



**TOWN OF HARTFORD
LOCAL LIQUOR CONTROL BOARD
& SELECTBOARD AGENDA**

Tuesday, September 13, 2016 at 6:00 pm

Hartford Town Hall

171 Bridge Street

White River Junction, Vermont 05001

Present: Selectboard Chair, Richard Grassi; Selectboard Vice-Chair, Rebecca White; Selectboard Member, Simon Dennis; Selectboard Member, Alan Johnson; Selectboard Member, Dennis Brown; Selectboard Member, Mike Morris; Town Manager, Leo Pullar; Hartford Fire Chief, Scott Cooney; DPW Director, Rich Menge; Rita Seta; Shawn Hannux; Dawn Pullar; Lannie Collins; Lori Dickerson.

Absent: Selectboard Clerk, Sandra Mariotti.

I. Call to Order Selectboard Meeting and Pledge of Allegiance

Selectboard Chair, Richard Grassi called the meeting to order at 6:00 pm. Selectboard member Simon Dennis led the pledge of allegiance.

II. Order of Agenda: Selectboard member Mike Morris suggested that many of the questions that are asked during the Selectboard meeting are often answered in the Town Manager's report. It was decided to move the Town Manager's report up to **2.a**. This is directly before the Board Reports.

III. Selectboard

1. Citizen, Selectboard Comments and Announcements:

Presentation: Hartford Fire Chief, Scott Cooney reported on the National Fire Academy Managing Officer Program which is a multiyear curriculum commitment. This is the first step for professional development as a career Fire and Emergency Medical Services Manager. Captain Shawn Hannux was awarded a certificate of completion for the two-year program.

Selectboard Member Dennis Brown attended the Overdose Awareness Vigil. It was well attended.

2. Appointments: NONE

a. Town Manager's Report:

Mr. Pullar shared the Town Manager highlights in his significant activity report for the August 29 – September 11, 2016. <http://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/68>

Selectboard member Mike Morris asked about the work along Quechee Main Street. Town Manager, Leo Pullar will research and get back to the board about this.

The Pocket Parks development was brought up. Town Manager, Leo Pullar will put it back on the agenda for the next regular meeting of the Selectboard with updates.

3. Board Reports, Motions & Ordinances:

- a. Fairview Terrace Traffic Study Briefing (Information Only).
Rita Seta, Sr. Planner with TROP, reviewed the data collected for volume and speed of the traffic in the Fairview Terrace area.

- b. Follow-up on Fairview Terrace Discussion and Way Ahead.
Rich Menge, Director of DPW, presented the options from the last meeting and added two more options:
 - 6. Permanent road closure
 - 7. Permanent one-way traffic

Suggestions that the Board supported:

- 1. Conduct future public meetings to solicit input on temporary road closure or one-way traffic.
 - 2. Obtain input on closure effect on bus routes.
 - 3. Perform trial fall/winter road closures.
- c. November 2016 Charter Change Timeline (Info Only).
Town Manager, Leo Pullar presented the Charter Change Timeline to the board. This only includes changes currently proposed, not any that the new committee proposes. Selectboard member Simon Dennis asked if a new timeline could be created for the new committee to use to keep them on track for any additional proposed changes.

 - d. Warning for Special Joint Town and School District Meeting.
Selectboard Vice-Chair Rebecca White made a motion:
The Selectboard Approve and Sign the Warning for the Special Joint Town and School District Meeting as Presented. Selectboard member Alan Johnson seconded the motion.
 - 6 Selectboard members were in favor.
 - 0 Selectboard members were opposed.
 - 0 Selectboard members abstained.**The motion was passed.**

 - e. Financial Update (Revenue Follow-Up/Debt Update/Budget Guidance) (Info Only).
Presentation was made by Town Manager Leo Pullar. Presentation is available at:
<http://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/69>

Selectboard Vice-Chair Rebecca White made a motion: To set a date for a Dedicated Meeting/Workshop to review the budget resolution guidance as presented by the Town Manager or create another document to reflect the Selectboard's guidelines. Selectboard member Alan Johnson seconded the motion.

- 6 Selectboard members were in favor.
- 0 Selectboard members were opposed.
- 0 Selectboard members abstained.

The motion was passed.

- f. Update ARRA Loan Document

Selectboard member Simon Dennis made a motion:

That the Selectboard Approve the Two Amended ARRA Loan Repayment Schedules; One for Loan AR1-099-2 and One for Loan AR1-041-3 and Further, Authorize the Chair of the Selectboard to Sign Each Document on Behalf of the Town of Hartford.

