TOWN OF HARTFORD
LOCAL LIQUOR CONTROL BOARD
& SELECTBOARD AGENDA

Tuesday, August 30, 2016 at 6:00 pm
Hartford Town Hall
171 Bridge Street
White River Junction, Vermont 05001

I. Call to Order Liquor Control Board/Selectboard Meeting and Pledge of Allegiance

II. Order of Agenda

III. Liquor Control Board

1. **First Class Local Liquor License and Tobacco Application (Mot. & Sig. Req.):**

   a. Piecemeal LLC, dba Piecemeal Pies, 5 South Main Street, White River Junction

IV. Selectboard

1. **Citizen, Selectboard Comments and Announcements:** TBD

2. **Appointments: (Mot. Req.)**

   a. Interview & Consider Thomas Kahl for one of 4 positions on the Hartford Conservation Commission, term 8/30/16 to 8/30/20

   b. Interview & Consider Tim Covell for one of the 2 positions on the Hartford Tree Board, term 8/30/16 to 8/30/19

   c. Interview & Consider Karen Watson for one of the 2 positions on the Hartford Tree Board, term 8/30/16 to 8/30/19

3. **Board Reports, Motions & Ordinances:**

   a. Update on Ride Along Program; Authorize Entering into the Clinical Agreement with Lenoir Community College, NC (Mot. Req.).

   b. Review and Discuss Fairview Terrace Options and Next Actions (Info Only).

c. Discuss Possible Way Ahead for Town Clerk Position (Info Only)

d. Approve 2017 Town Holiday Schedule (Mot. Req.).

e. Review and Authorize Signing of Humane Society Contract (Mot. Req.).

f. Budget/Revenue Updates (Info Only).

g. Review and Designate VLCT Voting Delegate (Mot. Req.).

4. **Town Manager's Report:** (TBD, Board questions, concerns, requests, project updates, etc.)

5. **Commission Meeting Reports:** TBD

6. **Consent Agenda (Mot. Req.):**

   a. Approve Payroll Ending 8/27/16
   b. Approve Meeting Minutes of 8/16/16, 8/23/16 (Sig. Req.)
   c. Approve A/P Manifest of 8/26/16
   d. Selectboard Meeting Dates of 9/13/16, 9/27/16, 10/11/16, 10/25/16

7. **Executive Session** (1 VSA 313; Contracts, Real Estate, Personnel, Litigation)(If Needed)(Mot. Req.):

V. Adjournment (Mot. Req.)

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public

VERMONT
DEPARTMENT OF LIQUOR CONTROL

FIRST/SECOND CLASS LIQUOR LICENSE AND TOBACCO APPLICATION
LICENSE YEAR IS MAY 1ST THROUGH APRIL 30TH OF THE FOLLOWING YEAR

Piecemeal LLC
Print Name of Person, Partnership, Corp., Club or LLC

Piecemeal Pies
Doing Business as – Trade Name

5 South Main Street
Street

White River Junction, 05001
Town or City & Zip Code

802-281-6910, 541-510-5873
Telephone Number

PO Box 296, WRJ VT 05001
Mailing Address (if different from above)

Email address justin@piecemealvt.com

Please check appropriate categories

x FIRST CLASS
____ SECOND CLASS ____ RETAIL DELIVERY PERMIT
____ TOBACCO ____ TOBACCO ENDORSEMENT

x Restaurant
____ Hotel
____ Club
____ Commercial Kitchen (a Liquor Control Commercial Caterer's License is needed with this license)

FEES:

FIRST CLASS LICENSE - $115.00 to DLC **and** $115.00 to Town/City

SECOND CLASS LICENSE- $70.00 to DLC **and** $70.00 to Town/City

SECOND CLASS RETAIL DELIVERY PERMIT - $100.00 to DLC

TOBACCO LICENSE- **(there is no fee for tobacco if applying for second class)**
TOBACCO ENDORSEMENT PERMIT - $50.00 to DLC

**If applying for Tobacco only license, please use the Tobacco Only form.*

TO THE CONTROL COMMISSIONERS OF THE TOWN/CITY OF Hartford

Application is hereby made for a license to sell malt and vinous beverages under and in accordance with Title 7, Vermont Statutes Annotated, as amended, and certify that all statements, information and answers to questions herein contained are true; and in consideration of such license being granted do promise and agree to comply with all local and state laws; and to comply with all regulations made and promulgated by the Liquor Control Board. Upon hearing, the Liquor Control Board may, in its discretion, suspend or revoke such license whenever it may determine that the law or any regulations of the Liquor Control Board have been violated, or that any statement, information or answers herein contained are false.

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING.

If this premise was previously licensed, please indicate name _____

I/we are applying as: Please check one:

____ INDIVIDUAL x LIMITED LIABILITY COMPANY ____ PARTNERSHIP ____ CORPORATION

Please fill in name and address of individual, partners, directors or members.

LEGAL NAME	STREET/CITY/STATE
Justin Barrett	555 Maple Street, WRJ VT 05001

Are all of the above **citizens** or **lawful permanent residents** of the UNITED STATES? x Yes ___ No

If naturalized citizen or lawful permanent resident of the United States, please provide a copy of the naturalization or lawful permanent resident documentation.

CORPORATE INFORMATION:

If you have checked the box marked CORPORATION, please fill out this information for stockholders (attach sheet if necessary).

LEGAL NAME	STREET/CITY/STATE

Date of incorporation 05-17-2016 Is corporate charter now valid? _____

Corporate Federal Identification Number 81-2644042

Have you registered your corporation and/or trade name with the Town/City Clerk? _____ and/or Secretary of State? Yes (as required by VSA Title 11 § 1621, 1623 & 1625).

ALL APPLICANTS

HAVE ANY OF THE APPLICANTS EVER BEEN CONVICTED OR PLED GUILTY TO **ANY** CRIMINAL OR MOTOR VEHICLE OFFENSE IN ANY COURT OF LAW **(INCLUDING TRAFFIC TICKETS)** AT ANY TIME?

_____YES x NO

If yes, please complete the following information: (attached sheet if necessary)

Name	Court/Traffic Bureau	Offense	Date

Do any of the applicants hold any elective or appointive state, county, city, village/town office in Vermont? (See VSA, T.7, Ch. 9, §223) _____YES x NO If yes, please complete the following information:

Name	Office	Jurisdiction

Please give name, title and date attended of manager, director, partner or individual who has attended a Liquor Control Licensee Education Seminar, as required by Education Regulation No. 3:

NAME: Justin Barrett

TITLE: Owner
DATE: 08.14.16

(If you have not attended an Education Seminar prior to making application, please visit www.liquorcontrol.vermont.gov and click on Seminar Schedule for a list of Seminars in your area)

FOR ALL APPLICANTS: DESCRIPTION /LOCATION OF PREMISES (Section 4)
Description of the premises to be licensed: New construction and fit-up within Gates-Briggs Building

Does applicant own the premises described? No If not owned, does applicant lease the premises? Yes
If leased, name and address of lessor who holds title to property: Gates-Briggs Company, 5 South Main Street WRJ

Are you making this application for the benefit of any other party? No

FIRST CLASS APPLICANTS ONLY: No first class license may be issued without the following information.
HEALTH LICENSE #: Food 7040 Lodging _____ (if licensed as a Hotel)
VERMONT TAX DEPARTMENT: Meals & Rooms Certificate/Business Account # 81-2644042

Please check one; Business is devoted primarily to:
x FOOD (restaurant) _____ HOTEL _____ CLUB _____ COMMERCIAL CATERING

If you are considering Outside Consumption service on decks, porches, cabanas, etc. you must complete an Outside Consumption Permit. This form can be found on our website at www.liquorcontrol.vermont.gov and then click on licensing and then forms.

ALL APPLICANTS MUST COMPLETE AND SIGN BELOW
The applicant(s) understands and agrees that the Liquor Control Board may obtain criminal history record information from State and Federal repositories prior to acting on this application.

I/We hereby certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, §3113).

In accordance with 21 VSA, §1378 (b) I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

If applicant is applying as an individual: I hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or am in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, §795).

Dated at 08.15.16 in the County of Windsor and State of Vermont,

this 15 day of August, 2016

Corporations/Clubs: Signature of Authorized Agent

_____

_____

Individuals/**Partners:** (All partners must sign)

_____

_____

TOWN/CITY APPROVAL/DISAPPROVAL

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the applications and transmit both copies to the Liquor Control Board for suitable action thereon, before any license may be granted. For the information of the Liquor Control Board, all applications shall carry the signature of each individual commissioner registering either approval or disapproval. Lease or title must be recorded in town or city before issuance of license.

Hartford, Vermont, 08.15.16
Town/City Date

APPROVED	DISAPPROVED

Please check one: _____Approved _____Disapproved

by the Board of Control Commissioners of the City or Town of _____

Total Membership _____Members present_____

Attest, _____
City or Town Clerk

TOWN OR CITY CLERK SHALL MAIL ONE APPLICATION DIRECTLY TO THE DEPARTMENT OF LIQUOR CONTROL, 13 Green Mountain Drive, Montpelier, VT 05602. If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class application shall be considered binding except as taken or made at an open public meeting. VSA Title 1 §312.

SECTION 5111 AND 5121 OF THE INTERNAL REVENUE CODE OF 1954 REQUIRE EVERY RETAIL DEALER IN ALCOHOLIC BEVERAGES TO FILE A FORM ANNUALLY AND PAY A SPECIAL TAX IN CONNECTION WITH SUCH SALES ACTIVITY. FOR FURTHER INFORMATION, CONTACT:

THE BUREAU OF ALCOHOL, TOBACCO & FIREARMS (TTB) (513) 684-2979
DEPARTMENT OF THE TREASURY
550 MAIN STREET, CINCINNATI, OH 45202

NOTICE: All new applications are investigated by the Enforcement and Licensing Division prior to approval/disapproval of the license by the Liquor Control Board. Please note that this process can take anywhere from 2 weeks to 6 weeks to complete once Liquor Control receives the application.

Please fill in for Individual, Partners, or Directors

Applicant/s Personal Information

Legal Name: Justin Barrett **Address:** 555 Maple Street, WRJ VT 05001

Date of Birth 03.10.83 **Place of Birth** Baltimore, MD **Sex** M **SS#** 213-08-9317

Legal Name:_____ **Address:**_____

Date of Birth_____ **Place of Birth**_____ **Sex**____ **SS#**_____

Legal Name:_____ **Address:**_____

Date of Birth_____ **Place of Birth**_____ **Sex**____ **SS#**_____

Legal Name:_____ **Address:**_____

Date of Birth_____ **Place of Birth**_____ **Sex**____ **SS#**_____

Legal Name:_____ **Address:**_____

Date of Birth_____ **Place of Birth**_____ **Sex**____ **SS#**_____

Legal Name:_____ **Address:**_____

Date of Birth_____ **Place of Birth**_____ **Sex**____ **SS#**_____

Legal Name:_____ **Address:**_____

Date of Birth_____ **Place of Birth**_____ **Sex**____ **SS#**_____

Inspection Summary

Hartford Fire Department

Inspection 1027

Inspection

Type	Liquor License
Status	Completed/Closed
Inspector	Michael Bedard
Unit Number	HFCR2
Shift	FM

Scheduled Inspected On	08/19/2016 13:00	Scheduled	
Finished At	08/19/2016 13:30	Inspection Length	0.50
Next Inspection			

Occupant

Occupant Name	Gates Briggs Building
Building Name	
Contact Name	
Address	5 S MAIN ST
City, State and Zip	White River Junction, VT 05001-
Phone	

Owner

Owner / Company	Piecemeal Pies
Contact Name	Justin Barrett
Address	555 maple Street
City, State and Zip	White River Junction, VT 05001-
Phone	

Comments

Violation Summary

Status	Violation	Location
Closed	- Partial inspection Completed partial inspection will final when construction is complete.	

Tickler History

Date	Type	Inspector	Narrative

Signatures

Inspector Michael Bedard 8/19/16 Date

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford ◆ West Hartford ◆ White River Junction ◆ Wilder ◆ Quechee

2016 LIQUOR LICENSE
ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 08.22.16 Applicant: Piecemeal LLC

Doing Business As:
Piecemeal Pies

Mailing Address:
PO Box 296 WRJ VT 05001

Telephone Number(s): 802-281-6910, cell 541-510-5873

Other Contact Name :(if applicable) Justin Barrett

Please list any violations any licensee, director, owner, stockholder has been charged with. ***If no violations, please answer "None".***

None

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. ***If no violations, please answer "None".***

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name: Justin Barrett	Date: 08.22.16
Licensee's Signature	Printed Name	Date

Hartford Police Department

Memo

To: Beth Hill, Sherry West

From: Chief Phillip Kasten

Date: August 23, 2016

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. The check did not yield anything that would have a negative impact on their respective applications.

Piecemeal LLC
DBA: Piecemeal Pies
5 South Main St
White River Jct, VT

Justin Barrett

5 Sargent Street

White River Junction, VT. 05001

Cell (207) 692-7495

August 9, 2016

Town Manager's Office

Town of Hartford

171 Bridge Street

White River Junction,

VT 05001

Application for Hartford Conservation Commission

Dear Sir or Madam,

As recently discussed with Jon Bouton and Matt Osborn, I have attached my application to become a member of the Hartford Conservation Commission. Please let me know if I you have any questions or need further information.

Sincerely,

Thomas Kahl

c.c Jon Boutin

Matt Osborn

Conservation Com. application for 1 (of 4) openings.

term of 4 years

C:\Users\Kahl\Documents\Toms\Hartford Conservation Commission\application letter 8-9-16.docx

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION (RE)-APPOINTMENT APPLICATION

Application for appointment(s) or re-appointment: Hartford Conservation Commission

I. APPLICANT DATA:

Name: Thomas Kahl

Address: 5 Sargent St, White River Junction, VT. 05001

Telephone: (Home) none (Work) same as cell (Other) cell (207) 692-7495

Email Address: tomlinda.kahl@gmail.com

How long have you been a Hartford resident? Since August 2013

Are you a United States Citizen? Yes Are you a registered voter? Yes

II. EDUCATION:

High School: Defiance (Ohio)) High School Year Graduated: 1968

College 1: University of Toledo Degree Earned: BSCE

Course of Study: Civil Engineering Year: 1972

College 2: University of Colorado (Boulder) Degree Earned: MSCE

Course of Study: Structural Engineering Year: 1976

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
Engineering Consultant - Occasional part-time, since retirement in June 2015			
Kleinschmidt Associates	November 1985 to June 2015	from Design Eng. to Vice President and Senior Eng.	Worked primarily on hydroelectric projects mostly in the northeast US, but throughout North America.

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meets in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings?

Generally available when in town except Wednesday evenings. Out of town for family and personal travel about 6-10 weeks a year, typically in 1-2 week increments.

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute?

I have had a life-long interest and participation in outdoor activities, conservation, and sports since being an eagle scout in my youth. Have successfully utilized engineering design, critical thinking, and communication skills as an engineering consultant since 1976. My work on hydroelectric projects sometimes involved working on multi-disciplinary environmental aspects such as fish passage, wetland mitigation, land use, and environmental regulatory permits. Working on the Conservation Commission seems like it would be good combination of my interest in the natural world, values, and skills. In retirement I now have more time to pursue volunteer activities.

c. What are your past experiences in Municipal, State or Federal Government?

Many of the hydroelectric projects involved state and federal government (FERC) consultation and approvals, including many projects in Vermont that involved the Vt. Agency of Natural Resource (VANR).

d. What civic or social organizations have belonged to and what positions did you hold?

Since moving to Vermont in 2013 have become active in the Green Mountain Club (Ottauguechee Section) and the West Lebanon Congregational Church.

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?

Currently unfamiliar with any unaddressed areas of need.

f. What might some solutions be?

Presently no opinions.

g. Other hobbies/interests:

Hiking, bicycling, canoeing/kayaking, travel, home renovation and construction, theatre, and visual arts.

V. REFERENCES: (Please list three)

Name: John Clerkin_____ Telephone: (802) 291-4085

Name: Rev Jeffrey Scott_____ Telephone: (719) 588-4333

Name: Stan Colla_____ Telephone: (603) 306-1659

_____ 8/9/16

APPLICANTS SIGNATURE **DATE**

REC. 8/17/2016.
2 open positions
term of 3 years ending

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)

ADVISORY BOARD/COMMISSION APPOINTMENT APPLICATION

Application for appointment(s) to: Tree board

I. APPLICANT DATA:

Name: Tim Covell sr
Address: 71 Highland Ave. White River Jct. VT. 05001

Telephone: (Home) 802.922.4066 (Work) _____ (Other) _____
Email Address: timothycovell@comcast.net
How long have you been a Hartford resident? native
Are you a United States Citizen? yes Are you a registered voter? yes

II. EDUCATION:

High School: yes, Hartford Year Graduated: 1964

College 1: _____ Degree Earned: _____
Course of Study: _____ Year: _____

College 2: _____ Degree Earned: _____
Course of Study: _____ Year: _____

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
retired Truckdriver			

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for 6:00 P.M. meetings? yes
any wk night with notice

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? I have enjoyed the tree walks they give
I have no special skills

c. What are your past experiences in Municipal, State or Federal Government? none

d. What civic or social organizations have belonged to and what positions did you hold?
none

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? none

f. What might some solutions be?

g. Other hobbies/interests:

V. REFERENCES: (Please list three)

Name: Randy Herrin Telephone: 802-448-2641

Name: Tom Robbins Telephone: 802-565-8161

Name: Denny Hewitt Telephone: 802-457-3445

J. Covell
APPLICANTS SIGNATURE

8/17/16
DATE

Rec'd 10 · 8/22/2016 TMO

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)

ADVISORY BOARD/COMMISSION APPOINTMENT APPLICATION

Application for appointment(s) to: Tree Board

I. APPLICANT DATA:

Name: Karen Watson
Address: 44 Brick House Lane
White River Jct. VT
Telephone: (Home) 802 295-3907 (Work) _____ (Other) (603) 252-5895
Email Address: KLWatson44@comcast.net
How long have you been a Hartford resident? 10 yrs.
Are you a United States Citizen? yes Are you a registered voter? yes

II. EDUCATION:

High School: Pelham (NY) HS Year Graduated: 1965
College 1: Macalester Degree Earned: BA
Course of Study: _____ Year: 1969

College 2: Columbia Teachers College Degree Earned: MA
Course of Study: Curriculum + Instruction Year: 1970

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
Stebbins + Bradley	1982-2008	Paralegal	Estates + Trusts
Springfield VT.	1970-1975	Teacher	Grades 6, 10, 11.

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for 6:00 P.M. meetings? 2-3x / month
Yes, available evenings: M, T, W, Th.

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? I have an interest and appreciation of trees, and the important role they have in the health, well-being and ambiance of a community.

c. What are your past experiences in Municipal, State or Federal Government? None
Board Member + Secty of Mindfulness Practice Center
Treasurer of my condo assn.

d. What civic or social organizations have belonged to and what positions did you hold?
Hanover Conservation Council
Long-time member + supporter of Arbor Day Fdn.

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? I'd like to see an increase in the amount of required space designated for trees and landscaping on all new or upgraded development.

f. What might some solutions be? Better awareness and advocacy by residents... and selectmen?

g. Other hobbies/interests: garden, kayak, hike, genealogy, learning Spanish

V. REFERENCES: (Please list three)

Name: Sharon Cook Telephone: 802-295-6020

Name: Bineke Oort Telephone: 802-436-1136

Name: Pat Fisken Telephone: 802-698-8046

Karen L. Watson 8-17-16

APPLICANTS SIGNATURE DATE

Ride Along Policy

Hartford Fire Department

Benefits

- Like most trade/professional fields provides skills assessment in the field
- Firefighter candidates get “hands on” experience
- EMT and Paramedic certification require observed clinical hours and field skills
- Opportunity to educate the public to the roles of emergency responders

History

- Have provided this service for many years
  - Initial policy created in 2005

Currently provide this for:

- EMT/Paramedic Students
- Hartford High School/HACTC
- VT Fire Academy Students
- Vermont Technical College- Intern Program
- Public requests
- Other organizations (job shadow programs, etc.)

Risks

- Personal Injury
  - Firefighting/Emergency Response is inherently dangerous work
- Injury to others- patients

- Required “Ride Along Program Release Form”
  - Release of Claims, Indemnity Agreement, and Covenant not to Sue

- Program insurance coverage

Lenoir Community College

- MOU Long Distance Learning Paramedic Program
- An Upper Valley student requested
- Provides $1,000,000 per occurrence, $3,000,000 per student liability insurance
- Hold harmless liability for negligence
- Similar to programs in place

GUIDANCE ?

as of 8/25/16

Application Process: Persons wishing to participate in the ride-along program must make application by completing all the required forms. These include:

- Conditions & Release Agreement
- Application to Ride Along

Completed forms should be submitted to the Duty Captain for review and approval. Once approved, the submitter shall be notified and advised of date, time, and reporting instructions for the ride-along. Any exceptions must be approved by the Chief.

Specific Rules for Ride-Along:

- The Officer in charge of the station where a ride-along has been approved is responsible to brief the rider prior to the actual ride along of the risks involved and the guidelines contained in this Standard Operating Policy.

- Other specific rules for riders include:

1. Observers and Limited Participants must be 21 years old or over, unless approved by the Chief. (A limited participant is a rider with prior experience and training in firefighting, and therefore may be allowed to participate in non-life threatening activities on the fire ground or in the fire station, at the discretion of the duty officer.)

2. No "uniforms" are allowed. Rider's clothing attire should be appropriate for weather conditions and reflect a positive public appearance. A Firefighter's coat and hard-hat will be issued to riders. Appropriate cold-weather gear (gloves, hat, socks, etc.) are the responsibility of the rider.

3. The ride-along may be terminated for any reason during the scheduled ride by the officer in charge of the station.

4. Camera use is only allowed at the Hartford Fire Dept. with prior permission from the Officer in charge. Under no circumstances is a rider allowed to take pictures using a camera, cell phone camera, or other digital imaging device during any portion of a call (responding, on scene, during transport, or returning) unless permission is given by the Officer in charge.

5. Riders shall follow all officer and firefighter instructions and directions.

6. Riders shall not offer comments or instructions to victims or other members of the

public while responding to, or on scene of an incident.

7. Any questions asked of the rider by bystanders or other agency representatives should be forwarded to the Fire & Rescue personnel on scene.

8. Riders may be exposed to privileged information and identities during the course of a ride-along. This information MUST remain CONFIDENTIAL. No release of information regarding a victim, patient, or other person name, address, or circumstance is allowed.

9. The rider must ride in a designated seat, with seat belt securely fastened, prior to response. **Riders must remain in the designated seat unless they are instructed to release.**

10. Riders must be cautious and alert around incident scenes and be especially alert to moving vehicles, hose lines, persons carrying tools, noise hazards, and unstable footing.

11. For the safety of the rider, the Officer in charge may decide to drop off the rider enroute to an incident due to the potential environmental risks associated with that incident. Examples could include wild land interface fires, hazardous materials release, or other situations were the rider would be at risk just being in the apparatus. The Officer may instruct the rider to leave the immediate incident area and seek shelter. Under these conditions, the rider shall seek a safe, secure area until the rider is allowed to approach the incident or other arrangements have been made to leave the area.

12. If there is an outside rider and a Call Firefighter wanting to ride, the Call Firefighter always takes preference.

I _____ HAVE READ AND UNDERSTAND THIS FORM AND DO HEARBY AGREE TO STRICTLY ADIBE BY ALL RULES AND CONDITIONS STATED THEREIN.

_____

SIGNATURE OF APPLICANT OR LEGAL PARENT OR GAURDIAN

_____

DATE

Revised 8-24-05
2-13-14

HARTFORD FIRE DEPARTMENT
APPLICATION FOR RIDE ALONG PROGRAM

PLEASE PRINT CLEARLY

Name: _____ Contact Phone: _____

Address:_____

Date of Birth: _____ Social Security #: _____

Date you wish to ride along: _____

Have you ever been convicted of a crime other than a minor motor vehicle offense not resulting in license suspension? _____ YES _____ NO

If yes, please provide an explanation: _____
_____
_____

Please give a brief statement as to why you want to ride with the Hartford Fire Department:
_____
_____
_____

Do you have prior experience in firefighting or emergency services work?
_____ YES _____ NO

If yes, please provide an explanation: _____
_____
_____

****

For Office Use Only

RIDE ALONG REQUEST STATUS

Reviewed by: _____ Date: _____

Approved? _____ Date of Ride: _____ Shift: _____ Station: _____

Reason for denial: _____

Status (check one): _____ OBSERVER _____ LIMITED PARTICIPANT

Comments/conditions:_____

_____

_____

HARTFORD FIRE DEPARTMENT
RIDE ALONG PROGRAM RELEASE FORM

The Hartford Fire Department is pleased to have you participate in our Ride Along Program. The program exists to provide interested citizens and fellow firefighters an informative and privileged insight into the operations of our Fire Department.

You will be assigned to a station and ride on an engine under the guidance of the Engine Company Officer. You will be briefed of the risks involved and our Department's expectations. You should dress appropriately for weather conditions and to ensure a positive public appearance.

RELEASE OF CLAIMS, INDEMNITY AGREEMENT, & COVENANT NOT TO SUE

WHEREAS, I, _____, not being a member of the Town of Hartford, Hartford Fire Department, have made a voluntary request to ride as a guest in a vehicle assigned to the Hartford Fire Department and to accompany members of the Fire and Rescue Department during the performance of their official duties, and

WHEREAS, the Hartford Fire Department is willing to allow me to ride as a guest in a vehicle assigned to that department and to accompany members of said department during the performance of their duties when appropriate,

I DO HEREBY AGREE:

1. That I am aware that the work of the Fire and Rescue Department is inherently dangerous and that I may be subjected to the risk of death, personal injury or damage to my property by accompanying members of the department during the performance of their official duties and I freely, voluntarily and with such knowledge, assume the risk or risks associated with such activities, including but not limited to: death, personal injury, or property damage arising from or in any way connected with: the use of fire and rescue vehicles used for fire and rescue purposes, breach of peace, fire, explosives, electrocution or the escape of hazardous substances, or the sustaining of injury in any other way while accompanying members of the department during the performance of their official duties.

2. That I exempt and release the Town of Hartford, its public officials, volunteers and employees and their sureties, all members of the Hartford Fire Department and their sureties, and each of them from any and all liability, claims, demands or actions or causes of action whatsoever arising out of any damage, loss or injury to me or my property incurred while riding in any vehicle assigned to the Hartford Fire Department or while accompanying members of the department during the performance of their official duties or while on the premises of the Department or while in any other way participating in this ride along program, whether such loss, damage or injury results from the negligence of the Town of Hartford, its public officials, volunteers, and employees and their sureties, and each of them, or from some other cause.

3. For myself, my heirs, personal representative, executors, administrators and assigns to defend, indemnify and covenant not to sue the Town of Hartford, its public officials, volunteers, and employees, any members of the Hartford Fire Department, their sureties, and each of them, against any and all manner of actions, causes of action, suits, debts, claims, demands, damages or liability or expenses of every kind and nature incurred or arising by reason of any actual or claimed negligent or

wrongful act or omission by me or by them while riding in any vehicle assigned to the Hartford Fire Department or while accompanying any member or members of the said Fire and Rescue Department during the performance of their duties, or while in any other way participating in this ride along program.

I hereby represent that I have carefully read and understand the contents of this document and sign the same of my own free will.

NOTE: A criminal background check will be done on all applicants prior to rider approval, unless previously approved by the Chief of the department.

CAUTION: READ THIS DOCUMENT IN FULL BEFORE SIGNING

Date: _____ Rider's Signature: _____

Legal Guardian if Under 21: _____

Printed Name: _____ Date of Birth: _____

Address: _____ Phone: _____

Emergency Contact/Phone: _____

D. FOR OFFICIAL USE ONLY

Firefighter (s)/Shift Assigned: _____

Supervisor's Approval: _____

Date/Time Ride Started: _____ Date/Time Ride Ended: _____

CLINICAL/FIELD PRECEPTOR ORIENTATION

Stephen Blackburn B.S., EMT-P

Assistant Director of Public Safety Programs-
Lab/Clinical Coordination

January 2016

LENOIR COMMUNITY COLLEGE

E-911

PUBLIC SAFETY EDUCATION

Clinical/Field Orientation Objectives

- Introduction to Lenoir Community College EMS
- Purpose of Clinical/Field Preceptor Training
- Program Instructional Methods
- Clinical Educational Team
- Clinical Education Staff Contacts
- Student Rules in the Clinical/Field Setting
- National Registry Portfolio Progression
- Clinical/Field Education Requirements

Clinical/Field Orientation Objectives (Cont.)

- The Preceptor
- Clinical/Field Education Phases
- How to provide feedback
- How to evaluate students
- Platinum Planner Charting-Field Preceptors (ONLY)
- Student Documents Required During Clinical/Field Shifts
- Conclusion

Introduction to Lenoir Community College ALS Programs

The Lenoir Community College Paramedic Program is accredited by the Commission on Accreditation of Allied Health Education Programs upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP).

Purpose of Clinical/Field Preceptor Training

To educate and inform the hospital and pre-hospital preceptors of Lenoir Community College's program, contacts, student rules, student requirements, overview of the preceptor, preceptor behaviors, Platinum Planner charting, student documentation, and to set preceptor guidelines as required by the NCOEMS and CoAEMSP.

Lenoir Community College Program Instructional Methods

Lenoir Community College believes in the flipping the classroom method of educational instruction (hybrid). In this type of educational instruction students obtain didactic education online by use of: PowerPoints, lectures, discussion boards, videos, quizzes, essays, chapter test, and section test. With this type of instruction students are required to attend onsite visits to learn all hands on skills and scenarios prior to being release into the clinical/field setting. These skills follow a precise sequence so that students learn the didactic and skills required prior to release for clinical education/field internship.

Lenoir Community College Program Instructional Methods (Cont.)

During onsite visits students are required to complete all required National Registry Portfolio Skills and Scenarios. All National Registry Portfolio skills and scenarios must be completed prior to course completion. No student is released to perform in the clinical or field setting unless they have had the skill in the didactic or lab setting. Students are released in phases into clinical and field education. Students are unable to perform adult and geriatric team leads until the field internship phase and after successful completion of ACLS. Pediatric team leads are not able to be performed until successful completion of PALS in the field internship phase.

Lenoir Community College Program Instructional Methods (Cont.)

Student are required to complete the mid-term exam and final exam on campus at Lenoir Community College. The exam is completed by computerized testing. Students are required to pass their TSOP on main campus prior to passing the educational program. In addition students must pass all components of clinical/field education to pass the program. Students must have completed all required skills, assessments, and hours. In addition students must have proven proficient with bedside manner and behavior. Students whose evaluation do not met the minimum standards will not complete the program or graduate.

Clinical Educational Team

- Stephen Blackburn BS, EMT-P
  - Assistant Director of Public Safety Programs-Lab/Clinical Education
- Jason Long AAS, EMT-P
  - Assistant Clinical Coordinator
- Jordan Taggert AAS, EMT-P
  - Assistant Clinical Coordinator
- Alyce Farley BS, EMT-P (Part-time)
  - Administrative Support

Program Contact

- **Assistant Director of Public Safety Programs- Lab/Clinical Coordination**
- Stephen Blackburn BS, EMT-P
- (252)524-6223 ext. 146
- sablackburn20@lenoircc.edu

For clinical or field education issues please contact the Assistant Director of Public Safety Programs-Lab/Clinical Coordination to resolve any problem or issues. Assistant Clinical Coordinators **DO NOT** handle direct contact with clinical/field education sites. Assistant Clinical Coordinators handle direct student communications, the Assistant Director handles all clinical/field site communications.

Student Rules for Clinical/Field Education

The following slides cover the clinical/field student education agreement that is signed by the student during their clinical education orientation. Students all sign these rules stating they understand all rules and the consequences for violation of the rules. These rules were put into place to adhere to state and national rules, OSHA standards, student accountability, and professionalism. Should there be any student issues please follow your chain of command or policy to ensure the Assistant Director of Public Safety Programs-Lab/Clinical Coordination is aware of repeated violations.

Student Rules for Clinical/Field Education

- 1) Ensure you arrive on time for the start of your shift. If you are going to be late you must notify the agency a **MINIMUM** of 15 minutes prior to the start of the shift. Contact **must** also be made with the Assistant Director of Public Safety Programs- Lab/Clinical Coordination via **email**. **(If a clinical/field site will not allow you to come in late, the hours for that shift will count as missed hours. Two (2) No Call No Show's will result in clinical/field time being placed on hold!)**
- 2) Ensure you are wearing the proper uniform to include: LCC Public Safety uniform shirt, black pants, black boots, and school issued ID. Shirt and Pants should be neat and wrinkle free. **No clothing advertising any other EMS agency should be worn while completing clinical/field time.**
- 3) You are allowed one watch or bracelet per wrist and one necklace. Students will have only one pair of stud earrings. All other piercing should be removed. All visible tattoos will be covered while on duty and all facial hair kept neat and well trimmed.

Student Rules for Clinical/Field Education

- 4) Should you miss a clinical/field shift, this is the same as missing an onsite class date. Documentation is to be provided to the Assistant Director of Public Safety Programs- Lab/Clinical Coordination explaining why the shift was missed. Contact is to be made with the site and the Assistant Clinical Coordinator to make them aware.
- 5) You **WILL NOT** be allowed to sleep while on shift **UNLESS**, it is a 24 hour shift or you have the permission of the preceptor.
- 6) It is expected that you will participate in **ALL** crew activities and not be off on your own during the clinical shift. You may study during down time with the permission of the preceptor.

Student Rules for Clinical/Field Education

- 7) Schedules and calendars should have been checked prior to submission of clinical schedules to the Assistant Clinical Coordinator or clinical site. It is understood that life happens, however if a shift is missed, # 4 must be met. This should be an **EXCEPTION** and **NOT** the normal.
- 8) It is expected that you will have all clinical shifts placed in to ***Platinum Planner*** or to the Assistant Clinical Coordinator by the 1st and 15th of the month. The 1st will cover the 15th till the end of the month and the 15th will cover the 1st till the 15th of the following month. **No week-by-week or day-by-day scheduling will be allowed. (Failure to submit schedules on time will result in loss of clinical/field time, for that scheduling period.)**
- 9) Should your initial clinical/field site not be able to be secured within two (2) weeks after clinical release, you **WILL** have to start at another site until the first one becomes available. **(NO EXCEPTIONS!)** Failure to do so **will result in inability to proceed into the next phase of the program or complete current program**. **(Failure to switch clinical/field sites will result in the inability to receive a clinical extension!)**

Student Rules for Clinical/Field Education

- 10) It is required that you complete all hours in each phase of the program to progress. Should you be unable to complete your clinical time in the first part and the extension is granted for you to enter the next part, you **WILL NOT** be eligible for a second extension. Exceptions for missed hours are only made in extreme circumstance at the discretion of the Assistant Director of lab/clinical coordination or the Program Director. Failure to turn in shots and required clinical information **within 30 days of the start of the program** or failure to switch clinical sites **DOES NOT** constitute an extreme circumstance

Student Rules for Clinical/Field Education

- 11) Should an issue arise during clinical/field shift, contact is to be made immediately with the **Assistant Director of Public Safety Programs- Lab/Clinical Coordination.** This is to include **ANY** injuries or accidents. Coordination with the lead instructor will be done as needed.
- 12) All charting **MUST** be place into platinum planner within 48 hours of a scheduled clinical/field shift. Failure to do so **WILL** result in the clinical/field time **NOT** counting for that shift and **NO** credit given. Exceptions will only be made in extreme circumstance at the discretion of the Assistant Director of Public Safety Programs- Lab/Clinical Coordination. This is to include all in class labs.
- 13) All shot records **MUST** be placed into certified background **WITHIN 30 days of the start of class.** Failure to upload shot records into the system **WILL** result, in the inability to receive a clinical extension. Exceptions will **ONLY** be made in **extreme circumstance** at the discretion of the Assistant Director of Public Safety Programs- Lab/Clinical Coordination.

Student Rules for Clinical/Field Education

- 14) No shall perform **MORE THAN** 24 hours of clinical/field time **WITHOUT** 8 hours of downtime. These 24 hours are to include anytime worked as well. No student shall combine work or clinical to exceed the 24 hour rule. **(NO EXCEPTIONS!)**
- 15) All student clinical/field time **MUST** be third person in the student role. No student shall perform any skills while on duty, or in any capacity other than the student role. **(NO EXCEPTIONS!)** Violations of this rule will be consider practicing outside your scope of practice, **which is reportable to the State Office of EMS.**
- 16) If you are dismissed from a clinical/field site due to attendance or behavior, these infractions **could and/or will lead to your dismissal from the program**. Depending on the severity of the infraction.
- 17) Should you practice outside of your prescribe scope of practice (Clinical Skills and Medication Release Sheet) this is **automatic** grounds for dismissal from the program.

Student Rules for Clinical/Field Education

This rule shall apply only to Out of State students.

- 18) Prior to beginning clinical time the following items must be met.
  - LCC **MUST** have approval from the EMS governing body in the state in which you reside.
  - LCC **MUST** have a Medical Director within the state in which you reside to perform clinical time.
  - LCC **MUST** have approval from distance education in the state in which you reside to perform clinical time.
  - LCC **MUST** have a sign agreement with the clinical site you wish to perform time with and they **MUST** be willing to accept you. **(Applies to all students in state or out of state.)**
- If LCC is unable to meet the following requirements you **WILL BE** required to perform clinical/field time in NC.

Student Rules for Clinical/Field Education

- Special Note in Reference to # 14.
- LCC will work to meet the requirements on your behalf. You ARE NOT to initiate contact with the State Office of EMS or any clinical/field site in regards to the criteria. The Assistant Director of Public Safety Programs- Lab/Clinical Coordination will keep you up to date on the current status of internships in your state of residence. You may call the Assistant Director of Public Safety Programs- Lab/Clinical Coordination or if not available the Program Director at any time to inquire about the status of your home state.

Student Rules for Clinical/Field Education

- Should you fail to meet any guidelines laid out in the student agreement, your clinical/field time **WILL BE** placed on hold by the **Assistant Clinical Coordinator and/or the Assistant Director of Public Safety Programs**, pending a conference with your Lead Instructor, Assistant Clinical Coordinator, Assistant Director of Public Safety Programs- Lab/Clinical Coordination, and/or the Program Director.
- When clinical time is placed on hold you **ARE NOT** to perform any clinical/field time. Repeated failure to abide by the guidelines can lead to your dismissal from the program.

National Registry Portfolio Requirements

Beginning August 1st 2016 all paramedic programs with students eligible to sit for the national registry paramedic exam, will have to complete and have on file with the educational institution a completed portfolio. Lenoir Community College will begin implementing this with the start of all Intermediate and Paramedic classes with clinical releases after January 1st 2016. The portfolio consists of certain skills, scenarios, lab team member scenarios, and lab team lead scenarios. In addition this adds more structure to the curriculum/lab/clinical/field sequencing. The following slides are meant to be a brief overview of the national registry portfolio requirements. Should you like further information please feel free to contact the Assistant Director of Public Safety Programs- Lab/Clinical Coordination.

National Registry Portfolio Requirements (Cont.)

- **The following are REQUIRED SKILLS for the national registry portfolio:** Obtain a Patient History from an Alert and Oriented Patient, Comprehensive Normal Adult & Pediatric Physical Assessment Techniques, Direct Orotracheal Intubation Adult & Pediatric, Nasotracheal Intubation Adult, Supraglottic Airway Device Adult, Needle Cricothyrotomy, CPAP and PEEP, Trauma Adult Physical Assessment, Trauma Endotracheal Intubation Adult, Pleural Decompression, Spinal Immobilization Adult (Supine & Seated Patient), Joint & Long Bone Splinting, Traction Splinting, Hemorrhage Control, Medical and Cardiac Physical Assessment, IV Therapy, IV Bolus Medication Administration, IV Piggyback Infusion, IO Infusion, IM and SQ Medication Administration, IN Medication Administration, IH Medication Administration, Glucometer, 12-lead ECG, Synchronized Cardioversion, Defibrillation, Transcutaneous Pacing, and Normal & Abnormal Delivery with Newborn Care.

National Registry Portfolio Requirements (Cont.)

- **The following are REQUIRED SCENARIOS for the national registry portfolio:** Respiratory Distress/Failure, Psychiatric Condition, Chest Pain, Seizure, Cardiac (Rhythm Disturbance including Cardiac Arrest), OB/GYN, Stroke, Blunt Trauma, Overdose, Penetrating Trauma, Abdominal Pain, Burns, Allergic Reaction/Anaphylaxis, Hemorrhage, and, Diabetic Emergencies.

- **Students MUST have 10**-Team Member Scenarios in the lab setting, in addition students must have completed **4**- Successful Adult Team Lead Members in the lab setting and **3**- Successful Geriatric Team Lead Members in the lab setting by the completion of ACLS weekend in order to move into the field internship phase and begin Team Lead in the field. Students must also by completion of PALS weekend have **3**- Successful Pediatric Team Lead Members in the lab setting to take Team Lead on pediatrics.

Student Clinical/Field Education Requirements

- The following slides are the clinical/field education requirements for the following:
  - Intermediate/AEMT
  - Intermediate to Paramedic Bridge
  - Initial Paramedic Programs (Academy & Outreach)

Intermediate/AEMT Requirements

- Students **MUST** complete a total of ***48***- Clinical Education Hours, ***48***- Field Education Hours

- Students must complete the following **MINIMUM** Assessments: ***5***- pediatric assessments (birth to < 18) , ***5***- geriatric assessments(64 and >), ***10***- adult assessments (18 – < 64), and ***5***- Team Leads

Intermediate/AEMT Requirements (Cont.)

- Students must complete the following **MINIMUM** number of skills (these are only the **MINIMUM** and students should strive for more): ***20***- IV Access, ***5***- Blood Draws, ***10***- 3 Lead Placements **ONLY**, ***10***- 12 Lead Placements **ONLY**, ***8***- IV Medication Administrations, ***2***- IM Mediation Administrations, ***5***- Other Medication Administrations, ***5***- Nasal/Oral Intubations, and ***10***- Ventilation of Un-Intubated Patients *****Intubations and Ventilations are the only skills that can be counted in the lab setting. However, all opportunities to ventilate and/or ventilate in the clinical/field setting should be attempted.*****

Intermediate to Paramedic Clinical/Field Requirements

- Students **MUST** complete a total of ***152***- Clinical Education Hours, ***96***- Field Experience Hours, and ***156***- Field Internship (Capstone) hours.

- Students must complete the following **MINIMUM** Assessments, Chief Complaints, and Pathophysiology's: ***2***- Neonatal (birth to 1 month) ***2***- Infant (1 month to a year) ***2***- Toddler (1 year 1 day to < 3) ***2***- Preschooler (3 years to <6) ***6***- School ager (6 years to < 12) ***6***- Adolescent (12 years to < 18), ***20***- geriatric assessments(64 and >), ***30***- adult assessments (18 – < 64), and ***20***- Team Leads ***(8 – BLS and 12-ALS)***, ***2***- Obstetric Patients, ***10***- Medical Patients, ***10***- Trauma Patients, ***5***- Psychiatric Patients, ***10***- Chest Pain, ***10***- Respiratory, ***5***- Syncope, ***5***- Altered Mental Status, and ***5***- Abdominal Pain

Intermediate to Paramedic Clinical/Field Requirements (Cont.)

- Students must complete the following **MINIMUM** number of skills (these are only the **MINIMUM** and students should strive for more): ***25***- IV Access, ***5***- Blood Draws, ***10***- 3 Lead Interpretations, ***10***- 12 Lead Interpretations, ***5***- IV Medication Administrations, ***1***- IM Mediation Administrations, ***3***- Other Medication Administrations, ***2***- Nasal/Oral Intubations, and ***5***- Ventilation of Un-Intubated Patients. *****Intubations and Ventilations are the only skills that can be counted in the lab setting. However, all opportunities to ventilate and/or ventilate in the clinical/field setting should be attempted.*****

Initial Paramedic Clinical/Field Requirements (Outreach & Academy)

- Students **MUST** complete a total of ***200***- Clinical Education Hours, ***144***- Field Experience Hours, and ***156***- Field Internship (Capstone) hours.

- Students must complete the following **MINIMUM** Assessments, Chief Complaints, and Pathophysiology's: ***2***- Neonatal (birth to 1 month) ***2***- Infant (1 month to a year) ***2***- Toddler (1 year 1 day to < 3) ***2***- Preschooler (3 years to <6) ***6***- School ager (6 years to < 12) ***6***- Adolescent (12 years to < 18), ***20***- geriatric assessments(64 and >), ***30***- adult assessments (18 – < 64), and **20**- Team Leads ***(8 – BLS and 12-ALS)***, ***2***- Obstetric Patients, ***10***- Medical Patients, ***10***- Trauma Patients, ***5***- Psychiatric Patients, ***10***- Chest Pain, ***10***- Respiratory, ***5***- Syncope, ***5***- Altered Mental Status, and ***5***- Abdominal Pain

Initial Paramedic Clinical/Field Requirements (Outreach & Academy)

- Students must complete the following **MINIMUM** number of skills (these are only the **MINIMUM** and students should strive for more): **25**- IV Access, **5**- Blood Draws, **10**- 3 Lead Interpretations, **10**- 12 Lead Interpretations, **10**- IV Medication Administrations, **2**- IM Mediation Administrations, **5**- Other Medication Administrations, **5**- Nasal/Oral Intubations, and **10**- Ventilation of Un-Intubated Patients. *****Intubations and Ventilations are the only skills that can be counted in the lab setting. However, all opportunities to ventilate and/or ventilate in the clinical/field setting should be attempted.*****

Lenoir Community College Specific Preceptor Standards

The following slides will cover the Lenoir Community College specific preceptors standards. It will include the following:

- Remembering Once We Were All Students
- You are the Mentor
- Why Do Students Need A Preceptor?
- Preceptor Responsibilities
- Preceptor Characteristics
- Reminisce
- Preceptor Roles
- If The Student Has A Different Style?

Lenoir Community College Specific Preceptor Standards (Cont.)

- Beginning of Each Shift
- Equipment and Protocols
- Problem Resolution
- Providing Student Feedback
- What to Look for in a Preceptor
- Evaluating the Student

Remember Once We Were All Students!

- Many new advanced level providers look at successful pre-hospital care providers & think they were always that way.
- Most professionals have had great mentors.
- We developed over time through practicing skills, advancement of psychomotor skills, and increased critical thinking.
- We received feedback and constructive criticism along the way.

You Are Now The Mentor

- You are now a preceptor, the mentor you once looked to.
- Many times, the preceptor is the first medical professional the student will encounter in the field experience and internship.
- Preceptor attitudes and actions have an impact on the kind of advanced level provider the student will become by the end of the program.
- The mentoring the student receives in the field is just as important and vital as the training he/she receives in the classroom, clinical, and lab setting.

Why Do Students Need A Preceptor?

- Students will need help managing anxiety, stress, workloads, and patient care.
- Students need to develop a professional identification of the EMS Profession.
- Students need to understand that there are a variety of strategies that are effective – there is not just one way of practicing.
- Students need to develop their own “style” of advanced level practice.

Preceptor Responsibilities

- To provide a professional model for students to strive to become.
- To transmit knowledge of “problem” calls and critical thinking.
- To help the student manage anxiety, stress, and develop skills needed to be a competent entry level, advanced care provider.
- To supervise & guide field experience and internship performance.
- To provide positive & correctional feedback that will allow the students to “grow” and develop into competent entry level advanced level providers.
- To completely & honestly fill out students’ evaluation forms. These are reviewed by educational staff only to ensure, competent entry level advanced providers.

Preceptor Characteristics

- Possess good communication skills
- Establish a climate that is conducive to learning
- Share practical steps in patient care
- Provide positive & correctional feedback, when necessary
- Listen to the student
- Knowledgeable in Emergency Medicine and Emergency Medical Services

Reminisce

- What makes a bad preceptor?
- What makes a good preceptor?

Preceptor Roles

- To guide the student and provide help when needed to ensure competency.
- To share knowledge and practical application to emergency care.
- Must be able to sit back & let the student care for the patient while preventing the student from doing harm to the patient or themselves, once in the Internship Phase of Clinical Education.
- Makes mental notes about the good & the bad aspects of care & reviews with the student in a private setting.

PRECEPTOR Roles (continued)

- Preceptors should keep an open mind that there is more than one way to reach a certain goal or patient treatment.
- Allow the student to experiment and to learn by practice.
- Remember that they are still in the learning process and that practice makes perfect. We were all students at one point!
- They should not be expected to perform to the level of an experienced advanced level provider until the field internship phase. Students should perform as competent entry level advanced care providers.

