



**TOWN OF HARTFORD
LOCAL LIQUOR CONTROL BOARD
& SELECTBOARD MINUTES**

Tuesday, September 27, 2016 at 6:00 pm

Hartford Town Hall

171 Bridge Street

White River Junction, Vermont 05001

Present: Selectboard Chair, Richard Grassi; Selectboard Vice-Chair, Rebecca White; Selectboard Clerk, Sandra Mariotti; Selectboard Member, Simon Dennis; Selectboard Member, Dennis Brown; Selectboard Member, Mike Morris; Selectboard Member, Alan Johnson; Dawn Pullar, Gayle Ottmann Scott Johnson, Harvey Bazarian, Lannie Collins, Lori Dickerson, F.X. Flinn, Susanne Abetti, Judy Barwood, Martha Knapp.

I. Call to Order Selectboard Meeting and Pledge of Allegiance

Selectboard Chair, Richard Grassi called the meeting to order at 6:00pm.
Selectboard Clerk, Sandra Mariotti led the pledge of allegiance.

II. Order of Agenda

a. Changes suggested by Selectboard Chair, Richard Grassi:

There are currently 3 separate executive sessions scheduled at this Selectboard Meeting. Selectboard Chair, Richard Grassi suggested to move all the executive sessions into one with three different motions.

- 1.) consider appointments to charter review commission
- 2.) consider HBRLF
- 3.) personnel

Upon completion of the executive session, move down to agenda items h or i. Upon completion of the Executive Session, the Selectboard will make the appointments and then move onto the consent agenda and finish for the evening. The Town Manager will let the applicants know the status of their applications.

III. Liquor Control Board: N/A

IV. Selectboard

1. Citizen, Selectboard Comments and Announcements:

Lannie Collins, a resident of Quechee Village, addressed the Board about three items.

- 1.) The Town Manger is working on changes to the impact fee policy. The Town Manager should consider, before coming to the Board, that a large part of the impact fees affect the school district directly. It would be important to get a response from Mr. DeBalsi, Hartford

School District Superintendent, how the school system would be affected if there were no more Impact Fees collected.

2.) The policy budget resolution, that the Town Manager presented, will indeed save taxpayers money, provide the same level of services and will result in no layoffs. Mr. Collins is concerned that the Board is not supporting this resolution.

3.) In May/June, VT State Legislature open meeting law asked for written guidelines. Mr. Collins asked the Selectboard Chair Richard Grassi for a copy of the guidelines.

Selectboard Member, Dennis Brown explained that Selectboard Chair, Richard Grassi, Selectboard Member, Dennis Brown, Selectboard Member, Mike Morris, Town Manager, Leo Pullar, and Public Works Director, Rich Menge met with Douglas Tuthill at the Fairview Terrace location. Mr. Tuthill explained that the “bulge” in the wall was actually built that way, it has not moved. The information they gained, Public Works Director, Rich Menge will bring to the engineers. Selectboard Member, Mike Morris noted that he feels a lot more confident that the wall is more secure/solid than originally believed.

Selectboard Member, Alan Johnson, while at training at the Vermont League of Towns and Cities, wondered if there are any additional flexibilities that the Selectboard wants to add into the charter and if so, he will bring them to the charter commission. Selectboard Member, Simon Dennis thinks that suggestions should go through the Selectboard first, then onto the Charter Commission if so warranted.

2. Appointments/Reappointments:

Selectboard Member, Simon Dennis made the motion, Selectboard Member, Alan Johnson, seconded the motion to move into Executive Session:(Public Officer Appointment) In accordance with Vermont’s Open Meeting Law requirements. I move that the Selectboard enter into Executive Session to discuss the appointment of a Public Officer(s) under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes. (2129-2137) In Favor 7, Opposed 0, Abstained 0. The motion passed.

- a. Interview & Consider David Munro (**unavailable** – tried calling) for One of Two Selectboard Positions or as the Selectboard Nominee for the Joint School/Selectboard Position on the 4th Hartford Charter Review Commission, Term 9/27/16 Until Complete. (Mot. Req.) Not appointed.
- b. Interview & Consider Gayle Ottmann (present) for One of Two Selectboard Positions or as the Selectboard Nominee for the Joint School/Selectboard Position on the 4th Hartford Charter Review Commission, Term 9/27/16 Until Complete. (Mot. Req.) - Appointed as a Dual representative to the 4th Charter Review Commission.

