



**TOWN OF HARTFORD
LOCAL LIQUOR CONTROL BOARD
& SELECTBOARD AGENDA**

Tuesday, September 27, 2016 at 6:00 pm
Hartford Town Hall
171 Bridge Street
White River Junction, Vermont 05001

- I. Call to Order Liquor Control Board/Selectboard Meeting and Pledge of Allegiance**
- II. Order of Agenda**
- III. Liquor Control Board: N/A**
- IV. Selectboard**
 - 1. Citizen, Selectboard Comments and Announcements: TBD**
 - 2. Appointments/Reappointments:**
 - a. Interview & Consider David Munro for One of Two Selectboard Positions or as the Selectboard Nominee for the Joint School/Selectboard Position on the Hartford 4th Charter Review Commission, Term 9/27/16 Until Complete. (Mot. Req.)
 - b. Interview & Consider Gayle Ottmann for One of Two Selectboard Positions or as the Selectboard Nominee for the Joint School/Selectboard Position on the Hartford 4th Charter Review Commission, Term 9/27/16 Until Complete. (Mot. Req.)
 - c. Interview & Consider Harvey Bazarian for One of Two Selectboard Positions or as the Selectboard Nominee for the Joint School/Selectboard Position on the Hartford 4th Charter Review Commission, Term 9/27/16 Until Complete. (Mot. Req.)
 - d. Interview & Consider F. X. Flinn for One of Two Selectboard Positions or as the Selectboard Nominee for the Joint School/Selectboard Position on the Hartford 4th Charter Review Commission, Term 9/27/16 Until Complete. (Mot. Req.)
 - e. Interview & Consider Scott Johnson for One of Two Selectboard Positions or as the Selectboard Nominee for the Joint School/Selectboard Position on the Hartford 4th Charter Review Commission, Term 9/27/16 Until Complete. (Mot. Req.)
 - f. Consider the Reappointment of Jonathan Bouton to a 4-Year Term on the Hartford Conservation Commission, Term 8/22/16 to 8/22/20. (Mot. Req.)

- g. Consider the Reappointment of Patricia Stark to a 3-Year Term on the Hartford Historical Preservation Committee, Term 3/15/16 to 3/15/19. (Mot. Req.)
- h. Consider the Reappointment of Peter Merrill to a 4-Year Term on the Hartford Planning Commission, Term 3/15/16 to 3/15/20. (Mot Req.)
- i. Consider the Reappointment of Alice Maleski to a 3-Year Term on the Hartford Zoning Board of Adjustment, Term 3/15/16 to 3/15/19. (Mot. Req.)

Executive Session: (If Needed)(Public Officer Appointment) In accordance with Vermont’s Open Meeting Law requirements, I move that the Selectboard enter into Executive Session to discuss the appointment of a Public Officer(s) under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes.

- j. If Needed - Post Executive Session Actions on Appointments. (Mot. Req.)

3. Town Manager’s Report: (TBD, Board questions, concerns, requests, project updates, etc.)

4. Board Reports, Motions & Ordinances:

- a. Hartford Business Revolving Loan Fund (HBRLF):
 - i. Review and Discuss for Approval Contract Renewal with Green Mountain Economic Development Corporation. (Mot. Req.)
 - ii. Review and Discuss for Approval the Loan Application from Trail Break Taps & Tacos Restaurant. (Mot. Req.)

Executive Session: (Exempt Document Discussion) In accordance with Vermont’s Open Meeting Law requirements, I move that the Selectboard enter into Executive Session to discuss or consider records or documents that are exempt from the public records laws under the provisions of Title 1, Section 313 (a)(6) of the Vermont Statutes.

