



**TOWN OF HARTFORD
LOCAL LIQUOR CONTROL BOARD
AND SELECTBOARD MINUTES**

Tuesday, July 19th, 2016 at 6:00 pm

Hartford Town Hall

171 Bridge Street

White River Junction, Vermont 05001

Present: Richard Grassi, Selectboard Chair; Rebecca White, Selectboard Vice Chair; Simon Dennis, Selectboard Member; Sandra Mariotti, Clerk; Dennis Brown, Selectboard Member; Mike Morris, Selectboard Member; Alan Johnson, Selectboard Member; Leo Pullar, Town Manager; Scott Cooney, Hartford Fire Chief; Phillip Kasten, Hartford Police Chief; Dawn Pillar; John G. Lewis; Joel Stettinheim; Lori Dickerson; Lannie Collins

I. Call to Order Local Liquor Control Board/Selectboard Meeting and Pledge of Allegiance Selectboard Chair Richard Grassi called the meeting to order at 6:00pm. Town Manager Leo G. Pullar led the pledge of allegiance.

II. Order of Agenda

Additions

-Net Metering Lottery

-Committee Charges for the Survey Committee

-No Executive Session

**III. Liquor Control Board
(No items of business)**

IV. Selectboard

1. Citizen, Selectboard Comments and Announcements

Mr. John G. Lewis, from New London, NH. To discuss the dog incident at Watson Park. Came to the meeting 3 weeks ago, then came in to see Mr. Pullar. Offer some observations and comments: felt it was improper to not allow public debate, offered ideas and felt that he was brushed off. Had suggestions of 1 dog:1 owner however there were no discussions held. The meeting did not feel as though it was a discussion. Mr. Lewis felt that blame had been placed on Officer Scelza. Selectboard Chair, Richard Grassi offered explanation as he was present at the Watson Dog Park meeting. It was announced in the beginning of that meeting that the purpose was not to discuss the incident, only policy in the Watson Dog Park. There is still an independent investigation ongoing therefore the Selectboard cannot give comment. Mr. Lewis felt that the officer should not shot the dog in the face, he should have issued a ticket for not controlling the dog. Mr. Lewis also felt that the Town of Officer should pay for a new pit bull for the owner. Mr. Lewis also felt that it was important that there be only 1 dog per person and that cell phones should be banned or discouraged in the dog park.

Mr. Lannie Collins made the observation that the Town used a Search Committee to find the new Town Manager and the Town had 2 rounds of interviews to find the Police Chief, while there was little emphasis put on the search for a new Fire Chief. Selectboard Chair Richard Grassi stated that

he had no doubt that the right choice had been made. It is the Town Manager's decision as to whom he puts in the role of department head.

Selectboard member Dennis Brown mentioned that he is the liaison to the Aquatics Center and would like to learn more about it. Mr. Pullar offered to get Mr. Brown information about the Aquatics Advisory Commission. He has also had heard that there was a group working on the fences at the Quechee Gorge and he wonders if a Selectboard liaison should be appointed to this.

Selectboard member Alan Johnson spoke about Net Metering and the Green Mountain Power lottery.

Selectboard member Alan Johnson made a motion to authorize the Town Manager to proceed as needed with entering into state lottery for net metering and to sign said document. Selectboard member Michael Morris seconded the motion. 6 Selectboard members agreed, 1 Selectboard member Rebecca White abstained. The motion passed.

Mr. Pullar supported the approval of this motion as if the Town of Hartford is not selected in this lottery, there is no cost. Mr. Joel Stettneim of Norwich Technologies spoke to the details of the net metering lottery.

2. Appointments: Appoint Selectboard Member to Charter Commission

Selectboard member Sandra Mariotti made a motion to appoint Selectboard member Simon Dennis to the Charter Commission, and Selectboard Member Alan Johnson as an alternate. Selectboard member Rebecca White seconded the motion. 7 Selectboard members agreed, 0 Selectboard members opposed, 0 Selectboard members abstained. The motion passed.

