# TOWN OF HARTFORD
# PUBLIC HEARING FOR
# PROPOSED CHARTER AMENDMENTS
# & SELECTBOARD MINUTES

Tuesday, January 19th, 2016 at 6pm
Hartford Town Hall
171 Bridge Street
White River Junction, Vermont 05001

**Present:** Chuck Wooster, Chair; Richard Grassi, Vice Chair; Sandra Mariotti, Clerk; Matt Bucy, Selectboard Member; Simon Dennis, Selectboard Member; Alex DeFelice, Selectboard Member; Rebecca White, Selectboard Member; Steve Locke, Interim Town Manager; Eric Chatterjee, Gabrielle Lucke, Elizabeth Rathburn, Town Manager Search Committee; Dennis Brown, Lori Dickerson, Tom McCleary, Alan Johnson, F.X. Flinn.

I. **Executive Session** - The Selectboard discussed the following items in Executive Session:
   a. Town Manager Search Committee
   b. Revolving Loan Fund Application Interview

II. **Call to Order Public Hearing for Proposed Charter Amendments** – Mr. Wooster called to order the Public Hearing for Proposed Charter Amendments.

III. **Public Hearing**
   a. Review & Discuss Proposed Charter Amendments –The Selectboard and the public discussed proposed charter amendments.

IV. **Adjourn Public Hearing** –
   **Mr. Grassi made a motion to adjourn the Tuesday, January 19th, 2015 Public Hearing. Ms. White seconded the motion. All were in favor and the motion passed.**

V. **Citizen, Selectboard Comments and Announcements** – Mr. Flinn announced the Town and School Meeting Committee currently has openings on their committee. If you have a child in High School that needs community hours, please contact Mr. Flinn at 802-369-0069 or by email at fxflinn@gmail.com. The Committee has numerous small tasks that would qualify for community work hours. Mr. Dennis recommended Hurricane Flats area for cross country skiing.

VI. **Board Reports, Motions & Ordinances**
   a. Consider Application for HBRLF-
      **Mr. Grassi made a motion to approve the Hartford Business Revolving Loan Fund Application from the Vermod Real Estate Holdings, LLC, for $50,000 for 10-years at 5.25% interest, as presented and recommended by the HBRLF Committee in the attached confidential Loan Application Analysis, and authorize the Selectboard Chair to sign the Loan Application Analysis. Mrs. Mariotti seconded the motion. The motion passed with two abstentions from Ms. White and Mr. DeFelice.**

   b. Appointment of Scott Cooney to the position of Town Forest Fire Warden.
      **Mr. DeFelice made a motion to appoint Scott Cooney to the position of Town Forest Warden. Ms. White seconded the motion. The motion passed with one abstention from Mrs. Mariotti.**

   c. Vermont Community Development Program Grant Agreement Resolution for Twin Pines Housing Trust Scattered Sites Project.
      **Ms. White made a motion to accept the following Grant Agreement: Whereas the Town of Hartford has applied for funding under the Vermont Community Development Program, as provided for in 10 VSA Ch. 29, and has received an award of funds under said provisions; and WHEREAS, the agency of Commerce and Community Development has tendered a Grant Agreement #IG-2013 to this municipality for said funding: Hartford-00008. Now, THEREFORE BE IT RESOLVED as follows: that the legislative body of this municipality accepts and agrees to the terms and conditions of said Grant Agreement; that Lori Hirshfield, Director, Department of Planning and Development Services is hereby designated as the**

**person with overall Administrative responsibility for the VCDP activities related to this Grant Agreement; and that Steve Locke, Interim Town Manager who is either the Chief Executive Officer (CEO), as defined by 10 VSA 683(8), or is the Town Manager, the City Manager, or the Town Administrator, hereby designated as the Authorizing Official (AO) to execute the Grant Agreement and other such Documents as may be necessary to secure these funds. Passed this 19th, day of January 2016. Mrs. Mariotti seconded the motion. All were in favor and the motion passed.**

d. 2016 Town Meeting Warning

**Mr. DeFelice made a motion to accept the 2016 Town Meeting Warning. Mr. Dennis seconded the motion. All were in favor and the motion passed.**

**VII. Town Manager's Report**

Mr. Locke reported on the following topics:

- State Resolution on citing/regulations on renewable energy projects.
- Finalization on WABA, Maxfield and Town Hall projects.
- Misquoted article in the Valley News regarding misquoted Health Care/Correction.

**VIII. Commission Meeting Reports**

Ms. White recently met with a member of the Community Resilience Organization. She suggested appointing a Selectboard liaison to the group.

Mr. Dennis recently attended a Hartford Community Coalition meeting. The group met to decide upon indicators for community health/Mission statement.

**IX. Consent Agenda -**

**Mr. DeFelice made a motion to approve the payroll ending in 01/16/2016, the A/P Manifest of 01/15/2016, the Selectboard and Budget Workshop Meeting Minutes of 01/05/2016, 01/07/2016 & 01/12/2016 and to announce the future meeting dates of: 2/2/2016 Selectboard Meeting & 02/8/2016 Town & School Budget Discussion to be held at Hartford Town Hall. Mr. Grassi seconded the motion. All were in favor and the motion passed.**

**X. Executive Session** - The Selectboard discussed the following items in Executive Session:

a. Acting Town Manager
b. Revolving Loan Fund
c. Town Manager Search Committee

**Mrs. Mariotti made the following motion: In accordance with Vermont's Open Meeting Law requirements, I move that the Board find that premature general knowledge of the discussion of *Personnel & Contracts* would clearly place the Selectboard at a substantial disadvantage, because the Selectboard risks disclosing its litigation strategy if it discusses *Personnel & Contracts* in public. I further move that the Board enter into Executive Session to discuss *Personnel & Contracts*, under the provisions of Title 1, Section 313(a) (1) of the Vermont Statutes. Mr. Grassi seconded the motion. All were in favor and the motion passed.**

**XI. Adjournment -**

**Simon made a motion to adjourn the Tuesday, January 19th, 2016 Selectboard meeting at 9:07pm. Sandi seconded the motion. All were in favor and the motion passed.**

Sandra Mariotti

Sandra Mariotti, Selectboard Clerk

**All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public on specific agenda items thereafter will be entertained as time and scheduling permit.**