Selectboard Member, Alan Johnson made the motion, seconded by Selectboard Member, Mike Morris, that the Selectboard Nominate Gayle Ottmann as their Nominee for the Joint School/Selectboard Position on the 4th Hartford Charter Review Commission for a Term Commencing on September 27, 2016 and Expiring Upon Completion of the Charge. In Favor 7, Opposed 0, Abstained 0. The motion passed.

- c. Interview & Consider Harvey Bazarian (present) for One of Two Selectboard Positions or as the Selectboard Nominee for the Joint School/Selectboard Position on the 4th Hartford Charter Review Commission, Term 9/27/16 Until Complete. (Mot. Req.) Not appointed.
- d. Interview & Consider F. X. Flinn (present) for One of Two Selectboard Positions or as the Selectboard Nominee for the Joint School/Selectboard Position on the 4th Hartford

Charter Review Commission, Term 9/27/16 Until Complete. (Mot. Req.) - Appointed as a Selectboard Representative to the 4th Charter Review Commission.

- e. Interview & Consider Scott Johnson (present) for One of Two Selectboard Positions or as the Selectboard Nominee for the Joint School/Selectboard Position on the 4th Hartford Charter Review Commission, Term 9/27/16 Until Complete. (Mot. Req.) – Appointed as a Selectboard Representative to the 4th Charter Review Commission.

Selectboard Member, Alan Johnson made a motion, seconded by Selectboard Member, Mike Morris, that the Selectboard Appoint F.X. Flynn and Scott Johnson as Members of the 4th Hartford Charter Review Commission for a Term Commencing on September 27, 2016 and Expiring Upon Completion of the Charge. The motion passed: In Favor 7, Opposed 0, Abstained 0.

Charter Commission Charge

Fourth Hartford Charter Commission Charge: 7/19/2016

Term: The term of this Commission will begin on July 20th, 2016 and end on March 7, 2017.

Constitution: This committee will be constituted of seven members comprised of one School Board member, two School Board appointees, one Selectboard member, two Selectboard appointees, and one joint School Board and Selectboard appointee. Each member will have equal weight in discussion and voting.

Charge:

1. Process previously-made Charter revision recommendations into a revised charter to present to both the Hartford School Board and the Hartford Selectboard no later than November 25, 2016.
2. Giving special attention to the 2nd Charter Commission's Memo dated February 17th, 2013, the issues to be reviewed should include:
 - a. Elimination of duplication with Vermont State Statute
 - b. Modification of Town Meeting Cycle to eliminate the post-election Town Meeting
 - c. Other amendments, at the discretion of the Commission.
 - d. Any modifications recommended by the School Board
3. Submit a brief report to the Selectboard to explain the recommendations no later than November 25th.
4. To communicate with public about the recommendations as appropriate at public forums.

In order to conform with the open meeting laws, committee meetings will be warned and recorded.

- f. Consider the Reappointment of Jonathan Bouton to a 4-Year Term on the Hartford Conservation Commission, Term 8/22/16 to 8/22/20. (Mot. Req.)

Selectboard Member, Alan Johnson made a motion, seconded by Selectboard Member, Mike Morris, that the Selectboard Re-Appoint Jonathan Bouton as a Member of the Hartford Conservation Commission for a Four Year Term Expiring on August 22, 2020. In Favor 7, Opposed 0, Abstained 0. The motion passed.

- g. Consider the Reappointment of Patricia Stark to a 3-Year Term on the Hartford Historical Preservation Committee, Term 3/15/16 to 3/15/19. (Mot. Req.)

Selectboard Member, Alan Johnson made motion, it was seconded by Selectboard Member, Mike Morris, that the Selectboard Re-Appoint Patricia Stark as a Member of the Hartford Historical Preservation Committee for a Three Year Term Expiring on March 15, 2019. In Favor 7, Opposed 0, Abstained 0. The motion passed.

- h. Consider the Reappointment of Peter Merrill to a 4-Year Term on the Hartford Planning Commission, Term 3/15/16 to 3/15/20. (Mot. Req.)

The Selectboard decided, in Executive Session, to hold this application for two weeks to allow other applicants to get their information to the Selectboard.

- i. Consider the Reappointment of Alice Maleski to a 3-Year Term on the Hartford Zoning Board of Adjustment, Term 3/15/16 to 3/15/19. (Mot. Req.)

