TOWN OF HARTFORD
SELECTBOARD AGENDA

Tuesday, January 5th, 2016 at 6pm
Hartford Town Hall
171 Bridge Street
White River Junction, Vermont 05001

Present: Chuck Wooster, Chair; Richard Grassi, Vice Chair; Sandra Mariotti, Clerk; Matt Bucy, Selectboard Member; Simon Dennis, Selectboard Member; Alex DeFelice, Selectboard Member; Rebecca White, Selectboard Member; Steve Locke, Interim Town Manager; Tad Nunez, Parks & Recreation Director; Lori Hirshfield, Planning and Development Director; Chief Kasten, Hartford Police Department; Mike Morris, Lannie Collins, Rob Stantion.

I. **Call to Order Selectboard Meeting and Pledge of Allegiance:** Mr. Wooster called the Tuesday, January 5th, 2016 Selectboard Agenda. Mr. Grassi led the Pledge of Allegiance.

II. **Order of Agenda: Budget Workshop** – Mr. Wooster changed the order of Budget Workshop to start with Parks & Recreation. Mr. Wooster noted Executive Section would include two Real Estate items and one Personnel.

III. **Citizen, Selectboard Comments and Announcements** - Ms. White announced and invited the public to attend the Hartford Community Coalition meeting which is to be held on January 11th, 2016 at 6:30 pm. Hartford Town Hall, 1st Floor, Room 2. Mr. Grassi expressed his concern with an article that was written in the Valley News on December 26th, 2015 about the White River downtown area. Ms. Mariotti noted she was currently working with the local libraries and will report more on that at another time.

IV. **Board Reports, Motions & Ordinances**

a. Approve Parking Lot and Storm water TIF Project Bond Language, Submittal of TIF Projects to VEPC, and Declaration of Official Intent to Reimburse from Proceeds of Indebtedness.

Ms. White made a motion to approve implementation of improvements to the municipal parking lot and the storm water system as detailed in the memo, and authorize submittal to VEPC. Approve TIF Indebtedness and bond/note language for placement on the March 2016 Town meeting warrant. Approve the "Declaration of Official Intent of Town of Hartford to Reimburse Certain Expenditures from Proceeds of Indebtedness, which reads: "ARTICLE 17. Shall the Selectboard be authorized to pledge the credit of the Town of Hartford through the issuance of general obligation bonds or notes in an aggregate amount not to exceed $900,000 for the purpose of funding public parking and storm water and sanitary sewer infrastructure improvements in the White River Junction Tax Increment Financing District, and for reimbursing eligible related costs, and to pledge and appropriate the District's tax increment in the amount $900,000 for the payment of such bonds and notes and for making such reimbursements?" Mrs. Mariotti seconded the motion. The motion passed with the Selectboard voting in favor of the motion with one abstention from Mr. Bucy.

b. Cell Tower Lease Extension Approval.
Mr. Dennis made a motion to authorize the Interim Town Manager to sign the First Amendment to Lease Agreement between Town of Hartford, Vermont Municipality and Vermont RSA Limited Partnership d/b/a Verizon Wireless as presented, contingent to clarification from counsel regarding "revenue share for future sub-lease between the Town of Hartford and American Tower". Mr. Grassi seconded the motion. All were in favor and the motion passed.

c. Review Meeting Schedule & Approve Posting of Public Notice. The Selectboard reviewed and announced the upcoming Town and School meeting schedule. Mr. Wooster signed the "Posting of the Town of Hartford Public Notice For Public Hearings for Proposed Charter Amendment" certificate.

V. **Town Manager's Report** – The Town Manager reported on the following:

- **Breadloaf** – Expecting one final walkthrough regarding the Breadloaf punch list. Once completed, the final payment to Breadloaf will be authorized.
- **Interim Fire Chief** – Mr. Locke will appoint Scott Cooney as the Interim Fire Chief until further notice, effective January17th, 2016.
- **Division of Property Evaluation** – Mr. Locke provided the Selectboard with a copy of the recent Division of Property Evaluation.

VI. **Commission Meeting Reports** –

- **Joint Town & School Board** – Ms. White reported on the recent Town and School meeting she attended.
- **West Hartford Library Trustees** – Mrs. Mariotti will speak with WHLT regarding a proposal and will provide the Selectboard with more information on this topic at the next Selectboard meeting.

VII. **Consent Agenda** –

Mr. DeFelice made a motion to ratify payroll ending in 12/19/15 and the A/P Manifest of 12/18/15. Approve the payroll ending in 1/2/16, and the A/P Manifest ending in 1/1/16. Mrs. Mariotti seconded the motion. All were in favor and the motion passed.

The Selectboard announced the Future Budget Workshop Dates of 01/07 2016 and 01/12/ 2016 and the Selectboard Meeting Date of 1/19/2016.

The Selectboard agreed to look into the Rules of Procedure regarding signatures for Payroll & A/P Manifest.

Mrs. Mariotti made a motion to approve the amended Select Board Meeting Minutes of 5/26/2015. Mr. DeFelice seconded the motion. All were in favor and the motion passed with one abstention from Mr. Grassi.

Mr. DeFelice made a motion to approve the Selectboard Meeting Minutes of 06/09/2015. Ms. White seconded the motion. All were in favor and the motion passed.

Mr. DeFelice made a motion to approve the amended Selectboard Meeting Minutes of 12/08/2015. Mr. Dennis seconded the motion. The motion passed with two abstentions from Mr. Wooster and Mrs. Mariotti.

Mr. Grassi made a motion to approve the Selectboard Budget Workshop Meeting Minutes of 12/15/2015 Budget Workshop. Mr. DeFelice seconded the motion. All were in favor and the motion passed with one abstention from Mr. Bucy.

Mrs. Mariotti made a motion to approve the amended Selectboard Budget Workshop Meeting Minutes of 12/17/2015. Ms. White seconded the motion. All were in favor and the motion passed with one abstention from Mr. Bucy.

VIII. **Budget Workshop**

a. Recreation & Parks – Fund 511, 512, 514, 515, 516, 521, 524, 527, 528, 530

Mr. Grassi made a motion to accept the total for Recreation & Parks in the amount of $1,026,995. Mrs. Mariotti seconded the motion. All were in favor and the motion passed.

b. Debt Services & Capitol Improvement – Funds 912, 921, 924

Mrs. Mariotti made a motion to accept the total for Debt Services & Capitol Improvement in the amount of $2,106,963. Ms. White seconded the motion. The motion passed 6 to 1 with Mr. Grassi voting against the motion.

IX. **Executive Session -**

I. **Ms. Grassi made the following motion: In accordance with Vermont's Open Meeting Law requirements, I move that the Board find that premature general knowledge of the discussion of *Real Estate & Personnel* would clearly place the Selectboard at a substantial disadvantage, because the Selectboard risks disclosing its litigation strategy if it discusses *Real Estate & Personnel* in public. I further move that the Board enter into Executive Session to discuss the topic of *Real Estate & Personnel* under the provisions of Title 1, Section 313(a) (1) of the Vermont Statutes. Ms. White seconded the motion. All were in favor and the motion passed.**

X. Adjournment – **Mr. DeFelice made a motion to adjourn the January, 5th, 2016 Selectboard Meeting at 10:08 pm. Mr. Grassi seconded the motion. All were in favor and the motion passed.**

Sandra Mariotti

Sandra Mariotti, Selectboard Clerk

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public on specific agenda items thereafter will be entertained as time and scheduling permit.