If The Student Has A Different Style?

- Is it safe?
- Does it meet the standard of care?
- Would the Medical Director approve of the style?
- Does it cause any harm?
- Is it offensive in any way?

Beginning of Each Shift

- Review with the student how much field and clinical time they have completed & what phase of clinical education they are currently in.
- Find out the student's perceptions of their own strength & weakness and build upon them.
- Find out any issues of concern that student may have and try to discuss and focus on these areas to fine tune the student.
- Relay your expectations of the student at the beginning of the shift, this way the student knows what is expected of him/her.

Equipment and Protocols

- Make sure the student understands what is expected of him/her for the shift.
- Tour service area & receiving hospitals or departments, if possible to allow the student to become comfortable with the agency and surroundings.
- Review daily routine/responsibilities of the crew members. Students should be involved in these activities.
- Review equipment checklist, department and ambulance layout. Students should be present to check off the truck and learn all roles of the advanced care provider.

Problem Resolution

- The lines of communication begin at the level of the student & preceptor.

- If an issue cannot be resolved, the **Assistant Director of Public Safety Programs- Lab/Clinical Coordination** should be called or email immediately:

(252) 527-6223 ext.146 or sablackburn20@lenoircc.edu

Providing Feedback

- Types of feedback:
  - Positive or Constructive
  - Positive Reinforcement

- Qualities of feedback

- Tips for less stressful feedback

- Post-incident feedback

Types of Feedback

- Positive / Constructive:
  - Constructive feedback should be given in a positive manner.
  - Feedback identifies areas of performance that require improvement or an area in which the student should focus on to better themselves, as an advanced care provider.

✓ Example: Reminding a student of the importance of auscultating lung sounds after placement of an ET tube or reminding them them to use end-tidal CO_2 monitoring for all intubations.

Types of Feedback

- Positive reinforcement:
  - Encourages desired behavior.
  - Helps build self-confidence.
  - Makes the student feel successful and willing to try harder.

✓ Example: "Your calm & confident behavior really helped to relax the patient. You did a very good job"

Qualities of Feedback

- Timely manner:
  - Feedback should be provided as soon as possible after performance to allow the student to learn and correct the action early on rather than later.
- Private:
  - Correctional feedback is always done in a private area, as to not embarrass or call out the student.
  - Positive reinforcement can be done in private,

OR

  - In front of others, depending on the personality of the person receiving the reinforcement.

Qualities of Feedback

- Direct:
  - Always directed at the person for whom it was intended.
  - Only discuss correctional feedback with those individuals that are directly concerned.

Objective:

Your feedback is conducted without any bias to race, gender, ethnic origin, sexual orientation, religion, or creed.

Qualities of Feedback

- Clear:
  - Does the student understand what you as the preceptor are saying or are meaning to say?

✓ Remember that feedback should not be general goals for improvement but pinpointed actions that the student can take to improve patient care and learn from.

Correctional Feedback

- Can be unpleasant but must not be avoided; students learn from their mistakes. However, ensure to state the positive before the negative.
- Needs to be timely & specific to the events that occurred not a build up of the events of the day.
- Vague feedback doesn't give the student any idea of how to realistically improve their performance, must be concise and direct.

Providing Correctional Feedback

- Ask the student what he/she thinks went well or wrong with the call.
- Talk about the positive aspects and provide reinforcement for things that the student did correctly.
- Identify the weak areas of the call and provide correctional feedback on ways to strengthen those weaknesses.

Correctional Feedback (continued)

- Begin the run or patient review with a summary of the positive aspects and tips for student improvement.

- Most people are more receptive to constructive criticism if positive feedback was provided first.

- ✓ A good example would be a student with good assessment skills but poor IV technique. "Joe your assessment skills are excellent, however let's work just a bit on your IV technique."

What to Look for as a Preceptor?

Look for students with the:

- Ability to communicate clearly with patients.
- Ability to manage the scene efficiently.
- Ability to complete a thorough patient assessment.
- Ability to identify a patient's chief complaint.
- Ability to formulate and provide appropriate treatment strategies at their level of training.
- Ability to provide clear direction & leadership for other rescuers on the scene.
- Ability to accept constructive criticism and learn from it, rather than get upset.

Evaluation of the Advanced Provider Level Student Patient Assessment

During the actual patient assessment:

- Allow the student to complete their assessment before intervening to ask questions the student failed to cover.
- Do not let the student do harm or delay emergent patient care.
- Take mental notes about what they did right and some ways they could improve their assessments.

Evaluation of the Advanced Level Student Skill Performance

- Be positive but honest
  - Remember that the patient is an audience to the process and should be included.
  - Note weaknesses and strengths in skill competencies.
  - Do not let the student do harm or delay emergent care needs.

Evaluation of the Advanced Level Student Report Writing

- Make sure that the chief complaint, patient history, assessment, treatment and treatment outcomes are properly documented
- Documentation of pertinent positives & negatives is key to developing critical thinking skills.
- Documentation of any variances or unusual aspects of the run will help to enforce learning.

Phases of Paramedic Clinical/Field Education

- The following slides will cover the Lenoir Community College specific phases of paramedic clinical/field education. It will include the following:
  - Phase I- Clinical/EMS Release prior to ACLS (NO CARDIAC MEDIACATIONS OR SKILLS)
  - Phase II- Clinical/EMS Release after ACLS, full clinical release of all medications and skills with the exception of **NO TEAM LEADS**.
  - Phase III- EMS Field Internship (CAPSTONE) fully released including team leads.

Phase-1 Pre-ACLS

- The beginning of the education (Preceptorship) no team leading, these students are still learning the skill sets and have not finished all didactic education. This phase typically last anywhere from **one (1) to four (4) months**.
- The student may be "book smart," but lack experience. At this point this student will not have had ACLS, PALS, or PHTLS.
- The primary focus during this phase is for the student to practice patient assessment and newly learned skills and become competent with them.
- Answer questions & "quiz" them.
- Be available to the student.

Phase-2 Post-ACLS

- Students will begin to gain experience in their role as an entry level advance care provider. This phase typically last anywhere from **Two (2) to Three (3) months**.
- Advanced level students should start to integrate as a member of the medical team and feel more comfortable.
- Advanced level students **should not be** allowed to be Team Lead in this phase however, these students will have had ACLS by this point.
- Be there to provide feedback and constructive criticism, as this is there last phase before their internship!

Phase-2 Post-ACLS (cont.)

- Under the supervision of the paramedic preceptor, the student should be encouraged to take a more global view of their role by paying attention to such details as:
  - Delegation of assignments
  - Transportation needs
  - Re-assessment of the patient & providing care accordingly

Phase 3
EMS Field Internship (CAPSTONE)

- This will happen the LAST 156 hours of EMS Education**, it will start between the sixth (6) to eighth (8) week of completion** of their paramedic program.
- The student should be the "team leader". Student should have a minimum of 8 BLS "team leads" and 12 ALS "team leads".
- He/she should take charge of all ALS calls, including cardiac arrests & multi-system trauma calls.
- They should, by this point, show competence with and comfort in their role as a future paramedic
- They should have completion of ACLS, PALS, and PHTLS.
- In this phase the student should have **no more than 3 preceptors**, as this is the point to determine if the student is a competent entry level advanced care provider.

Platinum Planner

- The following slides will cover Platinum Planner used for charting and verification of paramedic clinical/field education. ***This is only for Field/EMS Preceptors.*** It will include the following:
  - Why did Lenoir Community College choose to use Platinum Planner?
  - Platinum Planner Charting
  - Platinum Planner Student Evaluations

Why did LCC Choose Platinum Planner?

- Why did Lenoir Community College choose Platinum planner?
  - Platinum Planner is used to verify student skills in accordance with national standards and to ensure quality assurance for the clinical education program.
  - Students are to have all charting entered into Platinum Planner within 48 hours of the end of shift.
  - Platinum Planner is much faster and easier to use and requires less paper trail than standard clinical books.
  - Platinum Planner allows the preceptor to fill out a confidential assessment of the student in order to follow student progression.
  - Platinum Planner allows for the tracking of national data points as required by CoAEMSP and CAAHEP.
  - Platinum Planner allows the student to become familiar with computer charting for use in the field.

Platinum Planner Charting (Field/EMS Preceptors ONLY)

- The following instruction will explain charting as a preceptor:
  - ***First,*** log into the system using your email www.platinumplanner.com (the student **WILL** enter your email and create your account), if this is your first log in you will create your password at this point.
  - ***Second,*** click on the link verify student opportunities, check to ensure charting is correct to include: hours, skills, and assessments. If correct click the approve icon.
  - ***Finally,*** complete the confidential student evaluation only seen by college staff and submit. After this you are done with this opportunity. Do this for all opportunities.

*****NOTE: Students should give preceptors a preceptor card with all information on signing opportunities. Should you not get the card or email from Platinum Planner please email sablackburn20@lenoircc.edu and I will get the account fixed.*****

Platinum Planner Student Evaluations

- Student evaluations are 100% confidential and secure.
- Students have no ability to change the evaluations.
- Preceptors do not have to type in all boxes provided.
- Be as honest as possible with your evaluations, these are used to track and help students with their performance.
- Students do get to evaluate you as preceptors. Many times your evaluation helps us to correct a problem before it gets worse. Your evaluation and their evaluations are compared together should a student have a complaint.
- Students with low performance are auto triggered with an email sent to the Assistant Director of Public Safety Programs-Lab/Clinical Coordination to review.
- Student evaluations help to ensure competent entry level Paramedics.
- Your opinion and evaluation does matter, all evaluations are read by the Assistant Director of Public Safety Programs-Lab/Clinical Coordination, good or bad.

Documents to Upload into Platinum Planner

- The following slides will cover the documents students are to have signed to upload into platinum planner. It will include the following:
  - Documents to upload and complete in the Clinical setting ***(Hospital)***
  - Documents to upload and complete in the Field Experience ***(EMS)***
  - Documents to upload and complete in the Capstone ***(EMS)***

Student Documentation for the Clinical Setting (Hospital)

Documents to Submit (Upload) in the Hospital or Clinical Setting

- 1) ***Appendix I-*** Clinical Shift Evaluation Worksheet front and back ***MUST*** be completed. ***(Signed by Preceptor)***.
- 2) Patient Assessment's downloaded from Platinum Planner. Must be completed and uploaded. ***(Appendix-I Must be initialed by preceptor stating assessment was completed)***.
- 3) Copies of 3/12 leads performed ***WITHOUT*** patient identifiers.

Student's Must have LCC Specific Assessments Completed and Signed in the field!

Student Documentation for the EMS Setting Field Experience

Documents to Submit (Upload) in the Field (EMS) Experience

- 1) **Appendix I-** Clinical Shift Evaluation Worksheet front and back ***MUST*** be completed. ***(Signed by Preceptor)***.
- 2) Patient Assessment's downloaded from Platinum Planner. Must be completed and uploaded. ***(Appendix-I Must be initialed by preceptor stating assessment was completed)***.
- 3) Copies of 3/12 leads performed ***WITHOUT*** patient identifiers.

Student's Must have LCC Specific Assessments Completed and Signed in the field!

Student Documentation for the EMS Setting (CAPSTONE)

Documents to Submit (Upload) in the Field (EMS) Internship LAST 156 Hours (PARAMEDIC ONLY)

- 1) *Appendix K-* Field Internship Evaluation Worksheet front and back ***MUST*** be completed. ***(Signed by Preceptor)***.
- 2) Patient Assessment's downloaded from Platinum Planner. Must be completed and uploaded. ***(Appendix-I Must be initialed by preceptor stating assessment was completed)***.
- 3) Copies of 3/12 leads performed ***WITHOUT*** patient identifiers.

Student's Must have LCC Specific Assessments Completed and Signed in the field!

Conclusion

THANK YOU!

- It is dedicated preceptors like yourself that allow us to educate and train quality pre-hospital medical providers.
- For more information about our program or for accreditation information please visit: http://www.lenoircc.edu/publicsafety

MEMORANDUM OF UNDERSTANDING

LENOIR COMMUNITY COLLEGE

and

Hartford Fire Department

THIS AGREEMENT by and between **LENOIR COMMUNITY COLLEGE** (hereinafter referred to as the **COLLEGE),** and **Hartford Fire Department** (hereinafter referred to as the **AGENCY**);

W I T N E S S E T H

WHEREAS the **AGENCY** and **COLLEGE** agree to an annual contract from the date of the last signature through, **7/31/2016 .**

WHEREAS the **AGENCY** has given and desires to continue to give special attention and strong support to the needs of the health related programs of the **COLLEGE;** and

WHEREAS the **AGENCY** intends to continue to cultivate its clinical bonds with the **COLLEGE;** and

WHEREAS THE COLLEGE, is interested in providing educational opportunities in health related programs and desires to continue its relationship with the **AGENCY;**

NOW THEREFORE, the parties agree as follows:

I. COLLEGE RESPONSIBILITIES – It shall be the responsibility of the **COLLEGE** to do the following:

A) To sponsor and promote an educational program at the **COLLEGE** for education in the health related disciplines.

B) To employ qualified faculty to develop, implement, and evaluate the health programs. The program director shall be responsible for coordinating the total curriculum.

C) To provide faculty to plan and to supervise clinical experiences and to evaluate student performance in accordance with course guidelines and objectives.

D) To require each student and/or faculty assigned to the **AGENCY** to comply with the policies, procedures, rules and regulations of the **AGENCY**, as the same may be from time to time amended, including but not limited to Employee Health and Infection Control Policies (*to include Rubella and Varicella and Tuberculosis status); and the Confidentiality Policy, regarding the records of those served by the **Agency**; and the Blood and Body Fluid Exposure Policies in effect during any student and/or faculty rotation.

E) To require each student and/or faculty assigned to the **AGENCY** to submit to such drug/substance abuse screening and criminal record checks as may be required by **AGENCY**, and to provide documentation of such testing and records for each student and/or faculty as the **AGENCY** may require.

F) To provide the **AGENCY** with a rotation schedule to include the names, the number of students, the level of the students, the times, the days, the clinical area, and the responsible instructor.

G) To require students and faculty to carry adequate professional liability insurance while at the **AGENCY**. The limits of liability of said insurance shall be at least one million dollars ($1,000,000.00) per occurrence and three million ($3,000,000.00) per student or faculty per year period. Proof of such coverage shall be maintained by the director of the program and available upon request.

H) To remove any student from the **AGENCY**, whenever in the opinion of the **AGENCY** and the **COLLEGE,** it is deemed to be in the best interest of either the **AGENCY** consumers and/or employees.

I) To recommend for placement in the clinical education program of the facility only those students who have earned a satisfactory or passing grade point average as defined by the **COLLEGE.**

J) To provide the **AGENCY** with copies of current course syllabi, and written evaluations of the clinical experiences upon request of the **AGENCY**.

K) To adhere to the essential guidelines for the applicable accrediting bodies for the particular health fields covered pursuant to this Agreement.

L) To cooperate with the Agency facilitator and/or designee, to assign students to specific areas with the **AGENCY.**

II. **THE AGENCY RESPONSIBILITIES –** It shall be the responsibility of the **AGENCY** as follows:

A) To offer its facilities as a clinical learning experience to the **COLLEGE'S** enrolled students in Health programs and to foster among its staff and employees, both technical and professional, a "teaching attitude" of helpfulness to the **COLLEGE'S** students and/or faculty.

B) To retain direct responsibility for and control of its health delivery services.

C) To provide sufficient and qualified supervisory and staff personnel, as required by the particular boards governing the areas within the **AGENCY** selected for learning experiences for the students.

D) To provide, when possible, support facilities such as the library, use of cafeteria, lounges, restrooms, parking, and conference rooms to the students and/or faculty participating in the programs pursuant to this Agreement, if any costs are involved with such privileges, the cost shall be the same as the staff rate.

E) To provide opportunities for faculty-staff planning.

F) To provide sufficient and properly maintained equipment and supplies suitable for student use within the facility.

G) To provide faculty and students access to first aid and emergency care for illnesses and/or accidents occurring on the property operated by the **AGENCY**. Costs for such care shall be the responsibility of the faculty member or student receiving such services; except in the event, the exposure may have resulted from any error or omission by the **AGENCY** and/or its agents or employees, the Agency facilitator or designee shall notify the Clinical Coordinator regarding assistance from the **AGENCY** for diagnostic tests, including but not limited to RPR, Hepatitis B surface Antibody, Hepatitis B Surface Antigen, HIV for exposed student/faculty and source person.

H) To make available for the students and faculty, records of those served by the **AGENCY** and only as needed when appropriate.

I) To give to the **COLLEGE** consideration with respect to the scheduling for the use of the **AGENCY** for all purposes set out in this Memorandum of Understanding.

J) To provide an orientation session to include rules and regulations, policies and a tour of the **AGENCY** for the students and faculty prior to their first clinical experience.

III. MUTUAL RESPONSIBILITIES:

A) TERM: The term of this Agreement shall continue in full force and effect until the date listed above. Either party shall have the right to terminate this Agreement with or without cause, upon ninety (90) days, notice in writing to the other party.

B) EQUAL EMPLOYMENT AFFIRMATIVE ACTION EMPLOYERS: The parties agree that they are Equal Employment Affirmative Action Employers and shall not discriminate in any manner against any student or faculty member regardless of race, color, national origin, religion, sex, age or disability.

C) AGENCY: Under no circumstances are any other **COLLEGE** faculty or students to be considered agents or employees of the **AGENCY** while they are engaged in clinical activities/supervising students from the **COLLEGE.**

D) SCHEDULING: Clinical scheduling (for priority commitment) will be designated each year at a joint conference between the **AGENCY** and the **COLLEGE** and other affiliating schools.

E) DISMISSAL: Only the **COLLEGE** shall have the authority to dismiss students from any health program.

F) MODIFICATION: This Agreement may be modified or amended at any time by mutual consent. Such amendment shall be in writing with said writing signed by both parties.

G) ENTIRE AGREEMENT AND AMENDMENTS: This Agreement contains the entire understanding between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous written or oral negotiations in agreement between them regarding the subject matter hereof.

H) LIABILITY: The **COLLEGE** on its behalf accepts responsibility for its tortious acts to the extent allowed under the North Carolina Tort Claims Act, North Carolina General Statutes 143-300.1 et seq. And accepts responsibility for any and all claims, losses, liabilities, demands, damages, or any other financial demands that may be alleged or realized due to its own negligence and or negligence of its agents, employees, or students while in the performance of their duties or assignment pursuant to this Agreement to the extent permitted by law, except that the **COLLEGE** does not agree to hold harmless the **AGENCY** from any claims which may have resulted from any error or omission by the **AGENCY** and/or its agents or employees.

I) SEVERABILITY: If any provision of this agreement is determined to be invalid or unenforceable, the provision shall be deemed to be severable from the remainder of the Agreement and shall not cause the invalidity or unenforceability of the remainder of this Agreement.

J) WAIVER CLAUSE: The failure by the party at any time to require performance by the other party of any provision hereof shall not affect in any way the right to require such performance at a later time nor shall the waiver by either party of a breach of any provision hereof be taken or be held to be waiver of such provision.

K) ASSIGNMENT: This Agreement is personal to each of the parties hereto, and neither party may assign nor delegate any of its rights or obligations without first obtaining the written consent of the other party unless otherwise provided for in this Agreement. Any purported assignment without prior written consent shall be null and void.

L) STANDARDS: Shall be adhered to as specified in writing by the **AGENCY** to include, but not limited to “Joint Commission”.

M) NOTICE: Any notice required or permitted to be given hereunder shall be in writing and shall be deemed to have been given when delivered personally or 3 days after being mailed to the following addresses:

Hartford Fire Department
812 VA Cutoff Rd.
White River Junction, VT 05001

LENOIR COMMUNITY COLLEGE
ATTN: JAY CARRAWAY, Ed.D.
VICE PRESIDENT OF CONTINUING EDUCATION
POST OFFICE BOX 188
KINSTON, NORTH CAROLINA 28502-0188

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first written above.

_____ _____
AGENCY ADMINISTRATOR DATE

_____ _____
AGENCY FACILITATOR DATE

LENOIR COMMUNITY COLLEGE

_____ _____
PRESIDENT DATE

_____ _____
VICE PRESIDENT OF CONTINUING EDUCATION DATE

MEMORANDUM OF UNDERSTANDING

ADDENDUM

LENOIR COMMUNITY COLLEGE

and

Hartford Fire Department

---

*Health Program offerings include, but are not limited to, the following programs:

HEALTH SCIENCES:
- Associate Degree Nursing
- Practical Nursing
- Medical Assisting
- Polysomnography
- Surgical Technology
- Radiography
- Therapeutic Massage

CONTINUED EDUCATION

MAIN CAMPUS:
- Nursing Assistant I
- Nursing Assistant II
- Phlebotomy
- Health Unit Coordinator
- ECG Monitor Technician
- EMT Basic
- EMT I
- EMT Paramedic
- Mobile ICNS

GREENE COUNTY:
- Phlebotomy
- Health Unit Coordinator
- Nursing Assistant I
- Nursing Assistant II
- ECG Monitor Technician
- EMT and EMT-I
- Medical Coding and Processing

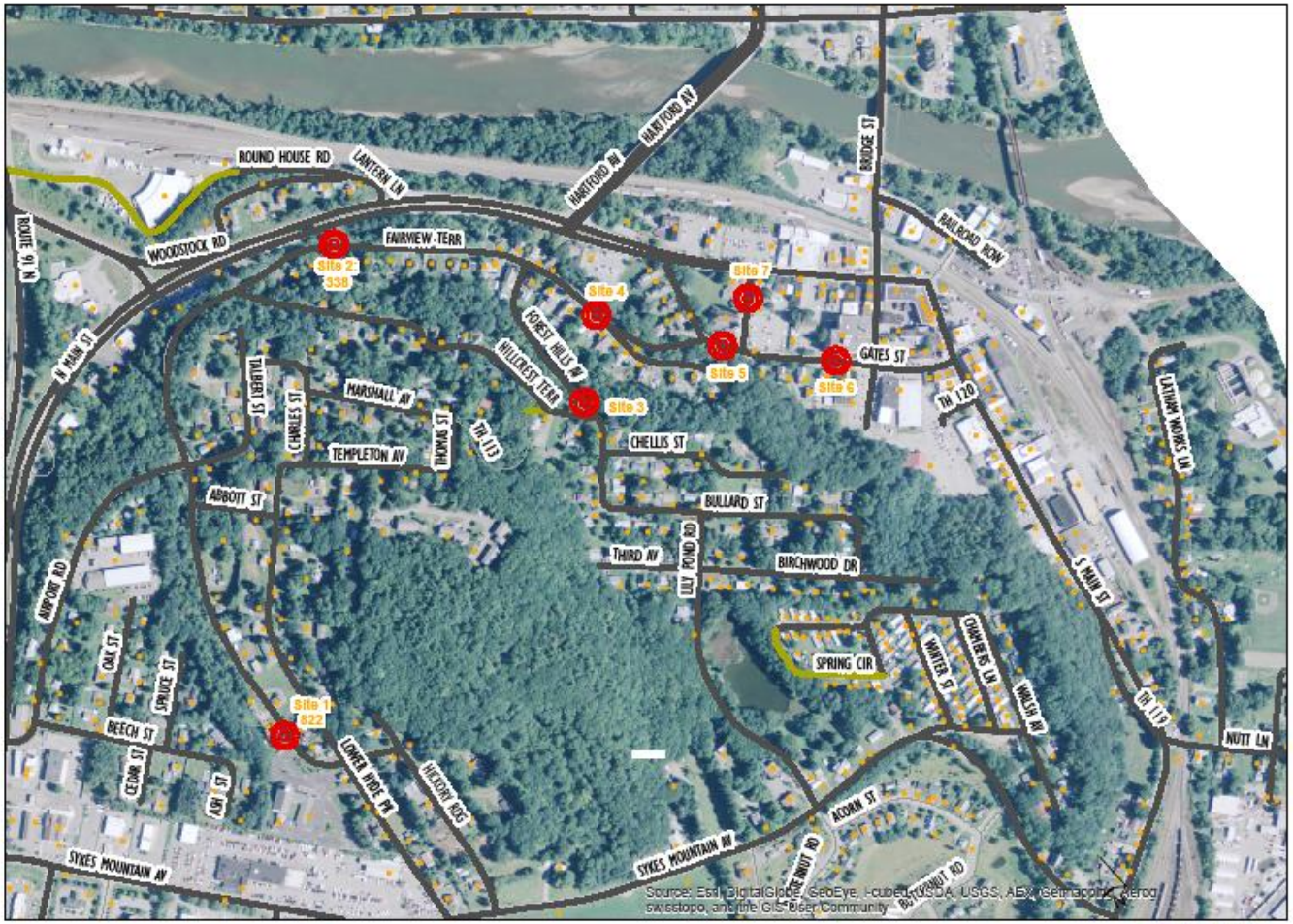
JONES COUNTY:
- Phlebotomy
- Nursing Assistant I
- Nursing Assistant II
- EMT and EMT-I

MENTAL HEALTH ASSOC.:
- Human Services
- Social Services

Gates & Fairview Terrace Wall Options Summary

Gates and Fairview Terrace – Location Map

Gates & Fairview Terrace: Traffic Counter Locations



Town of Hartford - Fairview Terrace
Speed Study Analysis 2016

Speed Count Locations (7)
June 11, 2016 to July 6, 2016

Paved Surface
Gravel Surface

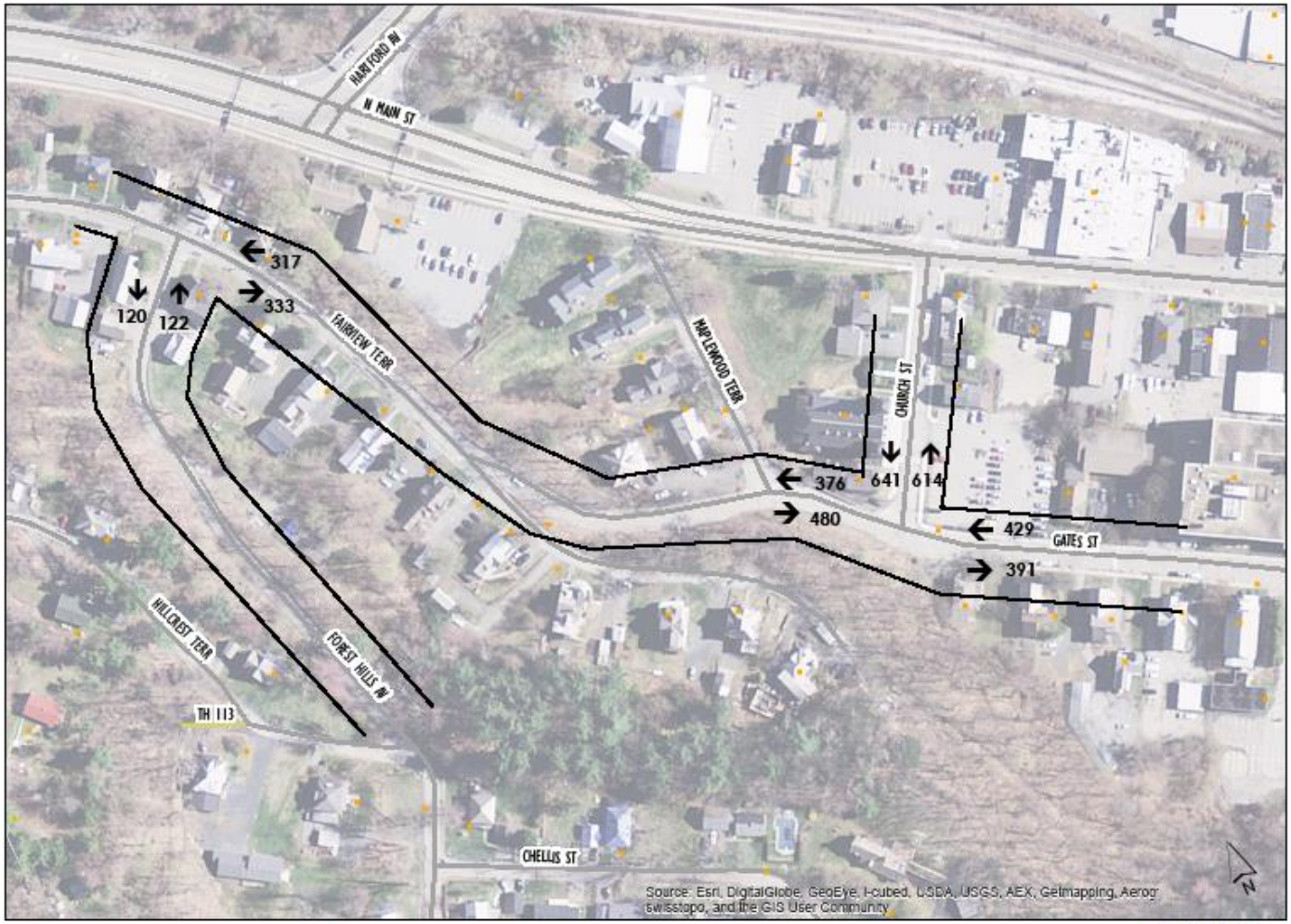
0.075 0.0375 0 0.075
Miles

TRORC
Two Rivers-Ottauquechee
REGIONAL COMMISSION

Traffic Count Information from Two Rivers Regional Planning Commission

- Fairview Terrace & Gates Street counters in place June 11-24, 2016
- Two way average daily traffic (ADT) at top of hill = 650
- Two way ADT at bottom of hill below Maplewood Terrace = 856
- Extra vehicles at bottom of hill come from Maplewood Terrace & Fairview Terrace
- Traffic decreases by 200 ADT on weekends

Gates & Fairview Terrace: Average Daily Traffic



Town of Hartford - Fairview Terrace
ADT Analysis 2016

Speed Count Locations (7)
June 11, 2016 to July 6, 2016

Paved Surface
Gravel Surface

0.02 0.01 0 0.02
Miles

Option 1–Close Road

- Close road between Fairview Terrace & Maplewood Terrace (segment 1B)
- Must complete short term (option 3) repairs to buttress distressed area in 2016
- Provide gates at both ends to facilitate pedestrians, fence next to wall protects pedestrians, emergency access & winter plowing
- Fencing private property on lower part of segment 1B recommended
- Repair good for approx. 5 years while other options are explored
- Repair cost with Town crew –approx. $56,000

Option 1–Close Road

- Advantages
  - Minimal immediate property impact
  - Low cost alternative
  - Provides pedestrian corridor on hill
  - Reduced traffic reduced vibration damage to wall and buried utility infrastructure, decreases potential for catastrophic waterline/road damage
  - Reduces through traffic
  - May postpone significant long term repairs until 2024 when debt service is lower

- Disadvantages
  - Eliminates direct vehicle access to downtown
  - Does not address vulnerable water, sewer or stormwater lines in road
  - Continued slope monitoring could indicate accelerated repairs before 2024

Option 2–One Way Traffic

- One way traffic down the hill between Fairview Terrace and Maplewood Terrace (segment 1B)
- Must complete short term (option 3) repairs to buttress distressed area in 2016
- Install jersey barriers for pedestrian protection
- Protect pedestrians with fence next to wall
- Pave pedestrian way
- Repair good for approx. 5 years while other options are explored
- Repair cost approx. $87,000

Option 2–One Way Traffic

- Advantages
  - Minimal immediate property impact
  - Provides vehicle access to downtown
  - Low cost alternative
  - Reduced traffic reduced vibration damage to wall and buried utility infrastructure, decreases potential for catastrophic waterline/road damage
  - May postpone significant long term repairs until 2024 when debt service is lower

- Disadvantages
  - Vehicular travel distance from downtown is increased
  - Does not address vulnerable water, sewer or stormwater lines in road
  - Continued slope monitoring could indicate accelerated repairs before 2024

Option 3 - Short Term Repair

- Keep road open to 2 way traffic
- Complete immediate repairs to buttress distressed area (segment 1B)
- Fence private property on lower part of segment 1B recommended
- Repair good for 1-2 years
- Start immediate review of long term options
- Repair cost with Town crew –approx. $20,000

Option 3 – Short Term Repair

- Advantages
  - Minimal immediate property impact
  - No traffic disruption
  - Lowest cost alternative
  - Postpone further work for 1-2 years
- Disadvantages
  - Possible catastrophic road damage by waterline due vehicle loading & vibration
  - No pedestrian improvements for the hill
  - Continued monitoring may require accelerated repairs or road closure

Option 4 -Intermediate Repair

- Requires completion of short term (option 3) repairs in 2016
- Major rock slope fill addresses long term segment 1B road stability
- Maintains 2 way traffic
- Reduce travel lane width and construct temporary sidewalk on steep hill
- Additional work required in 5-10 years to address other segments and replace aging utilities
- Purchase 24 Maplewood Terrace for best flexibility
- Cost estimate of $700,000

Option 4 –Intermediate Repair

- Advantages
  - Phased approach stabilizes entire length of segment 1B which can be used in long term full repair
  - No permanent traffic disruption
  - Provides temporary pedestrian walkway on steep part of hill
  - Catastrophic road damage is reduced due to extensive wall stabilization
  - Postpone further work for 5-10 years when other segments become critical
- Disadvantages
  - A second major neighborhood construction disruption would occur within 5-10 years of this repair
  - Continued monitoring may require accelerated repairs or road closure
  - Does not address Town water, sewer, stormwater pipes,

Option 5 -Permanent Repair

- Complete street and wall/slope rebuild for approximately 700 feet
- Maintains 2 way traffic
- Provides pedestrian sidewalk one side of the road including the hill
- Replace water, sewer and stormwater lines
- Costs range from $3,400,000 to $4,400,000 (assumes full use of road)
- Permanent road closure could reduce above costs

Option 5 – Permanent Repair

- General comments
  - Stone slope fill (gravity solution) is more durable, less expensive, but requires property purchase
  - Mechanical stabilization methods and concrete walls are less durable, more expensive but could eliminate property purchase

Gates and Fairview Terrace Options – Summary

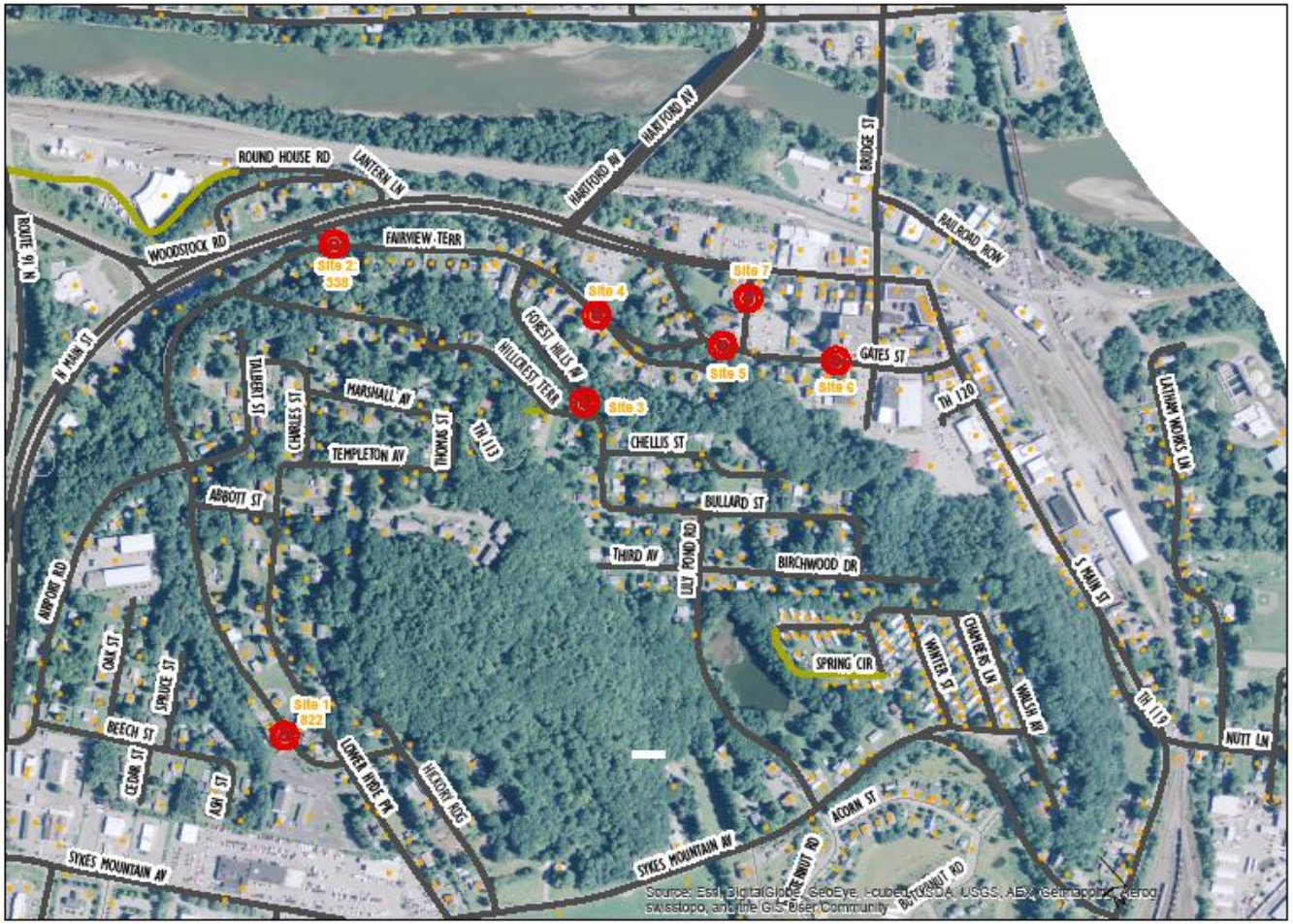
Option	Expected Life Span	Cost
1 – Close road	5 yrs	$56,000
2- One-way traffic	5 yrs	$87,000
3- Short term repair	1-2 yrs	$20,000
4- Intermediate repair	5-10 yrs	$700,000
5- Permanent repair	100 yrs	$3,400,000-$4,400,00

Recommended Way Ahead

- Confirm previous direction to pursue short term repair
- Hold future public meetings to enact temporary road closure or one way traffic
- Budget road closure or one way for summer 2017 implementation (FY 18)
- Budget road/slope monitoring in FY18
- Program permanent design activities for 2020
- Construct permanent improvements in 2024

- Guidance??

Gates & Fairview Terrace: Traffic Counter Locations



Town of Hartford - Fairview Terrace
Speed Study Analysis 2016

Speed Count Locations (7)
June 11, 2016 to July 6, 2016

Paved Surface
Gravel Surface

0.075 0.0375 0 0.075
Miles

TRORC
Two Rivers-Ottauquechee
REGIONAL COMMISSION

Knowledge | Commitment | Experience

FAIRVIEW TERRACE & GATE STREET RETAINING WALLS
Report Summary & Update V2 (05/24/2016)

IMMEDIATE ACTIONS (Summer 2016):

After the April 19, 2016 walk-through, our firm was able to walk along the base of the Segment 1B wall (Upper Gate Street) and found a few concerns that should be addressed immediately (Spring/Summer 2016). It should be understood that these measures only address short-term concerns (1-2 years) and do not replace the need for a more significant temporary stabilization in 2018:

1. Between STA 3+25 and 3+50 there is a significant bulge in the vertical plane of the stone portion of the wall. Our firm feels that this is related to long-term settlement (soil creep) following the previous failure and subsequent repair between STA 3+50 and 4+00. This should be stabilized with a combination of 2'x4'x4' waste concrete blocks and Crushed Stone Fill up to the top of the stone portion of the wall. Since this is temporary, it is okay to do minimal tree cutting, but the ground litter (i.e. leaves, fallen branches, etc.) should be removed first. The purpose of the waste concrete blocks is to minimize encroachment on the house. This is a temporary stabilization to cover the next couple years. Obviously, Someone will need to approach the landowner and explain the need until such time as a permanent fix can be found.

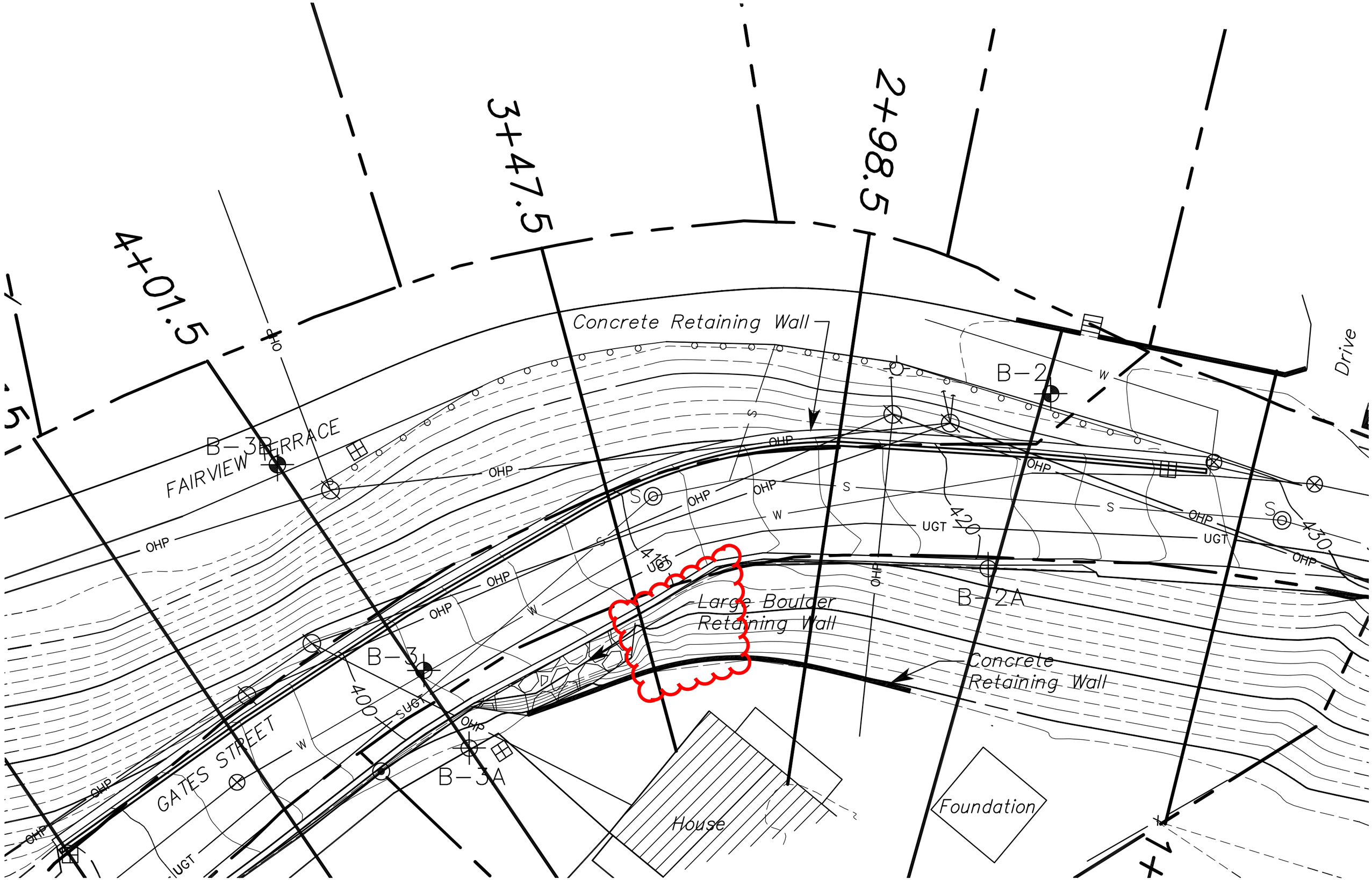
2. Between STA 4+00 and 5+00, there is a risk of loose rocks falling and damaging parked vehicles and possibly injuring pedestrians below the wall. Our firm recommends posting yellow signs with black letters warning "CAUTION: FALLING ROCKS, PARK AT OWN RISK".

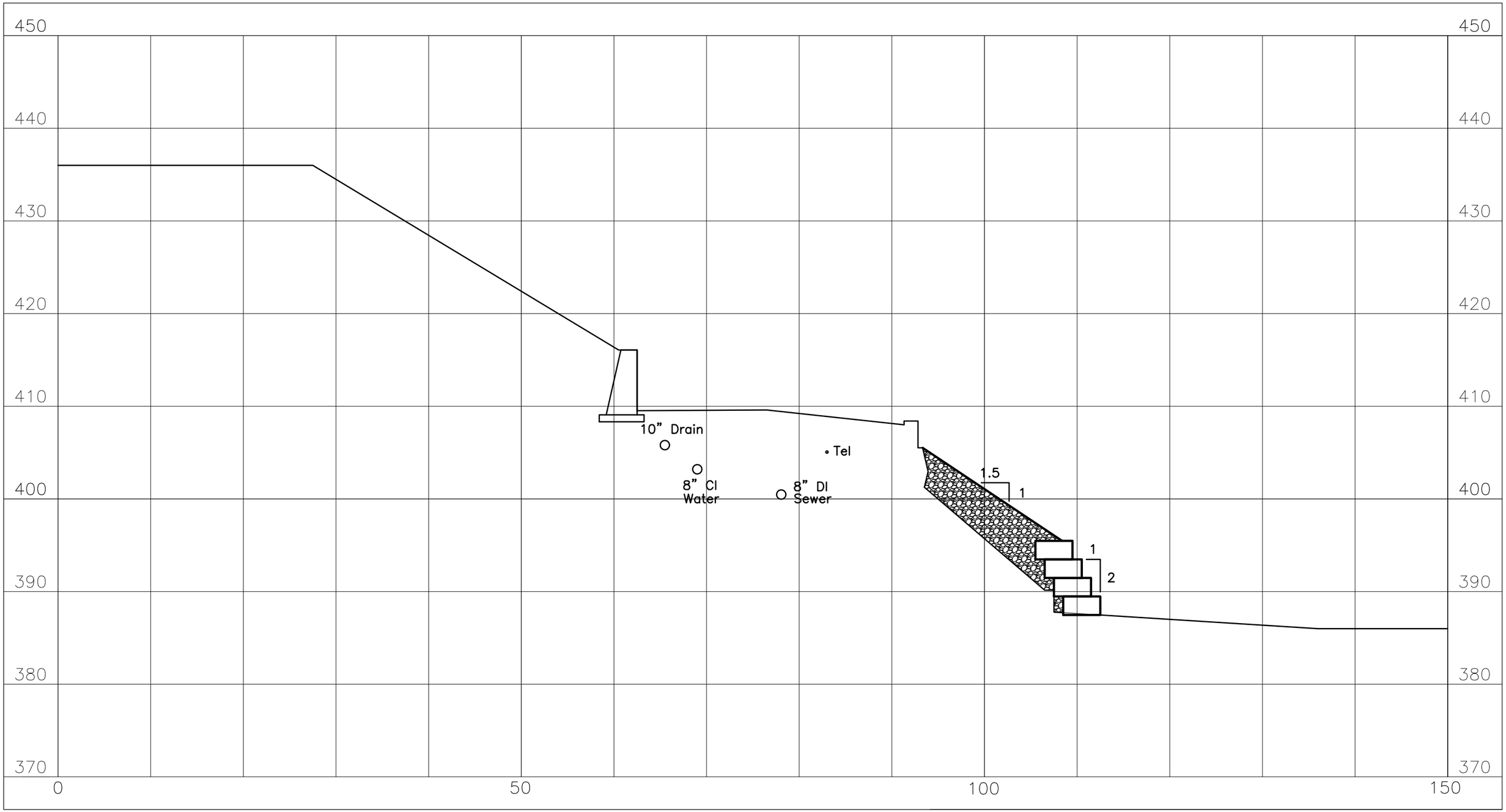
3. There were a few locations observed between STA 4+00 and 5+00 where there are voids in the wall face. These should be filled with a combination of stone and mortar. Carefully clean out soil as needed.

4. For the pavement adjacent to the Segment 1A & 1B walls, clean out the pavement cracks and seal with crack filler/sealer. This is to reduce water infiltration resulting from runoff travelling along these depressed troughs.

5. Since stabilization of recommended for Segment 1B did not happen in 2015 as we had recommended, our firm recommends further restriction on traffic adjacent to the wall by installing reflective (weighted) traffic barrels located such that the clear distance from the concrete wall on the uphill side is 24 feet (between STA 3+25 and 5+00). Consideration should be given to reducing the speed limit as a result of this restriction.