The Selectboard decided, in Executive Session, to hold this application for two weeks to allow other applicants to get their information to the Selectboard.

- 3. **Town Manager's Report:** Mr. Pullar shared the Town Manager's Highlights in his significant activity report for the week of September 19-23, 2016.

<http://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/70>

4. Board Reports, Motions & Ordinances:

Selectboard Member, Simon Dennis made a motion, seconded by Selectboard Member, Alan Johnson, to move into Executive Session: (Exempt Document Discussion) In accordance with Vermont's Open Meeting Law requirements, I move that the Selectboard enter into Executive Session to discuss or consider records or documents that are exempt from the public records laws under the provisions of Title 1, Section 313 (a)(6) of the Vermont Statutes. (2049-2112) In Favor 7, Opposed 0, Abstained 0. The motion passed.

- a. Hartford Business Revolving Loan Fund (HBRLF):

- i. Review and Discuss for Approval Contract Renewal with Green Mountain Economic Development Corporation. (Mot. Req.)

Selectboard Vice-Chair, Rebecca White made a motion, seconded by Selectboard Clerk, Sandra Mariotti that the Selectboard Approve the proposed contract between the Town and Green Mountain Economic Development Corporation for administration of the Hartford Business Revolving Loan Fund Program as presented in the attached September 22, 2016 draft contract, and further, authorize the Town Manager to execute the contract. In Favor 7, Opposed 0, Abstained 0. The motion passed.

- ii. Review and Discuss for Approval the Loan Application from Trail Break Taps & Tacos Restaurant. (Mot. Req.)

- b. Post Executive Session Actions on HBRLF Loan Application. (Mot. Req.)

Selectboard Vice-Chair, Rebecca White made the motion, and Selectboard Clerk, Sandra Mariotti seconded that the Selectboard Approve the HBRLF Application from Christopher Lyons/Collaborative Stoke LLC for a \$40,000 Loan for a 5-Year Term at 5.5% Interest, as

Presented and Recommended by the HBRLF Committee in the Attached Confidential Loan Application Analysis, and further, authorize the Town Manager to Sign the Loan Commitment and Loan Closing Documents. In Favor 7, Opposed 0, Abstained 0. The motion passed.

- c. Update on Pocket Park, Current Status and Discussion of Way Ahead. (Info Only)

Quechee Bridge Pocket Park Update

- *FEMA Region 1 approval only included improvements above the 100-year Flood elevation, with a few exceptions.*
- *State Hazard Mitigation Grant Program (HMGP) and Senator Leahy's Office believe FEMA's decision is inconsistent with FEMA Guidelines and what has been approved in other FEMA Regions. State has specific examples.*
- *State and Senator Leahy's Office are pursuing an appeal. They are concerned this decision sets an incorrect precedent that will have negative ramifications on other Vermont town reuse projects now under consideration and in the future. The state anticipates submitting the appeal by September 30th. FEMA has 90 days to respond. Senator Leahy's Office has stated it will be pushing FEMA to respond quickly.*
- *Staff is recommending the Town support the state and Senator Leahy's efforts to appeal FEMA's decision.*
- *However, the Town staff is mindful of the need to move forward with the pocket park project, the long FEMA response period, and the uncertainty of the outcome. Therefore, Town staff is moving forward now with implementation of what FEMA will allow at present.*
- *Should the state be successful in the appeal, Town staff will evaluate at that time if the project scope can or should be modified to include those improvements that FEMA previously disallowed.*

- d. Review and Discuss for Approval an Agreement with AMTRAK to Serve as the Caretaker and Provide Certain Services in Conjunction with the Services Already Provided at the Welcome Center. (Mot Req.)

