TOWN OF HARTFORD
SELECTBOARD MINUTES

Tuesday, March 15th, 2016 at 6pm
Hartford Town Hall
171 Bridge Street
White River Junction, Vermont 05001

Present: Richard Grassi, Selectboard Chair; Rebecca White, Selectboard Vice Chair; Sandra Mariotti, Selectboard Clerk; Simon Dennis, Selectboard Member; Dennis Brown, Selectboard Member; Alan Johnson, Selectboard Member; Mike Morris, Selectboard Member; Kipp Miller, Lannie Collins, Jackie Gordon, Paul Gordon, Gabrielle Lucke, George Lucke,

I. Mr. Grassi called to order the March 15th, 2016 - Selectboard Meeting. Mr. Collins led the pledge of allegiance.

II. Order of Agenda – Mr. Grassi moved item J to D. Executive Session was removed.

III. Citizen, Selectboard Comments and Announcements –

Mr. Collins requested information on Wrights Reservoir specifically tree removal. Mr. Grassi and Mr. Dennis and Interim Town Manager, Pat MacQueen addressed Mr. Collins request.
Kipp Miller inquired on the Order of Agenda pertaining to House Bill 593. Mr. Grassi addressed his inquiry.
Mr. Grassi thanked the Town of Hartford's citizens for voting on the budget and commended the Town of Hartford Staff on their hard work and efforts pertaining to the Budget. Mr. Grassi acknowledged Mr. Brown, Mr. Johnson and Mr. Morris, Hartford's new Selectboard members. Mr. Grassi acknowledged Mr. Bucy for his hard work, dedication and contributing towards the growth of White River downtown area. Mr. Grassi acknowledged Mr. DeFelice for his hard work and dedication. Mr. Grassi acknowledged Mr. Wooster for his hard work, dedication and leadership. Mr. Grassi acknowledged the Interim Town Manager, Pat MacQueen and the incoming Town Manager, Leo Pullar. Mr. Grassi thanked the candidates that ran for the Town of Hartford Selectboard. Ms. White thanked Beth Hill, Town Clerk, the members of the Board of Civil Authority and the volunteers for their help with the Election. Mr. Johnson reported on a meeting he and other Selectboard members recently attended at VLCT. Mr. Johnson spoke briefly on the Open Meeting Law. Mr. Morris thanked the current and past Selectboard members for their help. Mr. Morris offered a suggestion for Voting Day. Mr. Dennis acknowledged the new Selectboard officers voted on the Selectboard. Mrs. Mariotti thanked all the people who participate on a board/committee.

IV. Board Reports, Motions & Ordinances –

Mr. Grassi and Ms. White suggested amending the current process of appointing applicants to Boards and Commissions with the interviews conducted during Executive Session.

Ms. White spoke briefly about each candidate along with their qualifications and accomplishments.

a. Consider re-appointment of Stephen Lagasse to Zoning Board of Adjustment –

Ms. Mariotti moved to re-appoint Mr. Stephen Lagasse to the Zoning Board of Adjustment. Mr. Brown seconded the motion. The Selectboard voted and the motion was approved.

b. Interview & consider appointment of Peggy Allen to Energy Commission –

Mrs. Allen spoke briefly to the Selctboard regrading her qualifications and interest in serving on the Energy Commission.

Mr. Dennis moved to appointment Peggy Allen to the Energy Commission. Mrs. Mariotti seconded the motion. The Selectboard voted in favor and the motion passed.

c. Interview & consider appointment of Charles Dana Hazen to Hartford Conservation Commission –

Mr. Hazen spoke briefly to the Selectboard regarding his interest and qualifications in participating on the Hartford Conservation Commission.

Mrs. Mariotti moved to appoint Mr. Hazen to the Hartford Conservation Commission. Ms. White seconded the motion. The Selectboard voted in favor and the motion passed.

d. House Bill 593 Safety Prevention Quechee Gorge Bridge –

Mrs. Gabrielle Lucke and Mr. Kipp Miller spoke before the Selectboard regarding the topic.

Mr. Dennis moved that the Selectboard issue the following statement: The Selectboard for the Town of Hartford greatly supports the concern of the legislature to the public safety intent of H. 593 for a design or plan to make the Quechee Gorge Bridge a safer place. Further it urges that any effort undertaken of passage of H. 593 take full and careful account of all of the Town staff concerns and the several studies that have occurred to date of the bridge, and further, that care be taken in any such planning and design process to fully involve and hear from the businesses and property owners in the neighborhood and general citizenry and any and all individuals who have been affected relative to their concerns and ideas. The Selectboard reserves the right to take a further position on this matter. Mr. Morris seconded the motion. Mr. Grassi, Mrs. Mariotti, Mr. Dennis, Mr. Johnson, Mr. Brown and Mr. Morris voted in favor of the motion. Ms. White voted against the motion. The motion passed 6 to 1.

