



**TOWN OF HARTFORD  
LOCAL LIQUOR CONTROL BOARD  
AND SELECTBOARD MINUTES**

Tuesday, June 7, 2016 at 6:00 pm  
Hartford Town Hall  
171 Bridge Street  
White River Junction, Vermont 05001

Present: Rebecca White, Selectboard Vice Chair; Sandra Mariotti, Selectboard Clerk; Simon Dennis, Selectboard Member; Dennis Brown, Selectboard Member; Mike Morris, Selectboard Member; Pat MacQueen, Interim Town Manager; Rich Menge, Director of Public Works; Everett Hammond, Asst. Director of Public Works; Tad Nunez, Director of Parks & Recreation; Cassidy Neal; Terisa Thomas; Lannie Collins;

Absent: Richard Grassi, Selectboard Chair; Alan Johnson, Selectboard Member

**I. Call to Order Local Liquor Control Board/Selectboard Meeting and Pledge of Allegiance**

Ms. White called the meeting to order at 6:00 pm. Mrs. Mariotti led the pledge of allegiance.

**II. Order of Agenda**

No changes were made to the order of the agenda.

**III. Liquor Control Board**

**Mr. Dennis made a motion to close the Local Liquor Control Meeting and open the Selectboard meeting at 6:02pm. Mr. Morris seconded the motion. 5 Selectboard members were in favor, 0 opposed. The motion passed.**

**IV. Selectboard**

**1. Citizen, Selectboard Comments and Announcements**

On behalf of Mr. Grassi, Mr. Morris informed the Board and public that the Board of Civil Authority would like a third tabulator machine. The cost involved would be \$1,500.00 to rent a machine, or \$6,000.00 to buy one. A discussion was held, no motion was made.

Ms. White updated the Board and public regarding the Hartford Area Community Coalition Block Party held on June 2, 2016. Ms. White felt it was well represented by the Board and in addition Mr. Pullar, Future Town Manager was able to attend.

Ms. White also informed the Board and public that she attended a ribbon cutting ceremony for upgrades made by Twin Pines Housing Trust at 459 South Main Street.

Ms. White also informed the Board and public that she participated in the 2<sup>nd</sup> Annual Law Enforcement Torch Run for the Special Olympics.

2. **Appointments**

- a) Interview and Consider Cassidy Neal, Esq. for appointment to the Parks and Recreation Commission (1 available position)

**Mr. Brown made a motion to appointment Cassidy Neal, Esq. to the Parks and Recreation Commission. Mr. Morris seconded the motion. 5 Selectboard were in favor, 0 were opposed. The motion passed.**

3. **Board Reports, Motions & Ordinances**

- a) Currier Street Discussion

Per Ms. White, this item was stricken as there was no new information to be discussed at this time.

- b) Maxfield Turn Lane Discussion

**Ms. Mariotti made a motion that the Selectboard authorize Interim Town Manager Pat McQueen to proceed with the execution of the work necessary to complete that Maxfield Turn Lane for estimated cost not to exceed \$288,000, and authorizes funding to come first from the Maxfield Bond Issue of \$140,000, \$28,000 from the Parks and Recreation Department Impact Fund, \$32,000 from the Public Works Highway summer contract service and up to \$88,000 from the Public Works account numbers 10-311, 10-321. Mr. Brown seconded the motion. 5 Selectboard member were in favor, 0 were opposed. The motion passed.**

- c) Aerial mapping program

Mr. Hammond, Asst. Director of Public Works and Ms. Thomas of DEC presented 2 options for aerial mapping programs at the Town of Hartford. June 30, 2016 is the cutoff date for the loan agreement to be signed.

**Mr. Dennis made a motion to oversee the completion of the sewer and storm mapping inventory and pipe condition assessment. Furthermore, the Selectboard certifies that it possesses the legal authority to apply for clean water state revolving fund loan and /or drinking water SRF loan. (note the state has not updated its application form for CWSRF) and to finance and construct proposed facilities. Furthermore, the Selectboard authorizes the filing of the state revolving loan application for total project cost of \$242,000. The Selectboard authorized representative for the purpose of furnishing info, data and documents pertaining to project as required by the State of Vermont. (Note the loan application has to be signed by each Selectboard member prior to June 30, 2016 deadline.) Mrs. Mariotti seconded the motion. 5 Selectboard members agreed, 0 opposed. The motion passed.**

- d) Cemetery Maintenance Discussion

Mr. Brown gave a presentation on the maintenance within the cemeteries of Hartford. There was a discussion held, specifically mention was the danger of falling trees. Mr. Dennis requested looking into the issue more prior to making a motion.

