



**TOWN OF HARTFORD
LOCAL LIQUOR CONTROL BOARD
& SELECTBOARD MINUTES**

Tuesday, November 22, 2016 at 6:00 pm

Hartford Town Hall

171 Bridge Street

White River Junction, Vermont 05001

Present: Richard Grassi, Selectboard Chair; Rebecca White, Selectboard Vice-Chair; Sandra Mariotti, Selectboard Clerk; Simon Dennis, Selectboard Member; Dennis Brown, Selectboard Member; Alan Johnson, Selectboard Member; Mike Morris, Selectboard Member; Leo Pullar, Town Manager; Lana Livingston, Administrative Assistant; Lori Hirshfield, Planning & Development Director; Matt Osborn, Planning; Jonathon Schechtman, Historic Planning Commission; Phillip Kasten, Chief of Police, Dawn Pullar.

I. Call to Order Liquor Control Board/Selectboard Meeting and Pledge of Allegiance

Selectboard Chair, Richard Grassi called the Selectboard Meeting to order at 6:02 pm.

Selectboard member, Dennis Brown led the pledge of allegiance.

II. Order of Agenda

Selectboard Chair, Richard Grassi noted that there were no items listed for the Liquor Control Board.

There were no changes to the agenda.

III. Liquor Control Board: N/A

IV. Selectboard

1. Citizen, Selectboard Comments and Announcements: TBD

There were no citizen comments or announcements.

2. Selectboard Comments:

Selectboard Vice-Chair, Rebecca White announced that Selectboard member, Alan Johnson was awarded the "Community Leader Award" by the Energy Dependent VT Board.

Selectboard member, Dennis Brown went to the Railroad meeting. Selectboard member, Alan Johnson and Selectboard member, Simon Dennis also attended the meeting.

Mr. Brown learned the following:

In 2005 we had 60 thousand riders on VT rails, 2015 we had 105,000 and the goal for 2030 is to have

400,000 riders. They predict to have the Montrealler back by 2019. They are working with customs to process differently than they use to. The riders would go through the customs process before they board the train. The ideal speed for a passenger train is 59 mph. Speed is 51 mph. for the freight trains. Amtrack currently requires bicycles to be in a box. They are trying to change this so the bicycle riders can get off and ride their bike. Freight rail currently has 52 million tons go through VT. They are predicting 70 million tons by 2035. There are commuter rails currently that are not being used. There is a need to have the current rails restored so we could possibly use them to Windsor, Thetford, etc.

There was a discussion regarding walking thru the tracks without being fined.

Selectboard member, Simon Dennis reported that there was a discussion of the possibility to make downtown “a horn free” zone. Mr. Dennis believes that this would be worth investigating although there are some costs associated with this.

Selectboard Chair, Dick Grassi discussed that the Town report will be due soon. Usually, the Selectboard report has been done by the Chair of the Selectboard. Mr. Grassi would like to have the Board consider to do it differently this year. He suggested that each Board member write a couple of paragraphs on their special interest and knowledge. The following subjects were recommended: The opening paragraph would state who contributed what to the article. The following subjects were suggested by Selectboard Chair, Mr. Grassi. Selectboard member, Mike Morris – Pocket Parks; Selectboard member, Dennis Brown – Cemeteries; Selectboard member, Alan Johnson – Energy; Selectboard member, Simon Dennis – Charter and the Survey, Selectboard Clerk, Sandi Mariotti – Libraries and Local Option Tax; Selectboard Vice-Chair, Becca White – Fairview Terrace; and Dick Grassi – Impact fees. This will be due the 2nd week of December. The question was presented if there is a limit on the number of lines? The answer was no limit but 2 paragraphs of about 10-15 lines would be desirable. The board accepted the assignments Mr. Grassi put forth.

3. **Appointments:**

- a. Consider the Re-Appointment of Jo-Ann Ells as the Town of Hartford’s Zoning Administrator effective 11/22/2016 until 11/21/2019.

Selectboard Vice-Chair, Rebecca White made the motion and Selectboard Clerk, Sandi Mariotti seconded the motion. That the Selectboard Re-Appoint Jo-Ann Ells as the Town of Hartford’s Zoning Administrator, effective 11/22/2016 until 11/21/2019. 7 Selectboard members voted in favor, 0 Selectboard members voted nay, 0 Selectboard members abstained.

- b. Consider the Appointment of Alan Johnson as the Town of Hartford’s Alternate Delegate to the Governing Board of the East Central Vermont Telecommunications District.