Selectboard member Alan Johnson seconded the motion.

6 Selectboard members were in favor.

0 Selectboard members were opposed.

0 Selectboard members abstained.

The motion was passed.

4. Town Manager's Report:

Moved to agenda item 2.a.

5. Commission Meeting Reports:

VLCT: Selectboard Vice-Chair, Rebecca White reported that it was a great opportunity to meet with Mayors of Rutland and Burlington in particular. They talked a lot about what priorities the VLCT has going into the Legislative Session. VLCT lobbies and abdicates for the VT Cities and Towns. Town Manager, Leo Pullar will be attending as our delegate. Leo has sent out to everyone the VLCT platform to review. If you have anything that is not already on the schedule, talk to Leo and also send your request to all the Selectboard members.

Schoolboard meetings: Selectboard Vice-Chair, Rebecca White is scheduled to attend the next schoolboard meeting. She is unable to attend the following meeting and asked if someone could go in her place.

Selectboard member, Simon Dennis reported on the Survey Report. The survey is going to appear in mailboxes by the end of next week. The value of the survey is dependent on the number of citizens that fill it out. The survey committee is willing to get the word out in the form of flyers, facebook, posting road signs, newspapers and listserv. There is a budget to support the advertising efforts.

Selectboard member, Alan Johnson reported that the Hartford Community Coalition met last week. They have now narrowed down their focus for the next twelve months. It will be "Housing and Nutrition."

Selectboard member, Alan Johnson reported on the Energy Commission. He attended an electric car event in New London, NH. It was well attended. He learned about an event that had been in Woodstock, VT that focused on Electric Buses. Alan plans to attend the Renewable Energy of Vermont conference next month.

Selectboard member, Dennis Brown attended last month's zoning board meeting. Two applications were approved.

Selectboard Chair, Richard Grassi and Town Manager, Leo Pullar attended the Parks and Recreation Commission meeting. They talked about liaisons and possible times to meet to increase participation.

6. Consent Agenda:

- a. Approve Payroll Ending 9/10/16

Selectboard Vice-Chair Rebecca White made a motion: To approve the payroll ending 9/10/16.

Selectboard member Simon Dennis seconded the motion.

- 6 Selectboard members were in favor.
- 0 Selectboard members were opposed.
- 0 Selectboard members abstained.

The motion was passed.

- b. Approve Meeting Minutes of 8/16/16, 8/23/16, 8/30/16

Selectboard member Simon Dennis made a motion:

To approve meeting minutes of 8/16/16 & 8/23/16.

Selectboard member Alan Johnson seconded the motion.

Changes noted.

- 6 Selectboard members were in favor
- 0 Selectboard members were opposed.
- 0 Selectboard members abstained.

The motion was passed.

Selectboard member Simon Dennis made a motion:

To approve meeting minutes of 8/30/16.

Selectboard member Alan Johnson seconded the motion.

- 5 Selectboard members were in favor. Rebecca White, Alan Johnson, Simon Dennis, Mike Morris and Dennis Brown.
- 0 Selectboard members were opposed.
- 1 Selectboard-Chair Richard Grassi abstained.

The motion was passed.

Discussion followed about the process of taking and transcribing the Selectboard minutes. It was decided that the Board members would think about what they would like to see in the minutes and bring that back to the next meeting.

- c. Approve A/P Manifest of 9/9/16

Selectboard member Alan Johnson made a motion:

To approve the AP Manifest of 9/9/16.

Selectboard member Dennis Brown seconded the motion.

- 6 Selectboard members were in favor.
- 0 Selectboard members were opposed.
- 0 Selectboard members abstained.

The motion was passed.

- d. Selectboard Meeting Dates of 9/27/16, 10/11/16, 10/25/16, 11/8/16 (and 9/20 or 21 Special meeting)

Selectboard member Rebecca White made a motion:

To accept the Selectboard meeting Dates of 9/27/16, 10/11/16, 10/25/16, 11/8/16 (and 9/21 or 9/20 Special meeting)

Selectboard member Mike Morris seconded the motion.

- 6 Selectboard members were in favor.
- 0 Selectboard members were opposed.
- 0 Selectboard members abstained.

The motion was passed.

V. Adjournment

Selectboard member Mike Morris made a motion:

To adjourn the adjourn the Town of Hartford Selectboard meeting of September 13, 2016 at 9:44 P.M.

Selectboard Vice-Chair Rebecca White seconded the motion.

6 Selectboard members were in favor.

0 Selectboard members were opposed.

0 Selectboard members abstained.

The motion was passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public