



**TOWN OF HARTFORD
SELECTBOARD AND LIQUOR CONTROL BOARD
MINTUES**

Meeting Minutes Subject to Approval

Tuesday, March 29th, 2016 at 6pm

Hartford Town Hall

171 Bridge Street

White River Junction, Vermont 05001

Present: Richard Grassi, Selectboard Chair; Rebecca White, Selectboard Vice Chair; Sandra Mariotti, Selectboard Clerk, Simon Dennis, Selectboard Member; Alan Johnson, Selectboard Member; Dennis Brown, Selectboard Member; Mike Morris, Selectboard Member, Lori Hirshfield, Planning and Zoning Director, Richard Menge, Public Works Director, Randee Rule, TOH Administrator; Leo G. Pullar, Dawn Pullar, Jo-Ann Ells, Zoning Administrator; Captain Jim Wheatley, Lebanon Fire Department; Michelle Wheatley, TOH Fire Administrator; Norman Mariotti, Fire Fighter/EMT; Joshua Varela, Robert Rule, Lannie Collins, Brandon Fox, James LaRock, Allison Hannigan,

I. Call to Order Selectboard Meeting and Pledge of Allegiance – Mr. Grassi called the Tuesday, March 29th, 2016 Selectboard and Local Liquor Control Board to order. A Veteran led the Pledge of Allegiance.

II. Order of Agenda – The following items were added to the Agenda - “Assignment of Liaisons” to the Agenda and “Personnel” to Executive Session.

III. Citizen, Selectboard Comments and Announcements

- Selectboard Comment on Quechee Bridge

Joshua Varela, a resident of Hartford; read a letter of acknowledgment, thanking Hartford Paramedics for saving his life 10 years ago on March 29th, 2006. Two of the Three paramedics were in attendance. Jim Wheatley and Norman Mariotti.

Mr. Dennis encouraged the public to take the Transfer Station Survey, which can be found on the Town of Hartford website and a paper version can be found at the Transfer Station.

Mr. Grassi noted the Annual Floor Meeting this year had poor attendance.

IV. Board Reports, Motions & Ordinances

- a. Review and re- appointment of Christopher Lowe to Zoning Board

Ms. White made a motion to re-appoint Christopher Lowe to the Zoning Board between the dates of March 29th, 2016 through March 15th, 2019. Ms. Mariotti seconded the motion. The Selectboard voted in favor and the motion passed.

- b. Interview & consider appointment of Judith Roberts to West Hartford Library Trustee Board

Mr. Dennis made a motion to appoint Judith Roberts to the West Hartford Library Trustee Board from March 29th, 2016 until the 2017 Hartford Town Meeting.

Mrs. Mariotti seconded the motion. The Selectboard voted in favor and the motion passed.

c. Interview & consider appoint of Harry G. Dorman III to West Hartford Library Trustee Board
Mr. Dennis made a motion to appoint Harry G. Dorman III to the West Hartford Library Trustee Board from March 29th, 2016 until the 2017 Hartford Town Meeting. Ms. White seconded the motion. The Selectboard voted in favor of the motion. The Selectboard voted in favor and the motion passed.

d. Interview & consider appointment of Alison Hannigan to Parks & Recreation Commission
Mr. Morris moved to appoint Alison Hannigan to the Parks & Recreation Commission between the dates of March 29th, 2016 through June 21st, 2019. Mr. Dennis seconded the motion. All were in favor and the motion passed.

e. Quechee Pocket Park update on FEMA Response -

f. DPW Utility Mapping Request

Mr. Dennis made a motion to authorize more than \$80,000 for completion of the mapping request from reserve fund. Ms. White seconded the motion. All were in favor and the motion passed.

g. IT Director update on Town IT -

h. Citizen Survey Committee Appointments

i. Local Option Tax Update

V. Town Manager's Report (TBD, Board questions, concerns, requests, project updates, etc.)

VI. Commission Meeting Reports – TBD

VII. Consent Agenda (Mot. Req.)

Ms. White made a motion to approve the Payroll Ending in 3/26/2016. Mrs. Mariotti seconded the motion. The Selectboard voted in favor and the motion passed.

Mrs. Mariotti made a motion to approve the A/P Manifest of 3/25/2016. Mr. Dennis seconded the motion. The Selectboard voted in favor and the motion passed.

Ms. White made a motion to approve the Selectboard Meeting Minutes of 3/15/2016. Mrs. Mariotti seconded the motion. The Selectboard voted in favor and the motion passed.

Mrs. Mariotti announced the future Selectboard Meeting Dates of 4/12/2016 and 4/26/2016 and moved to add Selectboard Meeting date of 4/5/2016. Mr. Morris seconded the motion. The Selectboard voted in favor and the motion passed.

