



**TOWN OF HARTFORD
LOCAL LIQUOR CONTROL BOARD
& SELECTBOARD MINUTES**

Tuesday, August 16, 2016 at 6:00 pm
Hartford Town Hall
171 Bridge Street
White River Junction, Vermont 05001

Present: Richard Grassi, Selectboard Chair; Rebecca White, Selectboard Vice Chair; Sandra Mariotti, Clerk; Simon Dennis, Selectboard Member; Dennis Brown, Selectboard Member; Mike Morris, Selectboard Member; Alan Johnson, Selectboard Member; Leo Pullar, Town Manager; Tad Nunez, Parks & Recreation Director; Lori Hirshfield, Director of Planning and Zoning; Bob Perkins, Meghan Chambers, Efficiency Vermont; Lannie Collins, Dawn Pullar, Tim Sidore

- I. Call to Order Liquor Control Board/Selectboard Meeting and Pledge of Allegiance** Selectboard Chair Richard Grassi called the Local Liquor Control Board and the Selectboard to order at 6:03 pm. Selectboard Clerk Sandra Mariotti led the pledge of allegiance.
 - II. Order of Agenda**
Changes: No changes were made to the agenda.
 - III. Liquor Control Board**
 - 1. Second Class Local Liquor License and Tobacco Application.**
 - a. Bob's Service Center, 4 Ballardvale Drive, White River Junction, VT 05001
Selectboard member Rebecca White made a motion that the Selectboard approve a second class local liquor license and tobacco application for Bob's Service Center located at 4 Ballardvale Drive, White River Junction, VT. Selectboard member Sandra Mariotti seconded the motion. 6 Selectboard members agreed, 0 Selectboard members opposed, Alan Johnson, Selectboard member abstained. The motion passed.
- A motion was made by Selectboard member Sandi Mariotti to close the local liquor control board at 6:10 p.m. 7 Selectboard members approved, 0 Selectboard members opposed. The motion passed.
- IV. Selectboard**
 - 1. Citizen, Selectboard Comments and Announcements:**

Tim Sidore, College Cleaners on South Main Street, is ready to begin the project. The anticipated delivery is April 1, 2017. Speed of redevelopment 0 match town government. The last request for the impact fees to be done away with. Leo Puller, Town Manager, is looking into this. Also looking into the possibility of self storage. The impact fees under the current plan will stop the initial project. The impact fees for from \$30,000 to \$40,000. Alan Johnson,

Selectboard member made a motion to waive the school impact fees for college cleaners on South Main Street. The motion was seconded by Mike Morris, Selectboard member. Discussion of the motion followed. Voting on the motion followed: 2 Selectboard members approved, 5 opposed. The motion was not passed.

Dennis Brown, Selectboard member, reported that he had attended the West Hartford Battle of Bennington Day celebration. There was a good turnout. A moment of silence was held for the passing of Clair Lovell.

Mike Morris, Selectboard member, attended the West Hartford Event, he reported the covered bridge injury. Suggested to “post signs.”

Simon Dennis, Selectboard member, reported on the Hartford Resilience event which starts on the 22nd at the Bugbee Senior Center.

2. Appointments:

- a. Motion to appoint Libbi Keith for a Position on the Parks & Recreation Commission.
A motion was made by Selectboard member Alan Johnson to approve Libbi Keith for a 3 year term, effective immediately, to the Parks and Recreation Commission. 7 Selectboard members approved the motion. 0 members opposed. The appointment was approved.

3. Board Reports, Motions & Ordinances:

- a. Community Energy Efficiency Program (CEEP) Update.

Megan Chambers of Efficiency Vermont presented an Introduction to Efficiency Vermont and Community Engagement. Efficiency Vermont was founded in 2000 as a State program and administered by VEIC. Offices are in Burlington, Barre and Rutland. They provide sustainable energy solutions through education, services, rebates and financing serving all Vermonters. They manage a statewide network of contractors. Statewide electric use has been lowered by utilities buying less power, fewer power plants are needed because demand is lower. Also, Vermonters are paying less to maintain and build the NE power grid and utilities are spend less on transmission and distribution.

- b. White River Junction Downtown Designation 5-year Renewal.

Lori Hirshfield, Director of Planning and Development, presented the VT Downtown Designation Renewal for White River Junction.

Selectboard Clerk, Sandra Mariotti made a motion to approve the Renewal Application and authorize the Town Manger to make additions as noted in the application and revisions to the application to respond to the State Comment. The Selectboard Chair is also authorized to sign the Community Reinvestment Agreement on behalf of the Selectboard to designate Hartford Development corporation as the downtown organization working in partnership with the Town on implementation of the Community Reinvestment Agreement. Also to authorize the Town Manager, or his designee, to sign documents, reports or require submittal for the 2016 White River Junction and subsequent future state approvals of downtown designation renewal application. Selectboard member Simon Dennis seconded the motion. 7 Selectboard members approved the motion. 0 members opposed. The motion was passed.