- e) Decision on July 5<sup>th</sup> Local Liquor Control and Selectboard Meeting

No decision was made to remove the July 5, 2016 Local Liquor Control and Selectboard Meeting at this time. The date will remain.

f) Consider Delinquent Tax Sale Mrs. Mariotti made a motion that the Selectboard hereby resolves that the bids submitted on behalf of the Town of Hartford at the tax sales that took place on August 20, 2015 in the Town of Hartford were not authorized or approved by the Town Selectboard and as such, the successful bids recorded as being submitted by the Town of Hartford on twenty-one (21) properties are invalid and shall be withdrawn and the Town of Hartford Clerk, Treasurer and Delinquent Tax Collector shall proceed as though no bids were submitted on those twenty-one (21) properties and that all actions necessary to remove the Town of Hartford's August 20, 2015 tax sale bids from record and reflect that no successful bid was submitted on those twenty-one (21) properties must be undertaken forthwith, including, but not limited to, recording a new report of sale in the Town of Hartford land records and sending a copy of this report of sale to the property owner and all lienholders. Mr. Morris seconded the motion. 5 Selectboard members were in favor, 0 were opposed. The motion passed.

4. **Town Manager's Report** The following items were mention by Mr. MacQueen:

- Statewide Professional Honor and Vermont Water Quality Day
- American Heart Association Bronze EMS 2016 Mission Lifeline Designation
- Impact Fee Legal Opinion
- Charter Changes
- Pocket Park Status
- Wallace Road Status
- Torch Run and Block Party
- Mt. Ascutney Close Call
- Town Fair 2016 Preview
- Green Mountain Economic Development Corporation Annual Meeting
- Question of Voting Tabulators
- Departmental Updates

5. **Commission Meeting Reports – TBD**

- Mr. Brown gave an update on the Zoning Board Meeting he attended.
- Mr. Dennis gave an update of the Hartford Community Resilience Meeting he attended.
- Mr. Morris gave an update of the Hartford Planning Commission and Design Review Meetings he attended.

6. **Consent Agenda (Mot. Req.)**

- a) Mrs. Mariotti made a motion to approve the payroll ending 6/4/16. Mr. Brown seconded the motion. 5 Selectboard members were in favor, 0 were opposed. The motion passed.
- b) Approve A/P Manifest of 6/3/2016 Mr. Dennis made a motion to approve the A/P Manifest of 6/3/2016. Mr. Morris seconded the motion. 5 Selectboard members were in favor, 0 were opposed. The motion passed.
- c) Meeting Minutes of 5/24/16 Mr. Morris made a motion to accept the meeting minutes of 5/24/16. Mr. Brown seconded the motion. 5 Selectboard members were in favor, 0 were opposed. The motion carried.
- d) Selectboard Meeting Dates of 6/21/16, 7/5/16?, 7/19/16 Mr. Dennis made a motion to accept the Selectboard Meeting Dates of 6/21/6, 7/5/16, and 7/19/16. Mrs. Mariotti seconded the motion. 5 Selectboard Members were in favor, 0 were opposed. The motion passed.

7. **Executive Session (1 VSA 313) (if needed)**

**Mrs. Mariotti made a motion to enter Executive Session to discuss Confidential Attorney - Client Communications In accordance with Vermont's Open Meeting Law requirements, I move that the Board find that public discussion of Confidential Attorney-Client Communications would clearly involve disclosure of the Town's legal positions and would clearly place the Selectboard at a substantial disadvantage because the Selectboard would be disclosing its legal positions if it discusses these legal positions in public. I further move that the Board enter into Executive Session to discuss Confidential Attorney-Client Communications, under the provisions of Title 1, Section 313(a) (1) of the Vermont Statutes. Mr. Morris seconded the motion. 5 Selectboard were in favor, 0 were opposed. The motion passed.**

- **Motion to Close Executive Session Mrs. Mariotti made a motion to close Executive Session at 8:44pm. Mr. Morris seconded the motion. 5 Selectboard members were in favor, 0 were opposed. The motion passed.**

**V. Adjournment Mr. Morris made a motion to close the Selectboard Meeting at 9:24pm. Mr. Brown seconded the motion. 5 were in favor, 0 were opposed. The motion passed.**

Sandra Mariotti  
Selectboard Clerk

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public