Selectboard Clerk, Sandi Mariotti made a motion, Selectboard member, Simon Dennis seconded the motion. That the Selectboard Appoint Alan Johnson as the Town of Hartford’s Alternate Delegate to the Governing Board of the East Central Vermont Telecommunications District, effective 11/22/2016 until 11/21/2017 or until the Board can find an interested citizen.

F.X. Flinn is the citizen representative to EC Fiber, a telecommunications network. It was noted by Selectboard Vice-Chair, Rebecca White, an alternate, that this is very time consuming for a board member. Ms. White thinks we should seek a citizen to be an alternate. Selectboard member, Alan Johnson is still interested, but if someone else wants to do it – he would step

aside. Mr. Johnson will fill the void until another alternate can be named. This is for the 1st alternate position.

§ 3059. APPOINTMENT Annually on or before the last Monday in April commencing in the year following the effective date of the district's creation, the legislative body of each member shall appoint a representative and one or more alternates to the governing board for one-year terms. Appointments of representatives and alternates shall be in writing, signed by the chair of the legislative body of the appointing member, and presented to the clerk of the district. The legislative body of a member, by majority vote, may replace its appointed representative No. 41 Page 38 of 58 2015 VT LEG #309740 v.1 or alternate at any time and shall promptly notify the district clerk of such replacement.

A RESOLUTION TO APPOINT REPRESENTATIVES to the GOVERNING BOARD of the EAST CENTRAL VERMONT TELECOMMUNICATIONS DISTRICT (ECVTD)

Whereas the Town or City of Hartford currently a member of the East Central Vermont Telecommunications District NOW, THEREFORE, BE IT RESOLVED THAT:

The following resident(s) of the Town or City of Hartford are hereby appointed to the Governing Board of the East Central Vermont Telecommunications District for terms of one year each or until the Town shall notify the Governing Board in writing of the revocation of such appointments, the substitution of replacement appointees, the resignation of a delegate or withdrawal of the town from the district: First Alternate: Selectboard member Alan Johnson

Adopted at a regular meeting of the Selectboard or City Council of the Town or City of Hartford, duly held on the 22nd day of November 2016.

7 Selectboard members voted in favor, 0 Selectboard members voted nay, 0 Selectboard members abstained.

4. **Town Manager's Report:** (TBD, Board questions, concerns, requests, project updates, etc.) Mr. Pullar shared the Town Manager's Highlights in his significant activity report for the week of November 21, 2016 <http://hartford-vt.org/ArchiveCenter/ViewFile/Item/74> Selectboard member, Alan Johnson asked if the town participates in the paint recycling that happens in the country. Mr. Pullar will check to see if we are.

Chief Kasten was available for questions. Chief Kasten updated the Board on the recent burglaries in the Town. The number has increased in recent months. The Chief encouraged everyone to lock their doors to their homes and if you have any suspicion that someone has been in the home, call 911. Selectboard member, Mike Morris asked about the "block parties." The Chief responded that there had been three this past summer.

5. **Board Reports, Motions & Ordinances:**

- a. Hartford Historic Preservation Community Outreach Program – Certified Local Government (CLG) Grant Application.

Selectboard member, Simon Dennis made the motion, Selectboard member, Alan Johnson seconded the motion that the Selectboard approve the 2017 CLG grant application as presented by the Hartford Historic Preservation Commission, contingent upon approval of

the FY 2017/2018 Town budget, and authorize the Town Manager to sign and submit all necessary paperwork.

Presentation from Matt Osborn, Planner, Department of Planning & Development, Jonathan Schechtman, Historic Preservation Committee Chair. Also, Lori Hirshfield, Director, Department of Planning & Development.

The Purpose: requesting review and approval of grant proposal to the Vermont Division for Historic Preservation for the Certified Local Government (CLG) Program. The grant is to develop a community outreach and education program emphasizing the importance of historic preservation. This is an annual VT grant program that the Town has leveraged local funds and staff time to implement many historic preservation projects since becoming a CLG in 1993.