6. Since the likely temporary and permanent solutions will involve some degree of R.O.W. purchase, this process should be started soon so at least there can be some idea of the feasibility and likely costs to acquire adjacent land. Also, the cost of purchasing the corner building adjacent to Gate & Fairview is key information to the long-term solution, especially, if it makes sense to re-align Upper Gate Street.


4+01.5
3+47.5
2+98.5
Concrete Retaining Wall
B-2
B-3
FAIRVIEW TERRACE
GATES STREET
B-3A
B-2A
Large Boulder Retaining Wall
Concrete Retaining Wall
House
Foundation
Drive
OHP
UGT
S
W
400
410
420
430



SECTION 3+25 to 3+50 (IMMEDIATE ACTION 2016)

SCALE: 1" = 10' HOR.
1" = 10' VERT.

FAIRVIEW TERRACE & GATE STREET RETAINING WALLS
Report Summary & Update V2 (05/24/2016)

2024 PERMANENT REPAIR OPTIONS (SEGMENTS 1 & 2):

Our firm has selected 6 options to permanently address stabilizing Segments 1A, 1B & 2. Costs for these options range from $1,937,000 to $4,376,000 in 2024 dollars. These costs include a 24.8% inflation factor relative to 2013 dollars. The projected annual inflation rates used are the upper limit values listed in the "CBO's Economic Projections for 2014 to 2024" (Appendix G). These costs also include the following contingencies:

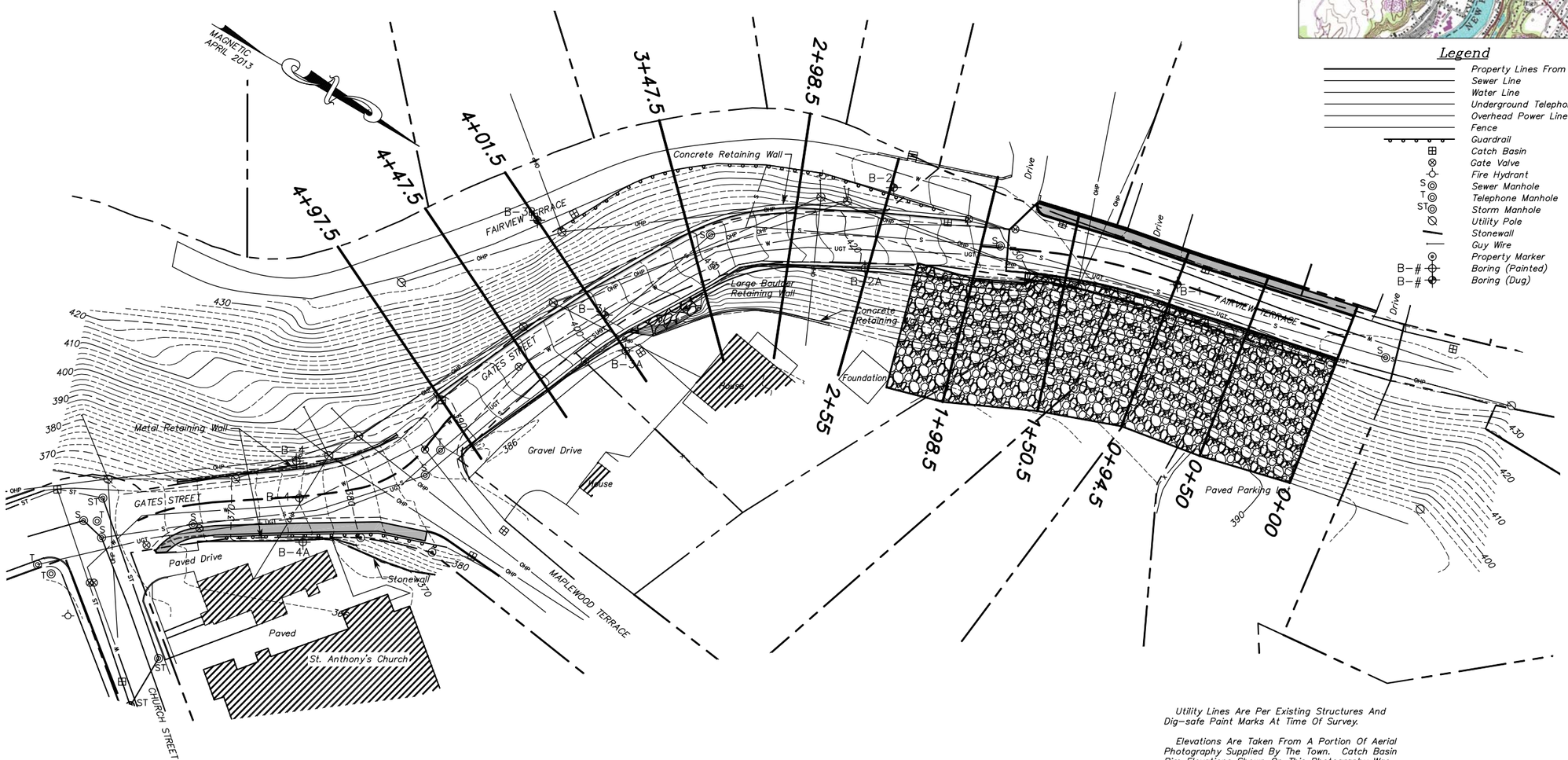
10% for OH & P
15% for design & construction engineering
25% for construction contingencies

The options looked at 3 conditions for usage of upper Gate Street: (1) closing upper Gate Street, (2) reducing upper Gate Street to 1-lane, and (3) maintaining 2-way traffic on upper Gate Street. Five (5) of the options involve stabilizing the existing walls with either stone fill, Redi-Rock walls, cantilevered sheeting, anchored sheeting or anchored soldier piles. The last option includes complete replacement of the existing retaining walls with a new cantilevered reinforced concrete retaining wall. Soil nail walls and soil-reinforced MSE walls were not considered due to conflicts and restrictions related to utility infrastructure. All improved areas include new pavement, sidewalks, guard rails or bridge rails, waterlines, sewer lines, and storm drains. All options also include stabilization of Segments 3 & 4.

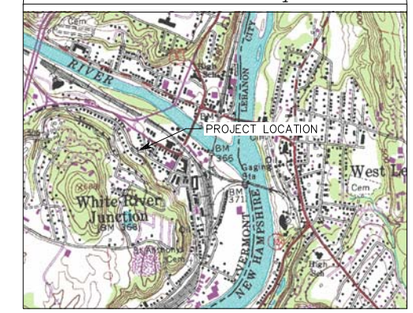
It should be understood that these measures would follow the 2016 Immediate Actions and the 2018 Temporary Stabilization of Segment 1B. The timing of these improvements may change depending upon the on-going deterioration of the existing retaining walls.

Knowledge | Commitment | Experience

Option 0 – Close Upper Gate Street



Location Map



Legend

- Property Lines From GIS Info.
- Sewer Line
- Water Line
- Underground Telephone Line
- Overhead Power Line
- Fence
- Guardrail
- Catch Basin
- Gate Valve
- Fire Hydrant
- S Sewer Manhole
- T Telephone Manhole
- ST Storm Manhole
- Utility Pole
- Stonewall
- Guy Wire
- Property Marker
- B–# Boring (Painted)
- B–# Boring (Dug)

GRAPHIC SCALE

40 0 20 40 80 160

(IN FEET)
1 inch = 40 ft.

Utility Lines Are Per Existing Structures And Dig–safe Paint Marks At Time Of Survey.

Elevations Are Taken From A Portion Of Aerial Photography Supplied By The Town. Catch Basin Rim Elevations Shown On This Photography Was Used As A Basis For Elevations On This Plan By Averaging.

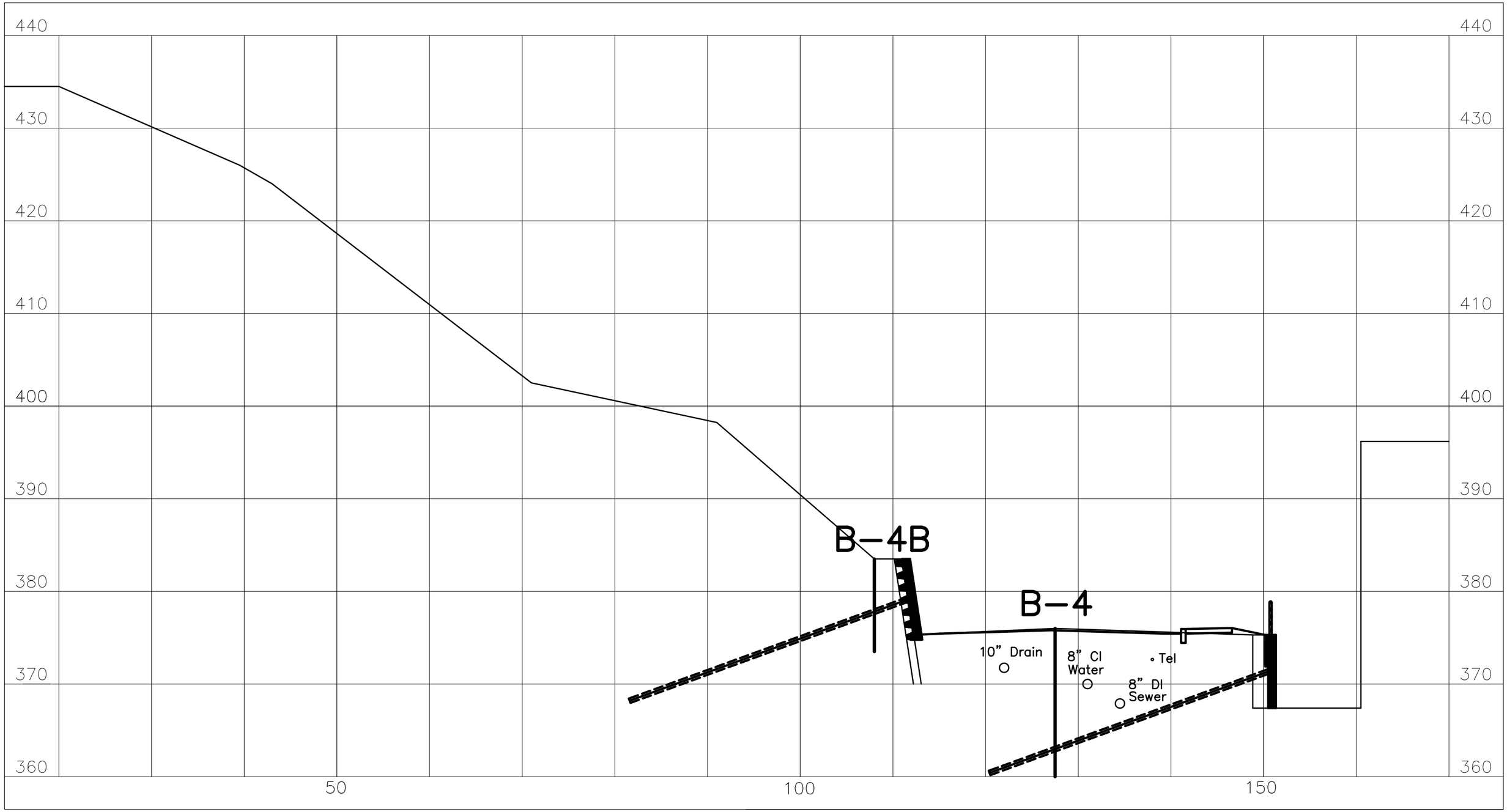
Property lines are approximate as taken from Vermont GIS data and fit to the features.

This field survey was completed on 4/11/13 using a Topcon Total Station.

Reference plan: "Sidewalk Layout Plan For Town Of Hartford – Church Street Sidewalk" by Pathways Consulting, LLC, dated 8/13/10.

$1,937,000 – $1,994,000 (2024)

SURVEY LDY/BEG	SUMMIT ENGINEERING, INC Engineers • Surveyors • Planners • Landscape Architects 1233 Shelburne Road C2 South Burlington, VT 05403 (802) 658–3588	TOPOGRAPHIC SURVEY	DATE 4/26/13
DESIGNED		TOWN OF HARTFORD	DRAWING NO. B1
DRAWN BEG		GATES STREET WHITE RIVER JCT., VT	PROJECT NO. 8251
CHECKED LDY			
SCALE 1"=40'		©	



SEGMENT 2 (Tiebacks & Concrete)

SCALE: 1" = 10' HOR.
1" = 10' VERT.

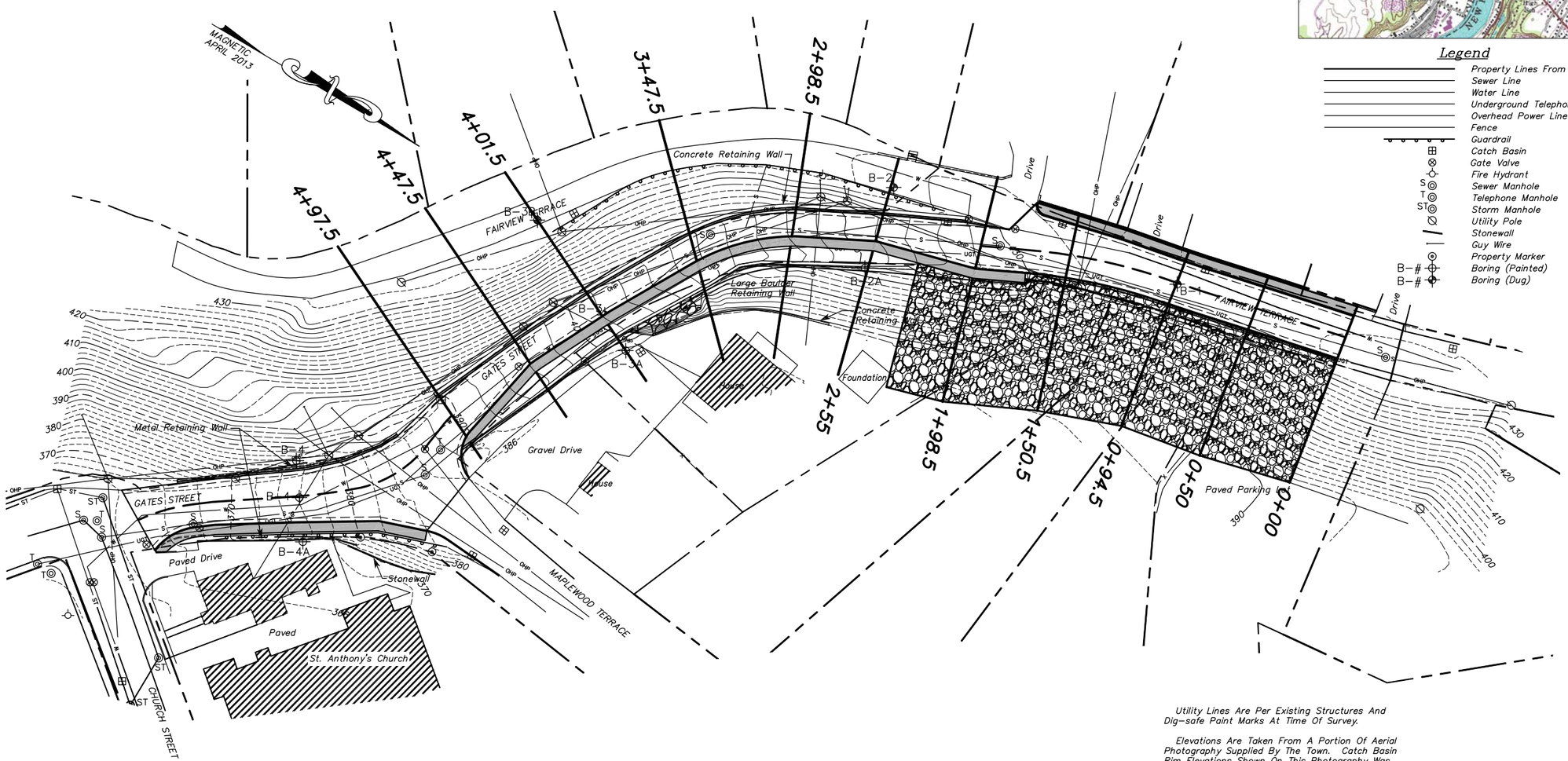
Option 0: $1,937,000 to $1,994,000 (2024 Dollars)

- Stabilize Segment 1A wall with sloping 1.5:1 crushed stone fill.
- Close Segment 1B with barriers at each end and use for pedestrian traffic.
- Remove the concrete wall cap and re-grade above and below the stone wall.
- Stabilize Segment 2 Wall with tiebacks & new facing.
- Includes new paved roadway, new sidewalk, new lighting and guardrail, new 8" waterline, new 8" sewer line and new 12" storm drain $1,269,000 (2024 Dollars).

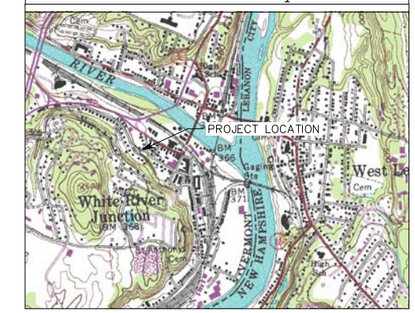
- PRO's
    - Lowest cost option for Segment 1B.
    - Design life of Segment 1A stabilization is >100 years (gravity approach).
    - Maximum flexibility in infrastructure improvements on Segment 1A.

- CON's
    - Maximum property impact below Segment 1A.
    - Maximum traffic impact on Segment 1B.
    - Significant aesthetic impact (significant elimination of existing trees).

Option 1 – One Lane (Upper Gate)



Location Map



Legend

- Property Lines From GIS Info.
- Sewer Line
- Water Line
- Underground Telephone Line
- Overhead Power Line
- Fence
- Guardrail
- Catch Basin
- Gate Valve
- Fire Hydrant
- Sewer Manhole
- Telephone Manhole
- Storm Manhole
- Utility Pole
- Stonewall
- Guy Wire
- Property Marker
- B–# Boring (Painted)
- B–# Boring (Dug)

GRAPHIC SCALE

40 0 20 40 80 160

(IN FEET)
1 inch = 40 ft.

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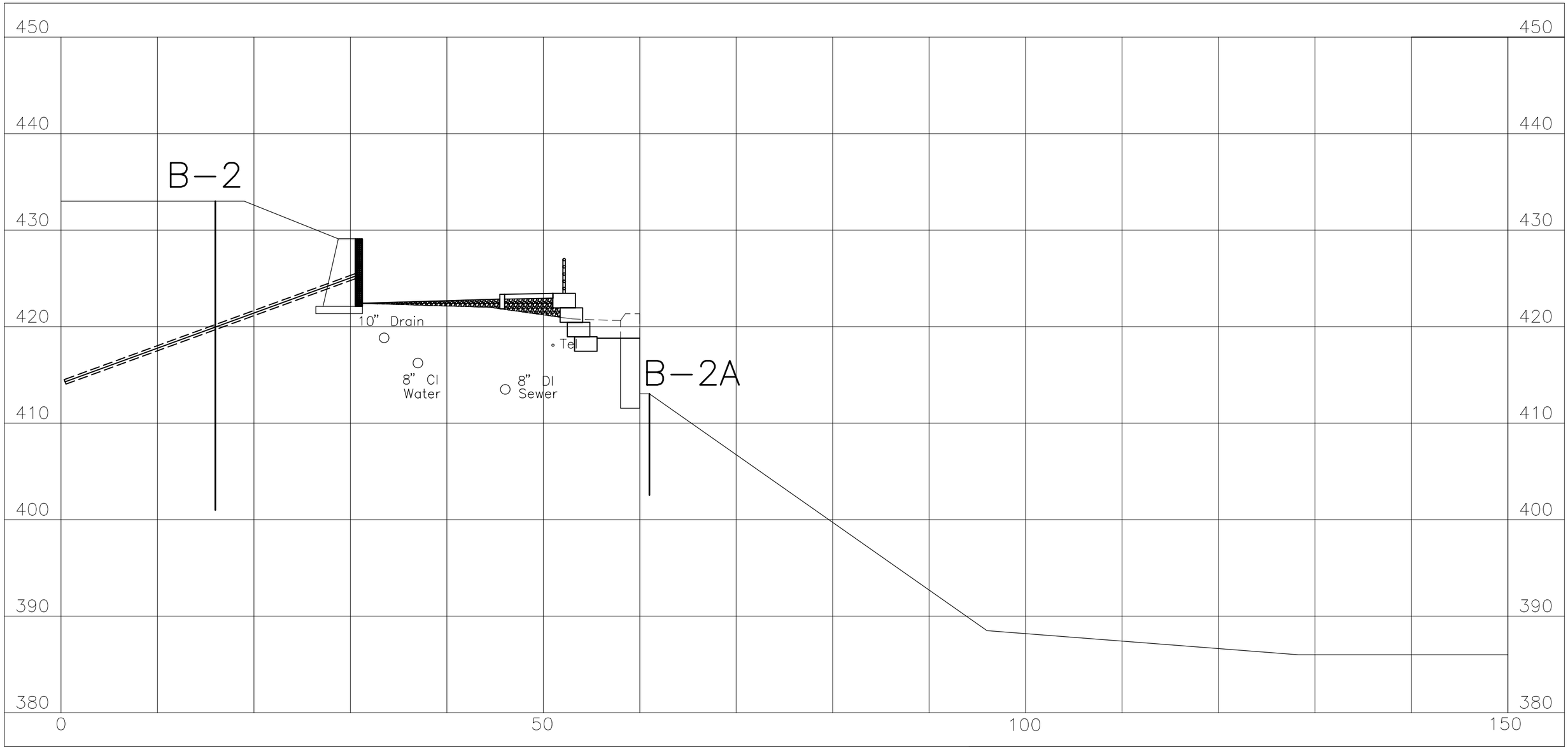
$2,870,000 – $2,927,000 (2024)

SURVEY LDY/BEG	SUMMIT ENGINEERING, INC Engineers • Surveyors • Planners • Landscape Architects 1233 Shelburne Road C2 South Burlington, VT 05403 (802) 658–5588	TOPOGRAPHIC SURVEY	DATE 4/26/13
DESIGNED		TOWN OF HARTFORD	DRAWING NO. B1
DRAWN BEG		GATES STREET WHITE RIVER JCT., VT	PROJECT NO. 8251
CHECKED LDY			
SCALE 1"=40'		©	



SECTION 2+55 (Option 1 – Narrow Upper Gate)

SCALE: 1" = 10' HOR.
1" = 10' VERT.

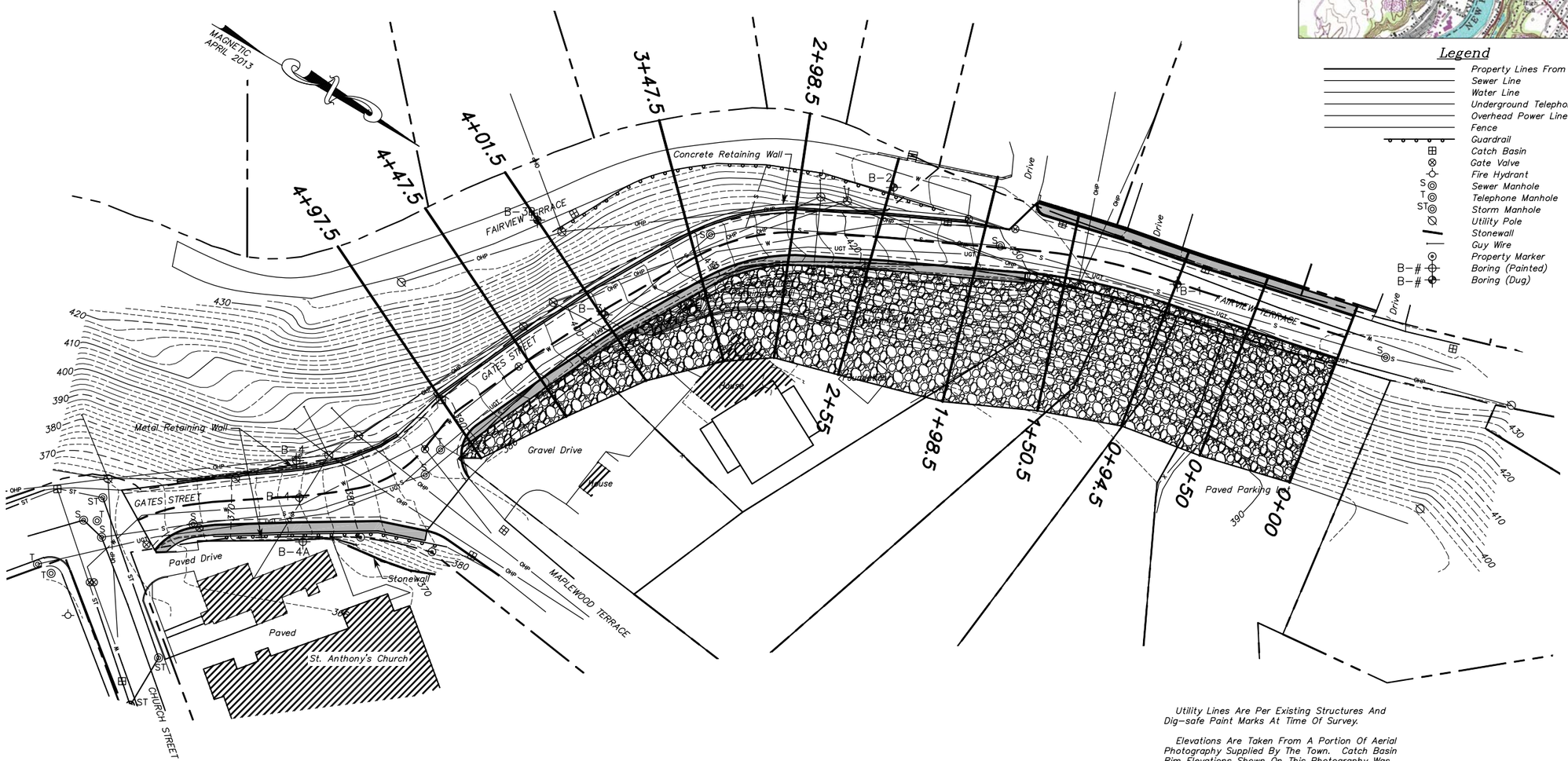
Option 1: $2,870,000 to $2,927,000 (2024 Dollars)

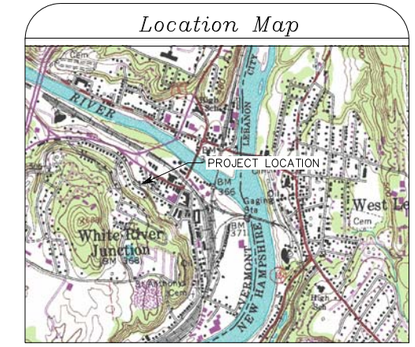
- Stabilize Segment 1A wall with sloping 1.5:1 crushed stone fill.
- Reduce Segment 1B to 1-lane using a signal light at each end.
- Remove the concrete wall cap and re-grade above and below the stone wall.
- Stabilize Segment 2 Wall with tiebacks & new facing.
- Includes new paved roadway, new sidewalk, new lighting and guardrail, new 8" waterline, new 8" sewer line and new 12" storm drain $1,799,000 (2024 Dollars).

- PRO's
    - Lowest cost traffic option for Segment 1B.
    - Design life of Segment 1A stabilization is >100 years (gravity approach).
    - Maximum flexibility in infrastructure improvements on Segment 1A.

- CON's
    - Maximum property impact below Segment 1A.
    - Significant traffic impact on Segment 1B.
    - Significant aesthetic impact (significant elimination of existing trees).
    - Limited flexibility in infrastructure improvements on Segment 1B.
    - Max. flexibility for future Segment 1A modifications and re-alignments.

Option 2 – 1.5:1 Stone Fill





Legend

- Property Lines From GIS Info.
- Sewer Line
- Water Line
- Underground Telephone Line
- Overhead Power Line
- Fence
- Guardrail
- Catch Basin
- Gate Valve
- Fire Hydrant
- S Sewer Manhole
- T Telephone Manhole
- ST Storm Manhole
- Utility Pole
- Stonewall
- Guy Wire
- Property Marker
- B–# Boring (Painted)
- B–# Boring (Dug)

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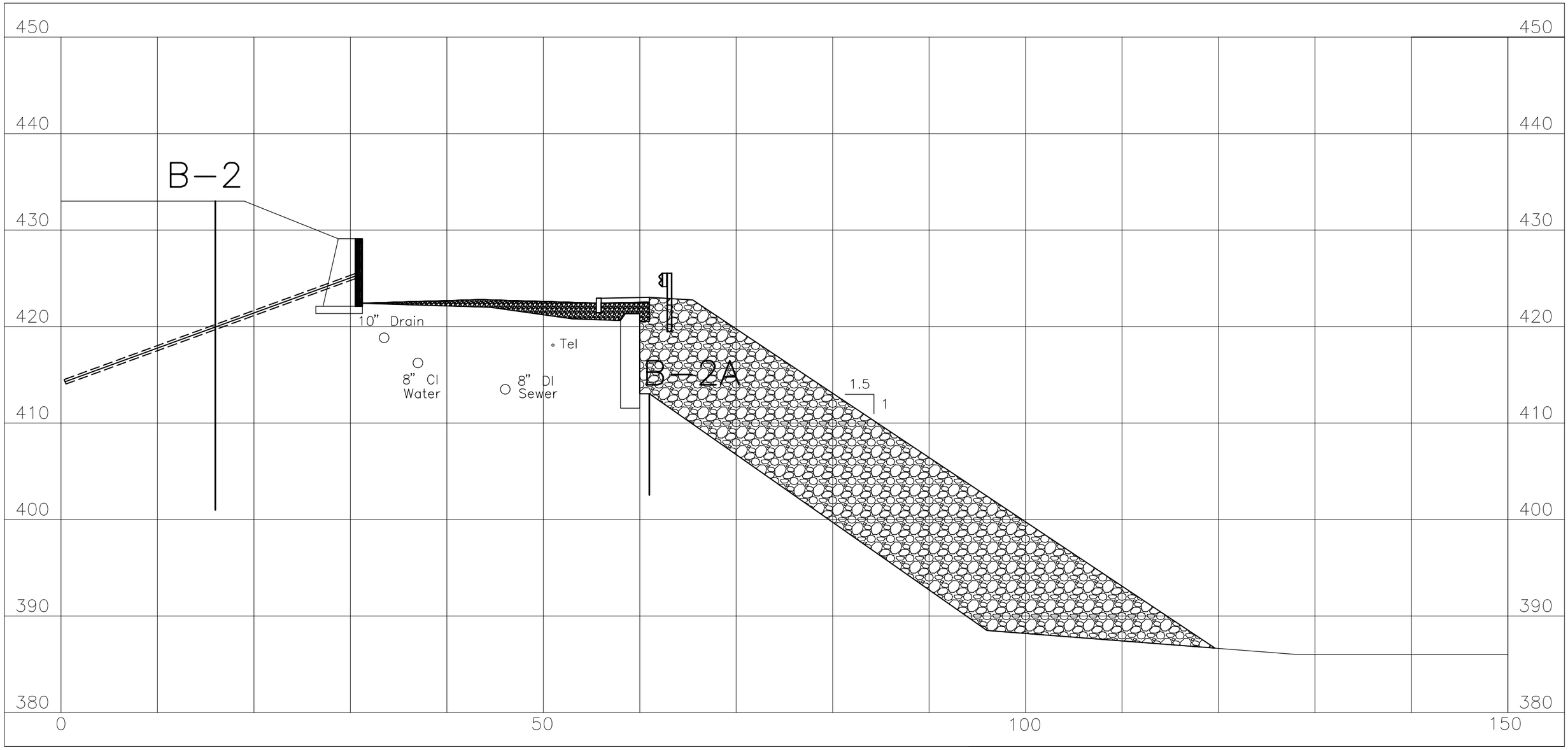
GRAPHIC SCALE

40 0 20 40 80 160

(IN FEET)
1 inch = 40 ft.

$3,088,000 – $3,338,000 (2024)

SURVEY LDY/BEG	SUMMIT ENGINEERING, INC Engineers • Surveyors • Planners • Landscape Architects 1233 Shelburne Road C2 South Burlington, VT 05403 (802) 658-3588	TOPOGRAPHIC SURVEY	DATE 4/26/13
DESIGNED		TOWN OF HARTFORD	DRAWING NO. B1
DRAWN BEG		GATES STREET WHITE RIVER JCT., VT	PROJECT NO. 8251
CHECKED LDY			
SCALE 1"=40'		©	



SECTION 2+55 (Option 2 – 1.5:1 Stone Fill)

SCALE: 1" = 10' HOR.
1" = 10' VERT.

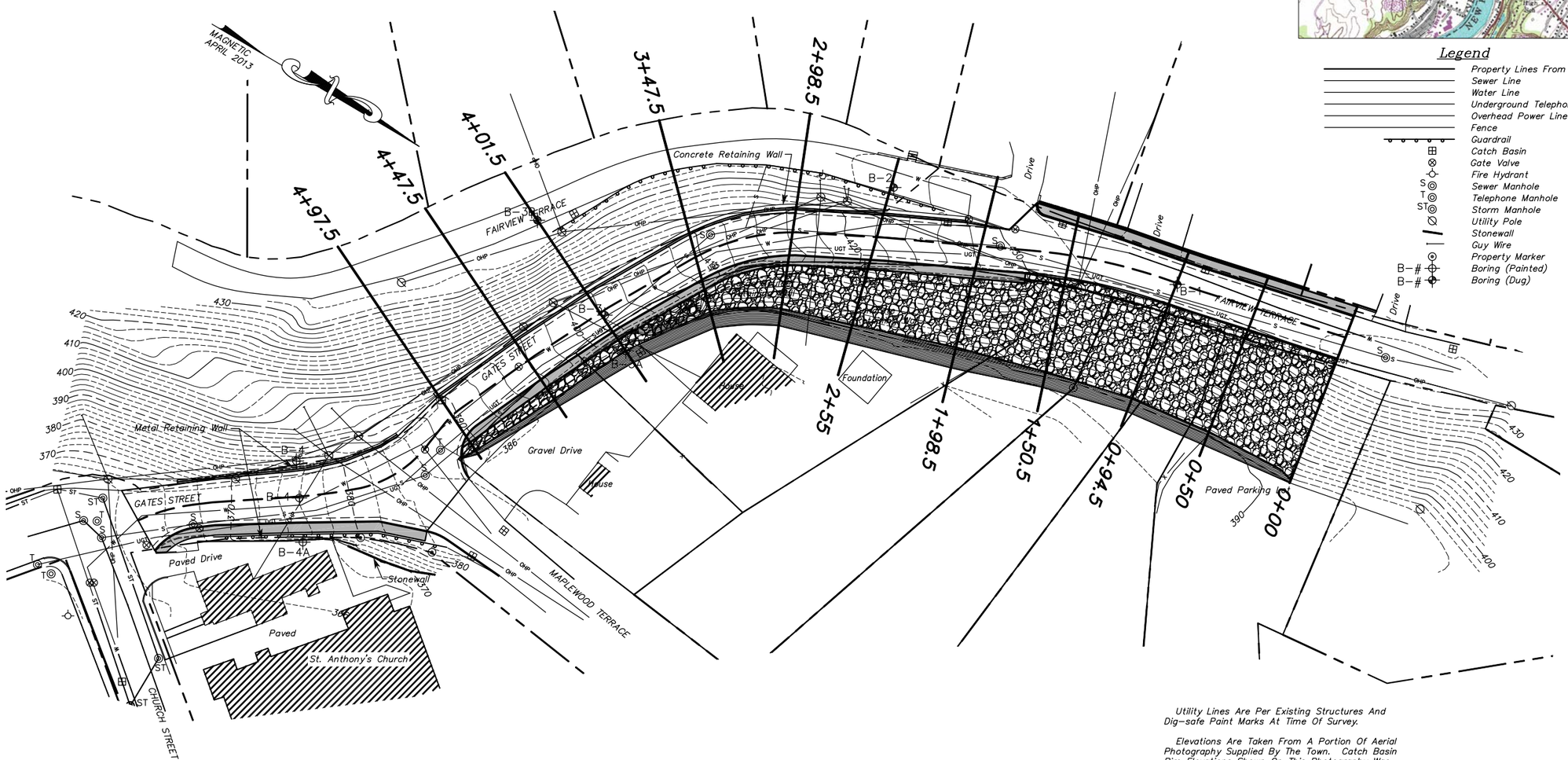
Option 2: $3,088,000 to $3,338,000 (2024 Dollars)

- Stabilize Segment 1A wall with sloping 1.5:1 crushed stone fill.
- Stabilize Segment 1B wall with sloping 1.5:1 crushed stone fill.
- Either move house or buy & demolish house.
- Stabilize Segment 2 Wall with tiebacks & new facing.
- Includes new paved roadway, new sidewalk, new lighting and guardrail, new 8" waterline, new 8" sewer line and new 12" storm drain $1,855,000 (2024 Dollars).

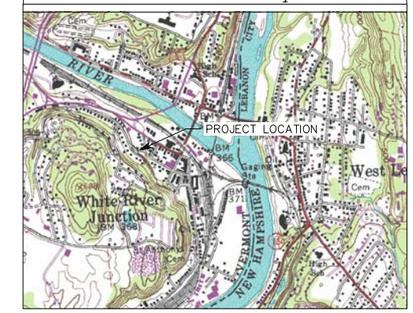
- PRO's
    - Lowest cost 2-way traffic option for Segment 1B.
    - No permanent traffic restriction.
    - Maximum flexibility for future modifications and re-alignments.
    - Design life of stabilization is >100 years (gravity soil approach).
    - Flexibility in infrastructure improvements (can phase after stabilization).

- CON's
    - Maximum property impact.
    - Requires demolition or relocation of 1 house.
    - Maximum aesthetic impact (elimination of all existing trees).

Option 4– 1.8:1 Stone Fill & Toe Wall



Location Map



Legend

- Property Lines From GIS Info.
- Sewer Line
- Water Line
- Underground Telephone Line
- Overhead Power Line
- Fence
- Guardrail
- Catch Basin
- Gate Valve
- Fire Hydrant
- S Sewer Manhole
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- Stonewall
- Guy Wire
- Property Marker
- B–# Boring (Painted)
- B–# Boring (Dug)

GRAPHIC SCALE

40 0 20 40 80 160

(IN FEET)
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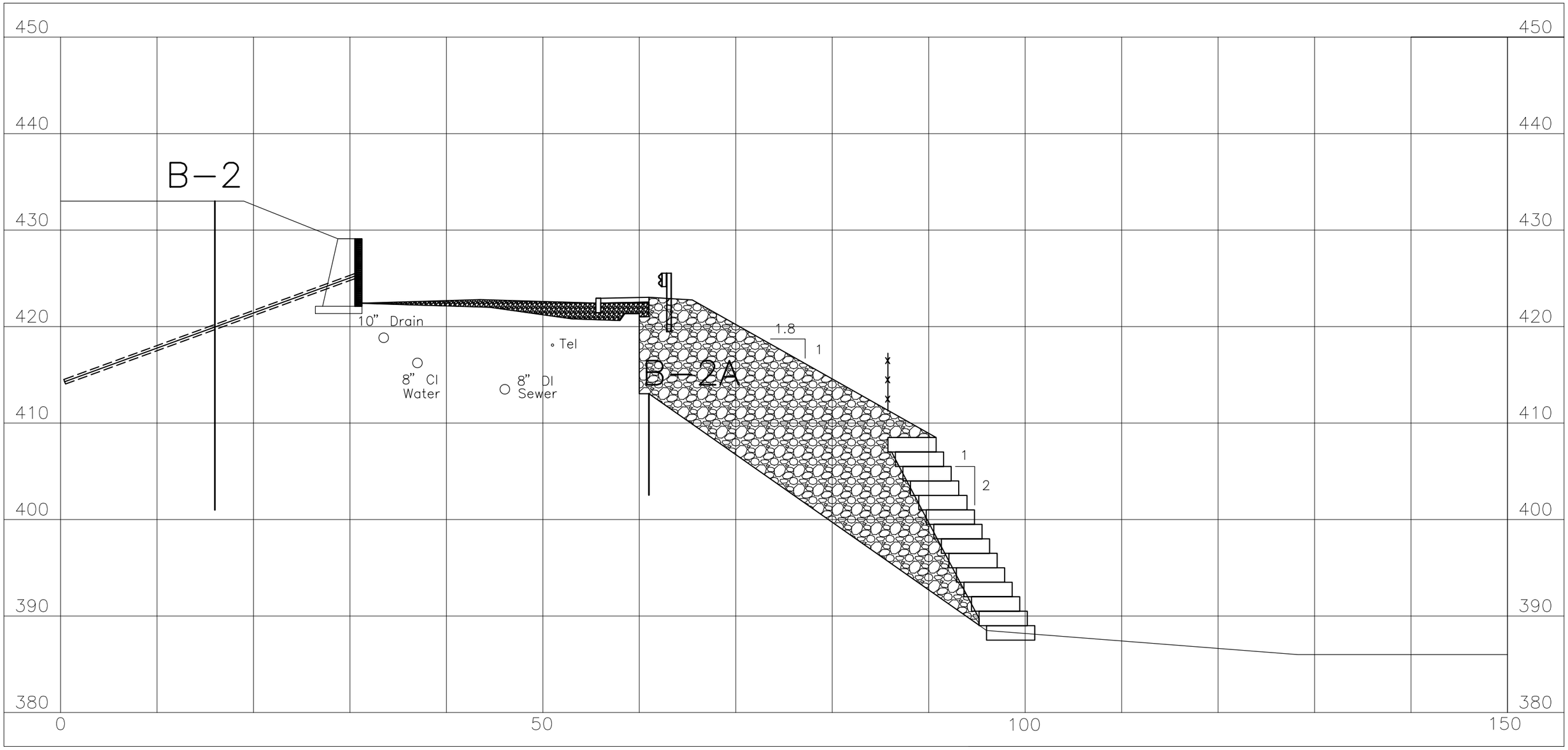
$3,365,000 – $3,422,000 (2024)

SURVEY LDY/BEG DESIGNED DRAWN BEG CHECKED LDY SCALE 1"=40'	SUMMIT ENGINEERING, INC Engineers • Surveyors • Planners • Landscape Architects 1233 Shelburne Road C2 South Burlington, VT 05403 (802) 658–3588	TOPOGRAPHIC SURVEY TOWN OF HARTFORD GATES STREET WHITE RIVER JCT., VT	DATE 4/26/13 DRAWING NO. B1 PROJECT NO. 8251

©



SECTION 2+55 (Option 4 – 1.8:1 Fill & Block Wall)

SCALE: 1" = 10' HOR.
1" = 10' VERT.

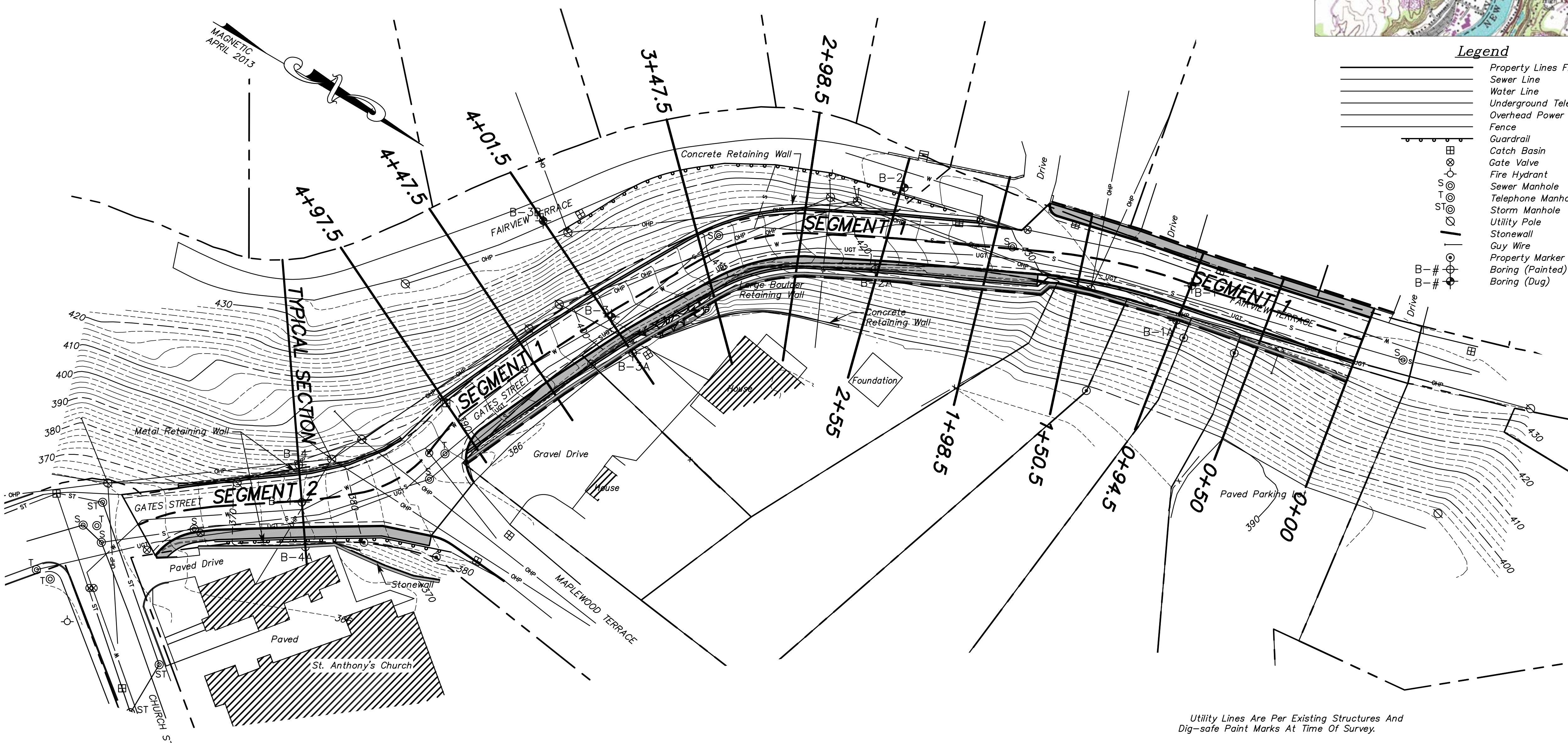
Option 4: $3,365,000 to $3,422,000 (2024 Dollars)

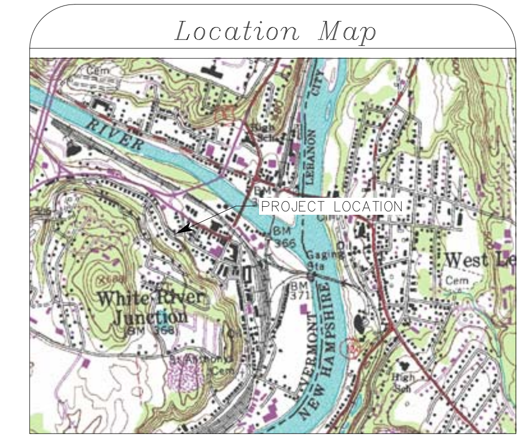
- Stabilize Segment 1A wall with sloping 1.8:1 crushed stone fill & toe wall.
- Stabilize Segment 1B wall with sloping 1.8:1 crushed stone fill & toe wall.
- Stabilize Segment 2 Wall with tiebacks & new facing.
- Includes new paved roadway, new sidewalk, new lighting and guardrail, new 8" waterline, new 8" sewer line and new 12" storm drain $1,855,000 (2024 Dollars).

- PRO's
    - Low cost 2-way traffic option for Segment 1B.
    - No permanent traffic restriction.
    - Design life of stabilization is 75 years (gravity concrete blocks).
    - Flexibility in infrastructure improvements (can phase after stabilization).

- CON's
    - Significant property impact.
    - Limited vehicle access at corner house below the wall.
    - Maximum aesthetic impact (elimination of all existing trees).
    - Stepped REDI-ROCK wall may be an attractive nuisance for kids.