Purpose

- *Representatives from the State have asked the Town to enter into a service agreement with AMTRAK.*
- *In order to facilitate this, the State has also requested that we relocate the Welcome Center to a different space in the train station.*
- *The space is adjacent to the AMTRAK portion of the station and is also slightly smaller, reducing overall lease costs.*

Amtrak Details

- *Agreement is two years, projected to be from October 1, 2016 to September 30, 2018.*
- *Executed via a Purchase Order to the Town. Acceptance of the Purchase Order obligates the Town to the Scope of Work.*
- *Scope of Work: To include general cleaning of the station (including restrooms), opening the station 1 hour prior to the train arrival and closing the station 1.5 hours after train departure 7 days/week. Caretakers will also meet each train, direct passengers on/off and make announcements. Caretakers are also responsible for answering passenger's questions and/or referring them to AMTRAK. Caretakers will coordinate busing with AMTRAK management when required.*
- *Purchase order amount: \$35,000.00.*

State Details

- *Town lease space in the station from the State. There is no current contract, last one appears to have been signed in 2011.*
- *State Charges \$9.00 square foot of space and a proportional use flat fee for water/sewer of \$652.00 a month. Current space is 1,320 square feet.*
- *State proves an annual grant of \$33,000.00 to run the Welcome Center.*
- *State has requested we relocate to the space bordering the AMTRAK Station. This space is about 1,000 square feet and given shared bathrooms with AMTRAK, expect lower use fees for water and sewer.*
- *State has agreed to renovate the new space and move the Welcome Center into the new space.*
- *State will expect us to sign a new lease agreement.*

Resident, Gayle Ottmann wants the State to continue to hire a cleaning service for the space.

Selectboard Clerk, Sandra Mariotti, made the motion, seconded by Selectboard Member, Simon Dennis that the Selectboard authorize the Town Manager to enter into the agreement with AMTRAK on behalf of the Town and sign the appropriate agreement vehicle with them. Further, that the Selectboard authorize the Town Manager to enter into additional discussions with the State of Vermont on the relocation of the Welcome Center and the adoption of a new lease agreement. The Town Manager will brief the Selectboard and gain their authorization prior to entering into the new agreement. The motion passed: 7 approved, 0 opposed, 0 abstained.

- e. Review and Discuss Historical Society Request for Selectboard Endorsement of Efforts to Acquire the Former Hartford Elks Lodge Building. (Mot. Req.)

Background

- *Outgrown current location at the Garipay House.*
- *Intent is to move current collections and exhibits to newly acquired facility.*
- *Acquisition and renovation of new facility preserves a landmark of 19th century architecture.*
- *New facility, including the historic Pease House, provides increased room for exhibits and storage, event space, commercial kitchen, wheelchair access and parking.*
- *2017 is the 30th anniversary of the Hartford Historical Society.*
- *Also working closely with the Town on acquiring Village Center Designation for Hartford Village.*
- *Endorsement commits no additional monies, rather will provide assistance as they seek donors, apply for grants and plan for the future.*

Endorsement

The Town of Hartford Selectboard heartily endorses the efforts of the Hartford Historical Society to acquire the former Hartford Elks Lodge, which adjoins the historic Pease House in Hartford Village, and move its collection and exhibits from the current location in the Garipay House.

We also support the efforts to acquire Village Center Designation for Hartford Village. Renovation of the former Elks Lodge and Pease House will preserve a landmark of 19th Century architecture, provide a great venue for community events, and enable the Hartford Historical Society to have an even greater impact on our community by expanding its exhibits, preserving its collection of historic items, and extending its educational outreach.

When restored, this spacious facility could be made available to the neighboring Hartford Library and other community organizations. It would be one of the few local meeting spaces with a commercial kitchen, wheelchair access and abundant parking. It would be an ideal location for the Hartford Historical Society to celebrate its 30th anniversary in 2017.

We fully support these important steps in revitalizing our community and encourage local residents and businesses to do the same. This is an opportunity for us to help make a lasting contribution to the Town of Hartford.

Selectboard Vice-Chair, Rebecca White made the motion, with a second from Selectboard Clerk, Sandra Mariotti that the Selectboard endorse the efforts of the Hartford Historical Society to acquire the former Hartford Elks Lodge and further authorize the Selectboard Chair to sign the letter of support on their behalf. The motion passed: 7 members voted in favor, 0 opposed, 0 abstained.

f. Discussion on Selectboard Minutes.

The Town Manager presented what needs to be included in minutes and when the minutes needs to be presented to the public. Discussion held. Conclusions: A staff member will attend the meetings. Other options are hiring an outside person or agency.

g. Budget Update: August Expenditures and Revenue.

The Town Manager presented the FY 16/17 expenditures. 20% has been expended. It should be at 16%. There are no recommendations for moving money at this time. The spending is on track. The revenues are lagging a little bit.

h. Review and Discuss for Approval the Selectboard's FY 2018 Budget Guidance Resolution. (Mot. Req.)