Background: Hartford is one of fourteen CLG's in the State of Vermont. Since 1993, Hartford has received \$144,632 in funding through the CLG Program. The CLG Grant Program has enabled implementation of the Hartford Historic Preservation Program over several years at a manageable cost to the town every year. This incremental approach each year, when added up over the past 23 years, has resulted in a notable list of local historic preservation initiatives including: 9 historic district nominations; 2 historic district updates; 3 individual building/structure nominations; 2 historic sites & structures surveys; 4 oral history projects; 7 historic district brochures; and barn census. HHPC's current grant proposal is to develop a community outreach/education program focused on the importance of historic preservation. The project will include: Town hiring a consultant/designer to develop a booklet with information on Hartford's architecture, past restoration projects and the importance of historic preservation. on-line content intended for the Town website a minimum of two community meetings will be held.

The total project cost will be \$18,177, including \$250.00 for the required annual CLG training conference which the state allows municipalities to include in the grant request. The CLG Program requires a 40% local match, and can be comprised of cash, staff in-kind and Commission member's donated time. Notification of grant awards in January, 2017.

Proposed Budget: Cost to hire consultant \$12,800; In-Kind Value of Staff Time \$2,978; HHPC Donated Time \$1,869; Advertisements \$180; NAPC Membership \$100; Annual Preservation Conference \$250; Total Budget \$18,177.

The Proposed Funding: CLG Grant \$10,906; Town Cash \$2,424; In-Kind/Donated Time \$4,847, Total Budget \$18,177.

Sources of Town funds: In the FY 17/18 proposed budget: \$200 under 10-625-311-0100; \$174 under 10-625-312-0000; \$2000 under 10-625-316000; \$50 under 10-622-311-0000. State allows municipalities to submit grant applications contingent upon voter approval of the town budget.

Selectboard comments: Mr. Pullar said there is a precedence to back out of the grant. He believes there is value in the grant and it is low risk. Selectboard member, Dennis Brown serves on the Historic Preservation Commission. Mr. Brown wishes the incentives to rebuild and not tear-down would be made more public. The committee wants 2 public meetings, a publication, and more education. Deadline is December 19, 2016. Selectboard member, Alan Johnson wants

to see more of the budget presentation before committing to this plan. He expects the staff will spend time on this. If there is excess money, it would be repurposed.

7 Selectboard members voted in favor, 0 Selectboard members voted nay, 0 Selectboard members abstained.

- b. 2017 Statewide Downtown Program/Historic Preservation Conference – Certified Local Government (CLG) Grant Application. (Mot. Req.)
Selectboard member, Alan Johnson made a motion and Selectboard member, Dennis Brown seconded the motion. That the Selectboard approve the 2017 CLG grant application on behalf of the Preservation Trust of Vermont to host the annual Downtown Historic Preservation Conference in White River Junction on June 8, 2017, and authorize the Town Manager to sign all related documents.

Presentation from Lori Hirshfield, Director Department of Planning & Development.

The Downtown/HP Conference - CLG Grant: The Town of Hartford will be hosting the 2017 Downtown and Historic Preservation Conference in Downtown WRJ on June 8th. This is a great opportunity for the Town to highlight the redevelopment of the Downtown. The state's Certified Local Government (CLG) grant program is available to cover conference costs. The Preservation Trust of VT and VT Agency of Commerce and Community Development are asking Hartford to apply for a second CLG grant in support of the Conference. Hartford would apply on behalf of the Preservation Trust of Vermont, which would serve as the third-party administrator for the grant project. There is no town match required for this grant; the required match will be covered by the Preservation Trust of Vermont via conference fees.

*Proposed Budget: Conference Speakers \$ 3,000, Caterer \$ 5,000, Facility Rental \$ 2,000 , Audio Equipment \$ 300, Printed Materials \$ 2,000, **Total Budget \$12,300.***

Proposed Funding: CLG Grant \$ 7,380, Preservation Trust Match Conference fees \$4,920, Town Match \$ 0, Total \$12,300.

The conference will be held here in the Town of Hartford. There will be no cost to the Town. 230 people are expected to attend. Many local businesses will be involved. This will be attended by historic preservation people and Planning commission members throughout the State of Vermont.

7 Selectboard members voted in favor, 0 Selectboard members voted nay, 0 Selectboard members abstained.

- c. Town Manager's To Do/Project List Discussion/Prioritization. (Info Only)
Selectboard Chair, Dick Grassi spoke of this document as a growing document. The Selectboard will use the document to go through the budget. It is a good source/working document. It shows the challenges of the Town Manager. The Board is asked if there is anything missing.