Option 7 – Anchored Soldier Piles & Concrete Infill





Legend

	Property Lines From GIS Info.
	Sewer Line
	Water Line
	Underground Telephone Line
	Overhead Power Line
	Fence
	Guardrail
⊞	Catch Basin
⊗	Gate Valve
	Fire Hydrant
S◎	Sewer Manhole
T◎	Telephone Manhole
ST◎	Storm Manhole
⊘	Utility Pole
	Stonewall
	Guy Wire
⊙	Property Marker
B-#	Boring (Painted)
B-#	Boring (Dug)

GRAPHIC SCALE

(IN FEET)
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$3,492,000 – $3,777,000 (2024)

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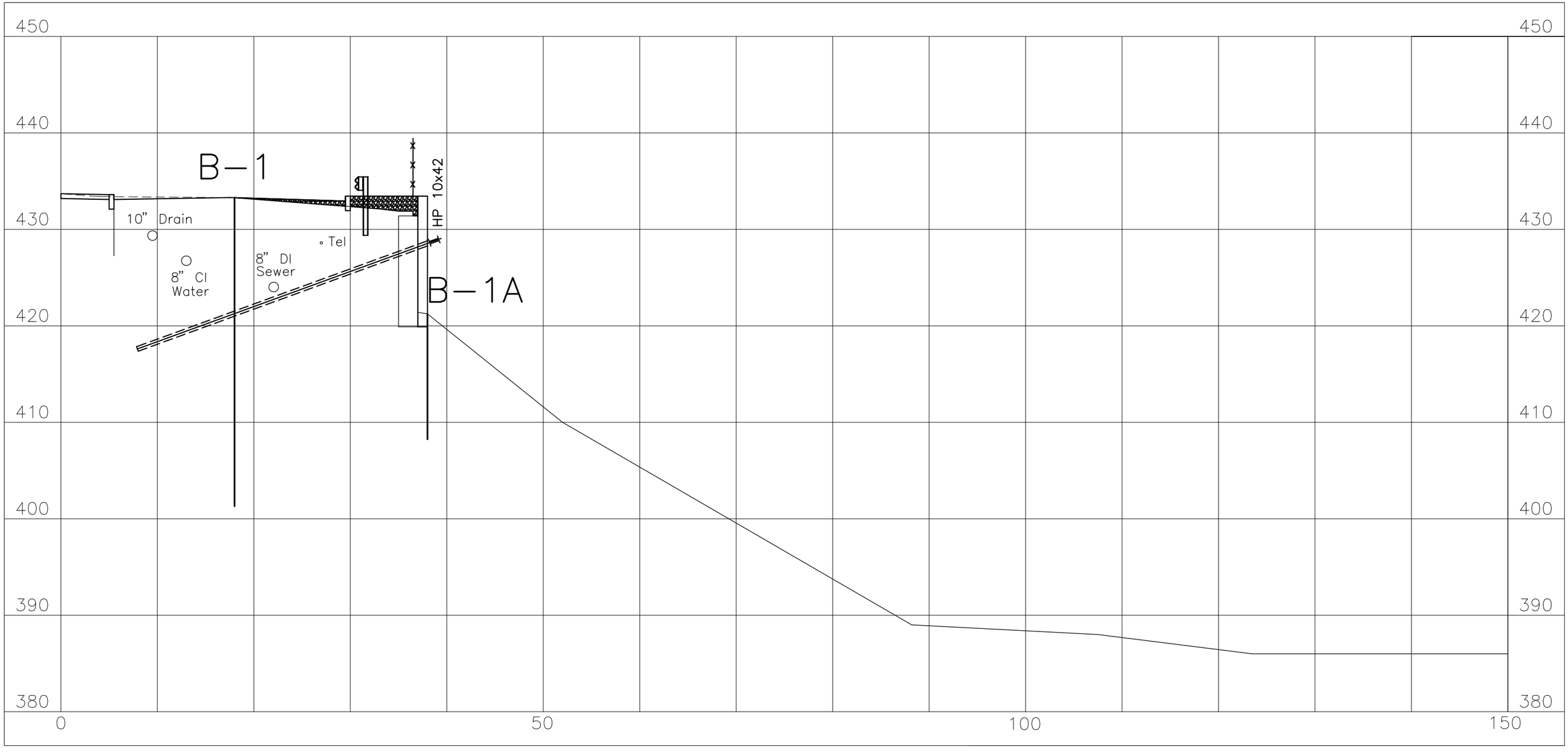
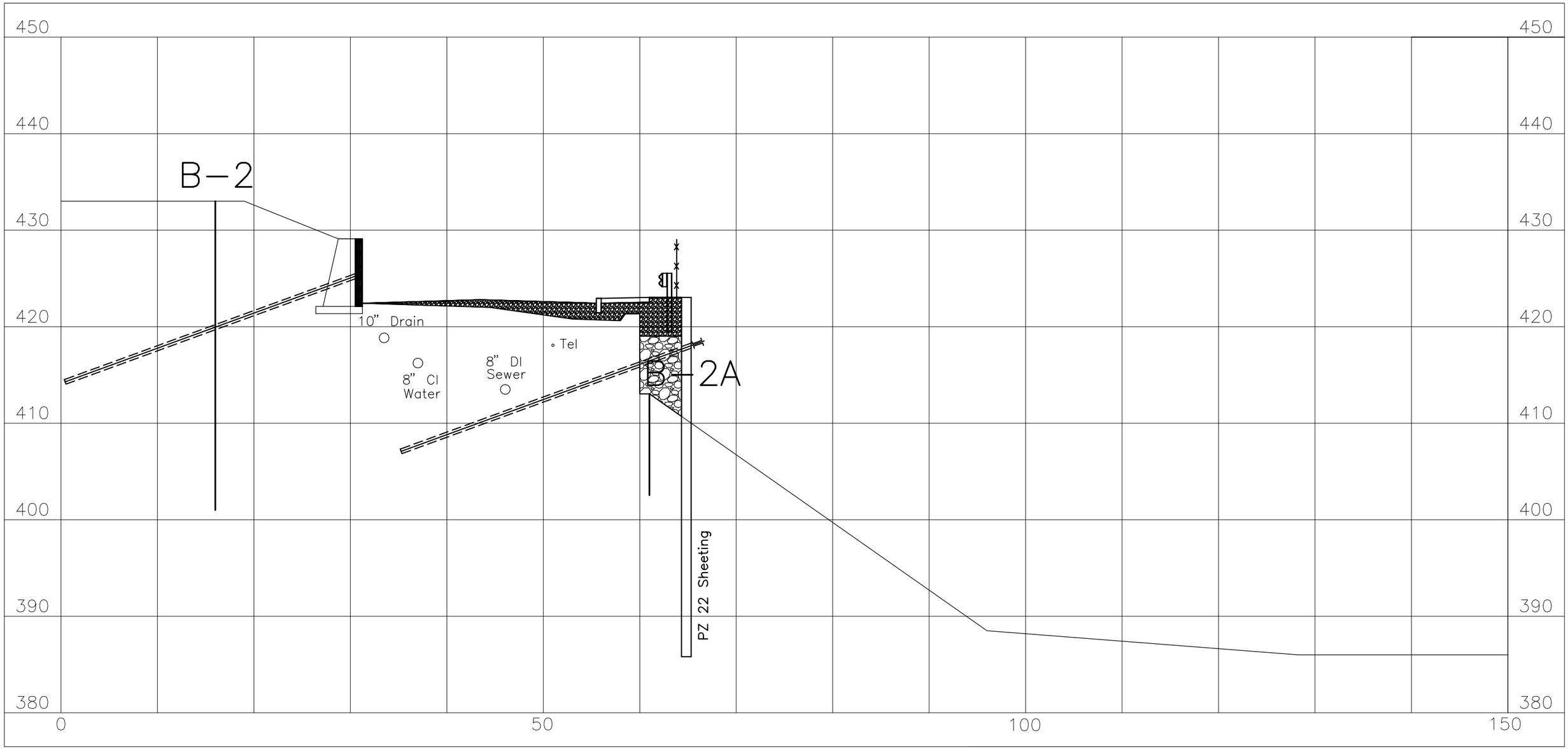
DESIGNED		TOWN OF HARTFORD	DRAWING NO. B1
DRAWN BEG		GATES STREET WHITE RIVER JCT., VT ©	PROJECT NO. 8251
CHECKED LDY			
SCALE 1"=40'			



SECTION 0+94.50 (Option 7 – Mixed Anchoring)

SCALE: 1" = 10' HOR.
1" = 10' VERT.



SECTION 2+55 (Option 7 – Mixed Anchoring)

SCALE: 1" = 10' HOR.
1" = 10' VERT.

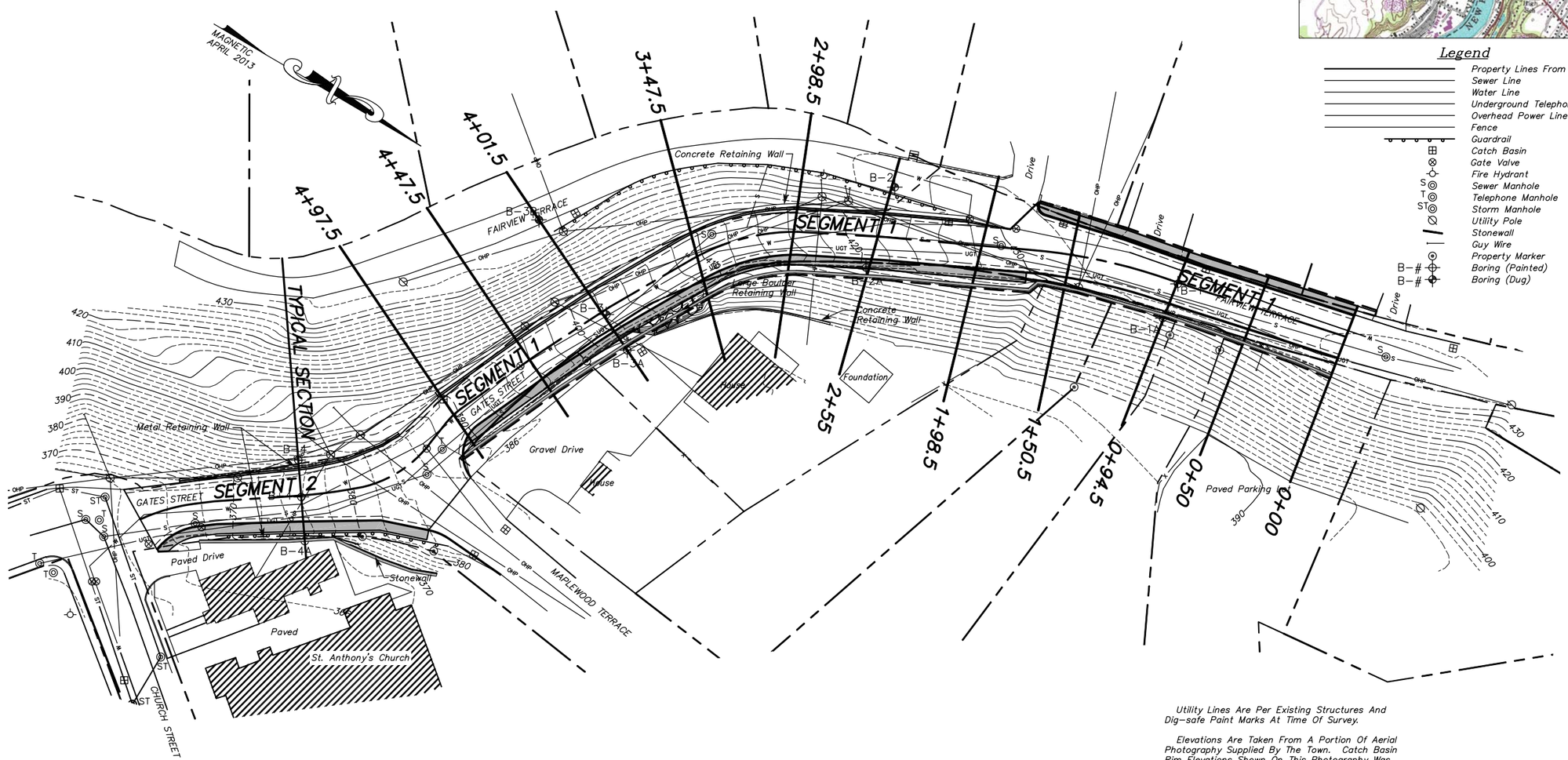
Option 7: $3,492,000 to $3,777,000 (2024 Dollars)

- Stabilize Segment 1A with anchored soldier piles & concrete wall facing.
- Stabilize Segment 1B with anchored sheeting & crushed stone infill.
- Stabilize Segment 2 Wall with tiebacks & new facing.
- Includes new paved roadway, new sidewalk, new lighting and guardrail, new 8" waterline, new 8" sewer line and new 12" storm drain $1,855,000 (2024 Dollars).

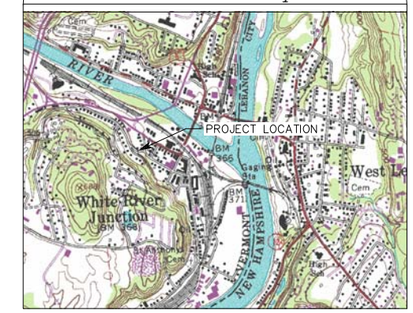
- PRO's
    - Minimum property impact.
    - Minimum aesthetic impact.
    - No permanent traffic restriction.
    - Flexibility in infrastructure improvements (can phase after stabilization).

- CON's
    - Design life of stabilization is 50 years (mechanical anchoring & steel).
    - Higher construction cost.
    - No flexibility in alignment changes.
    - Potential restriction in utility locations due to tiebacks.

Option 8 – New Concrete Wall



Location Map



Legend

- Property Lines From GIS Info.
- Sewer Line
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- Guy Wire
- Property Marker
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$4,376,000 (2024)

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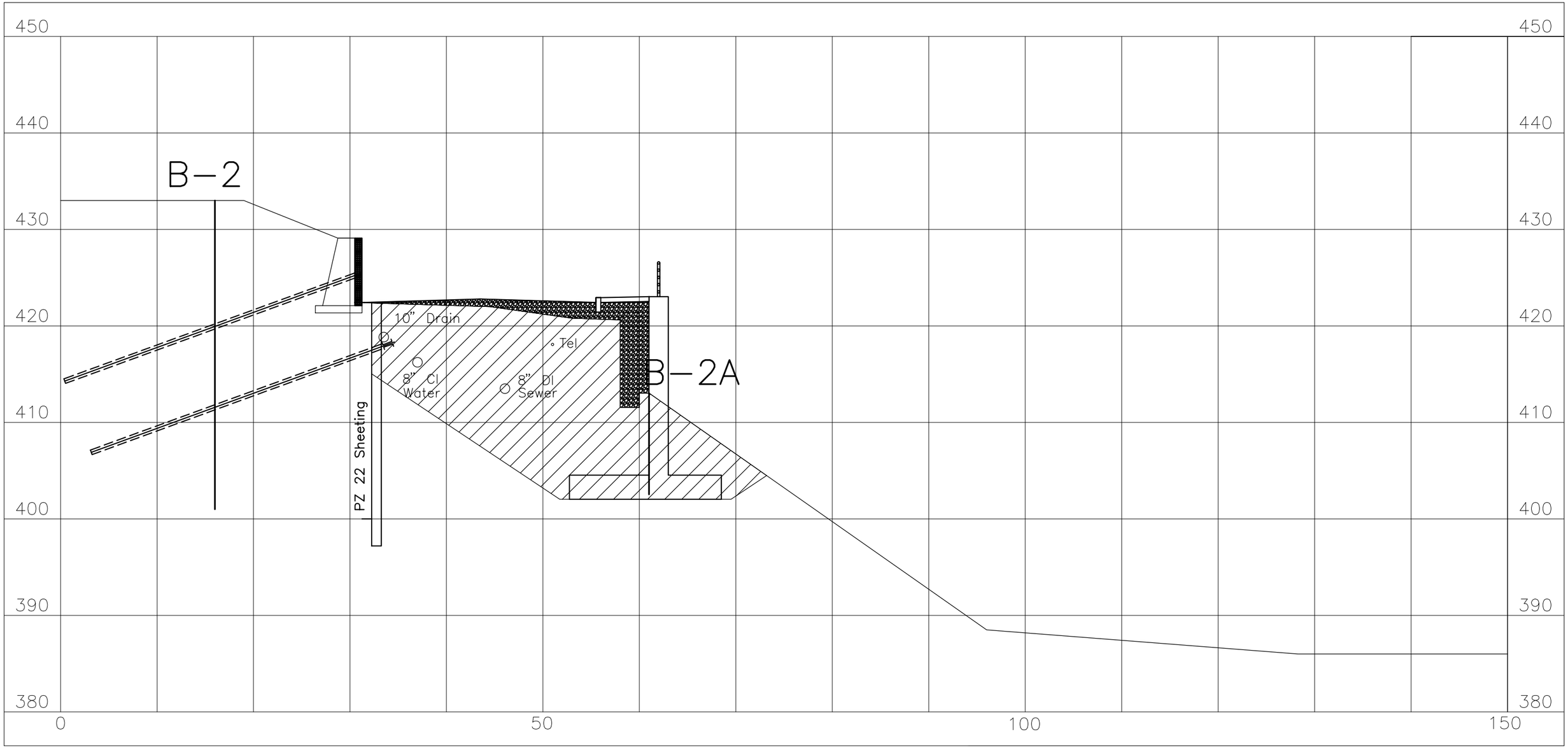
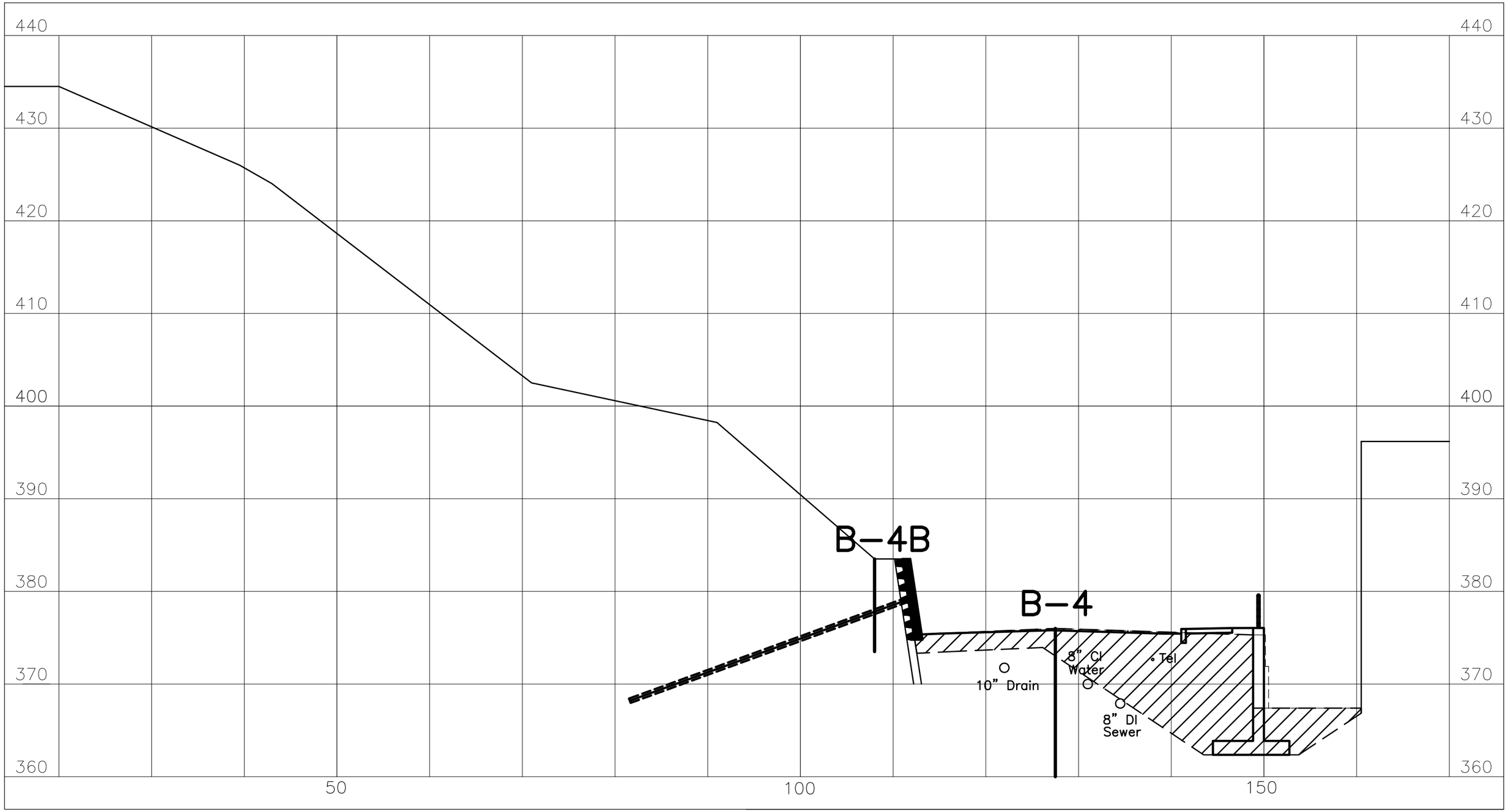
DESIGNED		TOWN OF HARTFORD	DRAWING NO. B1
DRAWN BEG		GATES STREET WHITE RIVER JCT., VT	PROJECT NO. 8251
CHECKED LDY			
SCALE 1"=40'		©	



SECTION 2+55 (Option 8 – New Concrete Wall)

SCALE: 1" = 10' HOR.
1" = 10' VERT.



SEGMENT 2 (New Cantilevered Concrete Wall)

SCALE: 1" = 10' HOR.
1" = 10' VERT.

Option 8: $4,376,000 (2024 Dollars)

- Total reconstruction of Segment 1A with new concrete retaining wall.
- Total reconstruction of Segment 1B with new concrete retaining wall.
- Total reconstruction of Segment 2 with new concrete retaining wall.
- Includes new paved roadway, new sidewalk, new lighting and guardrail, new 8" waterline, new 8" sewer line and new 12" storm drain $1,855,000 (2024 Dollars).

- PRO's
    - All new construction.
    - No permanent traffic restriction.
    - Design life of stabilization is 75 years (reinforced concrete wall).
    - Minimum aesthetic impact.

- CON's
    - Highest construction cost.
    - No future flexibility in alignment changes.
    - Maximum disruption to the existing roadway and utilities to construct wall.
    - Potential construction coordination and homeowner access issues.

FAIRVIEW TERRACE & GATE STREET RETAINING WALLS
Report Summary & Update V3 (08/24/2016)

2018 TEMPORARY REPAIR OPTIONS (SEGMENT 1B):

Our firm has selected 3 options to temporarily address stabilizing Segment 1B. Costs for these options range from $36,000 to $664,000 in 2018 dollars. These costs include a 10.4% inflation factor relative to 2013 dollars. The projected annual inflation rates used are the upper limit values listed in the "CBO's Economic Projections for 2014 to 2024" (Appendix G). These costs also include the following contingencies:

10% for OH & P
15% for design & construction engineering
25% for construction contingencies

These options looked at 3 conditions for usage of upper Gate Street: (1) closing upper Gate Street, (2) reducing upper Gate Street to 1-lane, and (3) maintaining 2-way traffic on upper Gate Street.

It should be understood that these measures would follow the 2016 Immediate Actions and would address near-term concerns up to approximately year 2024 and do not replace the need for a more significant permanent stabilization in 2024. Planning & Engineering for the permanent stabilization should start by 2020.

Option T0: $36,000 (2018 Dollars)

- Close Segment 1B with 6’ chain-link fence and 12’ gates at each end and restrict opening width to 5’ for pedestrian traffic and sidewalk plow only.
- Restrict access to wall on the low side with fencing to protect the public.
- Provide fall protection on high side with fencing to protect the public.
- Use in conjunction with the 2016 Immediate Action Items.

- PRO’s
    - Lowest cost option for Segment 1B.
    - Minimum property impact below Segment 1B.
    - Maximum Reduction in traffic vibrations.

- CON’s
    - Maximum traffic impact on Segment 1B.
    - No additional stabilization of Segment 1B.
    - Possible damage to utility infrastructure if wall fails.

Option T1: $67,000 (2018 Dollars)

- Reduce Segment 1B to 1-lane using Jersey barriers. Restrict opening width at each end to 5' for pedestrian traffic and sidewalk plow only.
- Restrict access to wall on the low side with fencing to protect the public.
- Provide fall protection on high side with fencing to protect the public.
- Use in conjunction with the 2016 Immediate Action Items.

- PRO's
    - Lowest cost option with some traffic for Segment 1B.
    - Minimum property impact below Segment 1B.
    - Reduction in traffic vibrations.

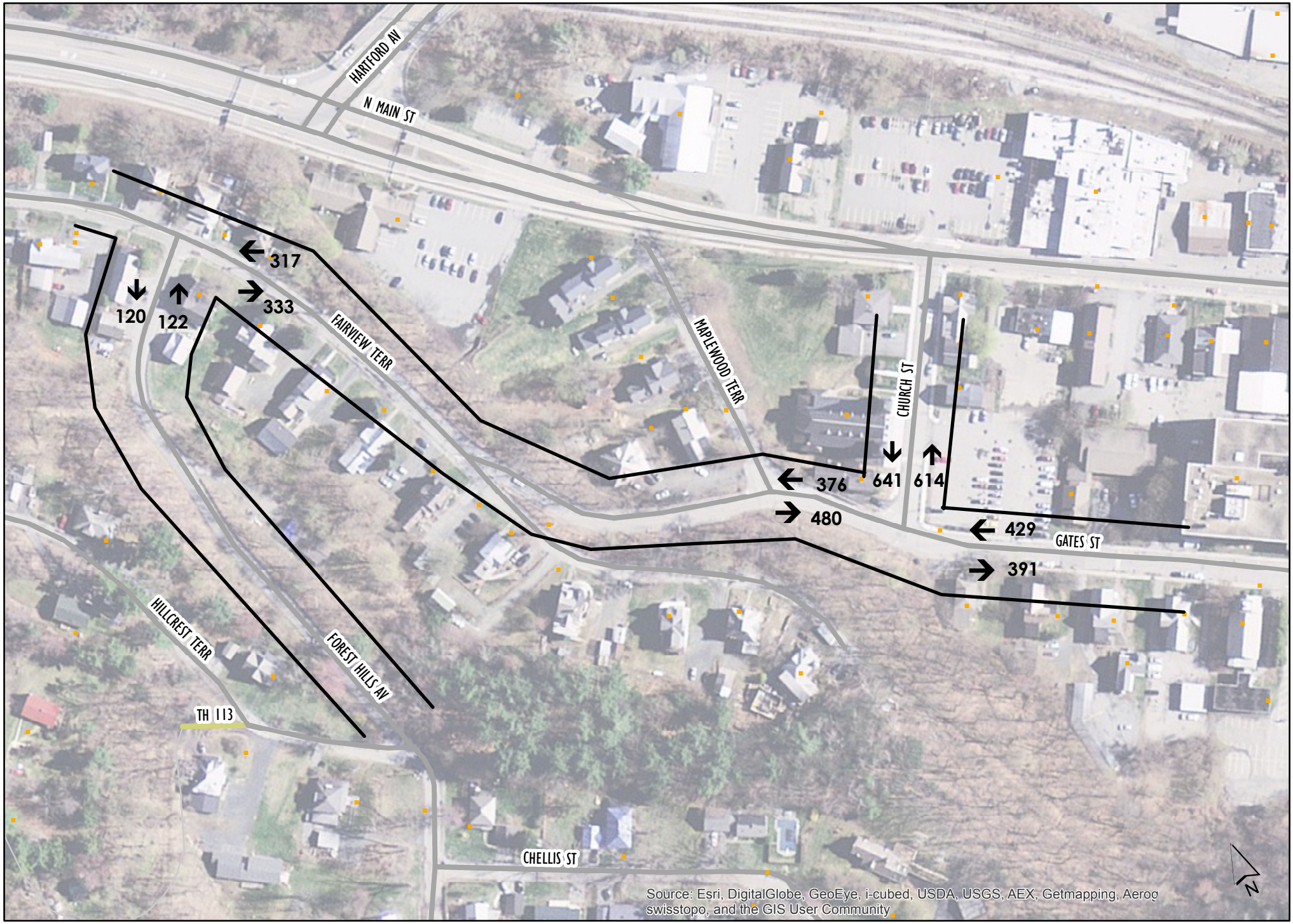
- CON's
    - Significant traffic impact on Segment 1B.
    - No additional stabilization of Segment 1B.
    - Possible damage to utility infrastructure if wall fails.

Option T2: $363,000 to $664,000 (2018 Dollars)

- Stabilize Segment 1B wall with sloping 1.5:1 crushed stone fill.
- Lower cost reflects installation of a toe wall to save the existing house.
- Higher cost reflects buying & demolishing the existing house.
- Includes temporary sidewalk, chain-link fence and guardrail.
- Use in conjunction with the 2016 Immediate Action Items.

- PRO's
    - Lowest cost 2-way traffic option for Segment 1B.
    - No traffic restriction.
    - Addresses wall stability in Segment 1B.

- CON's
    - Maximum property impact.
    - Requires toe wall or demolition of 1 house.
    - Maximum aesthetic impact (elimination of all existing trees).



Town of Hartford - Fairview Terrace
ADT Analysis 2016

Speed Count Locations (7)
June 11, 2016 to July 6, 2016

Paved Surface
Gravel Surface

0.02 0.01 0 0.02
Miles

TRORC
Two Rivers-Ottauquechee
REGIONAL COMMISSION

Town of Hartford - Fairview Terrace
Speed Study Analysis 2016

Speed Count Locations (7)
June 11, 2016 to July 6, 2016

Paved Surface
Gravel Surface

0.075 0.0375 0 0.075
Miles

TRORC
Two Rivers-Ottauquechee
REGIONAL COMMISSION

Two Rivers-Ottauquechee
REGIONAL COMMISSION

August 11, 2016

Rich Menge, Public Works Director
Town of Hartford
173 Airport Road
Hartford, VT 05001

Subject: Fairview Terrace Traffic Speed Study Analysis 2016

Dear Rich:

The Two Rivers-Ottauquechee Regional Commission completed a traffic speed study on Fairview Terrace in 7 locations per your request. A map of the speed study locations and raw data of these counts are attached. The results are also summarized below.

Traffic Volumes

Automated traffic count recorders were used to perform this count, which included measuring traffic volume, direction of travel and traffic speed. Average daily traffic in Table 1 represents the average number of vehicle trips at each location during the study period. Average weekday figures include traffic volumes during Monday through Friday. Average weekend traffic includes only Saturday and Sundays during the study period.

Table 1 - Traffic Volume on Fairview Terrace

Site No.	Location	Dates	Average Daily Traffic	Average Weekday Traffic	Average Weekend Traffic
1	By Church / #822	June 21, 2016 - July 6, 2016	248	283	162
2	By WRJ / #338	June 21, 2016 - July 6, 2016	470	508	374
3	Forest Hills Avenue	June 11, 2016 - June 24, 2016	242	257	203
4	Top of hill	June 11, 2016 - June 24, 2016	650	695	535
5	Bottom of hill	June 11, 2016 - June 24, 2016	828	917	704
6	Gates Street	June 11, 2016 - June 24, 2016	820	891	643
7	Church Street	June 11, 2016 - June 24, 2016	1255	1343	1036

Traffic Speeds

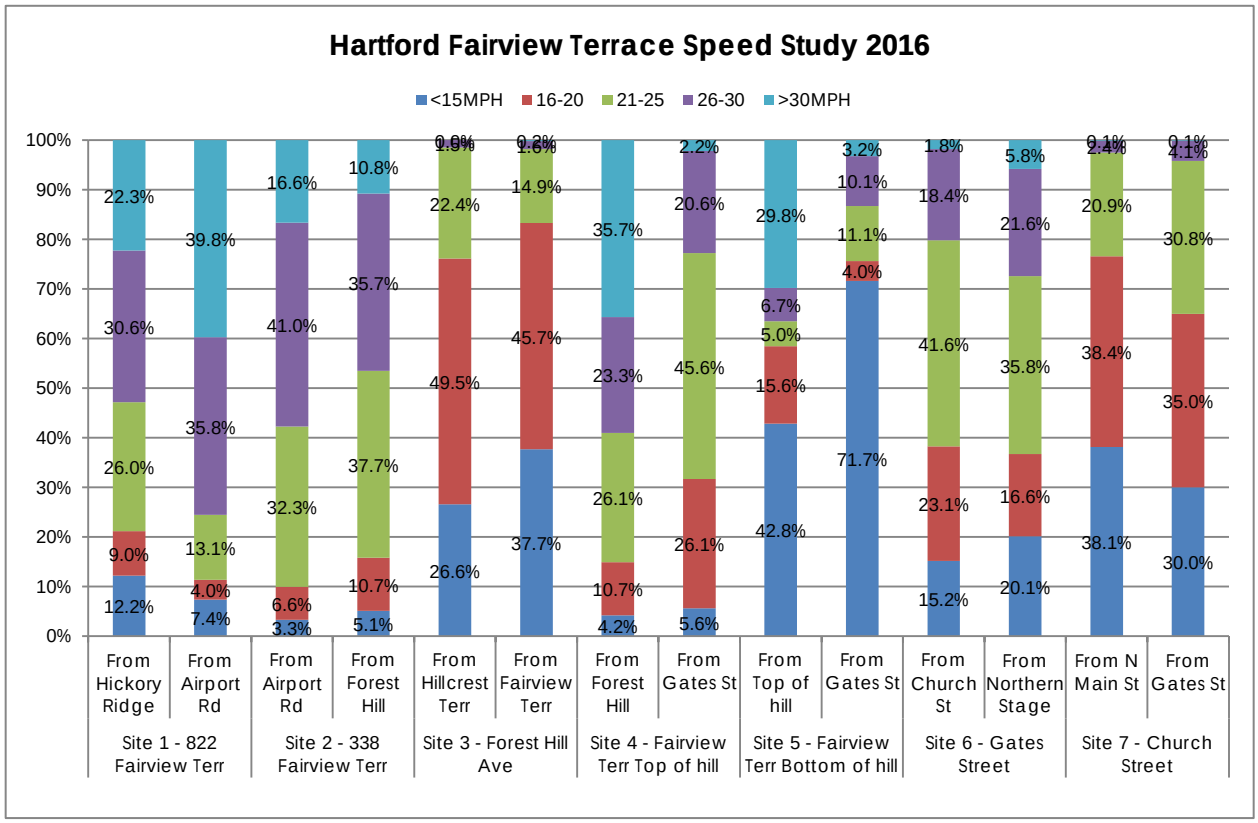
Traffic speed is presented in Table 2 as 85th percentile speed, which represents the measured speed at a specified location below which 85 percent of all motorist travel. The 85th percentile speed is typically used by traffic engineers as the basis for setting the posted speed limit, although other factors – such as the number of driveways and density of development – should also be considered.

128 King Farm Rd.
Woodstock, VT 05091
802-457-3188
trorc.org

William B. Emmons, III, Chair
Peter G. Gregory, AICP, Executive Director

Table 2 - Traffic Speed on Fairview Terrace					
			85th Percentile		
Site No.	Location	Dates	From Hickory Ridge	From Airport Rd	Speed Limit
1	By Church / #822	June 21, 2016 - July 6, 2016	32	34	25
			From Airport Rd	From Forest Hill	
2	By WRJ / #338	June 21, 2016 - July 6, 2016	30	29	25
			From Hillcrest Terr	From Fairview Terr	
3	Forest Hills Avenue	June 11, 2016 - June 24, 2016	21	20	25
			From Forest Hill	From Gates St	
4	Top of hill	June 11, 2016 - June 24, 2016	34	26	25
			From Top of hill	From Gates St	
5	Bottom of hill	June 11, 2016 - June 24, 2016	35	24	25
			From Church St	From Northern Stage	
6	Gates Street	June 11, 2016 - June 24, 2016	26	27	25
			From N Main St	From Gates St	
7	Church Street	June 11, 2016 - June 24, 2016	22	23	25

Traffic is travelling at or just over the speed limit in both directions – between 22 and 35 MPH in areas with a speed limit of 25 MPH. The table and graph below shows the breakdown of percentage of vehicles traveling within each speed division.



Please call me if you have any questions.

Sincerely,

Rita Seto, AICP
Senior Planner

Clerk Discussion

Purpose

To Examine Statewide Trends Relative to the City/Town Clerk Position and Discuss Possible Options for the Town of Hartford in the Future.

Vermont Municipal Information

- 255 Municipalities in Vermont:
  - 237 Towns
  - 9 Cities
  - 5 Unincorporated Area
  - 4 Gores
- 246 Municipalities Could Have a Charter
- 52 Municipalities Have a Charter
  - 43 Towns
  - 9 Cities

Clerk Information

- State Law Requires all Municipalities Elect a Clerk to Carry Out the Legal Requirements of the Position. (17 V.S.A. Chapter 55)
- 156 Municipalities Have a Combined Clerk-Treasurer.
- 90 Municipalities Have a Standalone Clerk.

Additional Clerk Information

- Municipalities with a Charter can Change this to an Appointed Position Vice an Elected Position Through the Normal Charter Change Process.
- Of the 52 Municipalities with a Charter, 23 or 44% have Moved from an Elected Clerk to an Appointed Clerk.
- 33 Clerk-Treasurer Municipalities Have a Charter: xx are Appointed.
- 19 Clerk Municipalities Have a Charter: xx are Appointed.

Appointed Clerk Municipalities

- Pending

Discussion

Town of Hartford

2017 Holiday Schedule

Monday, January 02, 2017	New Year's Day
Monday, January 16, 2017	Floating Holiday
Monday, February 13, 2017	Floating Holiday
Monday, February 20, 2017	Presidents Day & Washington's Birthday
Tuesday, March 7, 2017	Town Meeting Day
Monday, May 29, 2017	Memorial Day
Tuesday, July 04, 2017	Independence Day
Monday, September 04, 2017	Labor Day
Monday, October 09, 2017	Floating Holiday
Friday, November 10, 2017	Veteran's Day
Thursday, November 23, 2017	Thanksgiving
Friday, November 24, 2017	In Lieu of Bennington Battle Day
Monday, December 25, 2017	Christmas Day

(FH) = Floating Holiday

Selectboard Approved on _____

Last Updated on 8/23/16

Humane Society Agreement

Background

- Annual Agreement With Upper Valley Humane Society.
- Cost is $3000.00; No Increase Over Last Year.
- Funds are in the Police Department Budget.
- Typically Executed in January.
- Beneficial to Town of Hartford and Residents.

Fees

Service	Fees
Yearly Fee to be paid by : January 2016	$3000
Intake fee	$0
Daily Fee Canine	$0
Daily Fee Felines & Small Animals	$0
Euthanasia and cremation costs of for canines	$0
Euthanasia and cremation costs for felines and small animals	$0
Initial investigations	$50
Each additional hour for investigations after initial investigation	$25
Mileage (2016 IRS reimbursement rates)	54 cents per mile

Recommendation

- Recommend Approval

Guidance?

ANIMAL SHELTER SERVICES AGREEMENT
Between
The Upper Valley Humane Society
and
The Town of Hartford, VT

THIS AGREEMENT is between The Upper Valley Humane Society ("UVHS") and Hartford("Town/City"). UVHS warrants that it is a non-profit organization formed in 1959, chartered and licensed by the State of New Hampshire as a duly incorporated humane society for the welfare of and the prevention of cruelty of animals. Hartford is represented by the signatories to this Agreement who warrant that he/she is/are duly authorized to act on behalf of said municipality.

The parties therefore agree as follows:

UVHS shall:

1. provide animal surrender and adoption services, lost and found services, pet information and referral services to Town/City's residents.

2. accept stray canines, felines, and other small animals found as strays within Town/City's limits from private citizens.

3. furnish and maintain a suitable shelter, including sufficient space, food, heating, and utilities for the care and shelter of stray and impounded canines, felines, and other small animals, which may from time to time be acquired within Town/City boundaries.

4. provide prophylactic vaccinations, wormer and veterinary services at its own cost to sick and injured animals released to its custody as it deems prudent and necessary for the well-being of said animals. UVHS reserves the right to require reimbursement for the cost of such services from Town/City residents upon redemption of their owned animals from UVHS custody.

5. Animals other than canines, cats and other small animals, except wildlife and game animals as defined by applicable state law, may be accepted on a case-by-case basis with approval of UVHS's Animal Care Center Manager.

6. be available to authorized law enforcement including but not limited to from Town/City's designated Animal Control Officer (ACO).

7. act as a rabies quarantine facility, as provide for under and in conformity with New Hampshire RSA 436:105 and 436:107. When UVHS acts as a rabies quarantine facility, it shall be the responsibility of the animal's owner to prepay any expense for examination and impoundment of the animal. Rabies quarantine includes a 10-day impoundment, examination by a veterinarian, and rabies vaccination or euthanasia with cremation for a prepaid fee as outlined in Appendix A. If the owner is not known or is unable or unwilling to pay, from Town/City will be responsible for payment of the bill for the required quarantine period. It is understood by the parties that UVHS may contract with other communities to provide rabies impoundment facilities.

8. be responsible for informing the owners of all animals accepted by it from the Town/City in accordance with NH RSA 437:18 & 437:19. UVHS shall collect fees from owners for impoundment care, administrative and maintenance fees. Animals shall be redeemed during UVHS' open hours.

9. in the case where owners reclaim animals, obtain proof of current rabies vaccination verbally from the animal's veterinary clinic or from a rabies certificate signed by a licensed veterinarian per NH 437:19. Per NH RSA 436:107, give owners 72 hours after release to provide proof of current rabies vaccination. When above options are unavailable, UVHS will notify Town/City (per the impoundment form) for follow up.

10. UVHS shall obtain the owner's name, mailing address, street address, and phone number. City may request said information at any time. UVHS not be responsible for obtaining proof of licensure for reclaimed dogs.

11. become the lawful owner of unclaimed animals in 7 days in accordance with NH RSA 437:18 & 19 or such longer period established by Town/City.

12. It shall provide assistance in the event of disaster as the "Providing Entity" as defined by the FEMA Disaster Assistance Policy DAP9523.6. UVHS agrees to provide transportation of animals, if possible, from a designated safe area provided by the Town/City to its facilities and will provide shelter of animals displaced in a disaster situation. UVHS agents are not trained or responsible for the rescue and evacuation of animals from dangerous situations in the event of disaster. UVHS has created a surge capacity at the facility and all assistance provided is limited to the extent that resources allow. Though UVHS cannot shelter horses and/or livestock it is able to work with the Town/City to coordinate with UVHS partner organizations which have the resources to arrange transportation and sheltering of large animals.

13. maintain records for five years of all animals accepted by it in accordance with New Hampshire law.

14. provide insurance certificates for $2 Million Dollars for general liability and adequate workers' compensation coverage for the term of this Agreement.

15. Mailing Address for UVHS is as follows:

    300 Old Route 10
    Enfield, NH 03748

Hartford shall:

A. in its discretion, prosecute all violations of the Town/City ordinances and state animal laws requiring police action in the appropriate court.

B. pay UVHS fees as outlined in Appendix A for services provided by UVHS under this Agreement. Town/City will be billed on an <u>annual</u> basis for services provided by UVHS under this Agreement.

C. It shall for each cruelty investigation pay UVHS a fee as outlined in Appendix A plus mileage while in the actual performance of the investigation.

D. in instances where Town/City requests that an animal be held by UVHS longer than the ten (10) day period as imposed by law for purposes of court action or protective custody, Town/City shall notify UVHS as to the court date. UVHS will appear in court for the purposes of supporting

the Town/City with evidence and assisting the Town/City's requests for any restitution. Town/City agrees to pay UVHS a one-time intake fee per animal plus a daily fee per animal.

E. it understands and agrees that this Agreement serves as a pre-event mutual aid agreement for disaster assistance and the Town/City will act as the "Requesting Entity" as defined in the FEMA Disaster Assistance Policy DAP9523.6. In the event of disaster and need for assistance, Town/City will contact UVHS and notify UVHS of the situation, the species and number of the animal(s) in need of shelter, contact information, and the location of the Town/City provided designated safe area for UVHS agents to receive the animals for transportation to the UVHS facilities. Town/City retains the responsibility to temporarily house the animals until UVHS agents are able, depending on the scope of the disaster, to arrive at the designated safe area. Town/City is responsible for recording and retaining records of animals transferred to UVHS's care and will hold UVHS harmless for issues arising from services provided by UVHS in good faith. Town/City agrees to provide UVHS with any records or other materials needed to request reimbursement from FEMA as described in the FEMA Disaster Assistance Policy DAP9523.6 and related policies.

F. Mailing address for Town/City is as follows:

Hartford Police Department, 812 VA Cutoff Road, Suite 1, White River Junction, VT 05001

This Agreement shall be valid for the term commencing upon January 1, 2016 and shall be binding upon the parties, their successors, assignees, and personal representatives. This Agreement may be terminated by either party with one month's written notice. No modification, amendment or waiver of this Agreement shall be binding unless made in writing and confirmed by each party in writing. This Agreement shall be enforced under the laws of New Hampshire.

Signed by: For the Town of Hartford, Vermont: _____Date:_____
(signature) duly authorized

Printed Name:_____

For the Upper Valley Humane Society:_____Date:_____
(signature) duly authorized

APPENDIX A

FEES FOR SERVIES

Service	Fees
Yearly Fee to be paid by : January 2016	$3000
Intake fee	$0
Daily Fee Canine	$0
Daily Fee Felines & Small Animals	$0
Euthanasia and cremation costs of for canines	$0
Euthanasia and cremation costs for felines and small animals	$0
Initial investigations	$50
Each additional hour for investigations after initial investigation	$25
Mileage (2016 IRS reimbursement rates)	54 cents per mile

Financial Updates

FY 15/16 Revenue Report

FY 16/17 Expenditure Report

FY 15/16 Revenues

FUND	ESTIMATED	ACTUAL
General	15,521,300.00	15,181,043.87
Hurricane Irene	0.00	84,002.19
TIF	0.00	21,758.37
Concentration Reserve	0.00	540,609.53
Solid Waste	891,706.00	844,536.11
Water	1,000,724.00	1,008,816.00
Quechee Water	368,808.00	373,274.96
Wastewater	1,658,213.00	1,895,651.29
Quechee Wastewater	1,119,469.00	1,271,794.97
Commercial Development	0.00	648,694.56
Public Safety	0.00	143,335.80

FY 15/16 Revenues

FUND	ESTIMATED	ACTUAL
Parks & Rec	0.00	52,701.25
Impact Fees	0.00	34,448.95
Capital Project	0.00	334,549.47
Debt Service	0.00	43,391.28
Revolving Loan	0.00	8,293.46
Grand Total	20,560,220.00	22,486,902.61

FY 16/17 July Expenditures

FUND	BUDGET	EXPENDED	BALANCE	% USED
Selectboard	43,013.00	13,983.68	29,029.32	32.51
Boards	4,095.00	0.00	4,095.00	0.00
Manager	414,614.00	51,898.20	362,661.58	12.50
Elections	20,451.00	924.25	19,526.75	4.52
Legal	50,000.00	0.00	50,000.00	0.00
Vitals Stats	139,631.00	10,335.67	129,295.33	7.4
Town Hall	77,395.00	13,969.92	63,425.08	18.05
Finance	236,923.00	19,899.72	215,338.22	9.11
Auditing	43,375.00	6,404.00	6,575.00	84.84
Valuation	161,058.00	16,217.38	144,820.21	10.09
Tax Collection	22,650.00	345.48	22,304.52	1.53
IT	144,073.00	22,112.67	121,942.57	15.36

FY 16/17 July Expenditures

FUND	BUDGET	EXPENDED	BALANCE	% USED
Police	2,267,839.00	218,886.07	2,011,424.49	11.31
SD Police	16,051.00	4,886.86	11,164.14	30.45
SRO	44,966.00	0.00	44,966.00	0.00
Animal Control	28,675.00	1,839.61	26,835.39	6.42
Fire Fighting	2,445,047.00	203,096.83	2,145,354.06	12.26
Dispatch	610,819.00	54,034.17	556,709.24	8.86
Maintenance (S)	1,257,776.00	42,118.05	475,657.95	62.18
Maintenance (W)	883,095.00	5,231.31	877,863.69	0.59
Maintenance (BR)	6,397.00	2,927.16	3,469.84	45.76
Street Lighting	50,000.00	4,179.11	45,820.89	8.36
Traffic Control	37,000.00	872.60	36,127.40	2.36
Maintenance (SW)	56,000.00	0.00	56,000.00	0.00

FY 16/17 July Expenditures

FUND	BUDGET	EXPENDED	BALANCE	% USED
Equipment O&M	557,850.00	31,520.81	525,521.19	5.80
Highway	120,577.00	24,455.62	94,740.84	21.43
Cemeteries	18,150.00	8489.29	2,785.71	84.65
Trees	1,500.00	0.00	1,500.00	0.00
Health Inspection	1,965.00	0.00	1,965.00	0.00
Community Health	55,906.00	28,940.00	0.00	100.00
Mental Health Svcs	16,995.00	8,497.50	0.00	100.00
Senior Services	135,888.00	45,693.74	72,681.76	46.51
Low Income Services	9,000.00	4,500.00	0.00	100.00
Youth & Adult Svcs	17,713.00	10,213.00	0.00	100.00
General Appr Svcs	80,540.00	40,270.00	0.00	100.00
Program Admin	186,534.00	15,545.42	170,878.15	8.39

FY 16/17 July Expenditures

FUND	BUDGET	EXPENDED	BALANCE	% USED
Swim Program	57,864.00	22,430.33	35,433.67	38.76
Youth Program	203,059.00	46,785.20	156,273.80	23.04
Adult Programs	14,092.00	588.54	13,503.46	4.18
Community Activities	28,250.00	25,372.36	2,877.64	89.81
Parks Maintenance	198,391.00	24,398.54	173,992.46	12.30
Bldg. Maintenance	9,353.00	1,195.92	8,157.08	12.79
Maxfield Grounds	24,175.00	28,729.39	-5,539.39	122.91
Maxfield Buildings	10,362.00	2,857.67	7,504.33	27.58
WABA	191,796.00	6,736.87	158,619.05	17.30
Conservation	3,325.00	0.00	3,325.00	0.00
Zoning	100,085.00	7,085.43	92,999.57	7.08
Plan & Dev	312,792.00	34,102.36	268,637.10	14.12

FY 16/17 July Expenditures

FUND	BUDGET	EXPENDED	BALANCE	% USED
Hsg & Comm Dev	1,025.00	0.00	1,025.00	0.00
Historic Preservation	2,580.00	75.25	2,504.75	2.92
Library Services	0.00	2,034.59	-2,034.59	0.00
Library Appr.	314,500.00	147,250.00	34,000.00	89.19
Employee Insurance	1,404.822.00	80,143.75	1,324,678.25	5.71
Contingencies	500.00	0.00	500.00	0.00
County Judicial Svcs	110,000.00	101,838.06	8,161.94	92.58
Bond Redemption	1,211,063.00	0.00	1,211,063.00	0.00
Transfers	720.900.00	0.00	720,900.00	0.00
Capital Expenditures	170,000.00	0.00	170,000.00	0.00
Reimb Fm Res/Imp	1,232,100.00	36,020.03	1,196,079.43	2.92

FY 16/17 July Expenditures

BUDGET	EXPENDED	ENCUMBERED	AVAILABLE	% EXPENDED
16,401,595.00	1,479,126.41	1,190,521.16	13,731,947.43	16.28
Glide Path				
16,401,595.00	1,366,799.50		15,034,796.50	8.33

Guidance??