3. Board Reports, Motions & Ordinances:

a) Authorize Exception to Purchasing Policy for use of State Contracts **Selectboard member Simon Dennis made a motion that the Selectboard grant an exception to the Town Purchasing Policy and authorize the use of an awarded State of Vermont contract for the purchase of a roller. Selectboard member Alan Johnson seconded the motion. 5 Selectboard members agreed, 2 Selectboard members (Richard Grassi and Mike Morris) opposed, 0 Selectboard members abstained. The motion passed.**

b) Authorize Exception to Purchasing Policy for Sole Source Acquisition of Police Radios due to Officer Safety and Standardization. **Selectboard member Rebecca White made a motion that the Selectboard grant an exception to the Town Purchasing Policy and in the interest of Public Safety and Standardization, authorize the use of sole source acquisition for Police Radios. Selectboard member Sandra Mariotti seconded the motion. 7 Selectboard members agreed, 0 Selectboard members opposed, 0 Selectboard members abstained. The motion passed.**

c) Delegate Signature Authority for Vermont Urban Search and Rescue MOU. **Selectboard member Alan Johnson made a motion that the Selectboard authorize the Town Manager or his designated representative to sign the Vermont Urban Search and Rescue MOU on behalf of the Town of Hartford. Selectboard member Dennis Brown seconded the motion. 7 Selectboard members agreed, 0 Selectboard members opposed, 0 Selectboard members abstained. The motion passed.**

d) Board Discussion on Committee/Commission Liaison Assignments

Mr. Brown mentioned the Quechee Gorge safety fencing and that he recommended a Selectboard or staff liaison to inform the board of meetings. Mr. Pullar explained that there are currently 2 staff members, Police Liaison Whitney Hussong and Planning and Development Director Lori Hirshfield that are already on that committee. Mr. Brown asked for an update on the committee plans. Mr. Pullar stated that the State plans to have Hope Boxes up within the month. Ms. Rebecca White would like to volunteer as a liaison

for the Town. June 29 was the first meeting and no action has yet to be taken. Ms. White stated that she would ensure that she will not imply any of her opinions are those of the Selectboard.

Selectboard member Simon Dennis made a motion to delegate that the Selectboard Vice Chair Rebecca White be appointed as a liaison to the Quechee Gorge Hope Holders Suicide Prevention Project Local Stakeholders. The motion was seconded by Alan Johnson, 7 Selectboard members agreed, 0 Selectboard members opposed, 0 Selectboard members abstained. The motion passed.

Mr. Brown pointed out that Mrs. Mariotti is the liaison to all of the Hartford Libraries and this is not listed.

Mr. Dennis asked if Mr. Pullar was participating in the Core 4 meetings through Vital Communities. Mr. Pullar indicated that he was planning to attend the meetings. Mr. Grassi stated that as he was the Chair but unable to attend, he would request that Mr. Dennis go in his place.

Mr. Dennis pointed out that the Budget Workgroup has not been set yet. Mr. Dennis gave a brief description of what the Budget Workgroup would do. Mr. Grassi asked that this be added to Agenda for 8/2/16 to discuss more in depth. MR. Pullar asked that the Board consider a different name for the group as possibly a Budget Advisory Group rather than a Workgroup so that the public understands that the group will not be drafting the budget, only making suggestions. Mr. Dennis described the difference between the proposed Budget Advisory Group and the Survey Workgroup.

- e) Board Discussion on Charter Review Commission Charge and Composition
- Selectboard member Rebecca White made a motion that the Selectboard, in coordination with the Town of Hartford School Board, form a Charter Review Commission. That the composition shall be constituted of 7 members comprised of 1 School Board Member 2 School Board appointees, 1 Selectboard Member, 2 Selectboard appointees and 1 joint appointee. That the working charge of the commission be to process previously made Charter revisions and recommendations into a revised charter to present to both the Hartford School Board and the Hartford Selectboard no later than November 25, 2016, giving special attention to the 2nd Charter Commission's Memo dated 2/17/13, the issues to be reviewed should include:**
- a. Elimination of duplication with Vermont State Statute**
 - b. Modification of Town Meeting Cycle to eliminate Floor Meeting.**
 - c. Other amendments, at the discretion of the Commission.**
 - d. Any modifications recommended by the School Board**
- and to communicate with public about the recommendations as appropriate at public forums. Selectboard Member Sandra Mariotti seconded the motion. 7 Selectboard members agreed, 0 were opposed, 0 abstained. The motion passed.**

4. **Town Manager's Report:** (TBD, Board Questions, Concerns, Requests, Project Updates, etc.)
Mr. Pullar shared the Town Manager highlights in his significant activity report for the week of July 3-16, 2016. (<http://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/60>) Mr. Pullar announced that the tax bills went out on time.
5. **Commission Meeting Reports:** TBD
- **Selectboard Vice Chair, Rebecca White** – The Hartford School Boards next meeting is scheduled for August 10, 2016.