A member of the audience suggested a net below the bridge. Mr. Collins suggested putting up signs with contact information near the bridge for suicide prevention.

e. Audit Presentation –

Interim Town Manager, Pat MacQueen introduced Mr. Fred Duplessis, an Auditor with Sullivan and Powers. Mr. Duplessis reviewed the audit and answered questions pertaining the budget and the audit process from the Selectboard and members of the audience.

Mr. Dennis moved to accept the Audit as presented. Ms. White seconded the motion. The Selectboard voted in favor and the motion passed.

f. Lister Memo –

Ms. Mariotti moved that Pursuant to 2v VSA Chapter 033, Section 963 and 17 VSA, Chapter 055, Section 2651c., because of the inability of the Board of Listers, the Town Assessor, Michelle Wilson is hereby appointed to perform the duties of a Lister as set forth in 32 VSA Chapter 121, Subchapter 2 until the next annual meeting. Mr. Dennis seconded the motion. The Selectboard voted in favor and the motion passed.

g. White River Redemption LLC Lease Proposal Memo –

Ms. White moved to give Interim Town Manager, Pat MacQueen authorization to sign the proposed lease between the Town of Hartford and White River Redemption, LLC. Mr. Johnson seconded the motion. The Selectboard voted in favor and the motion passed.

h. VT State Highway Agreement for Maxfield Turn Lane Project Memo –

Mrs. Mariotti moved to authorize the Interim Town Manager, Pat MacQueen to enter into the proposed standard agreement with the State of Vermont in order that the Town can Carry out the necessary widening and improvements for the new Maxfield Outdoor Sports Complex turn lane. Mr. Morris seconded the motion. The Selectboard voted in favor and the motion passed.

i. Certification of Postings –

1. Notice for Public Informational Bond Hearing

Mr. Dennis moved to accept the Town of Hartford's Notice for Public Informational Bond Hearing. Ms. White seconded the motion. The Selectboard voted in favor and the motion passed.

2. Notice for Public Hearings for Proposed Charter Amendment

Mr. Dennis moved to accept the Town of Hartford's Notice for Public Hearings for Proposed Charter Amendment. Ms. White seconded the motion. The Selectboard voted in favor and the motion passed.

3. Notice Warning for Annual Town Floor Meeting

Mr. Dennis moved to accept the Town of Hartford's Notice Warning for Annual Town Floor Meeting. Ms. White seconded the motion. The Selectboard voted in favor and the motion passed.

j. Internet Capable Devices –

Mrs. Mariotti made the following motion: Henceforth, new Selectboard members will be supplied by the Town of Hartford with Town-owned internet capable devices for use in their work as Selectboard members on the understanding that such devices will be returned to the Town at such time as the Selectboard member leaves the Board. Mr. Brown seconded the motion. The Selectboard voted in favor and the motion passed.

k. Munismart Purchase Memo.

Ms. White moved that the purchase of the Munismart Payroll Package is hereby authorized in the amount of $6,000.00, with the funds coming from the Accounting Software Reserve contingent upon the new Town Manager's approval and authorize the new Town Manager to purchase the Software. Ms. Mariotti seconded the motion. The Selectboard voted in favor and the motion passed.

V. Town Manager's Report –

Interim Town Manager, Pat MacQueen reported on the following:

- Prospect Street Engineering Amendment
- Local Option Tax
- UNH Citizen Survey
- Town Hall Payment to Breadloaf
- Quechee Pocket Park – FEMA
- Wright Reservoir Clearing
- Fairview Terrace Funding
- Legislative Matters
- Departmental Updates
  - Public Works
  - Fire Department
  - Police Department
  - Parks and Recreation
  - Assessor

VI. Commission Meeting Reports – Ms. White updated the Selectboard on the current members of the Hartford School Board.

VII. Consent Agenda -

Mr. Dennis moved to accept the Payroll ending in 3/12/2016, the Payment Manifest of 3/11/2016 and to announce the Annual Floor Meeting scheduled to be held on 3/26/2016 and the future Selectboard Meeting date of 3/29/2016. Mrs. Mariotti seconded the motion. The motion passed with the Selectboard voting in favor.

VIII. Adjournment.

Ms. White made a motion to adjourn the March 15th, 2016, Town of Hartford Selectboard meeting at 9:20 pm. Mrs. Mariotti seconded the motion. The Selectboard voted in favor and the motion passed.

Sandra Mariotti

Sandra Mariotti, Selectboard Clerk

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public on specific agenda items thereafter will be entertained as time and scheduling permit.