Revenue Report

Town of Hartford
As Of: June, GL Year 2016

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
General Fund (Unassigned)						
10-030-100-0100	CURRENT YEAR TAXES	12,103,068.00	4,055,650.99	10,520,163.58	1,582,904.42	86.921
10-030-100-0200	CURRENT TAXES - ABATEMENTS	-2,500.00	0.00	-60.30	-2,439.70	2.412
10-030-100-0201	CURRENT TAXES - SMALL BAL ADJ	0.00	0.00	-53.73	53.73	0.000
10-030-100-0300	DELINQUENT TAX ADJUSTMENTS	0.00	-0.77	1,640,400.15	-1,640,400.15	0.000
10-030-200-0100	PAYMENTS IN LIEU OF TAXES	65,000.00	11,051.37	156,421.89	-91,421.89	240.649
10-030-200-0200	STATE CURRENT USE PAYMENTS	63,000.00	0.00	0.00	63,000.00	0.000
10-030-300-0100	INTEREST - CURRENT TAXES	30,000.00	0.00	16,474.24	13,525.76	54.914
10-030-300-0200	DELINQUENT TAX PENALTY	38,300.00	0.00	59,426.09	-21,126.09	155.160
10-030-300-0300	DELINQUENT TAX INTEREST	45,000.00	21,875.54	124,745.77	-79,745.77	277.213
10-030-300-0400	LEGAL FEES	3,000.00	-950.00	950.00	2,050.00	31.667
10-030-300-0600	EDUCATION TAXES RETAINED	38,000.00	0.00	0.00	38,000.00	0.000
10-030-300-0700	LOCAL AGREEMENT TAX(SENT TO SCHOOL)	-25,000.00	0.00	0.00	-25,000.00	0.000
10-030-400-0100	CHANGE IN 60 RULE COLLECTIONS	0.00	0.00	269,871.67	-269,871.67	0.000
10-040-100-0100	LIQUOR/TOBACCO LICENSES	4,000.00	0.00	3,800.00	200.00	95.000
10-040-100-0200	TAXI LICENSES	250.00	0.00	0.00	250.00	0.000
10-040-100-0300	VENDOR LICENSES	0.00	0.00	100.00	-100.00	0.000
10-040-200-0100	MARRIAGE/CIVIL UNION LICENSES	5,220.00	810.00	5,895.00	-675.00	112.931
10-040-200-0200	DOG LICENSES	7,000.00	575.00	8,985.00	-1,985.00	128.357
10-050-121-0500	WRJ WELCOME CENTER GRANT	33,000.00	0.00	0.00	33,000.00	0.000
10-050-174-0500	VALUATION - REAPPRAISAL/TRAINING GRANT	54,000.00	0.00	0.00	54,000.00	0.000
10-050-211-0100	PD - BULLETPROOF VEST GRANT	2,500.00	0.00	0.00	2,500.00	0.000
10-050-211-0300	PD - SIU CHILD ABUSE	0.00	-15,000.00	0.00	0.00	0.000
10-050-211-0510	PD - HIGHWAY SAFETY GRANT	5,000.00	0.00	0.00	5,000.00	0.000
10-050-211-0570	PD - NHTSA GRANTS(FEDERAL)	60,000.00	0.00	0.00	60,000.00	0.000
10-050-216-0500	PD - SCHOOL RESOURCE OFFICER REIMBURSEMENT	49,903.00	0.00	0.00	49,903.00	0.000
10-050-321-0000	HIGHWAY - SIDEWALK TRACTOR(CA0235)	0.00	0.00	60,000.00	-60,000.00	0.000
10-050-325-0500	HIGHWAY - GENERAL STATE AID	268,000.00	0.00	198,756.48	69,243.52	74.163
10-060-151-0100	TOWN CLERK - FEES	85,000.00	10,566.46	86,848.26	-1,848.26	102.174
10-060-151-0200	TOWN CLERK - RESTORATION FEES	20,000.00	2,858.00	21,780.00	-1,780.00	108.900
10-060-151-0300	TOWN CLERK - DMV FEES	550.00	72.00	558.00	-8.00	101.455

Revenue Report

Town of Hartford
As Of: June, GL Year 2016

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
10-060-151-0400	TOWN CLERK - DIGITAL IMAGING FEES	20,000.00	2,858.00	21,780.00	-1,780.00	108.900
10-060-171-0100	FINANCE - SCHOOL ADMIN FEES	20,618.00	0.00	16,374.96	4,243.04	79.421
10-060-174-0700	VALUATION - COPIES & MISC	0.00	0.00	116.40	-116.40	0.000
10-060-211-0100	POLICE - SPECIAL DUTY	16,806.00	3,915.00	16,695.00	111.00	99.340
10-060-211-0200	POLICE - ACCIDENT REPORTS	5,000.00	270.00	4,400.00	600.00	88.000
10-060-211-0300	POLICE - ALARMS	1,500.00	740.00	2,490.00	-990.00	166.000
10-060-211-0400	POLICE - FINGERPRINTING	20,000.00	275.00	13,595.00	6,405.00	67.975
10-060-211-0600	POLICE - SALE OF MISC EQUIP	7,000.00	0.00	0.00	7,000.00	0.000
10-060-211-0700	POLICE - MISCELLANEOUS	200.00	98.84	460.74	-260.74	230.370
10-060-211-0800	PD-COMMUNITY POLICING INITIATIVES	0.00	0.00	250.00	-250.00	0.000
10-060-221-0100	FIRE - ALARMS	17,500.00	0.00	18,250.00	-750.00	104.286
10-060-221-0200	FIRE - REPORTS	100.00	0.00	20.00	80.00	20.000
10-060-221-0300	FIRE PREVENTION	80,000.00	20,849.11	95,985.98	-15,985.98	119.982
10-060-221-0600	FIRE - SALE OF MISC EQUIP	2,000.00	0.00	575.00	1,425.00	28.750
10-060-221-0700	FIRE - REIMBURSEMENTS	0.00	0.00	5,094.06	-5,094.06	0.000
10-060-221-0800	FIRE - DONATIONS	0.00	0.00	65.00	-65.00	0.000
10-060-231-0100	AMBULANCE - SERVICES	375,000.00	33,031.75	351,687.67	23,312.33	93.783
10-060-231-0200	AMBULANCE - CONTRACTS	40,000.00	2,512.50	34,552.51	5,447.49	86.381
10-060-231-0300	AMBULANCE - REPORTS	50.00	0.00	5.00	45.00	10.000
10-060-271-0100	DISPATCH - DISPATCHING FEES	361,380.00	0.00	385,329.52	-23,949.52	106.627
10-060-271-0200	DISPATCH - TOWER RENTAL	4,000.00	0.00	4,000.00	0.00	100.000
10-060-325-0100	HIGHWAY - DRIVEWAY/WEIGHT PERM	1,000.00	135.00	1,525.00	-525.00	152.500
10-060-325-0200	HIGHWAY - SALE OF GAS	3,750.00	634.69	3,857.39	-107.39	102.864
10-060-325-0700	HIGHWAY - MISCELLANEOUS	1,000.00	0.00	1,451.00	-451.00	145.100
10-060-511-0800	REC - GENERAL DONATIONS	8,000.00	0.00	8,400.00	-400.00	105.000
10-060-511-0801	REC - SCHOL DONATIONS(UNRESTRICTED)	0.00	7.00	98.75	-98.75	0.000
10-060-512-0100	REC - SWIMMING PROGRAM	22,000.00	6,898.50	9,358.50	12,641.50	42.539
10-060-514-0100	REC - YOUTH PROGRAMS	144,000.00	12,931.89	204,980.54	-60,980.54	142.348
10-060-515-0100	REC - ADULT PROGRAMS	27,000.00	1,773.00	12,954.00	14,046.00	47.978
10-060-516-0100	REC - SPECIAL EVENTS	18,000.00	164.00	21,274.80	-3,274.80	118.193
10-060-518-0000	WABA - GROUP ICE RENTAL	98,700.00	0.00	68,707.50	29,992.50	69.612

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10-060-518-0100	WABA - HYHA ICE RENTAL	63,000.00	0.00	70,878.75	-7,878.75	112.506
10-060-518-0200	WABA - REC/PUBLIC ICE RENTAL	17,640.00	0.00	19,980.00	-2,340.00	113.265
10-060-518-0300	WABA - SCHOOL ICE RENTAL	35,700.00	0.00	36,080.00	-380.00	101.064
10-060-518-0400	WABA - ICE CONCESSIONS	1,000.00	0.00	0.00	1,000.00	0.000
10-060-518-0500	WABA - MISC. ICE REVENUE	0.00	150.00	-50.00	50.00	0.000
10-060-621-0100	ZONING - PERMITS	23,000.00	2,204.68	28,287.58	-5,287.58	122.989
10-060-621-0200	ZONING - ZBA APPLICATIONS	2,250.00	130.00	2,080.00	170.00	92.444
10-060-621-0700	ZONING - MISCELLANEOUS	125.00	0.00	90.00	35.00	72.000
10-060-622-0100	PLANNING - SITE PLAN	2,500.00	232.47	3,266.61	-766.61	130.664
10-060-622-0200	PLANNING - SUBDIVISION	1,200.00	130.00	770.00	430.00	64.167
10-060-622-0400	PLANNING - PUD OR PRD	100.00	0.00	5,251.78	-5,151.78	###.###
10-060-622-0700	PLANNING - MISCELLANEOUS	50.00	0.00	0.00	50.00	0.000
10-070-211-0500	JUDICIAL FINES - STATE	28,000.00	168.00	8,029.10	19,970.90	28.675
10-070-211-0510	TOWN PARKING FINES	100.00	0.00	0.00	100.00	0.000
10-080-100-0100	INTEREST ON DEPOSITS	1,000.00	276.04	4,495.52	-3,495.52	449.552
10-080-100-0200	INTEREST ON TAX SALE PROP	1,500.00	0.00	926.30	573.70	61.753
10-080-171-0700	MISCELLANEOUS REVENUE - FINANCE	0.00	217.21	247.21	-247.21	0.000
10-080-200-0100	MUNICIPAL BUILDING RENTS	0.00	0.00	500.00	-500.00	0.000
10-080-200-0200	SENIOR CENTER RENT	4,200.00	0.00	4,966.00	-766.00	118.238
10-080-200-0300	PARK RENT	5,000.00	1,972.42	10,710.42	-5,710.42	214.208
10-080-200-0400	LAND RENT	76,000.00	3,613.17	81,490.72	-5,490.72	107.225
10-080-300-0200	SALE OF SURPLUS EQUIPMENT	0.00	0.00	1,650.00	-1,650.00	0.000
10-080-400-0100	INSURANCE RECOVERIES	8,000.00	1,603.66	25,526.74	-17,526.74	319.084
10-080-400-0200	INSURANCE EXPERIENCE	-10,000.00	-1,053.66	-1,053.66	-8,946.34	10.537
10-080-500-0700	MISCELLANEOUS	1,000.00	0.00	593.59	406.41	59.359
10-080-600-0100	WELCOME CTR FUNDS	10,000.00	349.74	5,907.18	4,092.82	59.072
10-090-111-0100	TRANSFER FROM FUND BALANCE	375,000.00	0.00	0.00	375,000.00	0.000
10-090-151-0100	TRANSFER - TC RESTORATION RESERVE	21,520.00	-43,824.82	25,165.78	-3,645.78	116.941
10-090-151-0200	TRANSFER - TC DIGITAL IMAGING RESERVE	21,520.00	-33,824.83	13,924.29	7,595.71	64.704
10-090-161-0100	TRANSFER - TOWN OFFICE RESERVE	0.00	0.00	13,000.00	-13,000.00	0.000
10-090-174-0100	TRANSFER - REVALUATION RESERVE	0.00	39,224.82	39,224.82	-39,224.82	0.000

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10-090-221-0100	TRANSFER - FIRE RESERVE	185,000.00	0.00	0.00	185,000.00	0.000
10-090-231-1010	TRANSFER - AMBULANCE RESERVE	0.00	0.00	185,000.00	-185,000.00	0.000
10-090-313-0200	TRANSFER - HIGHWAY INFRA RESERVE	209,000.00	0.00	44,444.70	164,555.30	21.265
10-090-314-0200	TRANSFER IN - STREET LIGHT REPLACEMENT	0.00	1,512.00	1,512.00	-1,512.00	0.000
10-090-321-0100	TRANSFER - HIGHWAY RESERVE	140,000.00	0.00	0.00	140,000.00	0.000
10-090-325-0100	TRANSFER - HWY CONST RESERVE	0.00	0.00	21,542.80	-21,542.80	0.000
10-090-511-0950	TRANSFER - REC IMPACT FEES	51,000.00	0.00	46,209.22	4,790.78	90.606
10-090-611-0100	TRANSFER - CONSERVATION RESERV	0.00	1,000.00	1,000.00	-1,000.00	0.000
Totals	**General Fund (Unassigned)**	**15,521,300.00**	**4,148,683.77**	**15,181,043.87**	**340,256.13**	**97.808**
Hurricane Irene Fund						
12-010-920-0006	FHWA REIMBURSEMENTS(D4-17)	0.00	0.00	82,800.00	-82,800.00	0.000
12-050-624-0074	37 SAVAGE LANE - MATCHING FUNDS	0.00	0.00	1,202.19	-1,202.19	0.000
Totals	**Hurricane Irene Fund**	**0.00**	**0.00**	**84,002.19**	**-84,002.19**	**0.000**
TIF Fund						
13-030-100-0100	CURRENT YEAR TAXES(TIF DISTRICT)	0.00	0.00	21,758.37	-21,758.37	0.000
Totals	**TIF Fund**	**0.00**	**0.00**	**21,758.37**	**-21,758.37**	**0.000**
Concentration Reserve Accounts						
25-080-100-0100	INTEREST INCOME	0.00	298.49	3,299.53	-3,299.53	0.000
25-090-151-0100	TRANSFER IN - TOWN CLERK RESERVE	0.00	6,590.00	21,780.00	-21,780.00	0.000
25-090-174-0100	TRANSFERS IN - REVALUATION	0.00	0.00	54,000.00	-54,000.00	0.000
25-090-181-0100	TRANSFER IN - DIGITAL IMAGING RESERVE	0.00	6,590.00	21,780.00	-21,780.00	0.000
25-090-221-0100	TRANSFER IN - FIRE AND AMBULANCE CAPITAL RESERVE	0.00	0.00	135,000.00	-135,000.00	0.000
25-090-271-0100	TRANSFER IN - TOWER CAPITAL RESERVE	0.00	0.00	4,000.00	-4,000.00	0.000
25-090-311-0100	TRANSFERS IN - HIGHWAY INFRASTRUCTURE RESERVE	0.00	0.00	175,000.00	-175,000.00	0.000
25-090-314-0200	TRANSFERS IN - STREET LIGHT REPLACEMENT RESERVE	0.00	0.00	8,750.00	-8,750.00	0.000

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25-090-321-0100	TRANSFERS IN - HIGHWAY CAPITAL RESERVE	0.00	0.00	110,000.00	-110,000.00	0.000
25-090-421-0100	TRANSFERS IN - SENIOR CENTER RESERVE	0.00	0.00	4,000.00	-4,000.00	0.000
25-090-611-0100	TRANSFERS IN - CONSERVATION COMMISSION	0.00	0.00	3,000.00	-3,000.00	0.000
Totals	**Concentration Reserve Accounts**	**0.00**	**13,478.49**	**540,609.53**	**-540,609.53**	**0.000**
Solid Waste Fund						
30-310-100-0000	COMMERCIAL HAULERS-TIP FEE	110,566.00	6,220.16	93,994.16	16,571.84	85.012
30-310-100-0200	COMMERCIAL HAULERS - PERMITS	8,000.00	150.00	7,410.00	590.00	92.625
30-310-100-0300	COMMERCIAL RECYCLING	2,000.00	0.00	0.00	2,000.00	0.000
30-310-200-0000	COUPON SALES-HARTFORD	151,000.00	16,727.75	153,559.35	-2,559.35	101.695
30-310-200-0100	COUPON SALES-GUVSWD	125,000.00	16,191.00	127,006.00	-2,006.00	101.605
30-310-200-0200	RESIDENTIAL PERMITS	70,000.00	2,756.00	64,458.00	5,542.00	92.083
30-320-100-0000	RECYCLED MATERIALS/NE WASTE	20,000.00	2,055.01	14,838.76	5,161.24	74.194
30-320-200-0000	RECYCLED MATERIALS/OTHER	55,000.00	11,765.26	42,636.18	12,363.82	77.520
30-320-300-0000	REC/C&D REIMBURSEMENT	20,000.00	0.00	9,104.50	10,895.50	45.523
30-320-400-0000	RECYCLED - HHW COLLECTIONS	5,440.00	611.20	3,545.85	1,894.15	65.181
30-330-100-0000	RENTAL - RECYCLING CENTER	12,000.00	650.00	9,850.00	2,150.00	82.083
30-330-300-0000	WASTE ORDINANCE FEE	106,500.00	8,098.00	106,709.85	-209.85	100.197
30-330-300-0100	WASTE ORDINANCE PERMITS	1,200.00	30.00	1,160.00	40.00	96.667
30-340-100-0000	INTEREST EARNINGS	0.00	69.31	825.61	-825.61	0.000
30-340-200-0000	REIMBURSEMENTS	500.00	0.00	1,387.75	-887.75	277.550
30-340-300-0000	TRANSFER FROM RESERVE FUNDS	0.00	0.00	180,000.00	-180,000.00	0.000
30-340-300-0100	TRANSFER FROM GENERAL FUND	180,000.00	0.00	0.00	180,000.00	0.000
30-340-300-0200	TRANSFER FROM CLOSURE FUND	20,000.00	23,067.05	23,067.05	-3,067.05	115.335
30-340-400-0000	INTERGOVERNMENTAL REVENUES	4,500.00	0.00	4,524.00	-24.00	100.533
30-340-700-0000	MISCELLANEOUS	0.00	12.00	459.05	-459.05	0.000
Totals	**Solid Waste Fund**	**891,706.00**	**88,402.74**	**844,536.11**	**47,169.89**	**94.710**
Water Fund						

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50-510-100-0000	WATER REVENUE-WHITE RIVER	452,144.00	120,128.96	481,713.55	-29,569.55	106.540
50-510-200-0000	WATER REVENUE-WILDER	362,729.00	-67.08	347,501.22	15,227.78	95.802
50-510-300-0000	WATER REVENUE-HARTFORD	83,259.00	0.00	83,601.69	-342.69	100.412
50-515-100-0000	WATER HYDRANTS	86,920.00	0.00	85,860.00	1,060.00	98.780
50-520-100-0000	CONNECTIONS	7,619.00	102.00	7,987.00	-368.00	104.830
50-520-200-0000	TURN ON FEES	5,484.00	0.00	0.00	5,484.00	0.000
50-520-300-0000	LATE CHARGES/INTEREST	2,569.00	138.21	2,153.09	415.91	83.810
50-540-100-0000	INTEREST EARNINGS	0.00	-1,451.03	0.00	0.00	0.000
50-540-300-0200	TRANSFER FROM IMPACT FEES	0.00	-12,928.17	0.00	0.00	0.000
Totals	**Water Fund**	**1,000,724.00**	**105,922.89**	**1,008,816.55**	**-8,092.55**	**100.809**
	Quechee Water Fund					
55-510-400-0000	WATER REVENUE-QUECHEE	180,730.00	2,342.47	323,223.92	-142,493.92	178.844
55-510-500-0000	WATER REVENUE-QUECHEE (QWC)	135,715.00	0.00	0.00	135,715.00	0.000
55-515-100-0000	WATER HYDRANTS	26,240.00	0.00	25,920.00	320.00	98.780
55-520-100-0000	CONNECTIONS	524.00	0.00	1,450.00	-926.00	276.718
55-520-200-0000	TURN ON FEES	3,568.00	0.00	0.00	3,568.00	0.000
55-520-300-0000	LATE CHARGES/INTEREST	2,031.00	259.63	1,896.57	134.43	93.381
55-540-100-0000	INTEREST EARNINGS	0.00	-761.24	0.00	0.00	0.000
55-540-300-0200	TRANSFER FROM IMPACT FEES	20,000.00	-416.20	20,784.47	-784.47	103.922
Totals	**Quechee Water Fund**	**368,808.00**	**1,424.66**	**373,274.96**	**-4,466.96**	**101.211**
	Wastewater Fund					
60-610-100-0000	WASTEWATER-WHITE RIVER	860,796.00	208,142.41	846,420.42	14,375.58	98.330
60-610-200-0000	WASTEWATER-WILDER	602,397.00	-278.04	609,753.59	-7,356.59	101.221
60-610-300-0000	WASTEWATER-HARTFORD	129,337.00	0.00	128,391.74	945.26	99.269
60-610-500-0100	NON-SEPTIC - WR	11,458.00	3,867.98	15,949.88	-4,491.88	139.203
60-620-200-0000	OTHER	0.00	0.00	1,500.00	-1,500.00	0.000
60-620-300-0000	LATE CHARGES/INTEREST	4,225.00	213.58	3,635.66	589.34	86.051

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60-640-100-0000	INTEREST EARNINGS	0.00	-2,240.72	0.00	0.00	0.000
60-640-300-0200	TRANSFER FROM IMPACT FEES	50,000.00	-25,954.13	290,000.00	-240,000.00	580.000
Totals	**Wastewater Fund**	**1,658,213.00**	**183,751.08**	**1,895,651.29**	**-237,438.29**	**114.319**
	Quechee Wastewater Fund					
65-610-400-0000	WASTEWATER - QUECHEE	315,997.00	248.05	1,095,157.00	-779,160.00	346.572
65-610-500-0000	WASTEWATER - QUECHEE (QSC)	786,229.00	0.00	0.00	786,229.00	0.000
65-620-200-0000	OTHER	2,088.00	0.00	1,500.00	588.00	71.839
65-620-300-0000	LATE CHARGES/INTEREST	5,155.00	697.13	5,137.97	17.03	99.670
65-640-100-0000	INTEREST EARNINGS	0.00	-1,462.88	0.00	0.00	0.000
65-640-300-0200	TRANSFER FROM IMPACT FEES	10,000.00	-1,127.00	170,000.00	-160,000.00	###.###
Totals	**Quechee Wastewater Fund**	**1,119,469.00**	**-1,644.70**	**1,271,794.97**	**-152,325.97**	**113.607**
	SRF - Comm Develop Funds					
70-050-121-0580	Welcome Center Grant revenue	0.00	5,500.00	33,000.00	-33,000.00	0.000
70-050-174-0704	REAPPRAISAL GRANT	0.00	0.00	47,693.50	-47,693.50	0.000
70-050-174-0705	GRANT - EQUALIZATION	0.00	0.00	5,611.00	-5,611.00	0.000
70-050-622-7027	GRANT REVENUE(STP BIKE(62)-SYKES MTN AVE)	0.00	17,381.39	17,381.39	-17,381.39	0.000
70-050-623-7008	GRANT REVENUE CLG 2014-001 HIST SITES	0.00	0.00	4,427.45	-4,427.45	0.000
70-050-623-7021	GRANT REVENUE(GRANT EH0015 SYKES AVE CONST)	0.00	13,966.78	13,966.78	-13,966.78	0.000
70-050-623-7022	GRANT REVENUE(STP EH10(18) N.HARTLAND RD)	0.00	7,793.05	7,793.05	-7,793.05	0.000
70-050-623-7027	STP 14(4) RT 5 @ I91 ENG & CONS SIDEWALK	0.00	4,046.19	4,046.19	-4,046.19	0.000
70-050-623-7029	GRANT REVENUE TAP TA14(13)	0.00	2,714.10	6,660.94	-6,660.94	0.000
70-050-623-7066	HUD CDBG Quechee Pocket Park - Grant	0.00	0.00	5,000.00	-5,000.00	0.000
70-050-623-7067	GRANT REVENUE(2013 GATES STREET IMPROV)	0.00	100,000.00	100,000.00	-100,000.00	0.000
70-050-623-7091	VCDP Planning Grant PG-2014 for GMEDC Park	0.00	0.00	17,748.00	-17,748.00	0.000
70-050-623-7100	Twin Pines Housing - Scattered Site Rehab Grant Re	0.00	1,260.00	382,028.00	-382,028.00	0.000
70-050-625-7009	ADVENT CAMP CLG#07110-VT-15-003	0.00	3,332.48	3,332.48	-3,332.48	0.000
70-075-622-7043	INTEREST ON DEPOSITS(QUECHEE GORGE PROJECT)	0.00	0.05	1.01	-1.01	0.000

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70-075-622-7066	INTEREST ON DEPOSITS(WG98-02 WATERSHED GRANT)	0.00	0.23	4.77	-4.77	0.000
Totals	**SRF - Comm Develop Funds**	**0.00**	**155,994.27**	**648,694.56**	**-648,694.56**	**0.000**
	SRF - Public Safety Funds					
72-050-211-0100	PD - BULLETPROOF VESTS	0.00	0.00	459.00	-459.00	0.000
72-050-211-0300	SIU CHILD ABUSE GRANT	0.00	10,000.00	50,000.00	-50,000.00	0.000
72-050-211-1000	OP ENFORCEMENT	0.00	0.00	81.41	-81.41	0.000
72-050-211-1001	Police radio grant - FY16 HLS 02140-75164V-110	0.00	53,467.40	53,467.40	-53,467.40	0.000
72-050-211-1415	PD EQUIP INCENTIVES GRANT	0.00	0.00	1,490.80	-1,490.80	0.000
72-050-211-5121	PD DUI ENFORCEMENT GRANT	0.00	0.00	320.46	-320.46	0.000
72-050-221-0500	FIRE DRY HYDRANT GRANT	0.00	0.00	6,109.00	-6,109.00	0.000
72-050-221-4000	FIRE - HLS TRAINING GRANT	0.00	0.00	11,198.35	-11,198.35	0.000
72-050-271-7000	DISPATCH HLS	0.00	0.00	4,425.00	-4,425.00	0.000
72-050-271-7003	COMMUNICATIONS GRANT #202	0.00	4,725.00	15,750.00	-15,750.00	0.000
72-075-211-7231	INTEREST ON DEPOSITS(POLICE ASSET FOREFITURE)	0.00	0.16	5.40	-5.40	0.000
72-075-211-7232	INTEREST ON DEPOSITS(POLICE YOUTH SAF FAIR)	0.00	0.34	4.18	-4.18	0.000
72-080-211-7232	OTHER INCOME(POLICE YOUTH SAF FAIR)	0.00	0.00	24.80	-24.80	0.000
Totals	**SRF - Public Safety Funds**	**0.00**	**68,192.90**	**143,335.80**	**-143,335.80**	**0.000**
	SRF - Parks & Rec Funds					
73-050-511-1630	Recreation canopy grant	0.00	375.00	375.00	-375.00	0.000
73-050-511-7321	GRANT REVENUE(AQXX-XX MILFOIL GRANTS)	0.00	0.00	21,560.00	-21,560.00	0.000
73-050-511-8024	INTEREST ON DEPOSITS - OUTDOOR FACILITY	0.00	12.91	144.17	-144.17	0.000
73-075-511-7301	INTEREST ON DEPOSITS(ENGINE #494)	0.00	0.48	7.15	-7.15	0.000
73-075-511-7302	INTEREST ON DEPOSITS(DOG PARK)	0.00	1.08	11.63	-11.63	0.000
73-075-511-7303	INTEREST ON DEPOSITS(GLORY DAYS)	0.00	0.41	6.19	-6.19	0.000
73-075-511-7304	INTEREST ON DEPOSITS(TREES MATTER)	0.00	0.33	4.29	-4.29	0.000
73-080-511-7301	OTHER INCOME(ENGINE #494)	0.00	0.00	1,000.00	-1,000.00	0.000
73-080-511-7302	OTHER INCOME(DOG PARK)	0.00	75.00	4,473.00	-4,473.00	0.000

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73-080-511-7303	OTHER INCOME(GLORY DAYS)	0.00	0.00	13,787.82	-13,787.82	0.000
73-080-511-7304	OTHER INCOME(TREES MATTER)	0.00	0.00	990.00	-990.00	0.000
73-090-511-8024	TRAMSFER IN - FACILITY RESERVE	0.00	0.00	10,342.00	-10,342.00	0.000
Totals	**SRF - Parks & Rec Funds**	**0.00**	**465.21**	**52,701.25**	**-52,701.25**	**0.000**
	SRF - Impact Fee Funds					
78-065-221-7805	IMPACT FEES(FIRE/EMS IMPACT FEES)	0.00	11,808.97	19,536.38	-19,536.38	0.000
78-065-511-7810	IMPACT FEES(RECREATION IMPACT FEES)	0.00	2,042.70	14,298.90	-14,298.90	0.000
78-065-711-7815	IMPACT FEES(LIBRARY IMPACT FEES)	0.00	61.68	434.28	-434.28	0.000
78-075-221-7805	INTEREST ON DEPOSITS(FIRE/EMS IMPACT FEES)	0.00	7.38	81.40	-81.40	0.000
78-075-511-7810	INTEREST ON DEPOSITS(RECREATION IMPACT FEES)	0.00	4.29	95.69	-95.69	0.000
78-075-711-7815	INTEREST ON DEPOSITS(LIBRARY IMPACT FEES)	0.00	0.21	2.30	-2.30	0.000
Totals	**SRF - Impact Fee Funds**	**0.00**	**13,925.23**	**34,448.95**	**-34,448.95**	**0.000**
	Capital Project Funds					
80-050-311-8001	GRANT REVENUE(STP 0113(59)S SYKES ROUNDABOUT)	0.00	2,362.91	8,209.76	-8,209.76	0.000
80-050-311-8002	GRANT REVENUE(STP HTRF(1)BRIDGE ST UNDERPASS)	0.00	3,448.70	56,169.84	-56,169.84	0.000
80-050-311-8161	CLASS 2 GRANT PAVING Q W HARTFORD RD	0.00	0.00	157,160.00	-157,160.00	0.000
80-075-325-8021	INTEREST ON DEPOSITS(1994 CSO PROJECT FUND)	0.00	10.23	124.85	-124.85	0.000
80-075-325-8050	INTEREST EARNED ON DEPOSITS - MUNI BLDG	0.00	0.00	53.96	-53.96	0.000
80-080-161-8050	EFF VT (MUNICIPAL BUILDING)	0.00	0.00	10,000.00	-10,000.00	0.000
80-080-513-8024	OTHER INCOME(BARWOOD ARENA)	0.00	0.00	-10,000.00	10,000.00	0.000
80-080-521-8023	OTHER INCOME(MAXFIELD PROJECT FUND)	0.00	5,700.00	6,410.59	-6,410.59	0.000
80-080-521-8025	DONATIONS(MAXFIELD OUTDOOR REC CENTER)	0.00	0.00	20,000.00	-20,000.00	0.000
80-090-161-8050	TRANSFERS IN(MUNI BUILDING RENOV)	0.00	0.00	86,420.47	-86,420.47	0.000
Totals	**Capital Project Funds**	**0.00**	**11,521.84**	**334,549.47**	**-334,549.47**	**0.000**
	Debt Service Funds					

Revenue Report

Town of Hartford
As Of: June, GL Year 2016

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
90-075-000-9000	INTEREST ON DEPOSITS(DEBT SERVICE FUND)	0.00	37.56	603.28	-603.28	0.000
90-090-000-9000	TRANSFERS IN-RESERVE FUND(DEBT SERVICE FUND)	0.00	0.00	42,788.00	-42,788.00	0.000
Totals	**Debt Service Funds**	**0.00**	**37.56**	**43,391.28**	**-43,391.28**	**0.000**
Revolving loan fund						
91-075-623-7090	INTERST EARNED ON LOANS	0.00	1,915.45	6,567.76	-6,567.76	0.000
91-075-623-7092	INTEREST EARNED ON DEPOSITS - Revolving	0.00	21.93	846.37	-846.37	0.000
91-075-623-7094	INTEREST EARNED ON DEPOSITS - TWIN PINES VCDP	0.00	0.00	42.87	-42.87	0.000
91-076-624-7090	LOAN APPLICATION FEES	0.00	0.00	836.46	-836.46	0.000
Totals	**Revolving loan fund**	**0.00**	**1,937.38**	**8,293.46**	**-8,293.46**	**0.000**
Grand Total		**20,560,220.00**	**4,792,093.32**	**22,486,902.61**	**-1,926,682.61**	**109.371**

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Solid Waste Fund									
Curbside Recycling									
30-931-318-0000	CONTRACTED SERVICES								
	191,650.00	0.00	0.00	191,650.00	15,000.00	15,000.00	0.00	176,650.00	7.827
Total Curbside Recycling									
	191,650.00	**0.00**	**0.00**	**191,650.00**	**15,000.00**	**15,000.00**	**0.00**	**176,650.00**	**7.827**

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Recycling									
30-971-101-0000	SALARIES								
	53,423.00	0.00	0.00	53,423.00	4,518.88	4,518.88	0.00	48,904.12	8.459
30-971-120-0000	OVERTIME								
	1,145.00	0.00	0.00	1,145.00	174.48	174.48	0.00	970.52	15.238
30-971-210-0000	TOWN FICA								
	4,175.00	0.00	0.00	4,175.00	348.41	348.41	0.00	3,826.59	8.345
30-971-220-0000	BC/BS								
	10,412.00	0.00	-10,412.00	0.00	0.00	0.00	0.00	0.00	0.000
30-971-220-0100	HEALTH INS(EMPLOYEE SHARE)								
	-1,562.00	0.00	1,562.00	0.00	0.00	0.00	0.00	0.00	0.000
30-971-225-0000	HRA/CHOICECARE CARD								
	1,586.00	0.00	-1,586.00	0.00	0.00	0.00	0.00	0.00	0.000
30-971-230-0000	DENTAL								
	774.00	0.00	-774.00	0.00	0.00	0.00	0.00	0.00	0.000
30-971-240-0000	LIFE INSURANCE								
	167.00	0.00	-167.00	0.00	0.00	0.00	0.00	0.00	0.000
30-971-250-0000	WORKERS COMP								
	4,152.00	0.00	-4,152.00	0.00	0.00	0.00	0.00	0.00	0.000
30-971-260-0000	RETIREMENT								
	3,288.00	0.00	0.00	3,288.00	248.80	248.80	0.00	3,039.20	7.567
30-971-270-0000	AD&D								
	10.00	0.00	-10.00	0.00	0.00	0.00	0.00	0.00	0.000
30-971-300-0000	Allocated health care costs								
	0.00	0.00	15,539.00	15,539.00	1,294.92	1,294.92	0.00	14,244.08	8.333
30-971-311-0000	TRAVEL & MEETINGS								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
30-971-312-0000	ADVERTISING								
	500.00	0.00	0.00	500.00	43.00	43.00	0.00	457.00	8.600
30-971-313-0000	MEMBERSHIP DUES								
	700.00	0.00	0.00	700.00	0.00	0.00	0.00	700.00	0.000
30-971-315-0000	RECRUITMENT & TRAINING								
	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.000
30-971-315-0100	PUBLIC EDUCATION								
	3,500.00	0.00	0.00	3,500.00	0.00	0.00	0.00	3,500.00	0.000

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
30-971-318-0000	CONTRACTED SERVICES								
	44,000.00	0.00	0.00	44,000.00	2,248.00	2,248.00	0.00	41,752.00	5.109
30-971-318-0100	CONTRACTED SERVICES - HHW								
	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0.000
30-971-319-0000	EQUIPMENT OPERATION-GAS								
	2,400.00	0.00	0.00	2,400.00	384.01	384.01	0.00	2,015.99	16.000
30-971-320-0200	EQUIP OPERATION - JOURNAL								
	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.000
30-971-320-0300	EQUIP OPERATION/MAINT GENER/								
	2,500.00	0.00	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0.000
30-971-321-0000	REPAIRS & MAINT-VEHICLES								
	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.000
30-971-321-0100	REPAIRS & MAINT-BUILDING								
	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0.000
30-971-323-0000	MATERIAL & SUPPLIES								
	1,600.00	0.00	0.00	1,600.00	0.00	0.00	103.27	1,496.73	6.454
30-971-324-0000	TELEPHONE								
	700.00	0.00	0.00	700.00	202.72	202.72	0.00	497.28	28.960
30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLE								
	800.00	0.00	0.00	800.00	26.36	26.36	0.00	773.64	3.295
30-971-327-0000	BUILDING HEAT								
	6,100.00	0.00	0.00	6,100.00	0.00	0.00	0.00	6,100.00	0.000
30-971-328-0000	WATER								
	200.00	0.00	0.00	200.00	29.38	29.38	0.00	170.62	14.690
30-971-329-0000	ELECTRICITY								
	8,000.00	0.00	0.00	8,000.00	345.06	345.06	0.00	7,654.94	4.313
Total Recycling									
	162,870.00	**0.00**	**0.00**	**162,870.00**	**9,864.02**	**9,864.02**	**103.27**	**152,902.71**	**6.120**

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
C & D									
30-973-313-0200	WASTE GENERATION FEE								
	4,000.00	0.00	0.00	4,000.00	262.20	262.20	0.00	3,737.80	6.555
30-973-318-0000	CONTRACTED SERVICES								
	94,742.00	0.00	0.00	94,742.00	3,441.00	3,441.00	0.00	91,301.00	3.632
30-973-318-0100	LANDFILL CLOSURE EXPENSE								
	20,000.00	0.00	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0.000
30-973-320-0000	EQUIP OPERATION/MAINT-OFFICE								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
30-973-320-0100	EQUIP MAINTENANCE-SCALES								
	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0.000
30-973-323-0000	MATERIAL & SUPPLIES								
	400.00	0.00	0.00	400.00	0.00	0.00	0.00	400.00	0.000
30-973-324-0000	TELEPHONE								
	400.00	0.00	0.00	400.00	45.97	45.97	0.00	354.03	11.493
Total C & D									
	124,042.00	**0.00**	**0.00**	**124,042.00**	**3,749.17**	**3,749.17**	**0.00**	**120,292.83**	**3.023**

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Transfer Station									
30-974-101-0000	SALARIES								
	41,513.00	0.00	0.00	41,513.00	3,681.62	3,681.62	0.00	37,831.38	8.869
30-974-120-0000	OVERTIME								
	687.00	0.00	0.00	687.00	0.00	0.00	0.00	687.00	0.000
30-974-210-0000	TOWN FICA								
	3,229.00	0.00	0.00	3,229.00	269.70	269.70	0.00	2,959.30	8.352
30-974-220-0000	BC/BS								
	2,750.00	0.00	-2,750.00	0.00	0.00	0.00	0.00	0.00	0.000
30-974-230-0000	DENTAL								
	774.00	0.00	-774.00	0.00	0.00	0.00	0.00	0.00	0.000
30-974-240-0000	LIFE INSURANCE								
	167.00	0.00	-167.00	0.00	0.00	0.00	0.00	0.00	0.000
30-974-250-0000	WORKERS COMP								
	3,214.00	0.00	-3,214.00	0.00	0.00	0.00	0.00	0.00	0.000
30-974-260-0000	RETIREMENT								
	2,782.00	0.00	0.00	2,782.00	0.00	0.00	0.00	2,782.00	0.000
30-974-270-0000	AD&D								
	10.00	0.00	-10.00	0.00	0.00	0.00	0.00	0.00	0.000
30-974-300-0000	Allocated health care costs								
	0.00	0.00	6,915.00	6,915.00	576.25	576.25	0.00	6,338.75	8.333
30-974-312-0000	ADVERTISING								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
30-974-313-0200	WASTE GENERATION FEE								
	600.00	0.00	0.00	600.00	35.19	35.19	0.00	564.81	5.865
30-974-316-0000	GRANTS/APPROP/ST.TAXES								
	7,200.00	0.00	0.00	7,200.00	0.00	0.00	0.00	7,200.00	0.000
30-974-317-0000	PERMITS & LICENSES								
	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.000
30-974-318-0000	CONTRACTED SERVICES								
	96,800.00	0.00	0.00	96,800.00	8,352.93	8,352.93	0.00	88,447.07	8.629
30-974-320-0100	EQUIP MAINTENANCE-SCALE								
	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0.000
30-974-320-0300	EQUIP OPERATION/MAINT GENERA								
	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.000

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
30-974-321-0000	REPAIRS & MAINT-VEHICLES								
	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.000
30-974-323-0000	MATERIAL & SUPPLIES								
	4,000.00	0.00	0.00	4,000.00	563.78	563.78	0.00	3,436.22	14.095
30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLE								
	550.00	0.00	0.00	550.00	24.48	24.48	0.00	525.52	4.451
30-974-328-0000	WATER								
	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.000
Total Transfer Station									
	174,076.00	**0.00**	**0.00**	**174,076.00**	**13,503.95**	**13,503.95**	**0.00**	**160,572.05**	**7.758**

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Administration									
30-975-101-0000	SALARIES								
	137,185.00	0.00	0.00	137,185.00	9,659.47	9,659.47	0.00	127,525.53	7.041
30-975-210-0000	TOWN FICA								
	10,494.00	0.00	0.00	10,494.00	710.45	710.45	0.00	9,783.55	6.770
30-975-220-0000	BC/BS								
	25,664.00	0.00	-25,664.00	0.00	0.00	0.00	0.00	0.00	0.000
30-975-220-0100	HEALTH INS(EMPLOYEE SHARE)								
	-3,280.00	0.00	3,280.00	0.00	0.00	0.00	0.00	0.00	0.000
30-975-225-0000	HRA/CHOICECARE CARD								
	5,968.00	0.00	-5,968.00	0.00	0.00	0.00	0.00	0.00	0.000
30-975-230-0000	DENTAL								
	1,908.00	0.00	-1,908.00	0.00	0.00	0.00	0.00	0.00	0.000
30-975-240-0000	LIFE INSURANCE								
	386.00	0.00	-386.00	0.00	0.00	0.00	0.00	0.00	0.000
30-975-250-0000	WORKERS COMP								
	5,758.00	0.00	-5,758.00	0.00	0.00	0.00	0.00	0.00	0.000
30-975-260-0000	RETIREMENT								
	10,974.00	0.00	0.00	10,974.00	659.37	659.37	0.00	10,314.63	6.008
30-975-270-0000	AD&D								
	24.00	0.00	-24.00	0.00	0.00	0.00	0.00	0.00	0.000
30-975-300-0000	Allocated health care costs								
	0.00	0.00	43,742.00	43,742.00	3,645.16	3,645.16	0.00	40,096.84	8.333
30-975-311-0000	TRAVEL & MEETINGS								
	1,500.00	0.00	0.00	1,500.00	69.12	69.12	0.00	1,430.88	4.608
30-975-312-0000	ADVERTISING								
	150.00	0.00	0.00	150.00	0.00	0.00	0.00	150.00	0.000
30-975-315-0000	RECRUITMENT & TRAINING								
	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.000
30-975-318-0000	CONTRACTED SERVICES								
	2,800.00	0.00	0.00	2,800.00	1,030.69	1,030.69	0.00	1,769.31	36.810
30-975-318-0200	CONTRACTED SERVICES - LEGAL								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
30-975-321-0100	REPAIRS & MAINT-BUILDINGS								
	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.000

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
30-975-322-0000	POSTAGE								
	1,000.00	0.00	0.00	1,000.00	49.77	49.77	0.00	950.23	4.977
30-975-323-0000	MATERIAL & SUPPLIES								
	1,000.00	0.00	0.00	1,000.00	187.36	187.36	0.00	812.64	18.736
30-975-324-0000	TELEPHONE								
	1,000.00	0.00	0.00	1,000.00	74.85	74.85	0.00	925.15	7.485
30-975-328-0000	WATER								
	125.00	0.00	0.00	125.00	0.00	0.00	0.00	125.00	0.000
30-975-329-0000	ELECTRICITY								
	1,200.00	0.00	0.00	1,200.00	61.15	61.15	0.00	1,138.85	5.096
30-975-330-0000	OFFICE EQUIPMENT								
	800.00	0.00	0.00	800.00	0.00	0.00	0.00	800.00	0.000
30-975-418-0000	PROPERTY & LIABILITY INS								
	9,974.00	0.00	0.00	9,974.00	4,950.91	4,950.91	0.00	5,023.09	49.638
30-975-418-0100	RETIREE HEALTH INSURANCE								
	7,314.00	0.00	-7,314.00	0.00	0.00	0.00	0.00	0.00	0.000
30-975-544-0000	CAPITAL RESERVE TRANSFER								
	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0.000
Total Administration									
	239,644.00	**0.00**	**0.00**	**239,644.00**	**21,098.30**	**21,098.30**	**0.00**	**218,545.70**	**8.804**

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Undeposited Funds									
30-999-999-0100	CLEARING ACCOUNT								
	0.00	0.00	0.00	0.00	79.78	79.78	0.00	-79.78	0.000
Total Undeposited Funds									
	0.00	**0.00**	**0.00**	**0.00**	**79.78**	**79.78**	**0.00**	**-79.78**	**0.000**
Total Solid Waste Fund									
	892,282.00	**0.00**	**0.00**	**892,282.00**	**63,295.22**	**63,295.22**	**103.27**	**828,883.51**	**7.105**

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Water Fund									
Water - Wilder									
50-952-315-0000	RECRUITMENT & TRAINING								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
50-952-318-0000	CONTRACTED SERVICES								
	58,000.00	0.00	0.00	58,000.00	22.00	22.00	0.00	57,978.00	0.038
50-952-321-0100	REPAIRS & MAINT-BUILDING								
	7,500.00	0.00	0.00	7,500.00	0.00	0.00	0.00	7,500.00	0.000
50-952-323-0000	MATERIAL & SUPPLIES								
	4,000.00	0.00	0.00	4,000.00	467.17	467.17	0.00	3,532.83	11.679
50-952-324-0000	TELEPHONE								
	3,000.00	0.00	0.00	3,000.00	138.75	138.75	0.00	2,861.25	4.625
50-952-327-0000	BUILDING HEAT								
	5,625.00	0.00	0.00	5,625.00	0.00	0.00	0.00	5,625.00	0.000
50-952-329-0000	ELECTRICITY								
	64,000.00	0.00	0.00	64,000.00	0.00	0.00	0.00	64,000.00	0.000
50-952-331-0000	DEPARTMENT EQUIPMENT								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
50-952-340-0000	CHEMICALS								
	17,425.00	0.00	0.00	17,425.00	0.00	0.00	0.00	17,425.00	0.000
50-952-543-0000	CAPITAL OUTLAY - WILDER								
	200,000.00	0.00	0.00	200,000.00	2,328.49	2,328.49	0.00	197,671.51	1.164
Total Water - Wilder									
	361,050.00	**0.00**	**0.00**	**361,050.00**	**2,956.41**	**2,956.41**	**0.00**	**358,093.59**	**0.819**