- b. Post Executive Session Actions on HBRLF Loan Application. (Mot. Req.)
- c. Update on Pocket Park, Current Status and Discussion of Way Ahead. (Info Only)
- d. Review and Discuss for Approval an Agreement with AMTRAK to Serve as the Caretaker and Provide Certain Services in Conjunction with the Services Already Provided at the Welcome Center. (Mot Req.)
- e. Review and Discuss Historical Society Request for Selectboard Endorsement of Efforts to Acquire the Former Hartford Elks Lodge Building. (Mot. Req.)
- f. Discussion on Selectboard Minutes. (Info Only)
- g. Budget Update: August Expenditures and Revenue. (Info Only)
- h. Review and Discuss for Approval the Selectboard’s FY 2018 Budget Guidance Resolution. (Mot. Req.)

5. Commission Meeting Reports:

6. Consent Agenda (Mot. Req.):

- a. Approve Payroll Ending 9/24/16
- b. Approve Meeting Minutes of 9/13/16 & 9/20/16
- c. Approve A/P Manifest of 9/23/16
- d. Selectboard Meeting Dates of 10/11/16, 10/25/16, 11/7, 11/15 (Budget Workshop), 11/22

7. Executive Session (1 VSA 313) (If Needed) (Mot. Req.):

a. Exempt Document Discussion/Disciplinary or Dismissal Action:

In accordance with Vermont's Open Meeting Law requirements, I move that the Selectboard enter into Executive Session to discuss a disciplinary or dismissal action against a public officer(s) or employee(s) under the provisions of Title 1, Section 313 (a)(4) of the Vermont Statutes. I further move that the Selectboard enter into Executive Session to discuss the appointment of a Public Officer(s) under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes.

8. If Needed - Post Executive Session Actions on Appointments. (Mot. Req.)

V. Adjournment (Mot. Req.)

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public

IV. PROFESSIONAL EXPERIENCE:

- a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.
Would you be available for evening meetings? I AM RETIRED AND CAN MEET AS OFTEN AS NECESSARY WITHIN REASON DAY OR EVENING - NOT FULL TIME
- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? I'M INTERESTED IN TOWN GOV'T. I HAVE EXPERIENCE IN ORGANIZATIONAL ADMINISTRATION AND GOVERNANCE
- c. What are your past experiences in Municipal, State or Federal Government? 4 1/2 TERMS TOWN AUDITOR, 1 TERM BOARD OF CIVIL RIGHTS, 2 1/2 TERMS TRUSTEE OF PUBLIC FUNDS
- d. What civic or social organizations have belonged to and what positions did you hold? VISTA NURSE & HOSPICE ORGANIZATIONS - 3 - PRESIDENT of 2 - THE 3 EVENTUALLY MERGED INTO ONE VNAH, SECRETARY OF VNAH STARTED IN 1972 CHAIRED VARIOUS COMMITTEES & STILL ON AS TRUSTEE OF VNAH
- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? THE CHARTER NEEDS WORK. IT HAS ELIMINATED POSITIONS REQUIRED BY STATE LAW ie TRUSTEE OF PUBLIC FUNDS.
- f. What might some solutions be? A COMPLETE REVIEW OF THE CHARTER
- g. Other hobbies/interests: READING - STAYING HEALTHY

V. REFERENCES: (Please list three)

Name: KEVIN ROCKER Telephone: [REDACTED]
Name: [REDACTED] Telephone: [REDACTED]
Name: [REDACTED] Telephone: [REDACTED]

David R. Munro 9/21/2016
APPLICANTS SIGNATURE DATE

TOWN OF HARTFORD
 171 BRIDGE STREET
 White River Jct., VT 05001
 802-295-9353 (Tel.) 802-295-6382 (Fax)
 PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for appointment(s) or re-appointment to: (4th) Charter Commission

I. APPLICANT DATA:

Name: Gayle O'Donnell
 Address: [REDACTED]
 Telephone: (Home) [REDACTED] (Work) [REDACTED] (Other) [REDACTED]
 Email Address: [REDACTED]
 How long have you been a Hartford resident? 40 years
 Are you a United States Citizen? yes Are you a registered voter? yes

II. EDUCATION:

High School: Lancaster Academy, Lancaster NH Year Graduated: 1953
 College 1: Boston University Degree Earned: —
 Course of Study: Journalism Year: —
 College 2: Hesser Business College Degree Earned: Bac. Degree
 Course of Study: Executive Secretarial Year: 1955

