

**Draft Minutes of the
Community Resilience Organization Hartford
April 27, 2016**

Members Present: Jon Bouton, Kye Cochran, Laura Simon and Chair Dylan Kreis.

Staff Present: Planner Matt Osborn.

Others Present: None.

A Community Resilience Organization Hartford (CROH) Meeting was held at the Hartford Town Hall, 171 Bridge Street, WRJ, Vermont, on Wednesday, April 27, 2016 in Meeting Room 2. Chair Dylan Kreis called the meeting to order at 4:34 p.m.

1. **Review of the April 6, 2016 CRO Meeting Minutes:** Dylan Kreis asked if there are any changes or additions to the Draft Meeting Minutes of April 6th. Since there are no corrections or additions, Dylan stated that the minutes are accepted as written.
2. **Hartford Earth Day Event:** Matt Osborn reported that CROH had a table at the Hartford Earth Day event. He noted that it was a fairly small turnout. Matt stated that the music was really good and several organizations had tables. Laura Simon reported that there was a neighborhood leader sign-up form and one person signed up. Dylan Kreis asked if there were lessons learned from the event. The following is a list:
 - Although the turn-out was fairly small, the parking lot was full. Matt suggested that vendors and CROH members park off-site.
 - We need more people. Focus on publicizing the event.
 - Table position is important.
 - Have sign for neighborhood leaders sign-up.
3. **Hartford Community Coalition Block Party:** Dylan Kreis reported that the Hartford Community Coalition will be hosting a Block Party on Monday, June 6th. He suggested that CROH have an information booth for the event and use it to publicize the Hazard Awareness Week and the main event as well as recruiting neighborhood leaders. The Committee agreed.
4. **Resilient Vermont Conference:** Matt Osborn reported that the Resilient Vermont Conference is scheduled for May 20th & 21st in Northfield. He asked the Committee who will be attending.
 - Dylan Kreis- Both days
 - Kye Cochran - Saturday only
 - Jon Bouton - Saturday only
 - Matt Osborn - Both days
 - Laura Simon – Will not be attending.

Matt Osborn reported that he will register CROH members for the event.

5. **CROH Membership:** Matt Osborn reported that Rich Kozlowski stepped down from the Planning Commission and as a result he will no longer serve on CROH. Matt stated that staff will talk to the Planning Commission about a new representative to CROH. Matt noted that Jon Bouton is serving as a representative of the Conservation Commission to CROH. He noted that Jon was not appointed by the Selectboard. He asked the Committee if Jon should be appointed by the Selectboard or leave it as a Conservation Commission representative. They were fine with leaving it as a Conservation Commission representative.

Dylan Kreis reported that he contacted Police Chief Phil Kasten about representation of his department at CROH Meetings. He also asked about Town Health Officer Brett Mayfield. Matt Osborn responded that Brett requested to be added to the e-mail distribution list and suggested attending a future meeting to discuss his position as Health Officer.

Jon Bouton suggested greater coordination with the Hartford Community Coalition. The Committee agreed.

6. **Hazard Awareness Week:** Dylan Kreis stated that the Committee is planning for the Hartford Hazard Awareness Week event to be held August 22-27. He distributed two planning sheets that he put together to help plan the event. Jon Bouton suggested that each member of the Committee select two items. The following is the sign-up list:

- Dylan Kreis- Sponsors & Fundraising/Communications & Marketing
- Kye Cochran - Presenters & Course Selection/Communications & Marketing
- Jon Bouton - Logistics/Event Planning
- Laura Simon - Venues/Presenters.
- Matt Osborn – Venues/Logistics

Kye Cochran reported that she has been talking to artists about the logo for the Hazard Awareness Week.

Laura Simon hoped that the Fire Department could do a day-time session at the Bugbee Senior Center specifically for seniors. Dylan Kreis stated that he hopes that the Fire Department will host an event at the Fire Station. Dylan suggested starting a list of topics and presenters for the next meeting.

Jon Bouton noted that several block parties are being held at Lyman Point Park/Town. He suggested looking at other venues in Hartford as well. The Committee agreed.

Matt Osborn reported that he will be working on a webpage for CROH on the Town website.

Matt Osborn volunteered to contact Valley News reporter Matt Hongoltz-Hetling about a story in the Valley News about CROH and the Hazard Awareness Week.

7. **Next Meeting:** Dylan Kreis suggested meeting again in two weeks. The Committee agreed. The next CROH meeting will be on Wednesday, May 11th.
8. **Adjournment:** The meeting was adjourned at 6:00 p.m.