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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Water - General									
50-954-101-0000	SALARIES								
	207,662.00	0.00	0.00	207,662.00	16,468.84	16,468.84	0.00	191,193.16	7.931
50-954-120-0000	OVERTIME								
	22,890.00	0.00	0.00	22,890.00	681.86	681.86	0.00	22,208.14	2.979
50-954-210-0000	TOWN FICA								
	17,637.00	0.00	0.00	17,637.00	1,466.24	1,466.24	0.00	16,170.76	8.313
50-954-220-0000	BC/BS								
	31,347.00	0.00	-31,347.00	0.00	0.00	0.00	0.00	0.00	0.000
50-954-220-0100	HEALTH INS(EMPLOYEE SHARE)								
	-4,703.00	0.00	4,703.00	0.00	0.00	0.00	0.00	0.00	0.000
50-954-225-0000	HRA/CHOICECARE CARD								
	4,842.00	0.00	-4,842.00	0.00	0.00	0.00	0.00	0.00	0.000
50-954-230-0000	DENTAL								
	2,568.00	0.00	-2,568.00	0.00	0.00	0.00	0.00	0.00	0.000
50-954-240-0000	LIFE INSURANCE								
	552.00	0.00	-552.00	0.00	0.00	0.00	0.00	0.00	0.000
50-954-250-0000	WORKERS COMP								
	8,069.00	0.00	-8,069.00	0.00	0.00	0.00	0.00	0.00	0.000
50-954-260-0000	RETIREMENT								
	16,261.00	0.00	0.00	16,261.00	901.16	901.16	0.00	15,359.84	5.542
50-954-270-0000	AD&D								
	33.00	0.00	-33.00	0.00	0.00	0.00	0.00	0.00	0.000
50-954-300-0000	Allocated health care costs								
	0.00	0.00	49,991.00	49,991.00	4,165.92	4,165.92	0.00	45,825.08	8.333
50-954-311-0000	TRAVEL & MEETINGS								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
50-954-312-0000	ADVERTISING								
	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.000
50-954-313-0000	MEMBERSHIP DUES								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
50-954-314-0000	BOOKS & PERIODICALS								
	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.000
50-954-315-0000	RECRUITMENT & TRAINING								
	500.00	0.00	0.00	500.00	120.00	120.00	0.00	380.00	24.000

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50-954-318-0000	CONTRACTED SERVICES								
	8,400.00	0.00	0.00	8,400.00	140.00	140.00	0.00	8,260.00	1.667
50-954-319-0000	EQUIPMENT OPERATION-GAS								
	11,225.00	0.00	0.00	11,225.00	0.00	0.00	0.00	11,225.00	0.000
50-954-320-0200	EQUIP OPERATION - JOURNAL								
	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.000
50-954-321-0000	REPAIRS & MAINT-VEHICLES								
	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0.000
50-954-321-0100	REPAIRS & MAINT-BUILDING								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR								
	28,000.00	0.00	0.00	28,000.00	419.19	419.19	0.00	27,580.81	1.497
50-954-323-0000	MATERIAL & SUPPLIES								
	24,000.00	0.00	0.00	24,000.00	1,015.00	1,015.00	115.89	22,869.11	4.712
50-954-324-0000	TELEPHONE								
	2,200.00	0.00	0.00	2,200.00	0.00	0.00	0.00	2,200.00	0.000
50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLE								
	3,800.00	0.00	0.00	3,800.00	155.94	155.94	0.00	3,644.06	4.104
50-954-329-0000	ELECTRICITY								
	2,600.00	0.00	0.00	2,600.00	23.37	23.37	0.00	2,576.63	0.899
50-954-331-0000	DEPARTMENT EQUIPMENT								
	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.000
50-954-331-0100	DEPT EQUIP-CAPITAL RESERVE								
	35,000.00	0.00	0.00	35,000.00	0.00	0.00	0.00	35,000.00	0.000
50-954-418-0100	RETIREE HEALTH INSURANCE								
	7,283.00	0.00	-7,283.00	0.00	0.00	0.00	0.00	0.00	0.000
50-954-542-0100	DEBT SERVICE-INTEREST								
	46,102.00	0.00	0.00	46,102.00	0.00	0.00	0.00	46,102.00	0.000
50-954-542-0101	DEBT SERVICE-PRINCIPAL								
	134,050.00	0.00	0.00	134,050.00	0.00	0.00	0.00	134,050.00	0.000
50-954-542-0102	DEBT ADMIN FEE - WILDER WELL								
	33,338.00	0.00	0.00	33,338.00	0.00	0.00	0.00	33,338.00	0.000
50-954-543-0000	CAPITAL OUTLAY								
	90,000.00	0.00	0.00	90,000.00	0.00	0.00	0.00	90,000.00	0.000
Total Water - General									
	744,856.00	**0.00**	**0.00**	**744,856.00**	**25,557.52**	**25,557.52**	**115.89**	**719,182.59**	**3.447**

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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used

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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Water - Administration									
50-955-101-0000	SALARIES								
	59,886.00	0.00	0.00	59,886.00	4,355.60	4,355.60	0.00	55,530.40	7.273
50-955-120-0000	OVERTIME								
	0.00	0.00	0.00	0.00	21.95	21.95	0.00	-21.95	0.000
50-955-210-0000	TOWN FICA								
	4,582.00	0.00	0.00	4,582.00	432.08	432.08	0.00	4,149.92	9.430
50-955-220-0000	BC/BS								
	5,373.00	0.00	-5,373.00	0.00	0.00	0.00	0.00	0.00	0.000
50-955-220-0100	HEALTH INS(EMPLOYEE SHARE)								
	-669.00	0.00	669.00	0.00	0.00	0.00	0.00	0.00	0.000
50-955-225-0000	HRA/CHOICECARE CARD								
	3,808.00	0.00	-3,808.00	0.00	0.00	0.00	0.00	0.00	0.000
50-955-230-0000	DENTAL								
	600.00	0.00	-600.00	0.00	0.00	0.00	0.00	0.00	0.000
50-955-240-0000	LIFE INSURANCE								
	124.00	0.00	-124.00	0.00	0.00	0.00	0.00	0.00	0.000
50-955-250-0000	WORKERS COMP								
	3,743.00	0.00	-3,743.00	0.00	0.00	0.00	0.00	0.00	0.000
50-955-260-0000	RETIREMENT								
	4,790.00	0.00	0.00	4,790.00	413.88	413.88	0.00	4,376.12	8.641
50-955-270-0000	AD&D								
	10.00	0.00	-10.00	0.00	0.00	0.00	0.00	0.00	0.000
50-955-300-0000	Allocated health care costs								
	0.00	0.00	16,086.00	16,086.00	1,340.50	1,340.50	0.00	14,745.50	8.333
50-955-311-0000	TRAVEL & MEETINGS								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
50-955-312-0000	ADVERTISING								
	150.00	0.00	0.00	150.00	0.00	0.00	0.00	150.00	0.000
50-955-313-0000	MEMBERSHIP DUES								
	250.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	0.000
50-955-314-0000	BOOKS & PERIODICALS								
	150.00	0.00	0.00	150.00	0.00	0.00	0.00	150.00	0.000
50-955-315-0000	RECRUITMENT & TRAINING								
	250.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	0.000

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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
50-955-317-0000	PERMITS & LICENSES								
	11,500.00	0.00	0.00	11,500.00	10.00	10.00	0.00	11,490.00	0.087
50-955-318-0000	CONTRACTED SERVICES								
	4,750.00	0.00	0.00	4,750.00	736.12	736.12	0.00	4,013.88	15.497
50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE								
	250.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	0.000
50-955-321-0100	REPAIRS & MAINT - BUILDING								
	250.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	0.000
50-955-322-0000	POSTAGE								
	3,800.00	0.00	0.00	3,800.00	233.29	233.29	0.00	3,566.71	6.139
50-955-323-0000	MATERIAL & SUPPLIES								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
50-955-324-0000	TELEPHONE								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
50-955-330-0000	OFFICE EQUIPMENT								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
50-955-331-0000	DEPARTMENT EQUIPMENT								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
50-955-418-0000	PROPERTY & LIABILITY INS								
	12,337.00	0.00	0.00	12,337.00	6,123.86	6,123.86	0.00	6,213.14	49.638
50-955-418-0100	RETIREE HEALTH INSURANCE								
	3,097.00	0.00	-3,097.00	0.00	0.00	0.00	137.50	-137.50	0.000
50-955-544-0000	CAPITAL RESERVE TRANSFER								
	48,000.00	0.00	0.00	48,000.00	0.00	0.00	0.00	48,000.00	0.000
Total Water - Administration									
	171,031.00	**0.00**	**0.00**	**171,031.00**	**13,667.28**	**13,667.28**	**137.50**	**157,226.22**	**8.072**

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Undeposited Funds									
50-999-999-0100	CLEARING ACCOUNT								
	0.00	0.00	0.00	0.00	336.06	336.06	0.00	-336.06	0.000
Total Undeposited Funds									
	0.00	**0.00**	**0.00**	**0.00**	**336.06**	**336.06**	**0.00**	**-336.06**	**0.000**
Total Water Fund									
	1,276,937.00	**0.00**	**0.00**	**1,276,937.00**	**42,517.27**	**42,517.27**	**253.39**	**1,234,166.34**	**3.349**

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Quechee Water Fund									
Water - Quechee									
55-953-315-0000	RECRUITMENT & TRAINING								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
55-953-318-0000	CONTRACTED SERVICES								
	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.000
55-953-321-0100	REPAIRS & MAINT-BUILDING								
	2,500.00	0.00	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0.000
55-953-323-0000	MATERIALS & SUPPLIES								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
55-953-324-0000	TELEPHONE								
	900.00	0.00	0.00	900.00	0.00	0.00	0.00	900.00	0.000
55-953-327-0000	BUILDING HEAT								
	1,125.00	0.00	0.00	1,125.00	0.00	0.00	0.00	1,125.00	0.000
55-953-329-0000	ELECTRICITY								
	18,000.00	0.00	0.00	18,000.00	1,633.52	1,633.52	0.00	16,366.48	9.075
55-953-331-0000	DEPARTMENT EQUIPMENT								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
55-953-340-0000	CHEMICALS								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
Total Water - Quechee									
	26,525.00	**0.00**	**0.00**	**26,525.00**	**1,633.52**	**1,633.52**	**0.00**	**24,891.48**	**6.158**

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Water - General									
55-954-101-0000	SALARIES								
	45,943.00	0.00	0.00	45,943.00	2,959.25	2,959.25	0.00	42,983.75	6.441
55-954-120-0000	OVERTIME								
	13,390.00	0.00	0.00	13,390.00	637.42	637.42	0.00	12,752.58	4.760
55-954-210-0000	TOWN FICA								
	4,539.00	0.00	0.00	4,539.00	0.00	0.00	0.00	4,539.00	0.000
55-954-220-0000	BC/BS								
	9,339.00	0.00	-9,339.00	0.00	0.00	0.00	0.00	0.00	0.000
55-954-220-0100	HEALTH INS(EMPLOYEE SHARE)								
	-1,401.00	0.00	1,401.00	0.00	0.00	0.00	0.00	0.00	0.000
55-954-225-0000	HRA/CHOICECARE CARD								
	4,538.00	0.00	-4,538.00	0.00	0.00	0.00	0.00	0.00	0.000
55-954-230-0000	DENTAL								
	878.00	0.00	-878.00	0.00	0.00	0.00	0.00	0.00	0.000
55-954-240-0000	LIFE INSURANCE								
	117.00	0.00	-117.00	0.00	0.00	0.00	0.00	0.00	0.000
55-954-250-0000	WORKERS COMP								
	1,986.00	0.00	-1,986.00	0.00	0.00	0.00	0.00	0.00	0.000
55-954-260-0000	RETIREMENT								
	3,718.00	0.00	0.00	3,718.00	0.00	0.00	0.00	3,718.00	0.000
55-954-270-0000	AD&D								
	25.00	0.00	-25.00	0.00	0.00	0.00	0.00	0.00	0.000
55-954-300-0000	Allocated health care costs								
	0.00	0.00	15,482.00	15,482.00	1,290.17	1,290.17	0.00	14,191.83	8.333
55-954-311-0000	TRAVEL & MEETINGS								
	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.000
55-954-313-0000	MEMBERSHIP DUES								
	70.00	0.00	0.00	70.00	0.00	0.00	0.00	70.00	0.000
55-954-315-0000	RECRUITMENT & TRAINING								
	450.00	0.00	0.00	450.00	0.00	0.00	0.00	450.00	0.000
55-954-318-0000	CONTRACTED SERVICES								
	2,500.00	0.00	0.00	2,500.00	100.00	100.00	0.00	2,400.00	4.000
55-954-319-0000	EQUIPMENT OPERATION - GAS								
	3,960.00	0.00	0.00	3,960.00	150.80	150.80	0.00	3,809.20	3.808

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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
55-954-320-0200	EQUIPMENT OPERATION - JOURNA								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
55-954-321-0000	REPAIRS & MAINT - VEHICLES								
	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.000
55-954-321-0100	REPAIRS & MAINT - BUILDING								
	7,000.00	0.00	0.00	7,000.00	0.00	0.00	0.00	7,000.00	0.000
55-954-321-0200	REPAIRS & MAINT-MAINS & APPUR								
	6,000.00	0.00	0.00	6,000.00	0.00	0.00	0.00	6,000.00	0.000
55-954-323-0000	MATERIALS & SUPPLIES								
	6,000.00	0.00	0.00	6,000.00	0.00	0.00	42.71	5,957.29	0.712
55-954-324-0000	TELEPHONE								
	400.00	0.00	0.00	400.00	110.81	110.81	0.00	289.19	27.703
55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLE								
	825.00	0.00	0.00	825.00	63.98	63.98	0.00	761.02	7.755
55-954-329-0000	ELECTRICITY								
	13,000.00	0.00	0.00	13,000.00	210.22	210.22	0.00	12,789.78	1.617
55-954-331-0000	DEPARTMENT EQUIPMENT								
	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.000
55-954-331-0100	DEPT EQUIP - CAPITAL RESERVE								
	35,000.00	0.00	0.00	35,000.00	0.00	0.00	0.00	35,000.00	0.000
55-954-542-0000	CAPITAL OUTLAY								
	2,100,000.00	0.00	0.00	2,100,000.00	4,696.42	4,696.42	129,421.58	1,965,882.00	6.387
55-954-542-0100	DEBT SERVICE - INTEREST								
	374.00	0.00	0.00	374.00	0.00	0.00	0.00	374.00	0.000
55-954-542-0101	DEBT SERVICE - PRINCIPAL								
	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0.000
Total Water - General									
	2,277,351.00	**0.00**	**0.00**	**2,277,351.00**	**10,219.07**	**10,219.07**	**129,464.29**	**2,137,667.64**	**6.134**

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Water - Administration									
55-955-101-0000	SALARIES								
	53,800.00	0.00	0.00	53,800.00	3,589.66	3,589.66	0.00	50,210.34	6.672
55-955-210-0000	TOWN FICA								
	4,116.00	0.00	0.00	4,116.00	219.91	219.91	0.00	3,896.09	5.343
55-955-220-0000	BC/BS								
	5,047.00	0.00	-5,047.00	0.00	0.00	0.00	0.00	0.00	0.000
55-955-220-0100	HEALTH INS(EMPLOYEE SHARE)								
	-666.00	0.00	666.00	0.00	0.00	0.00	0.00	0.00	0.000
55-955-225-0000	HRA/CHOICECARE CARD								
	3,715.00	0.00	-3,715.00	0.00	0.00	0.00	0.00	0.00	0.000
55-955-230-0000	DENTAL								
	555.00	0.00	-555.00	0.00	0.00	0.00	0.00	0.00	0.000
55-955-240-0000	LIFE INSURANCE								
	107.00	0.00	-107.00	0.00	0.00	0.00	0.00	0.00	0.000
55-955-250-0000	WORKERS COMP								
	1,957.00	0.00	-1,957.00	0.00	0.00	0.00	0.00	0.00	0.000
55-955-260-0000	RETIREMENT								
	4,303.00	0.00	0.00	4,303.00	227.70	227.70	0.00	4,075.30	5.292
55-955-270-0000	AD&D								
	8.00	0.00	-8.00	0.00	0.00	0.00	0.00	0.00	0.000
55-955-300-0000	Allocated health care costs								
	0.00	0.00	13,820.00	13,820.00	1,151.66	1,151.66	0.00	12,668.34	8.333
55-955-311-0000	TRAVEL & MEETINGS								
	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.000
55-955-312-0000	ADVERTISING								
	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.000
55-955-313-0000	MEMBERSHIP DUES								
	150.00	0.00	0.00	150.00	0.00	0.00	0.00	150.00	0.000
55-955-314-0000	BOOKS & PERIODICALS								
	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.000
55-955-315-0000	RECRUITMENT & TRAINING								
	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.000
55-955-317-0000	PERMITS & LICENSES								
	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.000

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Town of Hartford
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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
55-955-318-0000	CONTRACTED SERVICES								
	750.00	0.00	0.00	750.00	579.62	579.62	0.00	170.38	77.283
55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
55-955-322-0000	POSTAGE								
	1,600.00	0.00	0.00	1,600.00	183.10	183.10	0.00	1,416.90	11.444
55-955-323-0000	MATERIALS & SUPPLIES								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
55-955-324-0000	TELEPHONE								
	250.00	0.00	0.00	250.00	45.18	45.18	0.00	204.82	18.072
55-955-330-0000	OFFICE EQUIPMENT								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
55-955-331-0000	DEPARTMENT EQUIPMENT								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
55-955-418-0000	PROPERTY & LIABILITY INS								
	2,941.00	0.00	0.00	2,941.00	1,459.86	1,459.86	0.00	1,481.14	49.638
55-955-418-0100	RETIREE HEALTH INSURANCE								
	3,097.00	0.00	-3,097.00	0.00	0.00	0.00	137.50	-137.50	0.000
55-955-544-0000	CAPITAL RESERVE TRANSFER								
	97,000.00	0.00	0.00	97,000.00	0.00	0.00	0.00	97,000.00	0.000
Total Water - Administration									
	183,930.00	**0.00**	**0.00**	**183,930.00**	**7,456.69**	**7,456.69**	**137.50**	**176,335.81**	**4.129**

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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Undeposited Funds									
55-999-999-0100 CLEARING ACCOUNT	0.00	0.00	0.00	0.00	353.72	353.72	0.00	-353.72	0.000
Total Undeposited Funds	**0.00**	**0.00**	**0.00**	**0.00**	**353.72**	**353.72**	**0.00**	**-353.72**	**0.000**
Total Quechee Water Fund	**2,487,806.00**	**0.00**	**0.00**	**2,487,806.00**	**19,663.00**	**19,663.00**	**129,601.79**	**2,338,541.21**	**6.000**

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Town of Hartford
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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Wastewater Fund									
Wastewater - White River									
60-961-101-0000	SALARIES								
	293,799.00	0.00	0.00	293,799.00	20,350.82	20,350.82	0.00	273,448.18	6.927
60-961-120-0000	OVERTIME								
	42,576.00	0.00	0.00	42,576.00	2,750.66	2,750.66	0.00	39,825.34	6.461
60-961-210-0000	TOWN FICA								
	25,732.00	0.00	0.00	25,732.00	1,960.00	1,960.00	0.00	23,772.00	7.617
60-961-220-0000	BC/BS								
	46,996.00	0.00	-46,996.00	0.00	0.00	0.00	0.00	0.00	0.000
60-961-220-0100	HEALTH INS(EMPLOYEE SHARE)								
	-7,050.00	0.00	7,050.00	0.00	0.00	0.00	0.00	0.00	0.000
60-961-225-0000	HRA/CHOICECARE CARD								
	13,241.00	0.00	-13,241.00	0.00	0.00	0.00	0.00	0.00	0.000
60-961-230-0000	DENTAL								
	3,548.00	0.00	-3,548.00	0.00	0.00	0.00	0.00	0.00	0.000
60-961-240-0000	LIFE INSURANCE								
	835.00	0.00	-835.00	0.00	0.00	0.00	0.00	0.00	0.000
60-961-250-0000	WORKERS COMP								
	9,997.00	0.00	-9,997.00	0.00	0.00	0.00	0.00	0.00	0.000
60-961-260-0000	RETIREMENT								
	24,000.00	0.00	0.00	24,000.00	1,411.60	1,411.60	0.00	22,588.40	5.882
60-961-270-0000	AD&D								
	50.00	0.00	-50.00	0.00	0.00	0.00	0.00	0.00	0.000
60-961-300-0000	Allocated health care costs								
	0.00	0.00	76,602.00	76,602.00	6,383.50	6,383.50	0.00	70,218.50	8.333
60-961-311-0000	TRAVEL & MEETINGS								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
60-961-313-0000	MEMBERSHIP DUES								
	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.000
60-961-315-0000	RECRUITMENT & TRAINING								
	1,000.00	0.00	0.00	1,000.00	152.00	152.00	0.00	848.00	15.200
60-961-317-0000	PERMITS & LICENSES								
	5,530.00	0.00	0.00	5,530.00	0.00	0.00	0.00	5,530.00	0.000
60-961-318-0000	CONTRACTED SERVICES								
	92,400.00	0.00	0.00	92,400.00	1,233.61	1,233.61	0.00	91,166.39	1.335

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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
60-961-319-0000	EQUIPMENT OPERATION-GAS								
	6,965.00	0.00	0.00	6,965.00	249.83	249.83	0.00	6,715.17	3.587
60-961-320-0100	EQUIP OPERATION/MAINT-GENER/								
	24,600.00	0.00	0.00	24,600.00	0.00	0.00	0.00	24,600.00	0.000
60-961-320-0200	EQUIP OPERATION-JOURNAL								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
60-961-321-0000	REPAIRS & MAINT-VEHICLES								
	6,500.00	0.00	0.00	6,500.00	856.38	856.38	0.00	5,643.62	13.175
60-961-321-0100	REPAIRS & MAINT-BUILDING								
	44,000.00	0.00	0.00	44,000.00	869.49	869.49	0.00	43,130.51	1.976
60-961-322-0000	POSTAGE								
	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.000
60-961-323-0000	MATERIAL & SUPPLIES								
	10,000.00	0.00	0.00	10,000.00	1,432.50	1,432.50	0.00	8,567.50	14.325
60-961-324-0000	TELEPHONE								
	1,400.00	0.00	0.00	1,400.00	45.97	45.97	0.00	1,354.03	3.284
60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLE								
	6,000.00	0.00	0.00	6,000.00	459.56	459.56	0.00	5,540.44	7.659
60-961-327-0000	BUILDING HEAT								
	37,125.00	0.00	0.00	37,125.00	0.00	0.00	0.00	37,125.00	0.000
60-961-328-0000	WATER								
	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.000
60-961-329-0000	ELECTRICITY								
	100,000.00	0.00	0.00	100,000.00	-3,065.14	-3,065.14	0.00	103,065.14	-3.065
60-961-331-0000	DEPARTMENT EQUIPMENT								
	2,500.00	0.00	0.00	2,500.00	0.00	0.00	192.04	2,307.96	7.682
60-961-340-0000	CHEMICALS								
	45,000.00	0.00	0.00	45,000.00	0.00	0.00	0.00	45,000.00	0.000
60-961-418-0000	PROPERTY & LIABILITY INSURANC								
	36,785.00	0.00	0.00	36,785.00	18,259.39	18,259.39	0.00	18,525.61	49.638
60-961-418-0100	RETIREE HEALTH INSURANCE								
	8,985.00	0.00	-8,985.00	0.00	0.00	0.00	0.00	0.00	0.000
60-961-542-0100	DEBT SERVICE-I PRINCIPAL								
	331,491.00	0.00	0.00	331,491.00	0.00	0.00	0.00	331,491.00	0.000
60-961-542-0102	DEBT SERVICE-ADMIN FEES								
	132,676.00	0.00	0.00	132,676.00	0.00	0.00	0.00	132,676.00	0.000

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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Total Wastewater - White River	**1,350,481.00**	**0.00**	**0.00**	**1,350,481.00**	**53,350.17**	**53,350.17**	**192.04**	**1,296,938.79**	**3.965**

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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Wastewater - Wilder									
60-962-318-0000	CONTRACTED SERVICES								
	2,800.00	0.00	0.00	2,800.00	0.00	0.00	0.00	2,800.00	0.000
60-962-320-0100	EQUIP OPERATION/MAINT-GENERA								
	20,000.00	0.00	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0.000
60-962-321-0100	REPAIRS & MAINT-BUILDING								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
60-962-323-0000	MATERIALS & SUPPLIES								
	600.00	0.00	0.00	600.00	0.00	0.00	0.00	600.00	0.000
60-962-324-0000	TELEPHONE								
	800.00	0.00	0.00	800.00	137.55	137.55	0.00	662.45	17.194
60-962-327-0000	BUILDING HEAT								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
60-962-328-0000	WATER								
	150.00	0.00	0.00	150.00	0.00	0.00	0.00	150.00	0.000
60-962-329-0000	ELECTRICITY								
	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0.000
Total Wastewater - Wilder									
	41,350.00	**0.00**	**0.00**	**41,350.00**	**137.55**	**137.55**	**0.00**	**41,212.45**	**0.333**

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Town of Hartford
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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Wastewater - General									
60-964-318-0000	CONTRACTED SERVICES								
	13,000.00	0.00	0.00	13,000.00	0.00	0.00	0.00	13,000.00	0.000
60-964-320-0100	EQUIP OPERATION/MAINT-GENERA								
	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0.000
60-964-321-0000	REPAIRS & MAINT-VEHICLES								
	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.000
60-964-321-0100	REPAIRS & MAINT-BUILDING								
	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.000
60-964-321-0200	REPAIRS & MAINT-MAINS								
	45,000.00	0.00	0.00	45,000.00	0.00	0.00	0.00	45,000.00	0.000
60-964-323-0000	MATERIAL & SUPPLIES								
	4,000.00	0.00	0.00	4,000.00	420.24	420.24	0.00	3,579.76	10.506
60-964-324-0000	TELEPHONE								
	1,200.00	0.00	0.00	1,200.00	106.28	106.28	0.00	1,093.72	8.857
60-964-329-0000	ELECTRICITY								
	15,000.00	0.00	0.00	15,000.00	451.59	451.59	0.00	14,548.41	3.011
60-964-331-0000	DEPARTMENT EQUIPMENT								
	52,000.00	0.00	0.00	52,000.00	0.00	0.00	0.00	52,000.00	0.000
60-964-542-0100	DEBT PRINCIPAL - AR1-006								
	12,191.00	0.00	0.00	12,191.00	0.00	0.00	0.00	12,191.00	0.000
60-964-542-0102	DEBT ADMIN FEE - AR1-006								
	4,544.00	0.00	0.00	4,544.00	0.00	0.00	0.00	4,544.00	0.000
Total Wastewater - General									
	166,435.00	**0.00**	**0.00**	**166,435.00**	**978.11**	**978.11**	**0.00**	**165,456.89**	**0.588**

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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Wastewater - Administration									
60-965-101-0000	SALARIES								
	59,886.00	0.00	0.00	59,886.00	4,055.85	4,055.85	0.00	55,830.15	6.773
60-965-210-0000	TOWN FICA								
	4,582.00	0.00	0.00	4,582.00	295.39	295.39	0.00	4,286.61	6.447
60-965-220-0000	BC/BS								
	5,373.00	0.00	-5,373.00	0.00	0.00	0.00	0.00	0.00	0.000
60-965-220-0100	HEALTH INS(EMPLOYEE SHARE)								
	-806.00	0.00	806.00	0.00	0.00	0.00	0.00	0.00	0.000
60-965-225-0000	HRA/CHOICECARE CARD								
	3,808.00	0.00	-3,808.00	0.00	0.00	0.00	0.00	0.00	0.000
60-965-230-0000	DENTAL								
	600.00	0.00	-600.00	0.00	0.00	0.00	0.00	0.00	0.000
60-965-240-0000	LIFE INSURANCE								
	124.00	0.00	-124.00	0.00	0.00	0.00	0.00	0.00	0.000
60-965-250-0000	WORKERS COMP								
	1,976.00	0.00	-1,976.00	0.00	0.00	0.00	0.00	0.00	0.000
60-965-260-0000	RETIREMENT								
	4,790.00	0.00	0.00	4,790.00	304.75	304.75	0.00	4,485.25	6.362
60-965-270-0000	AD&D								
	9.00	0.00	-9.00	0.00	0.00	0.00	0.00	0.00	0.000
60-965-300-0000	Allocated health care costs								
	0.00	0.00	14,181.00	14,181.00	1,181.75	1,181.75	0.00	12,999.25	8.333
60-965-311-0000	TRAVEL & MEETINGS								
	800.00	0.00	0.00	800.00	0.00	0.00	0.00	800.00	0.000
60-965-312-0000	ADVERTISING								
	400.00	0.00	0.00	400.00	0.00	0.00	0.00	400.00	0.000
60-965-313-0000	MEMBERSHIP DUES								
	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.000
60-965-315-0000	RECRUITMENT & TRAINING								
	400.00	0.00	0.00	400.00	0.00	0.00	0.00	400.00	0.000
60-965-318-0000	CONTRACTED SERVICES								
	4,500.00	0.00	0.00	4,500.00	406.86	406.86	0.00	4,093.14	9.041
60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000

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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
60-965-322-0000	POSTAGE								
	2,475.00	0.00	0.00	2,475.00	84.63	84.63	0.00	2,390.37	3.419
60-965-323-0000	MATERIAL & SUPPLIES								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
60-965-324-0000	TELEPHONE								
	800.00	0.00	0.00	800.00	68.56	68.56	0.00	731.44	8.570
60-965-330-0000	OFFICE EQUIPMENT								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
60-965-418-0100	RETIREE HEALTH INSURANCE								
	3,097.00	0.00	-3,097.00	0.00	0.00	0.00	137.50	-137.50	0.000
60-965-544-0000	CAPITAL RESERVE								
	42,000.00	0.00	0.00	42,000.00	0.00	0.00	0.00	42,000.00	0.000
Total Wastewater - Administration									
	137,514.00	**0.00**	**0.00**	**137,514.00**	**6,397.79**	**6,397.79**	**137.50**	**130,978.71**	**4.752**

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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Undeposited Funds									
60-999-999-0100 CLEARING ACCOUNT	0.00	0.00	0.00	0.00	4,415.84	4,415.84	0.00	-4,415.84	0.000
Total Undeposited Funds	**0.00**	**0.00**	**0.00**	**0.00**	**4,415.84**	**4,415.84**	**0.00**	**-4,415.84**	**0.000**
Total Wastewater Fund	**1,695,780.00**	**0.00**	**0.00**	**1,695,780.00**	**65,279.46**	**65,279.46**	**329.54**	**1,630,171.00**	**3.869**

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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Quechee Wastewater Fund									
Wastewater - Quechee									
65-963-101-0000	SALARIES								
	178,964.00	0.00	0.00	178,964.00	8,723.41	8,723.41	0.00	170,240.59	4.874
65-963-120-0000	OVERTIME								
	25,750.00	0.00	0.00	25,750.00	2,237.18	2,237.18	0.00	23,512.82	8.688
65-963-210-0000	TOWN FICA								
	15,661.00	0.00	0.00	15,661.00	730.15	730.15	0.00	14,930.85	4.662
65-963-220-0000	BC/BS								
	25,210.00	0.00	-25,210.00	0.00	0.00	0.00	0.00	0.00	0.000
65-963-220-0100	HEALTH INS(EMPLOYEE SHARE)								
	-2,979.00	0.00	2,979.00	0.00	0.00	0.00	0.00	0.00	0.000
65-963-225-0000	HRA/CHOICECARE CARD								
	4,654.00	0.00	-4,654.00	0.00	0.00	0.00	0.00	0.00	0.000
65-963-230-0000	DENTAL								
	3,342.00	0.00	-3,342.00	0.00	0.00	0.00	0.00	0.00	0.000
65-963-240-0000	LIFE INSURANCE								
	501.00	0.00	-501.00	0.00	0.00	0.00	0.00	0.00	0.000
65-963-250-0000	WORKERS COMP								
	7,100.00	0.00	-7,100.00	0.00	0.00	0.00	0.00	0.00	0.000
65-963-260-0000	RETIREMENT								
	14,426.00	0.00	0.00	14,426.00	638.69	638.69	0.00	13,787.31	4.427
65-963-270-0000	AD&D								
	30.00	0.00	-30.00	0.00	0.00	0.00	0.00	0.00	0.000
65-963-300-0000	Allocated health care costs								
	0.00	0.00	37,858.00	37,858.00	3,154.84	3,154.84	0.00	34,703.16	8.333
65-963-311-0000	TRAVEL & MEETINGS								
	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.000
65-963-313-0000	MEMBERSHIP DUES								
	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.000
65-963-315-0000	RECRUITMENT & TRAINING								
	500.00	0.00	0.00	500.00	40.00	40.00	0.00	460.00	8.000
65-963-317-0000	PERMITS & LICENSES								
	8,000.00	0.00	0.00	8,000.00	125.00	125.00	0.00	7,875.00	1.563
65-963-318-0000	CONTRACTED SERVICES								
	38,000.00	0.00	0.00	38,000.00	4,317.52	4,317.52	14,400.00	19,282.48	49.257

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
65-963-319-0000	EQUIPMENT OPERATION-GAS								
	8,935.00	0.00	0.00	8,935.00	244.12	244.12	0.00	8,690.88	2.732
65-963-320-0000	EQUIP OPERATION/MAINT-OFFICE								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
65-963-320-0100	EQUIP OPERATION/MAINT-GENER/								
	14,400.00	0.00	0.00	14,400.00	0.00	0.00	2,900.00	11,500.00	20.139
65-963-320-0200	EQUIP OPERATION - JOURNAL								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
65-963-321-0000	REPAIRS & MAINT-VEHICLES								
	4,000.00	0.00	0.00	4,000.00	330.98	330.98	0.00	3,669.02	8.275
65-963-321-0100	REPAIRS & MAINT - BUILDING								
	5,500.00	0.00	0.00	5,500.00	0.00	0.00	0.00	5,500.00	0.000
65-963-321-0200	REPAIRS & MAINT - MAINS								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
65-963-323-0000	MATERIALS & SUPPLIES								
	3,500.00	0.00	0.00	3,500.00	1,630.06	1,630.06	0.00	1,869.94	46.573
65-963-324-0000	TELEPHONE								
	2,400.00	0.00	0.00	2,400.00	48.56	48.56	0.00	2,351.44	2.023
65-963-326-0000	UNIFORMS PURCHASE/LEASE								
	4,700.00	0.00	0.00	4,700.00	296.48	296.48	0.00	4,403.52	6.308
65-963-327-0000	BUILDING HEAT								
	11,000.00	0.00	0.00	11,000.00	0.00	0.00	0.00	11,000.00	0.000
65-963-328-0000	WATER								
	400.00	0.00	0.00	400.00	69.31	69.31	0.00	330.69	17.328
65-963-329-0000	ELECTRICITY								
	47,000.00	0.00	0.00	47,000.00	-2,167.34	-2,167.34	0.00	49,167.34	-4.611
65-963-331-0000	DEPARTMENT EQUIPMENT								
	2,500.00	0.00	0.00	2,500.00	0.00	0.00	129.64	2,370.36	5.186
65-963-340-0000	CHEMICALS								
	23,000.00	0.00	0.00	23,000.00	0.00	0.00	0.00	23,000.00	0.000
65-963-542-0100	DEBT SERVICE - INTEREST								
	1,868.00	0.00	0.00	1,868.00	0.00	0.00	0.00	1,868.00	0.000
65-963-542-0101	DEBT SERVICE - PRINCIPAL								
	75,000.00	0.00	0.00	75,000.00	0.00	0.00	0.00	75,000.00	0.000
65-963-542-0200	DEBT SERVICE - PRINCIPAL								
	233,814.00	0.00	0.00	233,814.00	0.00	0.00	0.00	233,814.00	0.000

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
65-963-542-0202	DEBT SERVICE - ADMIN FEES								
	93,582.00	0.00	0.00	93,582.00	0.00	0.00	0.00	93,582.00	0.000
Total Wastewater - Quechee									
	853,258.00	**0.00**	**0.00**	**853,258.00**	**20,418.96**	**20,418.96**	**17,429.64**	**815,409.40**	**4.436**

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Wastewater - General									
65-964-318-0000	CONTRACTED SERVICES								
	58,000.00	0.00	0.00	58,000.00	491.38	491.38	0.00	57,508.62	0.847
65-964-320-0100	EQUIP OPERATION/MAINT-GENER/								
	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.000
65-964-320-0200	EQUIPMENT OPERATION - JOURN/								
	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.000
65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR								
	19,000.00	0.00	0.00	19,000.00	0.00	0.00	0.00	19,000.00	0.000
65-964-323-0000	MATERIALS & SUPPLIES								
	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
65-964-329-0000	ELECTRICITY								
	20,000.00	0.00	0.00	20,000.00	1,609.84	1,609.84	0.00	18,390.16	8.049
65-964-331-0000	DEPARTMENT EQUIPMENT								
	52,000.00	0.00	0.00	52,000.00	0.00	0.00	0.00	52,000.00	0.000
65-964-542-0100	DEBT PRINCIPAL - AR1-006								
	17,528.00	0.00	0.00	17,528.00	0.00	0.00	0.00	17,528.00	0.000
65-964-542-0102	DEBT ADMIN FEE - AR1-006								
	6,534.00	0.00	0.00	6,534.00	0.00	0.00	0.00	6,534.00	0.000
Total Wastewater - General									
	176,762.00	**0.00**	**0.00**	**176,762.00**	**2,101.22**	**2,101.22**	**0.00**	**174,660.78**	**1.189**

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Wastewater - Administration									
65-965-101-0000	SALARIES								
	53,800.00	0.00	0.00	53,800.00	3,589.68	3,589.68	0.00	50,210.32	6.672
65-965-210-0000	TOWN FICA								
	4,116.00	0.00	0.00	4,116.00	219.87	219.87	0.00	3,896.13	5.342
65-965-220-0000	BC/BS								
	4,838.00	0.00	-4,838.00	0.00	0.00	0.00	0.00	0.00	0.000
65-965-220-0100	HEALTH INS(EMPLOYEE SHARE)								
	-635.00	0.00	635.00	0.00	0.00	0.00	0.00	0.00	0.000
65-965-225-0000	HRA/CHOICECARE CARD								
	3,715.00	0.00	-3,715.00	0.00	0.00	0.00	0.00	0.00	0.000
65-965-230-0000	DENTAL								
	555.00	0.00	-555.00	0.00	0.00	0.00	0.00	0.00	0.000
65-965-240-0000	LIFE INSURANCE								
	107.00	0.00	-107.00	0.00	0.00	0.00	0.00	0.00	0.000
65-965-250-0000	WORKERS COMP								
	1,957.00	0.00	-1,957.00	0.00	0.00	0.00	0.00	0.00	0.000
65-965-260-0000	RETIREMENT								
	4,303.00	0.00	0.00	4,303.00	227.70	227.70	0.00	4,075.30	5.292
65-965-270-0000	AD&D								
	8.00	0.00	-8.00	0.00	0.00	0.00	0.00	0.00	0.000
65-965-300-0000	Allocated health care costs								
	0.00	0.00	13,642.00	13,642.00	1,136.83	1,136.83	0.00	12,505.17	8.333
65-965-311-0000	TRAVEL & MEETINGS								
	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.000
65-965-312-0000	ADVERTISING								
	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.000
65-965-313-0000	MEMBERSHIP DUES								
	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.000
65-965-315-0000	RECRUITMENT & TRAINING								
	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.000
65-965-318-0000	CONTRACTED SERVICES								
	2,000.00	0.00	0.00	2,000.00	579.62	579.62	0.00	1,420.38	28.981
65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE								
	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.000

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
65-965-321-0100	REPAIRS & MAINT - BUILDING								
	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.000
65-965-322-0000	POSTAGE								
	2,000.00	0.00	0.00	2,000.00	365.60	365.60	0.00	1,634.40	18.280
65-965-323-0000	MATERIALS & SUPPLIES								
	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.000
65-965-324-0000	TELEPHONE								
	300.00	0.00	0.00	300.00	22.59	22.59	0.00	277.41	7.530
65-965-330-0000	OFFICE EQUIPMENT								
	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.000
65-965-418-0000	PROPERTY & LIABILITY INSURANC								
	11,968.00	0.00	0.00	11,968.00	5,940.69	5,940.69	0.00	6,027.31	49.638
65-965-418-0100	RETIREE HEALTH INSURANCE								
	3,097.00	0.00	-3,097.00	0.00	0.00	0.00	137.50	-137.50	0.000
65-965-544-0000	CAPITAL RESERVE TRANSFER								
	54,000.00	0.00	0.00	54,000.00	0.00	0.00	0.00	54,000.00	0.000
Total Wastewater - Administration									
	148,729.00	**0.00**	**0.00**	**148,729.00**	**12,082.58**	**12,082.58**	**137.50**	**136,508.92**	**8.216**

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Undeposited Funds									
65-999-999-0100 CLEARING ACCOUNT	0.00	0.00	0.00	0.00	959.14	959.14	0.00	-959.14	0.000
Total Undeposited Funds	**0.00**	**0.00**	**0.00**	**0.00**	**959.14**	**959.14**	**0.00**	**-959.14**	**0.000**
Total Quechee Wastewater Fund	**1,178,749.00**	**0.00**	**0.00**	**1,178,749.00**	**35,561.90**	**35,561.90**	**17,567.14**	**1,125,619.96**	**4.507**

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Grand Total	**7,531,554.00**	**0.00**	**0.00**	**7,531,554.00**	**226,316.85**	**226,316.85**	**147,855.13**	**7,157,382.02**	**4.968**

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
General Fund (Unassigned)									
Reimb from Reserves & Impact									
10-985-151-0100	Town Clerk Restoration								
	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.000
10-985-151-0200	Town Clerk Digital Imaging								
	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.000
10-985-174-0100	Revaluation								
	0.00	0.00	375,000.00	375,000.00	8,020.03	8,020.03	0.00	366,979.97	2.139
10-985-221-0100	Fire reserve								
	0.00	0.00	396,000.00	396,000.00	0.00	0.00	0.00	396,000.00	0.000
10-985-221-0950	Fire Impact fee								
	0.00	0.00	19,000.00	19,000.00	0.00	0.00	0.00	19,000.00	0.000
10-985-313-0200	Highway infrastructure								
	0.00	0.00	222,100.00	222,100.00	0.00	0.00	0.00	222,100.00	0.000
10-985-321-0100	Highway capital reserve								
	0.00	0.00	175,000.00	175,000.00	0.00	0.00	0.00	175,000.00	0.000
10-985-511-0950	Recreation impact fees								
	0.00	0.00	25,000.00	25,000.00	28,000.00	28,000.00	0.00	-3,000.00	112.000
Total Reimb from Reserves & Impact									
	0.00	**0.00**	**1,232,100.00**	**1,232,100.00**	**36,020.03**	**36,020.03**	**0.00**	**1,196,079.97**	**2.923**
Total General Fund (Unassigned)									
	0.00	**0.00**	**1,232,100.00**	**1,232,100.00**	**36,020.03**	**36,020.03**	**0.00**	**1,196,079.97**	**2.923**

Expenditure Report - Current Year Only

Town of Hartford
As Of: Balance, GL Year 2017

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Grand Total	**0.00**	**0.00**	**1,232,100.00**	**1,232,100.00**	**36,020.03**	**36,020.03**	**0.00**	**1,196,079.97**	**2.923**

VERMONT LEAGUE OF CITIES & TOWNS

Serving and Strengthening Vermont Local Governments

To: Vermont Selectboards and City Councils

From: Jared Cadwell, President, VLCT Board of Directors

Re: Voting Delegates at the VLCT Annual Business Meeting

Date: August 10, 2016

As part of Town Fair, the Vermont League of Cities and Towns will hold its annual business meeting at the Champlain Valley Exposition, Expo North **starting at approximately 2:00 p.m.** on Wednesday, October 5, 2016.

To ensure that all VLCT member cities and towns are properly represented and able to participate in the adoption of the 2017 VLCT Municipal Policy (our legislative platform) and the election of League officers, we are asking you – as your municipality's legislative body – to designate **one** official from your town as a **Voting Delegate** for the meeting. This designation will ensure that each town is heard from and gets one vote.

Please inform us of your designation by Friday, September 23. If necessary, designations may be made on the day of the Annual Meeting at the registration table, where designated delegates can pick up their credentials card. The table is located in the Expo North A building at the Champlain Valley Expo.

***Only* designated delegates will be allowed to vote at the annual meeting.**

The attached document is *not* a Town Fair registration form. If you want to participate in either day's activities (workshops, trade show, lunch, and awards ceremony), please complete and return a Town Fair registration form with your payment, or register online at http://www.vlct.org/eventscalendar. If you plan to attend *only* the Annual Meeting, please check the appropriate box on the attached voting delegate form.

Enclosure

Sponsor of:

VLCT Employment Resource and Benefits Trust, Inc.

VLCT Municipal Assistance Center

VLCT Property and Casualty Intermunicipal Fund, Inc.

89 Main Street, Suite 4, Montpelier, VT 05602 | Tel: 802-229-9111 | Fax: 802-229-2211 | Email: info@vlct.org | Web: www.vlct.org

VLCT ANNUAL BUSINESS MEETING
2:00 p.m. - 4:00 p.m.

Wednesday, October 5, 2016

Champlain Valley Exposition Centre
Expo North, Room A

DELEGATE DESIGNATION FORM

We, the Selectboard/City Council of _____, designate the following individual as the voting delegate for our city/ town at the 2016 Annual Business Meeting:

_____ _____

Name (please print) **Position**

We understand that the above individual will represent the city/town as a voting member of the VLCT membership.

Signed,

_____

Chairperson

_____

Date

Please complete and return by Friday, September 23rd, to VLCT, 89 Main Street, Suite 4, Montpelier, Vermont 05602. If you prefer, you may fax it to us at (802) 229-2211 or bring it with you to TOWN FAIR.

Please note that this <u>is not</u> a Town Fair registration form. Visit our website, www.vlct.org/eventscalendar/, to register on-line.

If you plan to attend only the VLCT Annual Meeting (and Wednesday evening Reception in the Exhibit Hal) please check below. There is no charge to attend either Wednesday activity.

☐ **I will *only* be attending the Annual Meeting.**

VERMONT LEAGUE OF CITIES & TOWNS

Serving and Strengthening Vermont Local Governments

To: VLCT Members

From: Karen B. Horn, Director
Public Policy and Advocacy

Date: July 29, 2016

Re: VLCT Municipal and Legislative Service Awards

Please consider nominating an exceptional local official or legislator for one of VLCT's annual awards: **Municipal Service, Legislative Service**, or **Lifetime Achievement**. Recognition of VLCT's 2016 Awards Program winners will be on October 6, 2016, the second day of Town Fair, at the Champlain Valley Fairgrounds in Essex Junction, Vermont.

Please read the information below and on the attached forms before submitting a nomination. We look forward to hearing from you!

The **MUNICIPAL SERVICE AWARD** is given to an elected or appointed municipal official who has shown an active commitment to strong local government beyond the borders of his or her community – such as service to the Vermont League of Cities and Towns – and has also demonstrated a commitment to his or her municipality by serving on a board or commission.

The **LEGISLATIVE SERVICE AWARD** recognizes a member of the Vermont General Assembly who, through his or her service, has best shown an awareness of the problems facing local government and its capacity for self-governance, and has sought to solve those problems and provide local authority on a statewide basis through legislative action.

From time to time, we present the **LIFETIME ACHIEVEMENT AWARD** to a municipal official or employee who has dedicated his or her career to serving local government both within his or her own community and through service at a statewide level on boards, commissions, or the Vermont League of Cities and Towns.

Nomination forms for these awards are attached. They are also posted on our website at www.vlct.org/aboutvlct/municipal-and-legislative-service-awards/. **The deadline to submit them to the VLCT office is Friday, August 26, 2016.**

attachments

Sponsor of:

VLCT Employment Resource and Benefits Trust, Inc.

VLCT Municipal Assistance Center

VLCT Property and Casualty Intermunicipal Fund, Inc.