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
<u>Northmac, Inc.</u>	<u>07/2014-present</u>	<u>Sales Manager</u>	<u>group corporate sale</u>
<u>Larkin Realty</u>	<u>05/2012-05/2014</u>	<u>Sales Manager</u>	<u>group corporate sale</u>
<u>Nimbus Improvement Council</u>	<u>02/2010-02/2012</u>	<u>Downtown Development Director</u>	
<u>Hartford Chamber of Commerce</u>	<u>12/1991-02/2009</u>	<u>Executive Director</u>	
<u>Self-Employed</u>			

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.
 Would you be available for evening meetings? Monday, Tuesday, Wednesday;
available for evening meetings

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? I was on the original charter committee and was aware that our original document would need review and updating to keep pertinent to Hartford's growth and development. Over the years I have had to adjust on rewriting bylaws, mission statements and business plans.

c. What are your past experiences in Municipal, State or Federal Government? I served on the Young Board for five (5) years, two chairs; I served as a selectboard member for eleven (11) years holding all offices; I served as a Vermont Commissioner to the Com. for a Commission for 10 years.

d. What civic or social organizations have belonged to and what positions did you hold? Connecticut Commerce Executive Director; First GMEDC Board; White Plains Junction Downtown Program; Jasmine House Board; White Plains Rotary Club (Past Pres. and Secretary); H.C. sub-committee & Harjeer

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? There was a tremendous need to strengthen the pillars to get the whole neighborhood back on its feet. Public (Road) Advancement of housing the reputation and longer needs of all of Hartford.

f. What might some solutions be?
 1) More representation from Village or Towns Commissioners
 2) town wide focus on diversity of each village through entities already in place. - more openness to sharing

g. Other hobbies/interests: spending time w/ family, entertaining, reading, working, volunteering, interested in history, gardening, self-sufficiency

V. REFERENCES: (Please list three)

- | | |
|-------------------------|------------------------------|
| Name: <u>[Redacted]</u> | Telephone: <u>[Redacted]</u> |
| Name: <u>[Redacted]</u> | Telephone: <u>[Redacted]</u> |
| Name: <u>[Redacted]</u> | Telephone: <u>[Redacted]</u> |

[Signature]
 APPLICANT'S SIGNATURE

09/12/2016
 DATE

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for ___ appointment(s) or re-appointment to: Charter (4th)
Comm.

I. APPLICANT DATA:

Name: Scott Johnson
Address: [REDACTED]
WRT VT 05001
Telephone: (Home) [REDACTED] (Work) [REDACTED] (Other) [REDACTED]
Email Address: [REDACTED]
How long have you been a Hartford resident? ~ 30 yrs
Are you a United States Citizen? yes Are you a registered voter? yes

II. EDUCATION:

High School: Medford (MA) N.S. Year Graduated: 1967
College 1: Dartmouth Degree Earned: BA
Course of Study: Psych Year: 1971
College 2: Tufts Degree Earned: MEd
Course of Study: Sec Ed Year: 1976

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
<u>Hartford School Dist</u>	<u>2006-pres</u>	<u>Tutor</u>	<u>Tutor students</u>
<u>USPS</u>	<u>1978-2006</u>	<u>Postmaster</u>	

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.
Would you be available for evening meetings? 4 nights/mo M-Th

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? The current charter needs to be revised & I know how to do it.

c. What are your past experiences in Municipal, State or Federal Government? Career Federal employee; teacher/tutor in 3 school districts

d. What civic or social organizations have belonged to and what positions did you hold? Member of the Hartford Parks & Rec Commission and the Sister Cities Committee

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? The charter needs to be revised.

f. What might some solutions be? Revise the charter according to state statutes.

g. Other hobbies/interests: _____

V. REFERENCES: (Please list three)

Name: Mike Ferrick Telephone: 295-7134

Name: Don Machood Telephone: 295-9464

Name: Faith Hunt Telephone: 295-8610 x 2616


APPLICANTS SIGNATURE

9/18/16
DATE

~~Out of~~
~~Country~~
SAME - NOTHING
HAS CHANGED

Interview required;
however; Alice is out of the country. See
attached email from Alice.
Certificate of appointment attached.