The Town Manager explained the changes made per Selectboard recommendations. Overview of changes with details/guidance also reviewed. Selectboard Member, Simon Denis suggested that the Selectboard work more in the future toward prioritize funding areas.

2018 BUDGET GUIDANCE RESOLUTION

WHEREAS, the Selectboard should adopt budget priorities to help guide the Town Administration in developing and presenting the 2018 budget; and

WHEREAS, as Hartford emerges from the recession with a growing economy and significant potential for continued growth, the Selectboard considers FY 2018 a year to set the conditions for that future growth through smart investments in infrastructure and public safety that will improve safety, economic opportunity, livability and overall community resilience; and

WHEREAS, the Selectboard would like to prioritize funding in these areas (see details/guidance in attached document):

- *To improve community safety;*
- *To support targeted growth and economic opportunity;*
- *To maintain and improve the Town's infrastructure;*
- *To improve the Town's sustainability and resilience;*
- *To improve the health, quality and character of our community; and*

WHEREAS, the Selectboard desires an engaged, transparent budgeting process, encourages controlled spending, supports a value conscious environment and demands continuous process improvement efforts, all of which will ensure high levels of service to the citizens;

NOW, THEREFORE, BE IT RESOLVED BY THE SELECTBOARD FOR THE TOWN OF HARTFORD that the Town Administration prepare a budget which recognizes the significant potential for economic growth while not underestimating the significance of the changes over the past two years and urges the Town Administration to prudently develop next year's budget with the following conditions:

- *The General Fund Budget should aspire to represent zero growth, but no more than 3% growth, over the FY2017 budget, with no reduction to services;*
- *No new staff positions, hire to levels authorized in FY2017;*
- *No cuts to staffing levels, unless it can be tied directly to improved service delivery to the citizens;*

DETAILS/GUIDANCE

- *Given the significant staff changes over the past two years, the underlying focus of this budget year should be attaining budgeting stability and increasing total budget awareness.*
- *Work, long term, to increase the current unassigned General Fund Balance, currently around 5%, to a more sustainable level of 20-25%.*
- *Focus on those investments which help set the conditions for future growth and development. Additionally, work to set favorable conditions for sustained and controlled growth of the Grand List.*
- *Gain efficiencies and savings through upgraded equipment and systems and through streamlined processes and procedures; incorporate Continuous Process Improvement principles into daily activities.*
- *Suspend capital purchases, unless needed to replace an item that is no longer operational, has a direct impact on the life, health or safety of staff or citizens or saves money over a relatively short period of time.*
- *Focus on sustaining and maintaining what we have. Develop a methodology which identifies those areas of our infrastructure which are in the most dire of situations and fix those. Fix the worst first. Do not forget previous Capital Improvement Project Investments.*
- *There should be no new Capital Improvement Projects this year. Focus on completing what we have started and addressing those needs which have recently been identified. If needed, new projects must specifically address a life, health or safety concern or saves money over a relatively short period of time. New starts are authorized for recently identified urgent needs.*
- *Enforce use of the Town's Purchasing Policy. Ensure that all acquisitions are open, competitive and fair.*
- *Actively pursue outside funding sources. Identify creative ways to develop/attain funding to support specific projects. Grants provide significant opportunities and should be aggressively pursued. Loans should be a funding source of last resort and only for extremely critical needs, unless, it saves money over a relatively short period of time.*
- *Work, within the confines of labor agreements, to equalize employee benefits across the workforce.*
- *Work to establish criteria for those area service providers receiving an appropriation from the voters of the Town of Hartford. Ensure that they provide some sort of direct support to the citizens of Hartford.*
- *Continue to invest in and promote building, then sustaining, a resilient community.*

Selectboard Vice-Chair, Rebecca White made the motion and it was seconded by Selectboard Member, Alan Johnson to approve and sign the Fiscal Year 2018 Budget Guidance Resolution as Presented.

Selectboard Member, Dennis Brown inquired about the delinquent tax revenues and thought they should be included. Overall, Selectboard Member, Dennis Brown likes the document.

Selectboard Member, Simon Dennis noted that the 3rd whereas bullet, 5 sub bullets– Selectboard should spend more time on these in the future years. These should be built into the process.

The motion passed: 7 members voted in favor, 0 opposed, 0 abstained.