Selectboard member, Mike Morris asked if repair of sidewalks was in the document – it is. The overall goal is to “take care of what we got and not start new projects.” Selectboard member, Dennis Brown hopes that the Maxfield grand opening in May is better weather than the ground breaking was. There was a storm that moved through when they began. Dedication needs to be done. Selectboard member, Simon Dennis asked about the next steps for the list. It is a valuable

document for planning purposes. The list could be sorted into specific categories. The board needs a process to get into/through the list. Perhaps a line or two to describe the items on the list. Sorting can be done by priority, cost, top five of each Selectboard member, etc.

Selectboard Chair, Dick Grassi said it needs to be revisited at the end of the budget process. The last Selectboard Policy was passed in 2013. Does this meet with the open meeting law? The board wants to be proactive and not reactive.

Selectboard member, Alan Johnson is seeking small improvements along the way. He would also like clarifications on each. He suggests to include some indications to weigh them. Mr. Johnson also asked what is the total capacity of the town to get things done? Increase the purchasing power has long term leverage. This needs to be done sooner than later. The need for a session to dive into this is apparent. Mr. Pullar did schedule the budget meetings separate from the regular meetings. Selectboard member, Simon Dennis suggested that the board look at the shape of the budget as a whole. This will help to shape the priorities. There is a need for 10-year Capital Improvement plan.

d. Budget Workshop Timeline Review. (Info Only)

Mr. Pullar reviewed the budget schedule. He did put extra dates on the calendar in the case that a meeting is missed for “snow” or “sickness.” They can do some budget review during the regular meetings if they have to.

e. Budget Resolution to Proposed Budget Alignment Review

A Resolution Regarding 2018 Budget Priorities

- *WHEREAS, the Selectboard should adopt budget priorities to help guide the Town Administration in developing and presenting the 2018 budget; and*
- *WHEREAS, as Hartford emerges from the recession with a growing economy and significant potential for continued growth, the Selectboard considers FY 2018 a year to set the conditions for that future growth through smart investments in infrastructure and public safety that will improve safety, economic opportunity, livability and overall community resilience; and*
- *WHEREAS, the Selectboard would like to prioritize funding in these areas (see details/guidance in attached document):*
 - *To improve community safety;*
 - *To support targeted growth and economic opportunity;*
 - *To maintain and improve the Town’s infrastructure;*
 - *To improve the Town’s sustainability and resilience;*
 - *To improve the health, quality and character of our community; and*
- *WHEREAS, the Selectboard desires an engaged, transparent budgeting process, encourages controlled spending, supports a value conscious environment and demands continuous process improvement efforts, all of which will ensure high levels of service to the citizens;*

- *NOW, THEREFORE, BE IT RESOLVED BY THE SELECTBOARD FOR THE TOWN OF HARTFORD that the Town Administration prepare a budget which recognizes the significant potential for economic growth while not underestimating the significance of the changes over the past two years and urges the Town Administration to prudently develop next year's budget with the following conditions:*
- *The General Fund Budget should aspire to represent zero growth, but no more than 3% growth, over the FY2017 budget, with no reduction to services;*
- *No new staff positions, hire to levels authorized in FY2017;*
- *No cuts to staffing levels, unless it can be tied directly to improved service delivery to the citizens;*
- *Given the significant staff changes over the past two years, the underlying focus of this budget year should be attaining budgeting stability and increasing total budget awareness.*
- *Work, long term, to increase the current unassigned General Fund Balance, currently around 5%, to a more sustainable level of 20-25%.*
- *Focus on those investments which help set the conditions for future growth and development. Additionally, work to set favorable conditions for sustained and controlled growth of the Grand List.*
- *Gain efficiencies and savings through upgraded equipment and systems and through streamlined processes and procedures; incorporate Continuous Process Improvement principles into daily activities.*
- *Suspend capital purchases, unless needed to replace an item that is no longer operational, has a direct impact on the life, health or safety of staff or citizens or saves money over a relatively short period of time.*
- *Focus on sustaining and maintaining what we have. Develop a methodology which identifies those areas of our infrastructure which are in the most dire of situations and fix those. Fix the worst first. Do not forget previous Capital Improvement Project Investments.*
- *There should be no new Capital Improvement Projects this year. Focus on completing what we have started and addressing those needs which have recently been identified. If needed, new projects must specifically address a life, health or safety concern or saves money over a relatively short period of time. New starts are authorized for recently identified urgent needs.*
- *Enforce use of the Town's Purchasing Policy. Ensure that all acquisitions are open, competitive and fair.*
- *Actively pursue outside funding sources. Identify creative ways to develop/attain funding to support specific projects. Grants provide significant opportunities and should be aggressively pursued. Loans should be a funding source of last resort and only for extremely critical needs, unless, it saves money over a relatively short period of time.*
- *Work, within the confines of labor agreements, to equalize employee benefits across the workforce.*

- *Work to establish criteria for those area service providers receiving an appropriation from the voters of the Town of Hartford. Ensure that they provide some sort of direct support to the citizens of Hartford.*
- *Continue to invest in and promote building, then sustaining, a resilient community.*

Selectboard member, Dennis Brown wants to have employee incentives to take care and fix equipment instead of throwing out. No capital improvement projects in the budget this year.