VIII. Executive Session (if required) (1 VSA 313; Contracts, Real Estate, Personnel, Litigation)

a. Litigation and Labor Agreements

Mr. Dennis made the following motion: In accordance with Vermont's Open Meeting Law requirements, I move that the Board find that premature general knowledge of the discussion of litigation and labor agreements would clearly place the Selectboard at a substantial disadvantage, because the Selectboard risks disclosing its approach to the litigation and labor agreements if it discusses these items in public. I further move that the Board enter into

Executive Session to discuss *litigation and labor agreements*, under the provisions of Title 1, Section 313(a) (1) of the Vermont Statutes and that the Town Manager, Planning and Development Director and attorney for the Town be authorized to attend. Mrs. Mariotti seconded the motion. All were in favor and the motion passed.

Ms. White moved to adjourn the March 29th, 2016 Executive Session. Mr. Johnson seconded the motion. All were in favor and the motion passed.

Mr. Dennis moved to adjourn the March 29th, 2016 Selectboard Meeting. Mr. Johnson seconded the motion. All were in favor and the motion passed.

X. Liquor Control Board

Present: Richard Grassi, Selectboard Chair; Rebecca White, Selectboard Vice Chair; Simon Dennis, Selectboard Member; Alan Johnson, Selectboard Member; Dennis Brown, Selectboard Member; Mike Morris, Selectboard Member.

Absent: Sandra Mariotti, Selectboard Clerk

1. Approval of Letter Requesting Authorization for Town Clerk to sign attesting to Board actions

Mr. Dennis moved to approve Letter Requesting for Town Clerk to sign attesting to Board Actions. Mr. Brown seconded the motion. All were in favor and the motion passed.

2. Approve LLC Meeting Minutes of 3/15/2016

Mr. Brown moved to approved the LLC Meeting Minutes of 3/15/16. Mr. Morris seconded the motion. All were in favor and the motion passed.

3. Request to Cater Permits Issued

The Selectboard reviewed the following Request to Cater Permits recently issued to:

Maple Street Catering LLC d/b/a/ Big Fatty's BBQ, 186 South Main Street, WRJ, VT.

Catered Events Mar. 24, 25, 26, 27, 29. Apr. 1, 2, 3, 4, 6, 7, 8, 9 - from 2:00 pm – 10:00 pm. Located at Northern Stage, Concession Stand-74 Gate Street, White River Junction, VT.

4. Art Gallery Permit Issued

The Selectboard reviewed the following Art Gallery Permit issued to:

Two Rivers Printmaking Studio, 85 North Main Street, Suite 160, White River Junction, VT. 05001. Event Dates - Apr. 1st & May 6th - from 6:00 pm – 8:00 pm.

5. First Class Restaurant/Bar License to Sell Malt and Vinous Beverages

Ms. White made a motion to approve the First Class Restaurant/Bar License to Sell Malt and Vinous Beverages Application from Maple Street Catering, LLC d/b/a Big Fatty's BBQ, 186 South Main Street, White River Junction VT. Mr. Dennis seconded the motion. The Selectboard voted in favor and the motion passed.

6. Second Class License to Sell Malt and Vinous Beverages (Mot. & Sig. Req.)

Mr. Dennis moved to approve the following Second Class License to Sell Malt and Vinous Beverages Applications from Cabot Foods, Limited d/b/a Cabot Foods, Limited, 5573 Woodstock Rd., Route 4, Quechee, VT., Pine Valley Inc. d/b/a Pine Valley Inc., 3700

Woodstock Rd., White River Junction, VT., Amalusia, Ltd. d/b/a Quechee Mobil Mart, 3479 Woodstock Rd. Quechee, VT., Stacy Hopkins, LLC d/b/a Scavenger Gallery, 41 South Main Street, White River Junction, VT. Mr. Brown seconded the motion. All were in favor and the motion passed.

7. First/Second Class Liquor License and Tobacco Application (Mot. & Sig. Req.)

Mr. Johnson moved to approve the First/Second Class Liquor License and Tobacco Application from Maple Street Catering LLC d/b/a/ Big Fatty's BBQ, 186 South Main Street, WRJ, VT. Mr. Morris seconded the motion. All were in favor and the motion passed.

8. Outside Consumption Permit (Mot. & Sig. Req.)

Mr. Johnson moved to approve the Outside Consumption Permit Application from Maple Street Catering LLC d/b/a/ Big Fatty's BBQ, 186 South Main Street, WRJ, VT. Mr. Morris seconded the motion. The Selectboard voted in favor and the motion passed.

IX. Adjournment –

Mr. Johnson moved to adjourn the March 29th, 2016 Local Liquor Control Board at 10:41 pm. Mr. Morris seconded the motion. The Selectboard voted in favor and the motion passed.

Sandra Mariotti, Selectboard Clerk

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public