduled for Wednesday, October 26th at 4:30 p.m.

10. **Adjournment**: The meeting was adjourned at 5:15 p.m.