89 Main Street, Suite 4, Montpelier, VT 05602 | Tel: 802-229-9111 | Fax: 802-229-2211 | Email: info@vlct.org | Web: www.vlct.org

VLCT Town Fair Awards Nomination Form

Legislative Service Award

This award will be presented at Town Fair, October 6, 2016, at the Champlain Valley Fairgrounds in Essex Junction, Vermont.

This award recognizes a member of the Vermont General Assembly who, through his or her service, has best shown an awareness of the problems facing local government and its capacity for self-governance, and has sought to solve those problems and provide local authority on a statewide basis through legislative action.

Name of legislator nominated: _____

Nominator: _____ Municipality: _____

Position(s) held by nominee: _____

The nomination must be accompanied by a letter of recommendation from at least one local legislative body that the nominee represents.

Street address of nominee: _____

City/Town: _____ Zip Code: _____

Phone: _____ Years of Service to Municipal Government: _____

Reasons for nomination: _____

_____

_____

_____

_____

Please cite a specific example of the nominee's efforts to solve a problem that affects Vermont municipalities:

_____

_____

_____

_____

Please indicate an instance of the nominee advocating for local governments or working with other groups to achieve a goal beneficial to municipalities:

_____

_____

_____

_____

Attach additional sheets if needed.

Please return to Vermont League of Cities and Towns, 89 Main Street, Suite 4, Montpelier, VT 05602-2948, fax to 802-229-2211, or email to Karen Horn at khorn@vlct.org **by Friday, August 26, 2016.**

VLCT Town Fair Awards Nomination Form

Municipal Service Award

This award will be presented at Town Fair, Thursday October 6, 2016, at the Champlain Valley Fairgrounds in Essex Junction, Vermont.

This award is given to a municipal elected or appointed official who has shown an active commitment to strong municipal government beyond the borders of his or her community – such as service to the Vermont League of Cities and Towns – as well as demonstrating a commitment to his or her own municipality by serving on a board or commission.

Name of person nominated: _____

Nominator: _____ Municipality: _____

Position(s) held by nominee: _____

The nomination must be accompanied by a letter of recommendation from the local legislative body in which the nominee serves.

Street address of nominee: _____

City/Town: _____ Zip Code: _____

Phone: _____ Years of Service to Municipal Government: _____

Reasons for nomination: _____

_____

_____

_____

_____

Please cite a specific example of the nominee's efforts to solve a problem that affects Vermont municipalities:

_____

_____

_____

_____

Please indicate an instance of the nominee advocating for local governments (in the legislature, at a regional commission, development corporation or similar regional forum, or as a member of an advocacy group) or working with other groups to achieve a goal beneficial to municipalities:

_____

_____

_____

_____

Attach additional sheets if needed.

Please return to Vermont League of Cities and Towns, 89 Main Street, Suite 4, Montpelier, VT 05602-2948, fax to 802-229-2211 or email to Karen Horn, khorn@vlct.org **by Friday, Aug. 26, 2016.**

VLCT Town Fair Awards Nomination Form

Lifetime Achievement Award

This award will be presented at Town Fair, October 6, 2016, at the Champlain Valley Fairgrounds in Essex Junction, Vermont.

The Lifetime Achievement Award is presented from time to time, to a municipal official or employee who has dedicated his or her career to serving local government within his or her own community and through service at a statewide level on boards or commissions or the Vermont League of Cities and Towns.

Name of person nominated: _____

Nominator: _____ Municipality: _____

Position(s) held by nominee: _____

The nomination must be accompanied by a letter of recommendation from the local legislative body in which the nominee serves.

Street address of nominee: _____

City/Town: _____ Zip Code: _____

Phone: _____ Years of Service to Municipal Government: _____

Reasons for nomination: _____

_____

_____

_____

_____

Please cite a specific example of the nominee's efforts to solve a problem that affects Vermont municipalities:

_____

_____

_____

_____

Please indicate an instance of the nominee advocating for local governments (in the legislature, at a regional commission, solid waste district, or similar regional forum, or as a member of an advocacy group) or working with other groups to achieve a goal beneficial to municipalities:

_____

_____

_____

_____

Attach additional sheets if needed.

Please return to Vermont League of Cities and Towns, 89 Main Street, Suite 4, Montpelier, VT 05602-2948, email to khorn@vlct.org, or fax to 802-229-2211. The deadline is **Friday, August 26, 2016.**

TOWN OF HARTFORD
LOCAL LIQUOR CONTROL BOARD
& SELECTBOARD MINUTES

Tuesday, August 16, 2016 at 6:00 pm
Hartford Town Hall
171 Bridge Street
White River Junction, Vermont 05001

Present: Richard Grassi, Selectboard Chair; Rebecca White, Selectboard Vice Chair; Sandra Mariotti, Clerk; Simon Dennis, Selectboard Member; Dennis Brown, Selectboard Member; Mike Morris, Selectboard Member; Alan Johnson, Selectboard Member; Leo Pullar, Town Manager; Tad Nunez, Parks & Recreation Director; Lori Hirshfield, Director of Planning and Zoning; Bob Perkins, Meghan Chambers, Efficiency Vermont; Lannie Collins, Dawn Pullar, Tim Sidore

I. Call to Order Liquor Control Board/Selectboard Meeting and Pledge of Allegiance Selectboard Chair Richard Grassi called the Local Liquor Control Board and the Selectboard to order at 6:03 pm. Selectboard Clerk Sandra Mariotti led the pledge of allegiance.

II. Order of Agenda

Changes: No changes were made to the agenda.

III. Liquor Control Board

1. Second Class Local Liquor License and Tobacco Application.

a. Bob's Service Center, 4 Ballardvale Drive, White River Junction, VT 05001

Selectboard member Rebecca White made a motion that the Selectboard approve a second class local liquor license and tobacco application for Bob's Service Center located at 4 Ballardvale Drive, White River Junction, VT. Selectboard member Sandra Mariotti seconded the motion. 6 Selectboard members agreed, 0 Selectboard members opposed, Alan Johnson, Selectboard member abstained. The motion passed.

A motion was made by Selectboard member Sandi Mariotti to close the local liquor control board at 6:10 p.m. 7 Selectboard members approved, 0 Selectboard members opposed. The motion passed.

IV. Selectboard

1. Citizen, Selectboard Comments and Announcements:

Tim Sidore, College Cleaners on South Main Street, is ready to begin the project. The anticipated delivery is April 1, 2017. Speed of redevelopment 0 match town government. The last request for the impact fees to be done away with. Leo Puller, Town Manager, is looking into this. Also looking into the possibility of self storage. The impact fees under the current plan will stop the initial project. The impact fees for from $30,000 to $40,000. Alan Johnson,

Selectboard member made a motion to waive the school impact fees for college cleaners on South Main Street. The motion was seconded by Mike Morris, Selectboard member. Discussion of the motion followed. Voting on the motion followed: 2 Selectboard members approved, 5 opposed. The motion was not passed.

Dennis Brown, Selectboard member, reported that he had attended the West Hartford Battle of Bennington Day celebration. There was a good turnout. A moment of silence was held for the passing of Clair Lovell.

Mike Morris, Selectboard member, attended the West Hartford Event, he reported the covered bridge injury. Suggested to "post signs."

Simon Dennis, Selectboard member, reported on the Hartford Resilience event which starts on the 22nd at the Bugbee Senior Center.

2. Appointments:

a. Motion to appoint Libbi Keith for a Position on the Parks & Recreation Commission.
A motion was made by Selectboard member Alan Johnson to approve Libbi Keith for a 3 year term, effective immediately, to the Parks and Recreation Commission. 7 Selectboard members approved the motion. 0 members opposed. The appointment was approved.

3. Board Reports, Motions & Ordinances:

a. Community Energy Efficiency Program (CEEP) Update.

Megan Chambers of Efficiency Vermont presented an Introduction to Efficiency Vermont and Community Engagement. Efficiency Vermont was founded in 2000 as a State program and administered by VEIC. Offices are in Burlington, Barre and Rutland. They provide sustainable energy solutions through education, services, rebates and financing serving all Vermonters. They manage a statewide network of contractors. Statewide electric use has been lowered by utilities buying less power, fewer power plants are needed because demand is lower. Also, Vermonters are paying less to maintain and build the NE power grid and utilities are spend less on transmission and distribution.

b. White River Junction Downtown Designation 5-year Renewal.
Lori Hirshfield, Director of Planning and Development, presented the VT Downtown Designation Renewal for White River Junction.
Selectboard Clerk, Sandra Mariotti made a motion to approve the Renewal Application and authorize the Town Manger to make additions as noted in the application and revisions to the application to respond to the State Comment. The Selectboard Chair is also authorized to sign the Community Reinvestment Agreement on behalf of the Selectboard to designate Hartford Development corporation as the downtown organization working in partnership with the Town on implementation of the Community Reinvestment Agreement. Also to authorize the Town Manager, or his designee, to sign documents, reports or require submittal for the 2016 White River Junction and subsequent future state approvals of downtown designation renewal application. Selectboard member Simon Dennis seconded the motion. 7 Selectboard members approved the motion. 0 members opposed. The motion was passed.

c. Regional Energy Plan Status Update.
Lori Hirshfield, Director of Planning and Zoning.
The plan takes into consideration what the state has put in place the last few years. 2050 goals and what to do to achieve those goals. Looking towards local communities taking on more active roles. There are specific requirements at local and regional levels. We are working on a local plan you will see within the next month. Requirement to identify locations that are best for the energy efficient. Formal process over the next 6 months. Formal adoption process will begin after that. The board will be receiving more information by the beginning of September.

d. Fiscal Year 15/16 Close Out Update.
Town Manger Leo Puller reported the status of the budget. He presented an updated budget. It is beginning to be audit ready, still some of the figures will change.
Lannie Collins, Quechee resident, inquired about the 103% on highway spending. Focus on man-power for maintenance and administrative fees.

e. Town Survey Discussion and Approval
Selectboard Member, Sandra Mariotti, made a motion to approve the town survey and to authorize the survey committee to coordinate and execute distribution of the survey to the residents of the Town of Hartford. Also to authorize the Selectboard representative to ratify and sign the final draft of the survey. Selectboard member Alan Johnson seconded the motion. 7 Selectboard members vote in favor, 0 Selectboard members voted against, the motion passed.

On the survey: change "i": to enterprise fund non taxable (funded through the waste collection fees.) "QB3" – remove. This does not comprise the full town budget – Gap is 100%. Top priorities for additional properties. "A-K" is based on own personal experience.

f. Extra Mile Proclamation
Selectboard member Rebecca White made a motion for the Selectboard to approve the proclamation declaring November 1, 2016 as "Extra Mile Day." Selectboard member Sandra Mariotti seconded the motion. 7 Selectboard members voted in favor, 0 selectboard members voted against, the motion passed

Town of Hartford,
Vermont A Proclamation
Declaring November 1, 2016 as "Extra Mile Day"

WHEREAS, the Town of Hartford is a community which acknowledges that **a special vibrancy exists within the entire community** when its individual citizens collectively **"go the extra mile" in personal effort, volunteerism, and service**; and

WHEREAS, the Town of Hartford is a community which encourages its citizens to **maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction** to their individual ambitions, family, friends, and community; and

WHEREAS, the Town of Hartford is a community which chooses to shine a light on and celebrate individuals and organizations within its community who **"go the extra mile" in order to make a difference and lift up fellow members of their community**; and

WHEREAS, the Town of Hartford acknowledges the **mission of Extra Mile America to create 400 Extra Mile cities in America** and is proud to support **"Extra Mile Day" on November 1, 2016**.

NOW THEREFORE, we, the Selectboard of the Town of Hartford do hereby proclaim **November 1, 2016** to be **Extra Mile Day**. I urge each individual in the community to take time on this day to not only "go the extra mile" in his or her own life, but to also **acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place**.

Dated at Hartford, Vermont this 16th day of August, 2016.

g. 2017 Holiday Schedule
Selectboard member Alan Johnson made a motion to approve the town of Hartford 2017 Holiday schedule as presented. Selectboard member Mike Morris seconded the motion.

Discussion followed to include the renaming of Columbus Day.

Selectboard member Mike Morris moved to Table the motion and Selectboard member Rebecca White seconded. 7 Selectboard members approved the motion. 0 members opposed. The motion was tabled.

h. 2017 Selectboard Schedule
Selectboard member Alan Johnson made a motion to accept the 2017 Selectboard Schedule. Selectboard member Dennis Brown seconded the motion. 7 Selectboard members approved the motion. 0 members opposed. The motion was approved.

4. **Town Manager's Report:** (TBD, Board questions, concerns, requests, project updates, etc.)
Mr. Pullar shared the Town Manager highlights in his significant activity report for the week of July 17-30, 2016. (http://www.hartford-vt.org/ArchiveCenter)

5. **Commission Meeting Reports:**
Selectboard member Rebecca White reported the school board approve the Charter Committee and Script. Solar field discussion.

Selectboard member Sandra Mariotti reported the Town Library Meeting went well. IT needs and Budget concerns will meet again in October.

Selectboard member Simon Dennis reported on Resilience week. On the 27th fruit trees on the green.

Selectboard Member Dennis Brown reported Zoning Board continued their hearing.

Selectboard Member Alan Johnson reported on the Charter commission – 7 members.
Hartford Community Coalition – process b/c 5013C and concern about biohazard disposal units.

6. **Consent Agenda**
   a. **Selectboard member Rebecca White made a motion to approve the payroll ending on August 13, 2016. Sandra Mariotti seconded the motion. 7 Selectboard members approved the motion. 0 members opposed. The motion was approved.**

   b. **Selectboard member Sandra Mariotti made the motion to approve the A/P Manifest of August 12, 2016. Selectboard member Simon Dennis seconded the motion. 7 Selectboard members approved the motion. 0 members opposed. The motion was approved.**

   c. **Selectboard member Dennis Brown made a motion to approve the Selectboard Meeting Minutes of August 2, 2016 with noted changes. 7 Selectboard members approved the motion. 0 members opposed. The motion was approved.**

d. **Selectboard member Mike Morris made a motion to Approve Selectboard Meetings of 8/23/16, 8/30/16, 9/13/16, 9/27/16, 10/11/16. Rebecca White seconded the motion. 7 Selectboard members approved the motion. 0 members opposed. The motion was approved**

7. **Executive Session** (1 VSA 313; Contracts, Real Estate, Personnel, Litigation)

   a. N/A

V. Adjournment

Selectboard member Alan Johnson made a motion to adjourn. Simon Dennis seconded the motion. 7 Selectboard members approved the motion. 0 members opposed. The motion was approved.

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Selectboard Clerk

TOWN OF HARTFORD
SPECIAL SELECTBOARD
MEETING MINUTES

Tuesday, August 23rd, 2016 at 6:00 pm
Hartford Town Hall
171 Bridge Street
White River Junction, Vermont 05001

Present: Richard Grassi, Selectboard Chair; Rebecca White, Selectboard Vice Chair; Simon Dennis, Selectboard Member; Sandra Mariotti, Clerk; Dennis Brown, Selectboard Member; Mike Morris, Selectboard Member; Alan Johnson, Selectboard Member; Leo Pullar, Town Manager; Dave Briggs; Lori Dickerson, School Board of Directors Chair; Peter Merrill, School Board of Directors member; Dawn Pullar; Lannie Collins; Tim Sidore; Mona White;

I. Call to Order Special Selectboard Meeting and Pledge of Allegiance

Selectboard Chair Richard Grassi called the Selectboard meeting to order at 6:02 pm. Lannie Collins led the pledge of allegiance.

II. Order of Agenda

There were no changes to the Agenda.

III. Selectboard

1. Citizen, Selectboard Comments and Announcements

Wilder Resident, Jeff Arnold; commented that he was in favor of the waiver for the project. Mr. Arnold suggested cutting the education impact fees for the project, but not the Town impact fees overall.

Quechee Resident, Lannie Collins; wanted to make sure that everyone had considered what exactly impact fees are for, and to remind everyone that impact fees are for future use, not for now. Impact fees do not only deal with school fees, they also deal with water and wastewater fees. In the future there may be changes to the use of the building and it will be too late to go back. Also, this will set a precedent that may cause homeowners to come back to the Town for waivers. Feels that a long hard discussion needs to be made to make a decision to waive all impact fees for this project. Mr. Collins made the point that it would not be fair to waive the impact fees and then to place the burden on tax payers. Selectboard Chair, Richard Grassi reminded Mr. Collins that this was not a meeting to abolish impact fees.

Quechee Resident and School Board member Peter Morris, stated that he was not there to discuss the issue of waiving impact fees, rather the appropriateness of the venue. Mr. Merrill raised the concern that perhaps the Selectboard should not be discussing the possibility of waiving the school impact fees as these fees are monies raised for the schools, therefore they should be discussed by the School Board.

Hartford Selectboard member, Dennis Brown took a phone call about the Quechee Pocket Parks and too please not forget about the mess in Hartford Village and how no one wants to talk about them.

2. Board Reports, Motions & Ordinances

a) Briefing, Discussion and Decision on 21 Aqua Street, LLC., request for a waiver of all Impact Fees associated with the project at 241 South Main Street, White River Junction, VT 05001.

Hartford Town Manager, Leo Pullar gave a presentation regarding the project located at 241 South Main Street. Mr. Pullar pointed out the Town has no authority to grant the request for a waiver in this instance. It would require a significant ordinance change. Mr. Pullar reviewed the request below:

- 21 Agua Street LLC respectfully requests the Town of Hartford waive all impact fees associated with Domestic Water/Sewer, Schools and Recreation.
- 241 South Main Street will feature a "new" type of housing, geared towards current demographic trends. As an example, Northern Stage will be renting multiple units for its acting professionals; this transient population will make no discernible impact on the local school system or recreational facilities.
- This project is conceived to re-purpose an obsolete, abandoned building; there will be no new site development or footprint increase.
- Not disputing Fire/EMS or Library Fees ($2,135.88).
- Total Waiver Request: $37,319.96.

PERMIT FEE:

$65.00	Administrative Approval – Change from 30-36
$165.00	1st Unit
$5,250.00	35 Units @ $150.00/Unit
$10.00	File Fee
$5,490.00	**PERMIT FEE** – Must be submitted at the time of application

PLANNING IMPACT FEE:

$1,763.64	Fire/EMS – 36 x $48.99/Each
$372.24	Libraries – 36 x $10.34/Each
$12,256.20	Recreation – 36 x $340.45/Each
$16,937.36	School Impact – 19,247 Total Heated Square Footage x .88/Sq.
$31,329.44	**PLANNING IMPACT FEE** – May be deferred until end of construction by issuance of Lien. Must be released prior to issuance of required Certificate of Occupancy.

PUBLIC WORKS IMPACT FEE:

$2,708.80	Water Impact
$5,417.60	Sewer Impact
$8,126.40	**PUBLIC WORKS IMPACT FEE –** Must make 10% deposit and sign contract with Public Works prior to making application with Planning & Development Office. Remaining 90% may be placed on Lien.

ISSUANCE OF LIEN FOR IMPACT FEES:

$1,763.64	Fire/EMS – 36 x $48.99/Each
$372.24	Libraries – 36 x $10.34/Each

$12,256.20	Recreation – 36 x $340.45/Each
$16,937.36	School Impact – 19,247 Total Heated Square Footage x .88/Sq.
$2,437.92	Water Impact – 90%
$4,875.84	Sewer Impact – 90%
$38,643.20	**TOTAL IMPACT FEES –** Must be released prior to issuance of Certificate of Occupancy.

CERTIFICATE OF OCCUPANCY - $10.00 FILE FEE TO BE PAID AT TIME OF ISSUANCE*_This information does not include fees for Fire Department or State._

Mr. Pullar further explained that Chapter 90 of the Town Ordinance; Adopted November 14, 1989, outlines how impact fees are established and gives a formula and methodology to amending impact fees. As stated below.

90-1. Impact Fee Established:

For any residential or nonresidential construction located within the Town of Hartford for which a zoning permit is required and for which a zoning permit has not yet been issued by the Zoning Administrative Officer, there are hereby imposed impact fees which will be computed and assessed in accordance with the formula and methodology set forth by the Selectboard from time to time and attached as Appendix A hereto. The impact fees herein established, and the formula by which said fees shall be calculated, are hereby found and determined to reflect the cost of maintaining an appropriate level of service, consistent with the Town plan, to be provided by capital projects and expenditures resulting from development, construction and subdivision, and capital projects previously constructed or acquired.

90-2. Amendment of Formula and Methodology:

The formula and methodology set forth in Appendix A may be amended from time to time to exempt in whole or in part from the imposition of the impact fee established herein found to be affordable housing within the meaning of 10 V.S.A Chapter 15.

Mr. Pullar further reviewed the State of Vermont laws pertaining to Impact Fees, as stated below.

5200. Purpose

It is the intent of this chapter to enable municipalities to require the beneficiaries of new development to pay their proportionate share of the cost of municipal and school capital projects which benefit them and to require them to pay for or mitigate the negative effects of construction. (Added 1987, No. 200 (Adj. Sess.), § 37, eff. July 1, 1989.)

5205. Exemptions

A municipality may exempt certain types of development from any part or all of the impact fee assessed, provided that the exemption achieves other policies or objectives clearly stated in the municipal plan. The policies or objectives may include, but are not limited to, the provision of affordable housing and the retention of existing employment or the generation of new employment. (Added 1987, No. 200 (Adj. Sess.), § 37, eff. July 1, 1989.)

Title 10, Chapter 015, Subchapter 001, 303:

(5) "Lower income" means less than or equal to the median income based on statistics from State or federal sources.

Mr. Pullar reviewed the Town of Hartford Master Plan in regard to the Housing Strategy: Advocate for a diverse housing stock that promotes a range of housing types and costs (118-119). This plan encourages the production of adequate amounts of new housing to

meet the housing needs of resident's at all socioeconomic levels. It also encourage public and private mixed-income single-family and multi-family residential development within neighborhoods and village areas where there is Town water and sewer and that are located in close proximity to public transit and community facilities.

Current Taxable Value: $186,800.00

- Taxes: $4,568.01
- Projected Taxable Value*: $1,621,700.00
- Projected Taxes**: $39,657.05
- *Assumes Built to 36 Dwelling Units

**Computed for TIF Estimate Only

Tax Increment: In each year after the district is created, the municipal officials shall do the following:

(a) Determine the total assessed value of all property in the District according to the provisions of statute; and,

(b) For the calculation of the municipal incremental revenue:

i. Collect the municipal taxes for the current tax year, determined by applying against the value calculated in (a) all of the tax rates in effect in the municipality for tax year including (1) the municipal tax rate and (2) all other municipal tax rates in effect in the district, including tax rates to generate revenue for specific municipal purposes even if included in a municipal charter provision.

ii. Compute the total amount of the municipal taxes that would have been due, including all municipal taxes and taxes assessed to generate revenue for specific purposes, if the grand list used to compute such taxes had included only the OTV.

iii. Subtract the amount of the taxes computed in "ii" from the amount of the taxes computed in "i" to calculate the municipal incremental revenue.

(c) The Education Tax incremental revenue is calculated by determining the incremental revenue attributable to homestead property and the incremental revenue attributable to non-residential property separately, then aggregating the two amounts to determine the Education Tax incremental revenue. Education Tax incremental revenue shall be determined by:

i. Using the homestead or nonresidential rate determined by the Commissioner of Taxes, multiplied by the education property tax grand list value of the property in the District, classifying the property as homestead or nonresidential property and without regard to any other tax classification of such property, the municipality shall collect the education property taxes for all properties in the District.

ii. Using the homestead or nonresidential rate determined by the Commissioner of Taxes, multiplied by the education property tax grand list value of the property in the District, classifying the property as homestead or nonresidential property and without regard to any other tax classification of the property, compute the total amount of the education property taxes that would have been due if the education property tax grand list used to compute such taxes had included only the OTV.

iii. With respect to the properties classified as homestead in the District, subtract the amount of taxes computed in "ii" using the applicable homestead tax rate from the amount of the taxes computed in "i" using the homestead tax rate to determine the education homestead tax incremental revenue.

iv. With respect to the properties classified as non-residential in the District, subtract the amount of taxes computed in "ii" using the applicable non-residential tax rate from the amount of the taxes computed in "i" using the non-residential tax rate to determine the education non-residential tax incremental revenue.

v. Aggregate the education homestead tax rate incremental revenue and education non-residential tax incremental revenue to determine the amount of the education tax incremental revenue.

(d) If the District has not triggered the retention period, any increment is paid over to the taxing authorities. If the District has triggered the retention period, retain in the District Fund that portion of each of the municipal tax incremental revenue and the education tax incremental revenue determined by applying the share that the municipality is allowed to retain against each of the municipal tax incremental revenue and the education tax incremental revenue; and pay the balance over to the taxing authorities to whom the remaining amounts are due.

Mr. Pullar recommend that the Selectboard hold an in-depth discussion or workshop on impact fees. The Board would them have 3 possible options; take no action and keep the status quo; amend the ordinance, or repeal the ordinance and do away with impact fees all together. Then perhaps add this topic to an agenda so the Selectboard may decide on the issue.

Hartford School Board of Directors Chair, Lori Dickerson said Thank You to the Davidson's for wanting to invest in the downtown area. Ms. Dickerson then went on to discuss what the school impact fees represented and how they were established. Ms. Dickerson asked that everyone keep in mind the possibility that the schools could grow and would need to find the money to provide additional classrooms. She listed examples of how planned housing at the initial time of permitting has changes over the years. Ms. Dickerson hopes that the Selectboard would invite the School Board to discuss these issues.

Resident of White River Junction David Briggs spoke about the benefit of TIFF and revitalization.

Selectboard Clerk Sandra Mariotti felt it was important to recap the reason for the meeting tonight and that this issue is on a time constraint. Ms. Mariotti felt that it was important that everyone understand that given the time constraints, the Selectboard would not be able to make a decision regarding the issue tonight. Ms. Mariotti asked what the Town uses the impact fees for. Town Manager, Leo Pullar answered that the Town would invest these fees in capital projects that relate to the way the funds were earned. The Town has had the ordinance for over 28 years.

Selectboard Chair Richard Grassi felt that Town Manager Pullar had put together a very clear plan for the Selectboard and that although it would be horrible to lose a business in

downtown White River Junction, but that it is clear from the ordinance that the Selectboard does not have much choice with this project. Mr. Grassi asked Town Manager Pullar to do a study and create a presentation for the Selectboard in late September so that the Selectboard can have a lengthy discussion over what to do in regard to impact fees. Mr. Grassi asked how much investment the Town of Hartford lost due to the cost of the impact fees involved in building a house?

Selectboard Vice-Chair, Rebecca White highly recommended that at the time of the presentation by Town Manager Pullar, the Selectboard consider having a joint meeting with the School Board.

IV. Adjournment (Mot. Req.)

Selectboard member Alan Johnson made a motion to close the Selectboard Meeting of 8/23/16 at 7:25pm. Selectboard member Mike Morris seconded the motion. 7 Selectboard members agreed. 0 Selectboard members opposed. 0 Selectboard members abstained. The motion passed.

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Clerk

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public.

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 8/26/2016 - 8/26/2016

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
FUND 10	**Citizens Bank**			
001170	AIRGAS, INC.	AIRGAS USA, LLC	8/26/2016	54644

Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
9937683193	Rent Cyl Ind Large CO2	55.26	$55.26	0.00	55.26
Desc: Rent Cyl Ind Large CO2		Acct: 65-963-318-0000	CONTRACTED SERVICES		
9937683352	Rent Cyl Ind Large Acetylene&Oxygen	47.24	$47.24	0.00	47.24
Desc: Rent Cyl Ind large Acetylene&Oxygen		Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Vendor Total:		102.50	0.00	102.50

001650	ALLEN ENGINEERING & CHEMICAL CORP			8/26/2016	54645
111-508213-01	Polymer for White River WW Plant	4,025.00	$4,025.00	0.00	4,025.00
Desc: Polymer for White River WW Plant		Acct: 60-961-340-0000	CHEMICALS		
111-507996-01	Wilder Well - Bulk Liquid Chlorine	1,678.40	$1,678.40	0.00	1,678.40
Desc: Wilder Well - Bulk Liquid Chlorine		Acct: 50-952-340-0000	CHEMICALS		
	Vendor Total:		5,703.40	0.00	5,703.40

002990	MAPLE HARVEST SPECIALTIES	MAPLE HARVEST SPECIALTIES		8/26/2016	54646
001220	Kettle Corn-Welcome Ctr	0.00	$34.20	0.00	34.20
Desc: Kettle Corn-Welcome Ctr		Acct: 10-121-318-0510	WELCOME CENTER - INVENTORY PU		
	Vendor Total:		34.20	0.00	34.20

003750	B-B CHAIN CO			8/26/2016	54647
09826	Shovels for Water Department	136.00	$136.00	0.00	136.00
Desc: Shovels for Water Department		Acct: 50-954-331-0000	DEPARTMENT EQUIPMENT		
	Vendor Total:		136.00	0.00	136.00

003945	BALAGUR, RICHARD	RICHARD BALAGUR		8/26/2016	54648
081716	Redemption&Interest E.Runnals 32-22	0.00	$7,818.62	0.00	7,818.62
Desc: Redemption E. Runnals 32-22		Acct: 10-013-100-0100	EXCHANGE - RE TAX CLEARING		
Desc: Interest E. Runnals 32-22		Acct: 10-013-100-0100	EXCHANGE - RE TAX CLEARING		
	Vendor Total:		7,818.62	0.00	7,818.62

004850	BEN'S UNIFORMS			8/26/2016	54649
65256	Rain jacket - Kyser	0.00	$175.00	0.00	175.00
Desc: Rain jacket - Kyser		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
65260	Duty Holsters - Vail, Roberts	0.00	$342.00	0.00	342.00
Desc: Duty Holsters - Vail, Roberts		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
65291	Shirts - Aher	0.00	$150.00	0.00	150.00
Desc: Shirts - Aher		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Vendor Total:		667.00	0.00	667.00

005850	BLODGETT SUPPLY CO INC			8/26/2016	54650
1423346	Mpt Brss unions & Ips Ball Valves	69.78	$69.78	0.00	69.78
Desc: Mpt Brss unions & Ips Ball Valves		Acct: 60-962-323-0000	MATERIALS & SUPPLIES		
	Vendor Total:		69.78	0.00	69.78

005951	BLUE CROSS BLUE SHIELD VT	BC/BS OF VERMONT		8/26/2016	54651
1600048270001356	September 2016 BC/BS Insurance	0.00	$63,303.71	0.00	63,303.71

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
Desc: September 2016		Acct: 10-811-220-0000	Health Insurance	
Desc: September 2016		Acct: 10-811-418-0100	Retire insurance costs	
	Vendor Total:		63,303.71 / 0.00	63,303.71
006100	BMO FINANCIAL GROUP		8/26/2016	54652
Cooney8/1/16-8/14/16	Cooney, Scott - FD	0.00	$280.11 / 0.00	280.11
Desc: NationalFireAcademy Ceritificate		Acct: 10-221-318-0000	CONTRACTED SERVICES	
Desc: Flowers for funerals Moore&Morse		Acct: 10-221-318-0000	CONTRACTED SERVICES	
Dube8/1/16-8/14/16	Dube, Christopher - FD	0.00	$41.29 / 0.00	41.29
Desc: LLBean-Air Pump for Boat		Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT	
Gerjevic7/28-7/31/16	Gerjevic, James - IT/Admin	0.00	$115.56 / 0.00	115.56
Desc: Amazon-3 Phone Cases/2ScreenPrrctrs		Acct: 10-181-331-0000	DEPARTMENT EQUIPMENT	
Desc: Amazon-Coat Tree for TownMangOffice		Acct: 10-121-323-0000	MATERIAL & SUPPLIES	
Gerjevic8/1-8/14/16	Gerjevic, James - PD/IT	0.00	$225.92 / 0.00	225.92
Desc: WallMonitor/CameraBatteryChargers		Acct: 10-211-320-0000	EQUIP OPERATION/MAINT-OFFICE	
Desc: Amazon-3PhoneCases&ScrnPrtctrs		Acct: 10-181-331-0000	DEPARTMENT EQUIPMENT	
Hannux8/1/16-8/14/16	Hannux, Shawn - FD	0.00	$61.45 / 0.00	61.45
Desc: StrykerSales-Restraint Strap		Acct: 10-221-331-0500	MEDICAL EQUPMENT & SUPPLIES	
Desc: GMES-Outlet for Generator		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES	
Desc: HomeDepot-15A Plug		Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING	
Hill 8/1/16-8/14/16	Hill, Mary - Elections	0.00	$35.99 / 0.00	35.99
Desc: Staples-Office Supplies		Acct: 10-131-323-0000	MATERIALS & SUPPLIES	
Kasten 7/28-7/31/16	Kasten, Phil - PD	0.00	$350.22 / 0.00	350.22
Desc: TrainersMembership&Training targets		Acct: 10-211-315-0000	RECRUITMENT & TRAINING	
Kasten8/1/16-8/14/16	Kasten, Phillip - PD	0.00	$4,177.41 / 0.00	4,177.41
Desc: JohnEReid-InvestigativeInterviewing		Acct: 10-211-315-0000	RECRUITMENT & TRAINING	
Desc: Brownells-Glock-ExtendedSlideStop		Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT	
Desc: DutyBelts&Replacements/DbleMagPouch		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING	
LeBrun8/1/16-8/14/16	LeBrun, Eliza - Admin/Fin/SB	0.00	$757.32 / 0.00	757.32
Desc: GovFinance-Elected Officials Guide		Acct: 10-111-315-0000	RECRUITMENT & TRAINING	
Desc: HolidayInn-Donaldson,R Hotel Room		Acct: 10-171-318-0000	CONTRACTED SERVICES	
Desc: GardenofEden-Moore,Tim Funeral		Acct: 10-121-323-0000	MATERIAL & SUPPLIES	
Nunez8/01/16-8/14/16	Nunez, John - P&R	0.00	$1,348.53 / 0.00	1,348.53
Desc: CantoresPizza-Pool Pizza Night		Acct: 10-512-323-0000	MATERIAL & SUPPLIES	
Desc: DMVMobileVan-Registration Trailer		Acct: 10-521-320-0000	EQUIP OPERATION & MAINT	
Desc: BJs-Ventures Supplies		Acct: 10-514-323-0000	MATERIAL & SUPPLIES	
Desc: PolarCaves/StrategyZoneVenturesTrip		Acct: 10-514-318-0000	CONTRACTED SERVICES	
Desc: HomeDepot-Ventures Supplies		Acct: 10-514-323-0000	MATERIAL & SUPPLIES	
Bedard 7/28-7/31/16	Bedard, Michael - FD	0.00	$9.99 / 0.00	9.99
Desc: Best Buy- Cell Phone Screen		Acct: 10-221-316-0000	FIRE SAFETY EDUCATION	
Perry8/1/16-8/14/16	Perry, Diane-PD	0.00	$433.65 / 0.00	433.65
Desc: USPS-Postage		Acct: 10-211-322-0000	POSTAGE	
Desc: GardenofEden&Shearer'sGreenhouse		Acct: 10-211-323-0000	MATERIAL & SUPPLIES	
Desc: Amazon-Adobe Acrobat		Acct: 10-211-314-0000	BOOKS & PERIODICALS	
Ricker8/01-8/14/16	Ricker, Allyn - HWY	0.00	$11.12 / 0.00	11.12
Desc: Crossroads Cafe-Sykes Ave Easement		Acct: 10-325-315-0000	RECRUITMENT & TRAINING	
Bedard8/1/16-8/14/16	Bedard, Michael - FD	0.00	$22.67 / 0.00	22.67
Desc: Shell-Vehicle Fuel		Acct: 10-221-319-0000	EQUIPMENT OPERATION-GAS	
Roberts 7/28-7/31/16	Roberts, Leonard - PD	0.00	$123.88 / 0.00	123.88

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Desc: W.Lebanon Supply-Animal Traps		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
Rowlee8/1/16-8/14/16	Rowlee, David - FD	0.00	$63.07	0.00	63.07
Desc: Paypal-QuickFistClamps		Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
Desc: CO-OP Hydrationforshift@RiverSplash		Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
Beebe 7/28-7/31/16	Beebe, Alan - FD	0.00	$2,022.47	0.00	2,022.47
Desc: CMC Rescue-Rescue Litter/BodySplint		Acct: 10-221-331-0200	TECHNICAL/WATER EQUIPMENT		
Vail8/1/16-8/14/16	Vail, Brad - PD	0.00	$93.95	0.00	93.95
Desc: Exxon&Petro - Gas for travel VA		Acct: 10-211-319-0000	EQUIPMENT OPERATION-GAS		
	Vendor Total:		10,174.60	0.00	10,174.60
006200	BOB'S SERVICE CENTER, INC		8/26/2016		54653
165099	Propane 4.5 Gals	0.00	$9.00	0.00	9.00
Desc: Propane 4.5 Gals		Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
	Vendor Total:		9.00	0.00	9.00
007185	BROCK, STEPHEN	STEPHEN BROCK	8/26/2016		54654
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28	0.00	34.28
Desc: Reimbursement DPW Dues - July'16		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	Vendor Total:		34.28	0.00	34.28
007580	BSN/SPORT SUPPLY GROUP YOUTH DIV	BSN SPORTS INC.	8/26/2016		54655
98058199	2 Unlined Baseball Batting Mat	0.00	$493.00	0.00	493.00
Desc: 2 Unlined Baseball Batting Mat		Acct: 10-527-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		493.00	0.00	493.00
007760	BURLINGTON COMMUNICATIONS		8/26/2016		54656
20161258	Installed relay module	0.00	$410.00	0.00	410.00
Desc: Installed relay module		Acct: 10-271-318-0000	CONTRACTED SERVICES		
20161259	Add tones to Ascutney FD's alarm pg	0.00	$95.00	0.00	95.00
Desc: Add tones to Ascutney FD's alarm pg		Acct: 10-271-318-0000	CONTRACTED SERVICES		
	Vendor Total:		505.00	0.00	505.00
008038	BUTLER'S BUS SERVICE		8/26/2016		54657
3744R	Camp Ventures Field Trip	0.00	$175.00	0.00	175.00
Desc: Camp Ventures Field Trip		Acct: 10-514-318-0000	CONTRACTED SERVICES		
	Vendor Total:		175.00	0.00	175.00
008215	CAMERAS NETWORKING AND SECURITY LI		8/26/2016		54658
7767	Microphone Install	0.00	$235.00	0.00	235.00
Desc: Microphone Install		Acct: 10-271-331-0000	DEPARTMENT EQUIPMENT		
	Vendor Total:		235.00	0.00	235.00
008823	CATV		8/26/2016		54659
081116	Video Camps & Music Video Camp	0.00	$2,475.00	0.00	2,475.00
Desc: CATV Video Camps		Acct: 10-514-318-0000	CONTRACTED SERVICES		
Desc: Music Video Camp		Acct: 10-514-318-0000	CONTRACTED SERVICES		
	Vendor Total:		2,475.00	0.00	2,475.00

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 8/26/2016 - 8/26/2016

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
010420	COATES, THOMAS	THOMAS COATES	8/26/2016	54660

Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28	0.00	34.28
Desc: Reimbursement DPW Dues - July'16		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	Vendor Total:		34.28	0.00	34.28

Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
011360	COOK, FRED	FRED COOK	8/26/2016	54661

Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28	0.00	34.28
Desc: Reimbursement DPW Dues - July'16		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	Vendor Total:		34.28	0.00	34.28

Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
011850	CRAIG, SCOTT	SCOTT CRAIG	8/26/2016	54662

Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28	0.00	34.28
Desc: Reimbursement DPW Dues - July'16		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	Vendor Total:		34.28	0.00	34.28

Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
012114	CRYSTAL ROCK LLC		8/26/2016	54663

Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
1008437	Office supplies	0.00	$77.31	0.00	77.31
Desc: Office supplies		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
1010293	Copy paper	0.00	$51.98	0.00	51.98
Desc: Copy paper		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
Desc: Copy paper		Acct: 10-271-323-0000	MATERIAL & SUPPLIES		
1018288	Acct#50035923 Envelopes&Labels	0.00	$35.63	0.00	35.63
Desc: Acct#50035923 Envelopes&Labels		Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
1018378	Paper/CDR/Toner	0.00	$238.97	0.00	238.97
Desc: Paper/CDR/Toner		Acct: 10-271-323-0000	MATERIAL & SUPPLIES		
Desc: Paper		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
1600429293	Authorized Personnel Signs	0.00	$17.10	0.00	17.10
Desc: Authorized Personnel Signs		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Desc: Authorized Personnel Signs		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
1600617700	Lysol	0.00	$11.50	0.00	11.50
Desc: Lysol		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
1600829649	Chairs	0.00	$148.00	0.00	148.00
Desc: Chairs		Acct: 10-211-330-0000	OFFICE EQUIPMENT		
	Vendor Total:		580.49	0.00	580.49

Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
013270	DECOFF, JUSTIN	JUSTIN DECOFF	8/26/2016	54664

Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28	0.00	34.28
Desc: Reimbursement DPW Dues - July'16		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	Vendor Total:		34.28	0.00	34.28

Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
013550	DELISLE, JEREMY	JEREMY DELISLE	8/26/2016	54665

Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28	0.00	34.28
Desc: Reimbursement DPW Dues - July'16		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	Vendor Total:		34.28	0.00	34.28

Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
014447	DUFRESNE GROUP		8/26/2016	54666

Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
10613	Prospect St Remaining Project Costs	50.00	$50.00	0.00	50.00

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.

Desc: Prospect St Remaining Project Costs	Acct: 13-921-316-8060	ADMIN AND ENGINEERING			
	Vendor Total:		50.00	0.00	50.00
014851	DYKE, EARL	EARL DYKE	8/26/2016		54667
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28	0.00	34.28
Desc: Reimbursement DPW Dues - July'16	Acct: 10-013-100-0000	EXCHANGES PAYABLE			
	Vendor Total:		34.28	0.00	34.28
015190	ECCHER, EVAN	EVAN ECCHER	8/26/2016		54668
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28	0.00	34.28
Desc: Reimbursement DPW Dues - July'16	Acct: 10-013-100-0000	EXCHANGES PAYABLE			
	Vendor Total:		34.28	0.00	34.28
015500	ENDYNE, INC		8/26/2016		54669
207804	Quechee WW Analysis	65.00	$65.00	0.00	65.00
Desc: Quechee WW Analysis	Acct: 65-963-318-0000	CONTRACTED SERVICES			
208523	WSID 5319 Hartford TC	70.00	$70.00	0.00	70.00
Desc: WSID 5319 Hartford TC	Acct: 50-954-318-0000	CONTRACTED SERVICES			
208525	WSID 5320 Quechee Central TC	17.50	$17.50	0.00	17.50
Desc: WSID 5320 Quechee Central TC	Acct: 55-954-318-0000	CONTRACTED SERVICES			
209666	Quechee Monthly WW Analysis	145.00	$145.00	0.00	145.00
Desc: Quechee Monthly WW Analysis	Acct: 65-963-318-0000	CONTRACTED SERVICES			
209667	WRJ Weekly Analysis	65.00	$65.00	0.00	65.00
Desc: WRJ Weekly Analysis	Acct: 60-961-318-0000	CONTRACTED SERVICES			
209668	Quechee Monthly WW Analysis	65.00	$65.00	0.00	65.00
Desc: Quechee Monthly WW Analysis	Acct: 65-963-318-0000	CONTRACTED SERVICES			
209750	WSID 5320 Quechee Central TC	17.50	$17.50	0.00	17.50
Desc: WSID 5320 Quechee Central TC	Acct: 55-954-318-0000	CONTRACTED SERVICES			
209751	WSID 5319 Hartford TC	70.00	$70.00	0.00	70.00
Desc: WSID 5319 Hartford TC	Acct: 50-954-318-0000	CONTRACTED SERVICES			
	Vendor Total:		515.00	0.00	515.00
016080	FAIRPOINT COMMUNICATIONS		8/26/2016		54670
12615510982July'16	QUECHEE WATER	168.78	$168.78	0.00	168.78
Desc: QUECHEE WATER	Acct: 55-954-324-0000	TELEPHONE			
14362366935July'16	HEMLOCK RIDGE	52.17	$52.17	0.00	52.17
Desc: HEMLOCK RIDGE	Acct: 65-963-324-0000	TELEPHONE			
8022957049639Aug'16	SPORTS PARK PUMP STATION	53.09	$53.09	0.00	53.09
Desc: SPORTS PARK PUMP STATION	Acct: 60-964-324-0000	TELEPHONE			
8022959708618Aug'16	PUBLIC WORKS-MAXFIELD PUMP HOU	52.80	$52.80	0.00	52.80
Desc: PUBLIC WORKS-MAXFIELD PUMP HOUSE	Acct: 60-964-324-0000	TELEPHONE			
111020181918Aug'16	QUECHEE WASTE WATER PLANT	46.99	$46.99	0.00	46.99
Desc: QUECHEE WASTE WATER PLANT	Acct: 65-963-324-0000	TELEPHONE			
11833807752July'16	WRJ WATER TANKS	273.44	$273.44	0.00	273.44
Desc: WRJ WATER TANKS	Acct: 50-954-324-0000	TELEPHONE			
	Vendor Total:		647.27	0.00	647.27
016390	FASTENAL COMPANY		8/26/2016		54671

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
NHWES63890	ShopVac/FoamFilter/Cart Filter	0.00	$266.67	0.00	266.67
Desc: ShopVac/FoamFilter/Cart Filter		Acct: 10-321-331-0000	DEPARTMENT EQUIPMENT		
	Vendor Total:		266.67	0.00	266.67
016540	FERGUSON WATER WORKS	FERGUSON ENTERPRISES INC. #590		8/26/2016	54672
0711307	Pipe/Spry Lube	0.00	$271.70	0.00	271.70
Desc: Pipe/Spry Lube		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		271.70	0.00	271.70
017155	FLAGSUSA			8/26/2016	54673
64955	Flag, Single Seal - Veterans Park	0.00	$47.00	0.00	47.00
Desc: Flags, Single Seal - Veterans Park		Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		47.00	0.00	47.00
017300	FOGG'S HARDWARE & BUILDING			8/26/2016	54674
777639	FlyRibbon/Glue/Hook/Elect Tape	0.00	$13.46	0.00	13.46
Desc: FlyRibbon/Glue/Hook/Elect Tape		Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
Desc: Discount		Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
778004	Hilman Hardware	0.00	$37.01	0.00	37.01
Desc: Hilman Hardware		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
778008	Drill Bit	0.00	$4.49	0.00	4.49
Desc: Drill Bit		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
Desc: Discount		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
778368	Scissor	8.99	$8.99	0.00	8.99
Desc: Scissor		Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
Desc: Discount		Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
778557	Kitchen Towel Rolls/Trashbags	14.27	$14.27	0.00	14.27
Desc: Kitchen Towel Rolls/Trashbags		Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
Desc: Discount		Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
778725	HilmanHardware/Blade	0.00	$21.27	0.00	21.27
Desc: HilmanHardware/Blade		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
Desc: Discount		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
778769	Mortar 80lb	0.00	$31.44	0.00	31.44
Desc: Mortar 80lb		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
779064	Batteries	29.47	$29.47	0.00	29.47
Desc: Batteries		Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
Desc: Discount		Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		160.40	0.00	160.40
017330	BUXTON, CATHERINE D	FOOD SYSTEMS CONSULTING LLC		8/26/2016	54675
2035	Trail Grant - Lathan Works Nieghbor	0.00	$1,000.00	0.00	1,000.00
Desc: Trail Grant - Lathan Works Nieghbor		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	Vendor Total:		1,000.00	0.00	1,000.00
017630	ALLTEX UNIFORM RENTAL COMPANY	G & K SERVICES INC		8/26/2016	54676
1291452545	Uniforms/Mats/Hndclnrs	104.69	$104.69	0.00	104.69
Desc: Uniforms/Mats/Hndclnrs		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
1291455777	Uniforms/Hndclnrs	44.59	$44.59	0.00	44.59

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018100	GATEWAY MOTORS INC		8/26/2016	54677
019392	GRANDSTAND APPAREL	GRANDSTAND APPAREL	8/26/2016	54678
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP	8/26/2016	54679

Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: Uniforms/Hndclnrs		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
1291456472	Uniforms/Mats/Shoptowels/Hndclnr	106.10	$106.10	0.00	106.10
Desc: Uniforms/Mats/Shoptowels/Hndclnr		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
1291456473	Uniforms/Shoptowels	52.85	$52.85	0.00	52.85
Desc: Uniforms/Shoptowels		Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
1291459018	Uniforms	14.47	$14.47	0.00	14.47
Desc: Uniforms		Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
Desc: Uniforms		Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
1291459020	Uniforms/Mats/Hndclnrs	111.58	$111.58	0.00	111.58
Desc: Uniforms/Mats/Hndclnrs		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
1291459708	Uniforms/Mats/Shoptowels/Hndclnr	106.10	$106.10	0.00	106.10
Desc: Uniforms/Mats/Shoptowels/Hndclnr		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
1291459709	Uniforms/Shoptowels	52.85	$52.85	0.00	52.85
Desc: Uniforms/Shoptowels		Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
1291459710	Uniforms/Mats/Shoptowels/Hndclnr	0.00	$179.11	0.00	179.11
Desc: Uniforms/Mats/Shoptowels/Hndclnr		Acct: 10-325-326-0000	UNIFORMS		
	Vendor Total:		772.34	0.00	772.34
11021	Warranty work on PD9	0.00	$100.00	0.00	100.00
Desc: Warranty work on PD9		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
63743	New Cruiser	0.00	$27,385.18	0.00	27,385.18
Desc: Ford Taurus Interceptor		Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
	Vendor Total:		27,485.18	0.00	27,485.18
2554	Adult Softball T-shirts	0.00	$127.50	0.00	127.50
Desc: Adult Softball T-shirts		Acct: 10-515-323-0000	MATERIAL & SUPPLIES		
2555	Kehoe Basketball Tourney T-shirts	0.00	$153.00	0.00	153.00
Desc: Kehoe Basketball Tourney T-shirts		Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		280.50	0.00	280.50
04832000006July'16	S MAIN ST PUMP STATION-WW	58.39	$58.39	0.00	58.39
Desc: S MAIN ST PUMP STATION-WW		Acct: 60-964-329-0000	ELECTRICITY		
04832000006June'16	S Main St Pump Station - W/W	-6.12	$-6.12	0.00	-6.12
Desc: S Main St Pump Station - W/W		Acct: 60-964-329-0000	ELECTRICITY		
09832000005July'16	BRIGGS PARK-MAIN ST-REC	0.00	$20.22	0.00	20.22
Desc: BRIGGS PARK-MAIN ST-REC		Acct: 10-521-329-0000	ELECTRICITY		
13833000006Aug'16	LYMAN POINT PARK - REC	0.00	$22.18	0.00	22.18
Desc: LYMAN POINT PARK - REC		Acct: 10-521-329-0000	ELECTRICITY		
15631100003Aug'16	173 AIRPORT RD-PUB.WORK FACILITY	0.00	$700.53	0.00	700.53
Desc: 173 AIRPORT RD-PUB.WORK FACILITY		Acct: 10-321-329-0000	ELECTRICITY		
23490000009July'16	WILDER WELL-WATER	5,721.56	$5,721.56	0.00	5,721.56
Desc: WILDER WELL-WATER		Acct: 50-952-329-0000	ELECTRICITY		
27762000001Aug'16	262 N MAIN ST - SENIOR CENTER	0.00	$1,292.99	0.00	1,292.99
Desc: 262 N MAIN ST - SENIOR CENTER		Acct: 10-421-329-0000	ELECTRICITY / GAS		
28933000003Aug'16	MAPLE ST SEWER PUMP - WW	136.61	$136.61	0.00	136.61

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.