- **Selectboard Clerk, Sandra Mariotti** – Shared with the group that August 11 is the first all Hartford Library meeting and August 13 at 11am is West Hartford Library Day.
Selectboard Member, Simon Dennis – Selectboard member Simon Dennis gave a brief presentation about the survey committee. Selectboard member Sandra Mariotti made a motion that the Hartford Selectboard will constitute a seven person Ad Hoc Committee to design and execute a survey for the purpose of soliciting citizen input on the FY 2017-18 Town Budget. The terms if this committee will extend between July 8, 2016 and March 7, 2016. The charge of this committee will be to:
 1. Design a survey with the assistance of UNH to solicit citizen input on the FY 2017-2018 Budget to bring the Selectboard ratification and communicate with the Selectboard regarding needed information.
 2. Execute survey and compile results from same, to be compiled no later than November 11, 2016
 3. In order to conform with the open meeting laws, committee meetings will be warned and recorded.Selectboard member Alan Johnson seconded the motion. 7 Selectboard members agreed, 0 were opposed, 0 abstained. The motion passed.
- **Selectboard Member, Mike Morris** – Attended a Veterans Council Meeting. They spoke about having a parade for the Boy Scouts in Hartford with approximately 500-800 scouts in the parade. The date is November 5, this will be called the Veteran’s Day Parade.

6. Consent Agenda (Mot. Req.):

- a) Approve Payroll Ending 7/16/16 Selectboard member Rebecca White made a motion to approve the payroll ending 7/16/16. Selectboard member Sandra Mariotti seconded the motion. 7 Selectboard members agreed, 0 Selectboard members opposed, 0 Selectboard members abstained. The motion passed.
- b) Approve A/P Manifest 7/15/16 & 7/18/16 Selectboard member Sandra Mariotti made a motion to approve the A/P manifest ending 7/15/16 and 7/18/16. Selectboard member Rebecca White seconded the motion. 7 Selectboard members agreed, 0 Selectboard members opposed, 0 Selectboard members abstained. The motion passed.
- c) Approve Meeting Minutes of 7/5/16 and 7/8/16 Selectboard member Simon Dennis made a motion to approve the meeting minutes of 7/5/16 with the following changes; change punctuation on motion for Quechee parks, Remove the period and fends should be funds. Also add that Selectboard Members Richard Grassi and Michael Morris attended the Dog Park meeting. Selectboard member Alan Johnson seconded the motion. 7 Selectboard members agreed, 0 Selectboard members opposed, 2 Selectboard members abstained. The motion passed. Selectboard Simon Dennis made a motion to approve the meeting minutes of 7/8/16. Selectboard member Alan Johnson seconded the motion. 5 Selectboard members agreed, 0 Selectboard members opposed, 2 Selectboard members abstained. The motion passed.
- d) Selectboard Meeting Dates of 8/2/16, 8/16/16, 8/30/16 Selectboard member Dennis Brown made a motion to approve the upcoming Selectboard Meetings of 8/2/16, 8/16/16 and 8/30/16. Selectboard member Michael Morris seconded the motion. 7 Selectboard members agreed, 0 Selectboard members opposed, 2 Selectboard members (Rebecca White and Simon Dennis) abstained. The motion passed.

7. **Executive Session (1 VSA 313) (if needed) (Mot. Req.)** There was not an Executive Session.

V. Adjournment (Mot. Req.)

Selectboard member Michael Morris made a motion to close the Selectboard meeting at 8:50 pm. Selectboard member Dennis Brown seconded the motion. 7 Selectboard members agreed, 0 Selectboard members opposed, 0 Selectboard members abstained. The motion passed.

Sarah Mow
Selectboard Clerk

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public