Selectboard member, Simon Dennis said the CIP, 10-year plan, is the one that was set up by the staff. It was scheduled for the town to set aside funds for the foreseeable future. The past 4 years it has not been funded. Are we still in the position of underfunding or not funded. Mr. Pullar thinks it should be invested in, but maybe not this year. Fire is the only one that has set funds aside. Investing in the plan secures the future of the Town.

Selectboard member, Simon Dennis is hoping that we could make the budget increasingly honest. Asking what services can we eliminate here at the town offices? We need to be making the difficult choices. He would not want it to be put off again. He asked can we do it this year? There is a need for a structure of our budgeting process. Mr. Dennis commented that the board talks about the details of the budget and is not looking at the “shape” of the budget. Mr. Dennis is looking at the budget review process and would love it if more of the time can be spent on broad strokes. He suggests to make more generalities, services to give up and broader moves we could make. The changes last year were very small last year. He would prefer to not go line by line of the budget. The Board could be bold and reallocate the potential of service elimination. The process could be put into 5 meetings and use the other 5 meetings looking at the budget as a whole.

Selectboard Chair, Dick Grassi said that even if the budget is done in broad strokes there is a need to review the line items to answer some of the questions. He also made clear that the budget is done by blocks or sections, not line by line. Mr. Grassi also wishes that the process was somewhere in between. He does not disagree but is not sure that this is the year to do it.

Selectboard member, Mike Morris likes parts of what Mr. Dennis says. He believes that it will be different this year. The survey will help and cost controls will be much better than the last few years.

Selectboard Clerk, Sandi Mariotti hopes to eliminate the 11th hour decisions which usually means to cut a position.

Selectboard member, Alan Johnson also agrees with much that has been said. He would defer to Mr. Pullar on how much detail he wants to get into.

Selectboard Vice-Chair, Rebecca White believes that no matter how many changes it is a substantial review. She likes the overall look of the budget. She cannot think of single service to cut that the citizens would not be upset about. Ms. White would like to see a long-range view after this budget is done.

Selectboard clerk, Sandi Mariotti suggest that the Board use Thursday the 12th to come back and review the complete budget.

Town Manager, Leo Pullar noted that there is room at the end of the scheduled days for the budget. The deadline is the 27th of January.

Selectboard member, Simon Dennis expressed the good news of the 1.5% increase in the Grand List.

Selectboard Chair, Dick Grassi suggested that next year the board needs to be proactive with the guidance of the Town Manager.

Selectboard member, Dennis Brown noted that the budget has kept us from being in the “red”. He would like to see some money replaced that was taken for the undesignated funds. We need to know the figure so we know where to go.

Selectboard member, Alan Johnson would like to not see positions cut.

Resolution:

WHEREAS, the Selectboard should adopt budget priorities to help guide the Town Administration in developing and presenting the 2018 budget; and

WHEREAS, as Hartford emerges from the recession with a growing economy and significant potential for continued growth, the Selectboard considers FY 2018 a year to set the conditions for that future growth through smart investments in infrastructure and public safety that will improve safety, economic opportunity, livability and overall community resilience; and

WHEREAS, the Selectboard would like to prioritize funding in these areas (see details/guidance in attached document): To improve community safety;

To support targeted growth and economic opportunity;

To maintain and improve the Town’s infrastructure;

To improve the Town’s sustainability and resilience;

To improve the health, quality and character of our community; and

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Details and Guidance:

Given the significant staff changes over the past two years, the underlying focus of this budget year should be attaining budgeting stability and increasing total budget awareness.