5. Commission Meeting Reports:

Selectboard Member Alan Johnson: HCC: a poverty subcommittee would be focusing on housing and nutrition, not the whole committee.

Energy Commission:

- 1.) The Energy Commission received a \$2,300.00 grant from Efficiency VT and the “Button-Up Bay Action.” The committee will use this to augment the materials for public education planning and outreach materials for coming events like Town Meeting Day.
- 2.) The Energy Commission is planning to apply with Thetford, Norwich, and possibly Hartland to be one of 3 pilot teams to participate in the first “Weatherize Upper Valley.” Sponsored by Bio Communities. This will run from 10/2016 – 5/2017.
- 3.) Vermont Energy Investment Corporation, (VEIC) will be presenting to the Selectboard on October 25th, the 5-year energy action plan.
- 4.) The public outreach continues in the community energy efficiency pilot program funded by the VT agency of commerce & community development. Local businesses have helped by finding space for Efficiency VT to set up in their establishments. A meeting is scheduled to see if assistance can be offered to the Hartford schools.
- 5.) The Energy Audit Implementation planning continues with the Public Safety Building.
- 6.) Two Rivers Ottauquechee Regional Planning Commission is holding a forum at the Hartford Town Hall on Thursday Night, from 6:30pm to 8:30pm. This will be a public hearing about comments on the Regional Energy Implementation Plan.

Selectboard Member, Dennis Brown attended the Historic Preservation meeting.

The committee interviewed two candidates to work on a special project. Both were qualified candidates. Whomever they choose will do a good job.

Selectboard Member, Simon Dennis: Survey Committee reports that the surveys are coming to town citizens as we speak. The more surveys that are returned, the more valuable the information will be. We need more outreach to include public spaces. The issue that the mailers were white and did not stand out was addressed. Selectboard Member Simon Dennis apologized that he had spent more time on the content, not the presentation.

6. Consent Agenda (Mot. Req.):

- a. Approve Payroll Ending 9/24/16

Selectboard Vice-Chair, Rebecca White, made a motion to approved the payroll ending 9/24/16. Selectboard Clerk, Sandra Mariotti seconded the motion. The motion passed with 7 in favor, 0 opposed and 0 abstained.

- b. Approve Meeting Minutes of 9/13/16 & 9/20/16
Motion to approve 9/13/16. Hold on approval of 9/20/16.

Selectboard Member, Alan Johnson, made a motion to approve the minutes from 9/13/16 and hold the minutes from 9/20/2-16. Selectboard Vice-Chair, Rebecca White seconded the notion. The Motion passed. 5 in favor, 0 opposed, 2 abstain (Sandra Mariotti, Dennis Brown).

c. Approve A/P Manifest of 9/23/16

Selectboard Member, Alan Johnson made the motion to approve the A/P Manifest of 9/23/16, The motion was seconded by Selectboard Clerk, Sandra Mariotti. The motion passed, 7 in favor, 0 opposed, 0 abstained.

d. Selectboard Meeting Dates of 10/11/16, 10/25/16, 11/7, 11/15 (Budget Workshop), 11/22.

Selectboard Member, Alan Johnson made motion to approve the Selectboard Meeting Dates of 10/11/16, 10/25/16, 11/7, 11/15 (Budget Workshop), and 11/22. Selectboard Clerk, Sandra Mariotti seconded the motion. The motion passed, 7 in favor, 0 opposed, 0 abstain.

7. Executive Session (1 VSA 313) (If Needed) (Mot. Req.):

a. Exempt Document Discussion/Disciplinary or Dismissal Action:

Selectboard Member, Simon Dennis made a motion, Alan Johnson seconded, in accordance with Vermont's Open Meeting Law requirements, I move that the Selectboard enter into Executive Session to discuss a disciplinary or dismissal action against a public officer(s) or employee(s) under the provisions of Title 1, Section 313 (a)(4) of the Vermont Statutes. I further move that the Selectboard enter into Executive Session to discuss the appointment of a Public Officer(s) under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes. (2113-2129) The motion passed. 7 in favor, 0 opposed, 0 abstained.

V. Close meeting.

Selectboard Member Mike Morris made the motion to adjourn at 10:11. Selectboard Member, Simon Dennis seconded the motion. The motion passed. 7 in favor, 0 opposed, 0 abstained.

Selectboard Clerk

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public