

**TOWN OF HARTFORD
LOCAL LIQUOR CONTROL BOARD
AND SELECTBOARD Minutes**

Tuesday, June 21th, 2016 at 6:00 pm

Hartford Town Hall

171 Bridge Street

White River Junction, Vermont 05001

Present: Richard Grassi, Selectboard Chair; Rebecca White, Selectboard Vice Chair; Sandra Mariotti, Selectboard Clerk; Simon Dennis, Selectboard Member; Dennis Brown, Selectboard Member; Mike Morris, Alan Johnson, Selectboard Member; Selectboard Member; Pat MacQueen, Interim Town Manager; Rich Menge, Director of Public Works; Lori Hirshfield, Planning & Zoning Director; Tad Nunez, Parks & Recreation Director; Scott Cooney, Interim Fire Chief; Steven Ireland; Michael Long; Ken Parker; Lori Dickerson; James Wassar; Erik Christman; Tim Sidore

I. Call to Order Local Liquor Control Board/Selectboard Meeting and Pledge of Allegiance

Selectboard Chair, Richard Grassi called the meeting to order at 6:00 pm. Mr. Ken Parker led the pledge of allegiance.

II. Order of Agenda

There were no changes the order of the agenda to:

III. Liquor Control Board

Selectboard Chair, Richard Grassi made a motion to close the Local Liquor Control Meeting and open the Selectboard meeting at 6:02 pm.

IV. Selectboard

1. **Citizen, Selectboard Comments and Announcements** Mr. Parker, on behalf of the VNA/NH spoke about an app grant for the state of Vermont regarding the VNA/NH new offices on Prospect Street. The VNA/NH purchased the top floor and one third of the 1st floor. There will be 200 people employed and thousands of clients in Vermont. The VNA/NH is looking for a letter of support, not money.

Selectboard Clerk, Sandra Mariotti made a motion that the Hartford Selectboard authorize the Chair to sign a letter of support for the VNA/NH. Selectboard member Alan Johnson seconded the motion. 7 selectboard members voted in favor, 0 voted against, the motion passed.

Selectboard member Simon Dennis attended the Lebanon Town Council Meeting at the Lebanon Opera House. The topic of discussion was regarding homeless encampments, summing up causes and engaging town resources. The question on what Hartford's roll

would be was set aside for a future agenda when permanent Town Manager Leo Pullar arrives.

2. **Appointments**

- a) Consider Bethany Fleishman for Advance Transit Board (1) position Selectboard Vice Chair, Rebecca White made a motion to recommend Bethany Fleishman for the Advance Transit Board. Selectboard Clerk, Sandra Mariotti seconded the motion. 7 Selectboard members were in favor, 0 opposed. The motion passed.

3. **Board Reports, Motions & Ordinances**

- a) Wood Building Service Appeal Rebecca White made a motion that the appeal of Marc Wood to the Order of the Fire Department directing him to make his property safe for the public is hereby denied. Sandra Mariotti seconded the motion. 7 Selectboard members were in favor, 0 were opposed. The motion passed.

- b) Charter Change motion Selectboard Vice Chair, Rebecca White made a motion that the Selectboard of the Town of Hartford, VT hereby moves, pursuant to 24VSA 123A-201(f) of the Town Charter, that a Special Joint Town/School District Meeting be called for Australian Ballot voting on November 8, 2016 in order that the Charter changes approved by the voter in the last Town Meeting Australian Ballot voting, but not passed by legislature because of procedural flaws, may be considered again by the voters. A copy of the proposed Charter amendments as proposed is attached (new language is underlined and deleted language is in [brackets]) and will be on file for public inspection in the Town Clerk's Office. Selectboard Clerk, Sandra Mariotti seconded the motion. 7 selectboard members were in favor, 0 were opposed. The motion passed.

- c) Hartford Energy Commission Member number change Selectboard Member Alan Johnson made a motion that Section 2.A. (Membership) of the Hartford Energy Commission By-Laws are hereby amended to read as follows: "The Hartford Energy Commission shall consist of five members. Each member shall be a resident of the Town." Selectboard Vice-Chair, Rebecca White seconded the motion. 7 Selectboard Members were in favor, 0 were opposed. The motion passed.

- d) VTRANS – Sykes Mountain Avenue Round-about Amendment Selectboard Vice-Chair, Rebecca White made a motion that the Selectboard authorizes the Interim Town Manager to proceed with the execution of the McFarland Johnson engineering contract amendment #4 increase of \$183,036.00 that results in a total maximum contract of \$423,938.10. 6 Selectboard members voted in favor, 1 opposed. The motion passed.

- e) Sykes Ave. Sidewalk Agreement Selectboard Member Simon Dennis made a motion that the Selectboard approve submittal of a grant application to the 2016 Vermont Bicycle and Pedestrian Program for \$208,000 of additional funds for the Lower Sykes Mountain Avenue sidewalk and bike lane project, and inclusion of \$52,000 of Town matching funds in the current 2015-16 budget, or the 2016-17 budget, or in the FY 2017-2018 Town budget contingent upon future voter approval of the Town budget at the March 2017 Town Meeting. The Selectboard also authorizes the Town Manager to sign all

necessary grant documents on behalf of the Selectboard, and accepts maintenance responsibility for the improvements after construction. Selectboard Member Alan Johnson seconded the motion. 7 Selectboard Members were in favor, 0 were opposed. The motion passed.