- c. Regional Energy Plan Status Update.
Lori Hirshfield, Director of Planning and Zoning.
The plan takes into consideration what the state has put in place the last few years. 2050 goals and what to do to achieve those goals. Looking towards local communities taking on more active roles. There are specific requirements at local and regional levels. We are working on a local plan you will see within the next month. Requirement to identify locations that are best for the energy efficient. Formal process over the next 6 months. Formal adoption process will begin after that. The board will be receiving more information by the beginning of September.
- d. Fiscal Year 15/16 Close Out Update.
Town Manger Leo Puller reported the status of the budget. He presented an updated budget. It is beginning to be audit ready, still some of the figures will change.
Lannie Collins, Quechee resident, inquired about the 103% on highway spending. Focus on man-power for maintenance and administrative fees.
- e. Town Survey Discussion and Approval
Selectboard Member, Sandra Mariotti, made a motion to approve the town survey and to authorize the survey committee to coordinate and execute distribution of the survey to the residents of the Town of Hartford. Also to authorize the Selectboard representative to ratify and sign the final draft of the survey. Selectboard member Alan Johnson seconded the motion. 7 Selectboard members vote in favor, 0 Selectboard members voted against, the motion passed.

On the survey: change “i”: to enterprise fund non taxable (funded through the waste collection fees.) “QB3” – remove. This does not comprise the full town budget – Gap is 100%. Top priorities for additional properties. “A-K” is based on own personal experience.

- f. Extra Mile Proclamation
Selectboard member Rebecca White made a motion for the Selectboard to approve the proclamation declaring November 1, 2016 as “Extra Mile Day.” Selectboard member Sandra Mariotti seconded the motion. 7 Selectboard members voted in favor, 0 selectboard members voted against, the motion passed

**Town of Hartford,
Vermont A Proclamation
Declaring November 1, 2016 as “Extra Mile Day”**

WHEREAS, the Town of Hartford is a community which acknowledges that a **special vibrancy exists within the entire community** when its individual citizens collectively **“go the extra mile” in personal effort, volunteerism, and service**; and

WHEREAS, the Town of Hartford is a community which encourages its citizens to **maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction** to their individual ambitions, family, friends, and community; and

WHEREAS, the Town of Hartford is a community which chooses to shine a light on and celebrate individuals and organizations within its community who **“go the extra mile” in order to make a difference and lift up fellow members of their community**; and

WHEREAS, the Town of Hartford acknowledges the **mission of Extra Mile America to create 400 Extra Mile cities in America** and is proud to support **“Extra Mile Day” on November 1, 2016.**

NOW THEREFORE, we, the Selectboard of the Town of Hartford do hereby proclaim **November 1, 2016** to be **Extra Mile Day**. I urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also **acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.**

Dated at Hartford, Vermont this 16th day of August, 2016.

g. 2017 Holiday Schedule

Selectboard member Alan Johnson made a motion to approve the town of Hartford 2017 Holiday schedule as presented. Selectboard member Mike Morris seconded the motion.

Discussion followed to include the renaming of Columbus Day.

Selectboard member Mike Morris moved to Table the motion and Selectboard member Rebecca White seconded. 7 Selectboard members approved the motion. 0 members opposed. The motion was tabled.

h. 2017 Selectboard Schedule

Selectboard member Alan Johnson made a motion to accept the 2017 Selectboard Schedule. Selectboard member Dennis Brown seconded the motion. 7 Selectboard members approved the motion. 0 members opposed. The motion was approved.

4. **Town Manager’s Report:** (TBD, Board questions, concerns, requests, project updates, etc.)

Mr. Pullar shared the Town Manager highlights in his significant activity report for the week of July 17-30, 2016. (<http://www.hartford-vt.org/ArchiveCenter>)

5. **Commission Meeting Reports:**

Selectboard member Rebecca White reported the school board approve the Charter Committee and Script. Solar field discussion.

Selectboard member Sandra Mariotti reported the Town Library Meeting went well. IT needs and Budget concerns will meet again in October.

Selectboard member Simon Dennis reported on Resilience week. On the 27th fruit trees on the green.

Selectboard Member Dennis Brown reported Zoning Board continued their hearing.

Selectboard Member Alan Johnson reported on the Charter commission – 7 members.
Hartford Community Coalition – process b/c 5013C and concern about biohazard disposal units.

6. **Consent Agenda**

a. **Selectboard member Rebecca White made a motion to approve the payroll ending on August 13, 2016. Sandra Mariotti seconded the motion. 7 Selectboard members approved the motion. 0 members opposed. The motion was approved.**

b. **Selectboard member Sandra Mariotti made the motion to approve the A/P Manifest of August 12, 2016. Selectboard member Simon Dennis seconded the motion. 7 Selectboard members approved the motion. 0 members opposed. The motion was approved.**

c. **Selectboard member Dennis Brown made a motion to approve the Selectboard Meeting Minutes of August 2, 2016 with noted changes. 7 Selectboard members approved the motion. 0 members opposed. The motion was approved.**

- d. Selectboard member Mike Morris made a motion to Approve Selectboard Meetings of 8/23/16, 8/30/16, 9/13/16, 9/27/16, 10/11/16. Rebecca White seconded the motion. 7 Selectboard members approved the motion. 0 members opposed. The motion was approved

7. **Executive Session** (1 VSA 313; Contracts, Real Estate, Personnel, Litigation)

a. N/A

V. **Adjournment**

Selectboard member Alan Johnson made a motion to adjourn. Simon Dennis seconded the motion. 7 Selectboard members approved the motion. 0 members opposed. The motion was approved.

Selectboard Clerk

DRAFT