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- Suspend capital purchases, unless needed to replace an item that is no longer operational, has a direct impact on the life, health or safety of staff or citizens or saves money over a relatively short period of time.*
- Focus on sustaining and maintaining what we have. Develop a methodology which identifies those areas of our infrastructure which are in the most dire of situations and fix those. Fix the worst first. Do not forget previous Capital Improvement Project Investments.*
- There should be no new Capital Improvement Projects this year. Focus on completing what we have started and addressing those needs which have recently been identified. If needed, new projects must specifically address a life, health or safety concern or saves money over a relatively short period of time. New starts are authorized for recently identified urgent needs.*
- Enforce use of the Town's Purchasing Policy. Ensure that all acquisitions are open, competitive and fair.*
- Actively pursue outside funding sources. Identify creative ways to develop/attain funding to support specific projects. Grants provide significant opportunities and should be aggressively pursued. Loans should be a funding source of last resort and only for extremely critical needs, unless, it saves money over a relatively short period of time.*
- Work, within the confines of labor agreements, to equalize employee benefits across the workforce.*
- Work to establish criteria for those area service providers receiving an appropriation from the voters of the Town of Hartford. Ensure that they provide some sort of direct support to the citizens of Hartford.*
- Continue to invest in and promote building, then sustaining, a resilient community.*

6. Commission Meeting Reports:

Selectboard member, Simon Dennis shared with the board that the 4th Charter Commission has met yesterday with the attorney. They talked about some areas needing clarifying. They have 6 areas that they are purposing for a change. See the attached minutes for the 4th Charter Commission meeting of Nov. 14, 2016:

<http://www.hartfordvt.org/AgendaCenter/ViewFile/Minutes/11142016-653>

Selectboard member, Alan Johnson reported that the HCC has selected the Chair – Barb Farnsworth, and Angie Leduc is the Vice-Chair.

Selectboard member, Alan Johnson reported that Hartford has been approved to promote weatherization. The goal is to double the number of homes that we currently have. The Time line is: December public outreach, January a kickoff event on the 18th. The purpose is to get people in January and the work to be done in May.
Selectboard Vice-Chair, Rebecca White toured the home energy trailer at the Transfer station. She found it very interesting.

Selectboard member, Mike Morris inquired why the Town Manager does not use the Town Car.

Selectboard member, Dennis Brown, from the Historic preservation committee, has noted that Historical Buildings are being taken down and wonders why there is no ordinance to save them.

7. Consent Agenda (Mot. Req.):

- a. Approve Payroll Ending 11/19/2016, (ratify 11/10/2016 Payroll)
Selectboard Vice-Chair, Rebecca White made a motion, Selectboard Clerk, Sandi Mariotti seconded the motion to approve the Payroll of 11/19/2016, and ratify 11/10/2016.. 7 Selectboard members voted in favor, 0 Selectboard members voted nay, 0 Selectboard members abstained.

- b. Approve Meeting Minutes of 11/7/2016
Selectboard Clerk, Sandi Mariotti made the motion to accept the minutes of 11/7/2016. Selectboard member, Dennis Simon seconded the motion. 6 Selectboard members voted in favor, 0 Selectboard members voted nay, 1 (Dennis Brown) Selectboard members abstained.

- c. Approve A/P Manifest of 11/18/2016 and 11/23/2016
Selectboard member, Simon Dennis made the motion, and Selectboard member, Alan Johnson seconded the motion to accept the A/P Manifest of 11/18/2016 and 11/23/2016. 7 Selectboard members voted in favor, 0 Selectboard members voted nay, 0 Selectboard members abstained.

- d. Selectboard Meeting Dates of: 12/1/2016 (Budget Workshop) 12/6/2016, 12/13/2016 (Budget Workshop), 12/15/2016 (Budget Workshop) & 12/20/2016
Selectboard member, Alan Johnson made the motion and Selectboard member, Dennis Brown seconded that the meeting dates of 12/1/2016 (Budget Workshop) 12/6/2016, 12/13/2016 (Budget Workshop), 12/15/2016 (Budget Workshop) & 12/20/2016 be approved. 7 Selectboard members voted in favor, 0 Selectboard members voted nay, 0 Selectboard members abstained.

Selectboard member Dennis Brown asked if anyone knows what had happened to the reservoir that was noted in the Hartford list serve. Mr. Pullar said that Tad Nunez, director of Parks and Recreation, would get back to the person inquiring.

8. Executive Session: none

V. Adjournment (Mot. Req.)

Selectboard member, Mike Morris made the motion to adjourn the meeting. Selectboard Vice-Chair, Rebecca White seconded the motion. 7 Selectboard members voted in favor, 0 Selectboard members voted nay, 0 Selectboard members abstained.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public

Sandra Mariotti, Selectboard Clerk