- f) Quechee Power Pole Change and Easement Request for Lee Adams Property Selectboard Vice-Chair Rebecca White made a motion that the Selectboard authorize the Interim Town Manager to proceed with the execution of the authorization agreement with Green Mountain Power (GMP) to replace the power poles and anchors on Willard Road, Quechee Main Street, Waterman Hill and the Quechee Hartland Road and install new poles and anchors within the ROW on the Quechee Hartland Road. Selectboard Member Mike Morris seconded the motion. 7 Selectboard members were in favor, 0 opposed. The motion passed.
- g) Maxfield Wetland Mitigation and Easement to State of Vermont Selectboard Member, Alan Johnson made a motion that the Interim Town Manager is authorized to sign the Permanent Conservation Plan attached and presented at the Selectboard meeting which permanently sets aside designated wetlands in the Hurricane Town Forest as an offset to mitigate disturbed wetlands at the Maxfield Outdoor Sports Complex, and further that the Interim Town Manager authorized to sign the attached culvert and drainage easement from the Town to the State of Vermont necessary for the Maxfield Turn Lane project.
- h) Davidson Request to modify Town Street Selectboard Clerk, Sandra Mariotti made a motion that the Hartford Selectboard hereby approves the street modification proposed by the developer of 241 South Main Street as depicted on the attached plan C2-01 dated 12-11-15 by Studio Nexus subject to any further minor modifications required by the Town Engineer all to be undertaken entirely at the cost of the developer. Selectboard Member Dennis Brown seconded the motion. 7 Selectboard members were in favor, 0 were opposed. The motion passed.
- i) Discuss Swearing In Ceremony of New Town Manager
Not discussed.
- j) Selectboard Member, Simon Dennis made a motion to nominate Selectboard Vice – Chair Rebecca White to the Vermont League of Cities and Town board of trustees. Discuss Swearing In Ceremony of New Town Manager Selectboard Clerk, Sandra Mariotti seconded the motion. 7 Selectboard Members were in favor, 0 were opposed. The motion passed.
4. **Town Manager’s Report** The following items were mentioned by Mr. MacQueen:
- Quechee Pocket Park – Recent FEMA Response
 - Report on Town Cemeteries
 - Crystal Place Fire
 - Board of Civil Authority Training
 - Annual Balloon Festival
 - Town Hall and WABA Paving next week
 - Vermont League of Cities and Towns Nominations for VLCT Board Members

- Departmental Updates

5. **Commission Meeting Reports – TBD**

Sandi Mariotti reported that the West Hartford Library will be having a Village Party August 13th from 10-3. Mrs. Mariotti is working to set up meeting with all librarians in town as they are not a cohesive unit.

Dennis Brown gave an update on the Preservation Committee

Mike Morris informed the Selectboard that there was not a Planning and Review Board meeting.

Richard Grassi attended the Parks & Recreation Commission meeting during which they discussed duplication of service, but Parks & Recreation Director Tad Nunez will report back. Mr. Grassi also attended a Hartford Community Coalition meeting and gave an update.

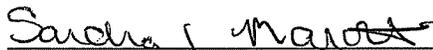
Simon Dennis attended a Survey Committee meeting on July 7, 2016.

6. **Consent Agenda (Mot. Req.)**

- Selectboard Vice-Chair Rebecca White made a motion to approve the payroll ending 6/18/16. Selectboard Clerk Sandra Mariotti seconded the motion. 7 Selectboard members were in favor, 0 were opposed. The motion passed.
- Selectboard Vice-Chair Rebecca White made a motion to approve the A/P Manifest of 6/17/2016. Selectboard Clerk Sandra Mariotti seconded the motion. 7 Selectboard members were in favor, 0 were opposed. The motion passed.
- Selectboard Vice – Chair Rebecca White made a motion to accept the meeting minutes of 6/7/16. Selectboard member Sandra Mariotti seconded the motion. 5 Selectboard members were in favor, 0 were opposed, 2 abstained. The motion passed.
- Selectboard Meeting Dates of (7/5/16?), 7/19/16, 8/2/16, 8/16/16, 8/30/16 Selectboard Vice – Chair Rebecca White made a motion to accept the Selectboard Meeting Dates of 7/5/16, 7/19/16, 8/2/16, 8/16/16 and 8/30/16. Selectboard member Sandra Mariotti seconded the motion. 7 Selectboard Members were in favor, 0 were opposed. The motion passed.

7. **Executive Session (1 VSA 313) (if needed) (Mot. Req.)**

- V. **Adjournment Selectboard Member, Mike Morris made a motion to close the Selectboard Meeting at 9:53pm. Selectboard Vice-Chair, Rebecca White seconded the motion. 7 Selectboard Members were in favor, 0 were opposed. The motion carried/.**



Selectboard Clerk

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public