Desc: MAPLE ST SEWER PUMP - WW		Acct: 60-964-329-0000	ELECTRICITY			
34591000004,July'16	Radio Tower	0.00	$111.32	0.00	111.32	
Desc: Radio Tower		Acct: 10-271-329-0000	ELECTRICITY			
34926000000Aug'16	PARK/LEHMAN BRIDGE LGTS-HWY	0.00	$79.77	0.00	79.77	
Desc: PARK/LEHMAN BRIDGE LGTS-HWY		Acct: 10-314-329-0000	ELECTRICITY			
37762000000Aug'16	N MAIN ST-TRAFFIC LIGHT-HWY	0.00	$43.80	0.00	43.80	
Desc: N MAIN ST-TRAFFIC LIGHT-HWY		Acct: 10-314-329-0000	ELECTRICITY			
49762000005Aug'16	BRIDGE ST PUMP STATION - WW	91.08	$91.08	0.00	91.08	
Desc: BRIDGE ST PUMP STATION - WW		Acct: 60-964-329-0000	ELECTRICITY			
59511000008July'16	CAMPBELL ST-PUMP STN-WATER	47.83	$47.83	0.00	47.83	
Desc: CAMPBELL ST-PUMP STN-WATER		Acct: 50-954-329-0000	ELECTRICITY			
65590000009July'16	DEPOT ST - WW	836.80	$836.80	0.00	836.80	
Desc: DEPOT ST - WW		Acct: 60-962-329-0000	ELECTRICITY			
68053200009Aug'16	ROUTE 14 W HARTFORD LIBRARY	0.00	$161.61	0.00	161.61	
Desc: ROUTE 14 W HARTFORD LIBRARY		Acct: 10-524-329-0000	ELECTRICITY			
78840100008Aug'16	RAILRD ROW-ENGINE 494 LGTS-REC	0.00	$92.96	0.00	92.96	
Desc: RAILRD ROW-ENGINE 494 LGTS-REC		Acct: 10-521-329-0000	ELECTRICITY			
89290000002July'16	HEMLOCK RIDGE VAULT-WATER	27.34	$27.34	0.00	27.34	
Desc: HEMLOCK RIDGE VAULT-WATER		Acct: 50-954-329-0000	ELECTRICITY			
91611000000July'16	FERRY RD - SEWER PUMP	172.23	$172.23	0.00	172.23	
Desc: FERRY RD - SEWER PUMP		Acct: 60-964-329-0000	ELECTRICITY			
92124869873Aug'16	43 HIGHLAND AVE WABA PUMP HOUS	0.00	$562.77	0.00	562.77	
Desc: 43 HIGHLAND AVE WABA PUMP HOUSE		Acct: 10-530-329-0000	ELECTRICITY			
97303200006Aug'16	NOYES LN PUMP STN- WW	23.60	$23.60	0.00	23.60	
Desc: NOYES LN PUMP STN- WW		Acct: 65-964-329-0000	ELECTRICITY			
97762000004Aug'16	N MAIN STREET LIGHTS-HWY	0.00	$43.93	0.00	43.93	
Desc: N MAIN STREET LIGHTS-HWY		Acct: 10-314-329-0000	ELECTRICITY			
98490000001July'16	ELM/GILLETTE ST-PUMP WW	38.57	$38.57	0.00	38.57	
Desc: ELM/GILLETTE ST-PUMP WW		Acct: 60-964-329-0000	ELECTRICITY			
	Vendor Total:		10,279.97	0.00	10,279.97	

020070	GREENER WORLD LANDSCAPE			8/26/2016		54680
40771	Fertilize Maxfield Park	0.00	$985.00	0.00	985.00	
Desc: SUMMER APPLICATION OF FERTILIZER		Acct: 10-527-318-0000	CONTRACTED SERVICES			
	Vendor Total:		985.00	0.00	985.00	

020185	GRIMO, GERALD	GERALD GRIMO		8/26/2016		54681
072016	The East Bay Jazz Ensemble	0.00	$400.00	0.00	400.00	
Desc: Glory Days of Railroad 2016 - P&R		Acct: 10-007-100-0000	DUE FROM OTHER FUNDS			
	Vendor Total:		400.00	0.00	400.00	

020212	GUARINO'S SWIMMING POOL SERVICE INC			8/26/2016		54682
0348077	Pool Supplies	0.00	$775.50	0.00	775.50	
Desc: Pool Supplies		Acct: 10-512-320-0000	EQUIPMENT OPERATION/MAINT			
0348919	Hold Deliver	0.00	$19.75	0.00	19.75	
Desc: Hold Deliver		Acct: 10-512-323-0000	MATERIAL & SUPPLIES			
0348921	Pool Chemical Supplies	0.00	$860.25	0.00	860.25	
Desc: Pool Chemical Supplies		Acct: 10-512-320-0000	EQUIPMENT OPERATION/MAINT			

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: Pool Chemical Supplies		Acct: 10-512-320-0000		EQUIPMENT OPERATION/MAINT		
		Vendor Total:		1,655.50	0.00	1,655.50
020400	HACH COMPANY				8/26/2016	54683
10077628	M-Coliblue24, Broth		139.09	$139.09	0.00	139.09
Desc: M-Coliblue24, Broth		Acct: 60-961-323-0000		MATERIAL & SUPPLIES		
		Vendor Total:		139.09	0.00	139.09
020450	HALEY, CHRISTOPHER	CHRISTOPHER HALEY			8/26/2016	54684
July'16 DPW Dues	Reimbursement DPW Dues - July'16		0.00	$34.28	0.00	34.28
Desc: Reimbursement DPW Dues - July'16		Acct: 10-013-100-0000		EXCHANGES PAYABLE		
		Vendor Total:		34.28	0.00	34.28
020557	HAMMOND, FC & SON LUMBER CO INC	FC HAMMOND & SON LUMBER CO INC			8/26/2016	54685
C7884	121.61Tons Processed C&D to Lebanon		1,155.30	$1,155.30	0.00	1,155.30
Desc: 121.61Tons Processed C&D to Lebanon		Acct: 30-973-318-0000		CONTRACTED SERVICES		
C7882	Maintenance of C&D @ LF - Aug'16		3,166.00	$3,166.00	0.00	3,166.00
Desc: Maintenance of C&D @ LF - Aug'16		Acct: 30-973-318-0000		CONTRACTED SERVICES		
C7885	C&D Tons Hauled to Lebanon 8/19/16		784.89	$784.89	0.00	784.89
Desc: C&D Tons Hauled to Lebanon 8/19/16		Acct: 30-973-318-0000		CONTRACTED SERVICES		
		Vendor Total:		5,106.19	0.00	5,106.19
020650	HANOVER CONSUMER CO-OP				8/26/2016	54686
1000062/C0319July'16	Materials & Supplies		0.00	$16.16	0.00	16.16
Desc: Materials & Supplies		Acct: 10-514-318-0000		CONTRACTED SERVICES		
1000062/Aug'16	Keloe B-Ball Supplies		0.00	$13.73	0.00	13.73
Desc: Keloe B-Ball Supplies		Acct: 10-516-318-0000		CONTRACTED SERVICES		
1000062/C0306July'16	MSFN Materials & Supplies		0.00	$28.43	0.00	28.43
Desc: MSFN Materials & Supplies		Acct: 10-514-318-0000		CONTRACTED SERVICES		
		Vendor Total:		58.32	0.00	58.32
020965	HARTFORD SIGN	STEPHEN ARKWRIGHT			8/26/2016	54687
7663	Digital Print Town Seals		0.00	$188.00	0.00	188.00
Desc: Digital Print Town Seals		Acct: 10-321-323-0000		MATERIAL & SUPPLIES		
7669	Lettering new cruiser		0.00	$690.00	0.00	690.00
Desc: Lettering New Cruiser		Acct: 10-211-331-0000		DEPARTMENT EQUIPMENT		
		Vendor Total:		878.00	0.00	878.00
021202	HARTFORD, TOWN OF	TOWN OF HARTFORD			8/26/2016	54688
7667	Yearly Fire Alarm Service&Intrusion		0.00	$500.00	0.00	500.00
Desc: 7/1/16 -6/30/17 Fire & Intrusion Al		Acct: 10-161-318-0000		CONTRACTED SERVICES		
7706	Yearly Fire Alarm Service Charge		0.00	$250.00	0.00	250.00
Desc: 45 Highland Ave Fire Alarm '16-'17		Acct: 10-530-318-0000		CONTRACTED SERVICES		
		Vendor Total:		750.00	0.00	750.00
021782	HAUN WELDING SUPPLY INC				8/26/2016	54689
4440403	WYPO King Tip Cleaner Kit		0.00	$4.66	0.00	4.66

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
Desc: WYPO King Tip Cleaner Kit		Acct: 10-321-323-0000	MATERIAL & SUPPLIES	
	Vendor Total:		4.66 / 0.00	4.66
022400	HERRIN, RANDY	RANDALL HERRIN	8/26/2016	54690
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28 / 0.00	34.28
Desc: Reimbursement DPW Dues - July'16		Acct: 10-013-100-0000	EXCHANGES PAYABLE	
	Vendor Total:		34.28 / 0.00	34.28
024980	JOLLEY, GENE	GENE L JOLLEY	8/26/2016	54691
081516	Jolley, Joy & Children Clowns	0.00	$925.00 / 0.00	925.00
Desc: Glory Days of Railroad 2016 - P&R		Acct: 10-007-100-0000	DUE FROM OTHER FUNDS	
	Vendor Total:		925.00 / 0.00	925.00
025085	JOSLYN, BRANDON	BRANDON JOSLYN	8/26/2016	54692
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28 / 0.00	34.28
Desc: Reimbursement DPW Dues - July'16		Acct: 10-013-100-0000	EXCHANGES PAYABLE	
	Vendor Total:		34.28 / 0.00	34.28
025600	KENNEY, RICHARD	RICHARD KENNEY	8/26/2016	54693
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28 / 0.00	34.28
Desc: Reimbursement DPW Dues - July'16		Acct: 10-013-100-0000	EXCHANGES PAYABLE	
	Vendor Total:		34.28 / 0.00	34.28
025750	KIBBY EQUIPMENT INC		8/26/2016	54694
275026	2 Rolls Caution Tape	0.00	$37.00 / 0.00	37.00
Desc: 2 Rolls Caution Tape		Acct: 10-516-323-0000	MATERIAL & SUPPLIES	
275170	Parts-Repair BlowMower HydraulicLns	0.00	$117.29 / 0.00	117.29
Desc: Parts-Repair BlowMower HydraulicLns		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES	
275329	2 Hose w/not Ends	0.00	$121.02 / 0.00	121.02
Desc: 2 Hose w/not Ends		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES	
275356	6 Pkg Fence Ties-Maxfield TennisCrt	0.00	$30.90 / 0.00	30.90
Desc: 6 Pkg Fence Ties-Maxfield TennisCrt		Acct: 10-527-323-0000	MATERIAL & SUPPLIES	
275380	Hose & Clamps	0.00	$19.04 / 0.00	19.04
Desc: Hose & Clamps		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES	
275328	5 Pkg Fence Ties-Maxfield Park	0.00	$25.75 / 0.00	25.75
Desc: 5 Pkg Fence Ties-Maxfield Park		Acct: 10-527-323-0000	MATERIAL & SUPPLIES	
	Vendor Total:		351.00 / 0.00	351.00
025900	KINGSWOOD CONDOMINIUM III ASSOC.		8/26/2016	54695
2015-2016	Electricty cost for radio repeater	0.00	$375.00 / 0.00	375.00
Desc: Kingswood Radio Repeater Electricty		Acct: 10-271-329-0000	ELECTRICITY	
	Vendor Total:		375.00 / 0.00	375.00
026040	KOFILE TECHNOLOGIES	KOFILE TECHNOLOGIES	8/26/2016	54696
215941	Land Record Books&Recording Paper	0.00	$1,544.78 / 0.00	1,544.78
Desc: Land Record Books&Recording Paper		Acct: 10-151-323-0000	MATERIAL & SUPPLIES	
	Vendor Total:		1,544.78 / 0.00	1,544.78

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
027400	LEBANON, CITY OF	CITY OF LEBANON			8/26/2016	54697
July'16 WW	WW Tipping Fee - July 2016		3,920.00	$3,920.00	0.00	3,920.00
Desc:	WW Tipping Fee - July 2016	Acct:	60-961-318-0000	CONTRACTED SERVICES		
		Vendor Total:		3,920.00	0.00	3,920.00
027575	LEDYARD NATIONAL BANK				8/26/2016	54698
081616	Refund Overpayment of Taxes		0.00	$4,835.50	0.00	4,835.50
Desc:	Austin, T. 32-42-CRS-7 Bill#186210	Acct:	10-013-100-0100	EXCHANGE - RE TAX CLEARING		
Desc:	Blum, Sarah 22-88 Bill#186717	Acct:	10-013-100-0100	EXCHANGE - RE TAX CLEARING		
Desc:	Goodwin, S 16-12-14 Bill#187437	Acct:	10-013-100-0100	EXCHANGE - RE TAX CLEARING		
Desc:	Ilsley, Brent M 8-68 Bill#183911	Acct:	10-013-100-0100	EXCHANGE - RE TAX CLEARING		
Desc:	Kellogg, Dean E 8-108 Bill#184259	Acct:	10-013-100-0100	EXCHANGE - RE TAX CLEARING		
Desc:	Moody, Donna 2-155 Bill#187322	Acct:	10-013-100-0100	EXCHANGE - RE TAX CLEARING		
Desc:	Taylor, Tabatha 2-36 Bill#187299	Acct:	10-013-100-0100	EXCHANGE - RE TAX CLEARING		
		Vendor Total:		4,835.50	0.00	4,835.50
028026	LINCOLN NATIONAL LIFE INSURANCE CO	LINCOLN NATIONAL LIFE INSURANCE CO			8/26/2016	54699
Sept 2016	Life Insurance September 2016		0.00	$2,369.24	0.00	2,369.24
Desc:	September 2016 Life Ins	Acct:	10-811-240-0000	Life Insurance		
Desc:	September 2016 AD&D Ins	Acct:	10-811-270-0000	AD&D		
		Vendor Total:		2,369.24	0.00	2,369.24
028345	LOVEJOY, JOHN	JOHN LOVEJOY			8/26/2016	54700
PO#387	The Flames - Glory Days'16		0.00	$400.00	0.00	400.00
Desc:	Glory Days of Railroad 2016	Acct:	10-007-100-0000	DUE FROM OTHER FUNDS		
		Vendor Total:		400.00	0.00	400.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC			8/26/2016	54701
I36864860	Copy Paper& Duplicate Paper		22.60	$33.90	0.00	33.90
Desc:	Copy Paper& Duplicate Paper	Acct:	10-325-323-0000	MATERIAL & SUPPLIES		
Desc:	Copy Paper& Duplicate Paper	Acct:	50-955-323-0000	MATERIAL & SUPPLIES		
Desc:	Copy Paper& Duplicate Paper	Acct:	65-965-323-0000	MATERIALS & SUPPLIES		
I36932773	Custom Printed Forms		0.00	$295.00	0.00	295.00
Desc:	Custom Printed Forms	Acct:	10-622-323-0000	MATERIAL & SUPPLIES		
I36986252	1 Ream Dup Copy Paper		0.00	$5.29	0.00	5.29
Desc:	1 Ream Dup Copy Paper	Acct:	10-325-323-0000	MATERIAL & SUPPLIES		
IS0517444	FileTotes/Eraser/Pencils/PaperRolls		0.00	$149.79	0.00	149.79
Desc:	FileTotes/Eraser/Pencils/PaperRolls	Acct:	10-171-323-0000	MATERIAL & SUPPLIES		
I36940817	Copy Paper - 5 Cases		0.00	$124.95	0.00	124.95
Desc:	Copy Paper - 4 Cases	Acct:	10-171-323-0000	MATERIAL & SUPPLIES		
Desc:	Copy Paper - 1 Case	Acct:	10-151-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		608.93	0.00	608.93
030040	MCDONOUGH, JAY	JAY MCDONOUGH			8/26/2016	54702
PO#378	Petty Cash - Start Up for GloryDays		0.00	$500.00	0.00	500.00
Desc:	Glory Days of Railroad 2016 - P&R	Acct:	10-007-100-0000	DUE FROM OTHER FUNDS		
		Vendor Total:		500.00	0.00	500.00

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
030255	MCNEIL LEDDY & SHEAHAN	MCNEIL LEDDY & SHEAHAN	8/26/2016	54703

Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
27331	Legal Miscellaneous	0.00	$231.35	0.00	231.35
Desc:	Legal Miscellaneous	Acct: 10-141-318-0000	CONTRACTED SERVICES		
27330	Mttr#00030 Petition byIUPEre:AFSCME	0.00	$16.00	0.00	16.00
Desc:	Mttr#00030 Petition byIUPEre:AFSCME	Acct: 10-141-318-0000	CONTRACTED SERVICES		
	Vendor Total:		247.35	0.00	247.35

031355	MITCHELL'S SCREEN PRINTING & EMBR		8/26/2016	54704
53069	Police academy clothing-Kyser	0.00	$137.00	0.00	137.00
Desc:	Police academy clothing-Kyser	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Vendor Total:		137.00	0.00	137.00

032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC	8/26/2016	54705
000007925362	Retirees Over 65 - September'16	0.00	$6,311.80	0.00	6,311.80
Desc:	September Retiree Over 65	Acct: 10-811-418-0100	Retire insurance costs		
	Vendor Total:		6,311.80	0.00	6,311.80

033400	NEW ENGLAND INSTRUMENT		8/26/2016	54706
G23691	Replaced Pressure Probe - QWW	603.00	$603.00	0.00	603.00
Desc:	Replaced Pressure Probe - QWW	Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Vendor Total:		603.00	0.00	603.00

033450	NEW ENGLAND PARK ASSOCIATION, INC		8/26/2016	54707
2016Nunez-Fall	2016 Annual Fall Meeting&Conference	0.00	$190.00	0.00	190.00
Desc:	2016 Annual Fall Meeting&Conference	Acct: 10-511-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		190.00	0.00	190.00

034650	NORTH COUNTRY AUTO RENTAL LLC		8/26/2016	54708
8/12/2016	TAG Trip to Goshen, NH	0.00	$99.00	0.00	99.00
Desc:	TAG Trip to Goshen, NH	Acct: 10-514-318-0000	CONTRACTED SERVICES		
	Vendor Total:		99.00	0.00	99.00

034800	NORTHEAST DELTA DENTAL		8/26/2016	54709
September'16	Dental Insurance	0.00	$8,320.71	0.00	8,320.71
Desc:	September 2016	Acct: 10-811-230-0000	Dental insurance		
Desc:	September 2016	Acct: 10-811-418-0100	Retire insurance costs		
	Vendor Total:		8,320.71	0.00	8,320.71

034820	NORTHEAST HANDLING SYSTEMS, INC		8/26/2016	54710
4757	Annual Inspection of Crane/Hoist	0.00	$688.30	0.00	688.30
Desc:	Annual Inspection of Crane/Hoist	Acct: 10-321-318-0000	CONTRACTED SERVICES		
	Vendor Total:		688.30	0.00	688.30

034925	NORTHEAST RESOURCE RECOVERY ASSC		8/26/2016	54711
52126	Hauling Fees Scrap Metal&Steel Cans	1,111.50	$1,111.50	0.00	1,111.50
Desc:	Hauling Fees Scrap Metal&Steel Cans	Acct: 30-971-318-0000	CONTRACTED SERVICES		

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Vendor Total:		1,111.50	0.00	1,111.50
035352	NOTT, RICHARD	RICHARD NOTT			8/26/2016	54712
July'16 DPW Dues	Reimbursement DPW Dues - July'16		0.00	$34.28	0.00	34.28
Desc:	Reimbursement DPW Dues - July'16	Acct:	10-013-100-0000	EXCHANGES PAYABLE		
		Vendor Total:		34.28	0.00	34.28
036187	OTTER CREEK ENGINEERING INC				8/26/2016	54713
13294	Bid Phase-QW StorageTank		2,546.22	$2,546.22	0.00	2,546.22
Desc:	Bid Phase-QW StorageTank	Acct:	55-954-542-0000	CAPITAL OUTLAY		
13295	Construction Admin-QW StorageTank		4,100.00	$4,100.00	0.00	4,100.00
Desc:	Construction Admin-QW StorageTank	Acct:	55-954-542-0000	CAPITAL OUTLAY		
		Vendor Total:		6,646.22	0.00	6,646.22
036300	OXFORD, ROBERT E	HEARTFELT MUSIC			8/26/2016	54714
PO#387 9/11/2016	Oxford & Clark - Glory Days'16		0.00	$400.00	0.00	400.00
Desc:	Glory Days of Railroad 2016	Acct:	10-007-100-0000	DUE FROM OTHER FUNDS		
PO#387 9/10/2016	Oxford & Clark - Glory Days'16		0.00	$400.00	0.00	400.00
Desc:	Glory Days of Railroad 2016	Acct:	10-007-100-0000	DUE FROM OTHER FUNDS		
		Vendor Total:		800.00	0.00	800.00
036350	PACKARD, GEORGE	GEORGE PACKARD			8/26/2016	54715
July'16 DPW Dues	Reimbursement DPW Dues - July'16		0.00	$17.14	0.00	17.14
Desc:	Reimbursement DPW Dues - July'16	Acct:	10-013-100-0000	EXCHANGES PAYABLE		
		Vendor Total:		17.14	0.00	17.14
036735	PATHWAYS CONSULTING, LLC				8/26/2016	54716
18689	Project #12381 - Construction Manag		0.00	$1,421.25	0.00	1,421.25
Desc:	Project #12381 - Construction Manag	Acct:	10-985-316-0112	GATES ST SIDEWALK & INFRASTRUC		
		Vendor Total:		1,421.25	0.00	1,421.25
037276	PETE'S TIRE BARNS, INC				8/26/2016	54717
245858	Mount/Balance tires PD4		0.00	$41.00	0.00	41.00
Desc:	Mount/Balance tires PD4	Acct:	10-211-321-0000	REPAIRS & MAINT-VEHICLES		
245740	Tires - PD 12		0.00	$611.56	0.00	611.56
Desc:	Tires/Mount/Balance	Acct:	10-211-321-0000	REPAIRS & MAINT-VEHICLES		
		Vendor Total:		652.56	0.00	652.56
037490	PINPOINT & COMPANY				8/26/2016	54718
10159	Lubrigel		108.00	$108.00	0.00	108.00
Desc:	Lubrigel	Acct:	60-961-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		108.00	0.00	108.00
037500	PIONEER MANUFACTURING CO				8/26/2016	54719
INV606475	Acct#HA7170-White Paint		0.00	$735.00	0.00	735.00
Desc:	Athletic Field Paint for Sports	Acct:	10-521-323-0000	MATERIAL & SUPPLIES		

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.

		Vendor Total:		735.00	0.00	735.00
037551	PITNEY BOWES INC	PURCHASE POWER			8/26/2016	54720
August'16	Refill Postage Meter		122.33	$1,005.00	0.00	1,005.00
Desc:	August Postage	Acct:	30-975-322-0000	POSTAGE		
Desc:	August Postage	Acct:	50-955-322-0000	POSTAGE		
Desc:	August Postage	Acct:	10-174-322-0000	POSTAGE		
Desc:	August Postage	Acct:	10-175-322-0000	POSTAGE		
Desc:	August Postage	Acct:	10-622-322-0000	POSTAGE		
Desc:	August Postage	Acct:	10-511-322-0000	POSTAGE		
Desc:	August Postage	Acct:	10-151-322-0000	POSTAGE		
Desc:	August Postage	Acct:	10-171-322-0000	POSTAGE		
Desc:	August Postage	Acct:	10-121-322-0000	POSTAGE		
		Vendor Total:		1,005.00	0.00	1,005.00
038188	POTWIN, LANDON & RENEE	L.L. POTWIN SERVICES			8/26/2016	54722
5532	Lawn Mowing - July 2016		0.00	$1,285.72	0.00	1,285.72
Desc:	Cemetary	Acct:	10-341-318-0000	CONTRACTED SERVICES		
Desc:	Medians,Park&Ride,Sidewalks,Parking	Acct:	10-311-318-0000	CONTRACTED SERVICES		
Desc:	Bugbee Center	Acct:	10-421-318-0000	CONTRACTED SERVICES		
038188	POTWIN, LANDON & RENEE	L.L. POTWIN SERVICES			8/26/2016	54721
5530	August monthly Services		0.00	$1,466.72	0.00	1,466.72
Desc:	August Monthly Services	Acct:	10-211-318-0000	CONTRACTED SERVICES		
5531	August'16 - Cleaning W Hartford Lib		0.00	$486.20	0.00	486.20
Desc:	August'16 - Cleaning W Hartford Lib	Acct:	10-524-318-0000	CONTRACTED SERVICES		
		Vendor Total:		3,238.64	0.00	3,238.64
039503	RAYMOND, BRIAN	BRIAN RAYMOND			8/26/2016	54723
July'16 DPW Dues	Reimbursement DPW Dues - July'16		0.00	$34.28	0.00	34.28
Desc:	Reimbursement DPW Dues - July'16	Acct:	10-013-100-0000	EXCHANGES PAYABLE		
		Vendor Total:		34.28	0.00	34.28
041195	RUSSELL RESOURCES, INC.				8/26/2016	54724
162587	2 Vacuum Priming Housing &4 O Rings		112.77	$112.77	0.00	112.77
Desc:	2 Vacuum Priming Housing &4 O Rings	Acct:	60-964-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		112.77	0.00	112.77
041600	SANEL AUTO PARTS CO	SANEL AUTO PARTS CO			8/26/2016	54725
05SX7606	Alternator		0.00	$145.81	2.92	142.89
Desc:	Alternator	Acct:	10-521-320-0000	EQUIP OPERATION & MAINT		
05TE9138	Wet Battery		71.76	$73.22	1.46	71.76
Desc:	Wet Battery	Acct:	50-952-321-0100	REPAIRS & MAINT-BUILDING		
05SF0293	Oil & Air&Oil Filters		40.96	$41.80	0.84	40.96
Desc:	Oil & Air&Oil Filters	Acct:	50-954-321-0000	REPAIRS & MAINT-VEHICLES		
05SF1695	Fuel/Air/Oil Filters		51.62	$52.67	1.05	51.62
Desc:	Fuel/Air/Oil Filters	Acct:	50-954-321-0000	REPAIRS & MAINT-VEHICLES		
		Vendor Total:		313.50	6.27	307.23

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
041641	SAUCIER, PAUL A	PAUL A SAUCIER			8/26/2016	54726
July'16 DPW Dues	Reimbursement DPW Dues - July'16		0.00	$34.28	0.00	34.28
Desc:	Reimbursement DPW Dues - July'16	Acct:	10-013-100-0000	EXCHANGES PAYABLE		
		Vendor Total:		34.28	0.00	34.28
042460	SHIPLEY, WESLEY	WESLEY SHIPLEY			8/26/2016	54727
July'16 DPW Dues	Reimbursement DPW Dues - July'16		0.00	$34.28	0.00	34.28
Desc:	Reimbursement DPW Dues - July'16	Acct:	10-013-100-0000	EXCHANGES PAYABLE		
		Vendor Total:		34.28	0.00	34.28
043030	SMITH, JOHN	JOHN SMITH			8/26/2016	54728
July'16 DPW Dues	Reimbursement DPW Dues - July'16		0.00	$34.28	0.00	34.28
Desc:	Reimbursement DPW Dues - July'16	Acct:	10-013-100-0000	EXCHANGES PAYABLE		
		Vendor Total:		34.28	0.00	34.28
043426	SOVERNET INC	SOVERNET COMMUNICATIONS			8/26/2016	54729
3661594	Lifeline Monthly Charge		301.75	$301.75	0.00	301.75
Desc:	Lifeline Monthly Charge	Acct:	72-271-318-7003	COMMUNICATIONS GRANT #202		
		Vendor Total:		301.75	0.00	301.75
043770	SPRINGFIELD FENCE CO, INC				8/26/2016	54730
82784	Materials&Labor @ Maxfield Complex		0.00	$550.00	0.00	550.00
Desc:	Repairs to Gate at Maxfield Complex	Acct:	10-521-418-0000	PROPERTY & LIABILITY INSURANCE		
		Vendor Total:		550.00	0.00	550.00
043876	STANTEC CONSULTING SERVICES INC				8/26/2016	54731
1085179	I-91 Exit 11 Interchange-Paymnt # 2		558.55	$558.55	0.00	558.55
Desc:	Sidewalk/Bike Lane Improvements	Acct:	70-623-318-7027	STP 14(4) RT 5 @ I91 ENG & CONS SI		
Desc:	10% TOWN MATCH	Acct:	11-316-001-2015	Route 5/I-91 sidewalk/bike path		
		Vendor Total:		558.55	0.00	558.55
043930	STAPLES CONTRACT & COMMERCIAL INC	STAPLES BUSINESS ADVANTAGE			8/26/2016	54732
3310792068	White Board		0.00	$207.99	0.00	207.99
Desc:	White Board	Acct:	10-121-323-0000	MATERIAL & SUPPLIES		
3310792071	Desk Nameplate		0.00	$17.19	0.00	17.19
Desc:	Desk Nameplate	Acct:	10-171-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		225.18	0.00	225.18
044710	SULLIVAN POWERS & CO				8/26/2016	54733
119415	Audit Services Period Ended 6/30/16		0.00	$6,404.00	0.00	6,404.00
Desc:	FY 16 audit plus single audit	Acct:	10-173-318-0000	CONTRACTED SERVICES		
		Vendor Total:		6,404.00	0.00	6,404.00
044945	SYMQUEST GROUP, INC				8/26/2016	54734
1055180	Service for Kyocera Copier May-Aug		173.28	$216.60	0.00	216.60
Desc:	Service for Kyocera Copier May-Aug	Acct:	10-325-318-0000	CONTRACT SERVICES		
Desc:	Service for Kyocera Copier May-Aug	Acct:	50-955-318-0000	CONTRACTED SERVICES		

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
Desc:	Service for Kyocera Copier May-Aug	Acct: 55-955-318-0000	CONTRACTED SERVICES	
Desc:	Service for Kyocera Copier May-Aug	Acct: 60-965-318-0000	CONTRACTED SERVICES	
Desc:	Service for Kyocera Copier May-Aug	Acct: 65-965-318-0000	CONTRACTED SERVICES	
	Vendor Total:		216.60 / 0.00	216.60
045453	TDS LEASING INC		8/26/2016	54735
01057295	Digital Imaging System W3039302945	75.00	$75.00 / 0.00	75.00
Desc:	Digital Imaging System W3039302945	Acct: 30-975-318-0000	CONTRACTED SERVICES	
	Vendor Total:		75.00 / 0.00	75.00
045500	TESSIER, JEAN	JEAN TESSIER	8/26/2016	54736
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28 / 0.00	34.28
Desc:	Reimbursement DPW Dues - July'16	Acct: 10-013-100-0000	EXCHANGES PAYABLE	
	Vendor Total:		34.28 / 0.00	34.28
045525	TETREAULT, RONALD	RONALD TETREAULT	8/26/2016	54737
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28 / 0.00	34.28
Desc:	Reimbursement DPW Dues - July'16	Acct: 10-013-100-0000	EXCHANGES PAYABLE	
	Vendor Total:		34.28 / 0.00	34.28
046035	TMDE CALIBRATION LABS INC		8/26/2016	54738
26952	Battery/charger for speed trailer	0.00	$344.15 / 0.00	344.15
Desc:	Battery/charger for speed trailer	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT	
	Vendor Total:		344.15 / 0.00	344.15
047150	UNIFIRST CORPORATION		8/26/2016	54739
0354046913	Mats	0.00	$62.60 / 0.00	62.60
Desc:	Mats	Acct: 10-211-318-0000	CONTRACTED SERVICES	
	Vendor Total:		62.60 / 0.00	62.60
048185	VALLEY IMAGING & AWARDS		8/26/2016	54740
20459	Town&District Single Tickets	303.62	$303.62 / 0.00	303.62
Desc:	Town&District Single Tickets	Acct: 30-974-323-0000	MATERIAL & SUPPLIES	
	Vendor Total:		303.62 / 0.00	303.62
048249	VALLEY NEWS	VALLEY NEWS	8/26/2016	54741
599290731-0806'16	w/e 08/06/16 - WELCOME CENTER	0.00	$2.25 / 0.00	2.25
Desc:	w/e 08/06/16 - WELCOME CENTER	Acct: 10-121-318-0510	WELCOME CENTER - INVENTORY PU	
599290807-0813'16	w/e 08/13/16 - Welcome Ctr	0.00	$2.25 / 0.00	2.25
Desc:	w/e 08/13/16 - Welcome Ctr	Acct: 10-121-318-0510	WELCOME CENTER - INVENTORY PU	
	Vendor Total:		4.50 / 0.00	4.50
048651	VERMONT ASSESSORS & LISTERS ASSOC	VALA	8/26/2016	54742
081716	IAAO Workshop 150 - Mathematics	0.00	$325.00 / 0.00	325.00
Desc:	IAAO Workshop 150 - Mathematics	Acct: 10-174-315-0000	RECRUITMENT & TRAINING	
	Vendor Total:		325.00 / 0.00	325.00

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
049175	VERMONT POLICE ACADEMY	VCJTC			8/26/2016	54743
160811946	Death Investigation Class-Adams		0.00	$69.00	0.00	69.00
Desc:	Death Investigation Class-Adams	Acct:	10-211-315-0000	RECRUITMENT & TRAINING		
		Vendor Total:		69.00	0.00	69.00
050600	VERMONT OFFENDER WORK PROGRAMS				8/26/2016	54744
WC699	Offender Work Days		0.00	$2,400.00	0.00	2,400.00
Desc:	Offender Work Days	Acct:	10-527-318-0000	CONTRACTED SERVICES		
		Vendor Total:		2,400.00	0.00	2,400.00
050951	VERMONT RECREATION & PARKS ASSOC	VRPA			8/26/2016	54746
'16Nunez	2016 VT Conference on Recreation		0.00	$170.00	0.00	170.00
Desc:	2016 VT Conference on Recreation	Acct:	10-511-315-0000	RECRUITMENT & TRAINING		
050951	VERMONT RECREATION & PARKS ASSOC	VRPA			8/26/2016	54745
'16McDonough	2016 VT Conference on Recreation		0.00	$170.00	0.00	170.00
Desc:	2016 VT Conference on Recreation	Acct:	10-511-315-0000	RECRUITMENT & TRAINING		
		Vendor Total:		340.00	0.00	340.00
051347	VERMONT, STATE OF	TREASURER, STATE OF VERMONT			8/26/2016	54747
51775 WSID VT0005319	Operating Fee Hartford Wat Dept		3,066.90	$3,066.90	0.00	3,066.90
Desc:	Operating Fee Hartford Water Dept	Acct:	50-955-317-0000	PERMITS & LICENSES		
051347	VERMONT, STATE OF	TREASURER, STATE OF VERMONT			8/26/2016	54748
51776 WSID VT0005320	Operating Fee Quechee - Apr-June'16		679.59	$679.59	0.00	679.59
Desc:	Operating Fee Quechee - Apr-June'16	Acct:	55-955-317-0000	PERMITS & LICENSES		
051347	VERMONT, STATE OF	TREASURER, STATE OF VERMONT			8/26/2016	54750
SP0195	WSID VT0005320-July1'15-March31'16		80.66	$80.66	0.00	80.66
Desc:	Operating Fee Adjust Quechee Wat	Acct:	55-955-317-0000	PERMITS & LICENSES		
051347	VERMONT, STATE OF	TREASURER, STATE OF VERMONT			8/26/2016	54749
SP0194	WSID VT0005319-July1'15-March31'16		366.39	$366.39	0.00	366.39
Desc:	Operating Fee Adjust Hartford Wat	Acct:	50-955-317-0000	PERMITS & LICENSES		
		Vendor Total:		4,193.54	0.00	4,193.54
051375	VERMONT DEPT ENVIRONMENTAL CONS	STATE OF VERMONT			8/26/2016	54751
Lord, J Application	Application for WW Operator Certif		125.00	$125.00	0.00	125.00
Desc:	Application for WW Operator Certif	Acct:	65-965-317-0000	PERMITS & LICENSES		
		Vendor Total:		125.00	0.00	125.00
051942	VISION GOVERNMENT SOLUTIONS	VISION GOVERNMENT SOLUTIONS			8/26/2016	54752
024587	Revalulation Services FY'17 - July		0.00	$8,020.03	0.00	8,020.03
Desc:	Revalulation Services FY'17 - July	Acct:	10-007-100-0000	DUE FROM OTHER FUNDS		
		Vendor Total:		8,020.03	0.00	8,020.03
051943	VISION SERVICE PLAN	VISION SERVICE PLAN			8/26/2016	54753
Sept'16	Vision Service Plan - Sept'16		0.00	$1,671.82	0.00	1,671.82
Desc:	September 2016	Acct:	10-012-300-0225	ACCRUED VISION INSURANCE PAYAI		

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
	Vendor Total:		1,671.82 / 0.00	1,671.82
052000	VITAL COMMUNITIES		8/26/2016	54754
312	Downtown WRJ Parking Managment Plar	7,747.61	$7,747.61 / 0.00	7,747.61
Desc:	Grant #MP-2016-Hartford-00044	Acct: 70-622-318-7065	CONTRACTED SER (MP 2016-HARTFC	
Desc:	Grant #MP-2016-Hartford-00044	Acct: 11-622-005-2014	2016 VT MPG WRJ Parking Study	
304	UV Transportation Dues FY 15/16	0.00	$2,985.00 / 0.00	2,985.00
Desc:	UV Transportation Dues FY 15/16	Acct: 10-622-313-0000	MEMBERSHIP DUES	
	Vendor Total:		10,732.61 / 0.00	10,732.61
052650	WEST LEBANON SUPPLY		8/26/2016	54755
150604	Baled straw	0.00	$13.99 / 0.00	13.99
Desc:	Baled straw	Acct: 10-311-323-0000	MATERIAL & SUPPLIES	
	Vendor Total:		13.99 / 0.00	13.99
053040	WHITE RIVER CAR WASH		8/26/2016	54756
063028	July Cruiser Car Washes	0.00	$100.00 / 0.00	100.00
Desc:	July Cruiser Car Washes	Acct: 10-211-319-0000	EQUIPMENT OPERATION-GAS	
	Vendor Total:		100.00 / 0.00	100.00
053150	SWISH WHITE RIVER, LTD		8/26/2016	54757
W132598	Parts&Labor for floor machine	0.00	$758.69 / 0.00	758.69
Desc:	Parts for floor machine	Acct: 10-530-323-0000	MATERIAL & SUPPLIES	
Desc:	Labor for floor machine service	Acct: 10-530-318-0000	CONTRACTED SERVICES	
W132993	Hydrogen Peroxide Cleaners	0.00	$80.00 / 0.00	80.00
Desc:	Hydrogen Peroxide Cleaners	Acct: 10-421-323-0000	MATERIAL & SUPPLIES	
	Vendor Total:		838.69 / 0.00	838.69
053220	WHITMARSH, CLAYTON	CLAYTON WHITMARSH	8/26/2016	54758
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28 / 0.00	34.28
Desc:	Reimbursement DPW Dues - July'16	Acct: 10-013-100-0000	EXCHANGES PAYABLE	
	Vendor Total:		34.28 / 0.00	34.28
054815	WORKSAFE TCI INC		8/26/2016	54759
11981	Traffic Cones	0.00	$660.00 / 0.00	660.00
Desc:	Traffic Cones	Acct: 10-516-323-0000	MATERIAL & SUPPLIES	
	Vendor Total:		660.00 / 0.00	660.00
059781	LATHROP, WARREN	WARREN LATHROP	8/26/2016	54760
081516	Mileage Reimbursement 8/01-8/12/16	0.00	$432.00 / 0.00	432.00
Desc:	Mileage Reimbursement 8/01-8/12/16	Acct: 10-312-318-0000	CONTRACTED SERVICES	
	Vendor Total:		432.00 / 0.00	432.00
059846	HUGHES, PETER	PETER HUGHES	8/26/2016	54761
PO#35285	Pepsi Cube Cans-WelcomeCtr	0.00	$19.96 / 0.00	19.96
Desc:	Pepsi Cube Cans-WelcomeCtr	Acct: 10-121-318-0510	WELCOME CENTER - INVENTORY PU	
PO#35284	Roll of Post Card Stamps-WelcomeCtr	0.00	$34.00 / 0.00	34.00

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.

Desc:	Roll of Post Card Stamps-WelcomeCtr	Acct: 10-121-318-0510	WELCOME CENTER - INVENTORY PU		
	Vendor Total:		53.96	0.00	53.96
500307	ELLIOT HOSPITAL,NEEMSI			8/26/2016	54762
081016	TUITION FEES - DUFFY & HENAULT-EM	0.00	$19,690.00	0.00	19,690.00
Desc:	TUITION FEES - DUFFY & HENAULT-EMS	Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		19,690.00	0.00	19,690.00
500403	CHOQUETTE, RICK	CHOQUETTE INFLATABLES, LLC		8/26/2016	54763
358	Obstacle/BounceHouse/HooleyBall	0.00	$890.00	0.00	890.00
Desc:	Glory Days of Railroad 2016 - P&R	Acct: 10-007-100-0000	DUE FROM OTHER FUNDS		
	Vendor Total:		890.00	0.00	890.00
500451	WHITE RIVER ROTARY CLUB			8/26/2016	54764
583	Membership Dues 2016-2017-Vail	0.00	$150.00	0.00	150.00
Desc:	Membership Dues 2016-2017-Vail	Acct: 10-211-313-0000	MEMBERSHIP DUES		
	Vendor Total:		150.00	0.00	150.00
500636	SAU-70	DRESDEN SCHOOL DISCTRICT		8/26/2016	54765
613	Hanover Track Reservation	0.00	$420.00	0.00	420.00
Desc:	Hanover Track Reservation	Acct: 10-514-318-0000	CONTRACTED SERVICES		
	Vendor Total:		420.00	0.00	420.00
500648	ROAMING RACEWAY & RAILROAD			8/26/2016	54766
9-1011-16-004	Trackless Train with Operator	0.00	$2,250.00	0.00	2,250.00
Desc:	Glory Days of Railroad 2016 - P&R	Acct: 10-007-100-0000	DUE FROM OTHER FUNDS		
	Vendor Total:		2,250.00	0.00	2,250.00
500712	WILDER SANDWICH COMPANY (THE)			8/26/2016	54767
210	Sandwiches/Cookies/Fruit Salad	0.00	$229.60	0.00	229.60
Desc:	Sandwiches/Cookies/Fruit Salad	Acct: 10-131-323-0000	MATERIALS & SUPPLIES		
	Vendor Total:		229.60	0.00	229.60
500749	HOWE, NANCY	NANCY HOWE		8/26/2016	54768
PO#35488	Food&Supplies for Elections	0.00	$35.42	0.00	35.42
Desc:	Food&Supplies for Elections	Acct: 10-131-323-0000	MATERIALS & SUPPLIES		
	Vendor Total:		35.42	0.00	35.42
500757	VERMONT COMMERCIAL			8/26/2016	54769
644	TVX New Parts/Filter Drier&Labor	0.00	$1,052.48	0.00	1,052.48
Desc:	TVX New Parts/Filter Drier&Labor	Acct: 10-530-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,052.48	0.00	1,052.48
501000	JORDAN, CHRIS	CHRISTOPHER JORDAN		8/26/2016	54770
July'16 DPW Dues	Reimbursement DPW Dues - July'16	0.00	$34.28	0.00	34.28
Desc:	Reimbursement DPW Dues - July'16	Acct: 10-013-100-0000	EXCHANGES PAYABLE		

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Vendor Total:		34.28	0.00	34.28
501937	THE GRANITE STATE STOMPERS	THE GRANITE STATE STOMPERS		8/26/2016	54771
080216	Granite State Stompers - Glory Days	0.00	$400.00	0.00	400.00
Desc:	Glory Days of Railroad 2016 - P&R	Acct: 10-007-100-0000	DUE FROM OTHER FUNDS		
Desc:	Granite State Stompers - Glory Days	Acct: 10-007-100-0000	DUE FROM OTHER FUNDS		
	Vendor Total:		400.00	0.00	400.00
501941	SIROIS, DANIEL V.	DANIEL V. SIROIS		8/26/2016	54772
080916	The Last Duo - Glory Days	0.00	$400.00	0.00	400.00
Desc:	Glory Days of Railroad 2016 - P&R	Acct: 10-007-100-0000	DUE FROM OTHER FUNDS		
	Vendor Total:		400.00	0.00	400.00
501998	KNIGHT, BRIAN L	BRIAN L KNIGHT		8/26/2016	54773
081716	CLG Grant 2015 Start-Up Costs-P&D	3,000.00	$3,000.00	0.00	3,000.00
Desc:	CLG Grant 2015 Start-Up Costs-P&D	Acct: 70-625-318-7009	CONTRACTED SERV - ADVENT CAMP		
	Vendor Total:		3,000.00	0.00	3,000.00
502065	TRUCKER, JASON	JASON TRUCKER		8/26/2016	54774
825358	Refund Football Camp	0.00	$55.00	0.00	55.00
Desc:	Refund Football Camp	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		55.00	0.00	55.00

FUND 10 **Bank Total:** **261,130.98**

	Holdback Total			261,130.98
Batch Totals:	0.00	49,552.19	6.27	310,689.44

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_____ TOWN MANAGER

_____ FINANCE DIRECTOR

_____ TOWN TREASURER