



**TOWN OF HARTFORD  
SELECTBOARD AND LOCAL LIQUOR CONTROL BOARD  
AGENDA**

Tuesday, April 12<sup>th</sup>, 2016 at 6:00 pm  
Hartford Town Hall  
171 Bridge Street  
White River Junction, Vermont 05001

**Present:** Richard Grassi, Selectboard Chair; Rebecca White, Selectboard Vice Chair; Simon Dennis, Selectboard Member; Dennis Brown, Selectboard Member; Mike Morris, Selectboard Member, Scott Cooney, Hartford Interim Fire Chief; Lori Hirshfield, Hartford Planning and Development Director; Jacque Harlow, Thomas Franklin, Erik Krauss, Brett Mayfield  
**Absent:** Alan Johnson, Selectboard Member; Sandra Mariotti, Selectboard Clerk.  
Simon Dennis

- I. **Call to Order Selectboard Meeting and Pledge of Allegiance** – Mr. Grassi called the April 12<sup>th</sup>, 2016 Selectboard and Local Liquor Control Board to order at 6:02 pm.  
Mr. Morris led the Pledge of Allegiance.
- II. **Order of Agenda: No**
- III. **Citizen, Selectboard Comments and Announcements** - Rebecca White announced she was not running for the Vermont Senate as stated in the Valley News.
- IV. **Appointments**
  - a) Interview & consider appointment of Thomas Franklin to Zoning Board of Adjustment  
**Mr. Brown made a motion to appoint Thomas Franklin to the Zoning Board of Adjustment. Mr. Dennis seconded the motion. All were in favor and the motion passed.**  
  
Interview & consider appointment of Jacques Harlow to Planning Commission  
Mr. Harlow's appointment was put on hold to see if other applications for the Planning Commission had been submitted.
  - b) Interview &c consider appointment of Erik Krauss to Energy Commission  
**Mr. Dennis made a motion to appoint Erik Krauss to the Energy Commission. Mr. Morris seconded the motion. All were in favor and the motion passed.**
  - c) Recommendation Brett Mayfield as the Town Health Officer **Ms. White made a motion to recommend Brett Mayfield at the Town Health Officer. Mr. Brown seconded the motion. All were in favor and the motion passed.**

- d) Recommendation John Clerkin as the Lister to fill unexpired term.  
**Mr. Morris moved that we, the Selectboard of the Town of Hartford, County of Windsor, State of Vermont, do hereby appoint John J. Clerkin to the office of Lister, to fill the vacancy left by Susan Foster for the duration of the term, ending March 2017, pursuant to 24. V.S.A subsection 963 and the Town of Hartford's Charter. Mr. Brown seconded the motion. All were in favor and the motion passed.**

V. **Board Reports, Motions & Ordinances**

- a) Fairview Terrace discussion of options – Rich Menge, Hartford Public Works Director; spoke briefly regarding the study performed by Knight's Consulting on Fairview Terrace.
- b) Quechee Pocket Park discussion – Mr. Grassi spoke briefly regarding the recent Selectboard site visit to the Quechee Pocket Parks. Interim Manager Pat MacQueen, Lori Hirshfield, Mr. Holden, and members from the Selectboard discussed and answered various questions from the audience regarding the Quechee Pocket Parks.
- c) Proposed Street Closure Policy for Approval  
**Ms. White moved to adopt the proposed Town of Hartford Proposed Street Closure Policy with an amendment to Street Closure for Special Events. Mr. Dennis seconded the motion. The Selectboard voted in favor and the motion passed.**
- d) Local Emergency Operation Plan Approval Request.  
**Ms. White made a motion to approve the proposed Local Emergency Operation Plan as presented. Mr. Morris seconded the motion. All were in favor and the motion passed.**
- e) Resolution to designate and enter into contract with TRORC for Grant Management Activities re: Town VCDP Grant for Bridge & Main Housing Project.  
**Mr. Dennis moved to approve and sign the Resolution Form PM-4, authorizing the Interim Town Manager to enter into a contract with TRORC for services. Mr. Brown seconded the motion. The Selectboard voted in favor and the motion passed.**
- f) Liaison update –  
**Ms. White made moved to assign the following individuals to the following Boards, Committees and Commissions. Veteran's Council – Mike Morris. Zoning Board – Dennis Brown. Trails – Chuck Wooster. West Hartford Library Trustees and all Libraries – Sandra Mariotti. Mr. Dennis seconded the motion. The Selectboard voted in favor and the motion passed.**

VI. **Town Manager's Report - Interim Town Manager, Pat MacQueen reported on the following topics:**

- Finance Director Position filled.
- Charter Change Status
- Deputy Health Officer
- Wilder Dam Correspondence
- More Praise for IT Manager
- Hartford Named Tree City USA by Arbor Day Foundation
- Assessing Revaluation Post Card Notice
- Maple Street Bridge Dedication Ceremony
- Water Quality

- Departmental Updates – Public Works, Fire Department, Police Department, Facility Updates, Communications, Planning and Development, Parks and Recreation, Lister,
- Letter to the Town Manger/Planning Department from Tanya D. McIntire: TransCanada.
- Letter to the Tanya D. McIntire from Interim Town Manager Pat MacQueen

**VII. Commission Meeting Reports –**

Mr. Morris reported on a Conservation Meeting he recently attended.  
 Ms. White reported on the alternate arrangement made by Lori Dickerson and Ms. White.  
 Mr. Grassi reported on the HBRLF meeting he recently attended.

**VIII. Consent Agenda**

a) Approve Payroll Ending 4/9/16

**Mr. Brown made a motion to approve the payroll ending in 4/9/2016. Ms. White seconded the motion. All were in favor and the motion passed.**

b) Approve A/P Manifest of 4/8/2016

**Ms. White made a motion to approve the A/P Manifest of 4/8/2016. Mr. Brown seconded the motion. All were in favor and the motion passed.**

c) Approve Meeting Minutes of 4/26/2016 and Announce Future Meeting Dates

**Mr. Dennis made a motion to approve the meeting minutes of 3/29/2016 with a revision to Section F and approve the future meeting dates of 4/26/2016, 5/10/2016 and 5/24/2016. Ms. White seconded the motion. All were in favor and the motion passed.**

**IX. Executive Session (1 VSA 313; Contracts, Real Estate, Personnel, Litigation) (Mot. Req.)**

a. Labor Agreements

**Ms. White made the following motion: In accordance with Vermont's Open Meeting Law requirements, I move that the Board find that premature general knowledge of the discussion of Labor Agreements would clearly place the Selectboard at a substantial disadvantage, because the Selectboard risks disclosing its approach to the litigation and labor agreements if it discusses these items in public. I further move that the Board enter into Executive Session to discuss Labor Agreements, under the provisions of Title 1, Section 313(a) (1) of the Vermont Statutes. Mr. Brown seconded the motion. All were in favor and the motion passed.**

**Mr. Morris moved to exit Executive Session at 10:25 pm. Mr. Brown seconded the motion. All were in favor and the motion passed.**

**Mr. Brown moved to adjourn the Tuesday, April 12<sup>th</sup>, 2016 Selectboard Meeting. Mr. Morris seconded the motion. The Selectboard voted in favor and the motion passed.**

**X. Liquor Control Board**

**1. First Class Restaurant/Bar License to Sell Malt and Vinous Beverages**

Ms. White made a motion to approve the following First Class Restaurant Bar/License to Sell Malt Vinous Beverages. Blood's Catering & Party Rentals Inc. d/b/a Blood's Catering & Party Rentals Inc. 1147 Hartford Ave. White River Jct. VT., Dana's By The Gorge, Inc. d/b/a Dana's By The Gorge, 5945 Woodstock Rd. Quechee, VT., and The Public House at Quechee Gorge, LLC d/b/a The Public House at Quechee Gorge, Inc., 5813 Woodstock Rd. Quechee, VT. Mr. Dennis seconded the motion. All were in favor and the motion passed.

2. Second Class License to Sell Malt and Vinous Beverages

Ms. White made a motion to approve the Second Class License to Sell Malt and Vinous Beverages Application for the following applicants: Coco Mart, Inc. Jiffy Mart, Route 4, Quechee, VT., Vermont Country Corporation, d/b/a Vermont Country Corporation, 3699 Woodstock Rd., White River Jct. VT., Evans Group of Vermont, Inc. d/b/a Evans Expressmart, Route 5 & Airport Rd., White River Jct. VT., Singleton's Quechee, Inc. d/b/a Singleton's Quechee, Inc. 6962 Woodstock Rd. Quechee, VT., The Wilder Sandwich Co, LLC, d/b/a The Wilder Sandwich Co., 1773 Hartford Ave. Wilder, VT., K-B Ventures Inc. d/b/a Jake's Market & Deli, 521 North Hartland Rd. Rte. 5, White River Jct. VT., K-B Ventures, Inc. d/b/a Jake's Market & Deli, 147 Maple Street, Hartford, VT. Mr. Brown seconded the motion. All were in favor and the motion passed.

- Adjournment – Ms. White made a motion to adjourn the April 12<sup>th</sup>, 2016 Selectboard and LLC meeting at 10:41 pm. Mike seconded the motion. All were in favor and the motion passed.

Sandra Mariotti  
Sandra Mariotti, Selectboard Clerk

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public