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION (RE)-APPOINTMENT APPLICATION

Application for appointment(s) or re-appointment: ZBA

I. APPLICANT DATA:

Name: Alice Maleski

Address: [REDACTED]

Telephone: (Home) [REDACTED] (Work) [REDACTED] (Other) [REDACTED]

Email Address: [REDACTED]

How long have you been a Hartford resident? 2003

Are you a United States Citizen? yes Are you a registered voter? yes

II. EDUCATION:

High School: RUTGERS PREP Year Graduated: 69

College 1: Douglas/Rutgers Degree Earned: 73 BA
Course of Study: BA Year: 73

College 2: Manhattan Sch Music Degree Earned: 76 MM
Course of Study: MM Year: 76

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
<u>[REDACTED]</u>			

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meets in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings? _____

ye

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? _____

father a builder

c. What are your past experiences in Municipal, State or Federal Government? _____

3 yrs ZBA

d. What civic or social organizations have belonged to and what positions did you hold? _____

Vol comm chair - high school

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? _____

budget / taxes

f. What might some solutions be? _____

raise vac home taxes

g. Other hobbies/interests: _____

water sports (Kayak)

V. REFERENCES: (Please list three)

Name: ~~Steve Lagarde~~

Telephone: _____

Name: ~~David Brown~~

Telephone: ~~_____~~

Name: ~~_____~~

Telephone: _____

Chris Malcom

APPLICANTS SIGNATURE

2/14/13
DATE

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)

ADVISORY BOARD/COMMISSION APPOINTMENT APPLICATION

Application for appointment(s) to: 4th CHARTER REVIEW COMMISSION

I. APPLICANT DATA:

Name: F. X. FLIND
Address: [REDACTED]
Telephone: (Home) _____ (Work) _____ (Other) [REDACTED]
Email Address: [REDACTED]
How long have you been a Hartford resident? 20 yrs
Are you a United States Citizen? Y Are you a registered voter? Y

II. EDUCATION: SEE APP FOR SURVEY COMMITTEE

High School: _____ Year Graduated: _____
College 1: _____ Degree Earned: _____
Course of Study: _____ Year: _____
College 2: _____ Degree Earned: _____
Course of Study: _____ Year: _____

III. WORK HISTORY: SEE APP FOR SURVEY COMMITTEE

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.
Would you be available for 6:00 P.M. meetings? WHATEVER IS NECESSARY FOR THIS CRITICAL TASK

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? WANT TO MAKE SURE WE HAVE A CHARTER EVERYONE UNDERSTANDS + SUPPORTS

c. What are your past experiences in Municipal, State or Federal Government? SELECT BOARD, TOWN + SCHOOL, MTC COMM, 2nd CHARTER COMMISSION

d. What civic or social organizations have belonged to and what positions did you hold? SEE APP FOR SURVEY COMM

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? SEE APP FOR SURVEY COMM

f. What might some solutions be? SEE APP FOR SURVEY COMM

g. Other hobbies/interests: SEE APP FOR SURVEY COMM

V. REFERENCES: (Please list three)

Name: [REDACTED] Telephone: _____
Name: [REDACTED] Telephone: _____
Name: [REDACTED] Telephone: _____

[Signature]
APPLICANTS SIGNATURE

8/3/2016
DATE

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION (RE)-APPOINTMENT APPLICATION

Application for appointment(s) or re-appointment: Charter Commission (4th)

I. APPLICANT DATA:

Name: Harvey Bazarian

Address: [REDACTED]

Telephone: (Home) [REDACTED] (Work) _____ (Other) [REDACTED]

Email Address: hbazarian@comcast.net

How long have you been a Hartford resident? 12 years

Are you a United States Citizen? Yes Are you a registered voter? yes

II. EDUCATION:

High School: Watertown High School Mass. Year Graduated: 1961

College 1: University of Vermont Degree Earned: MS

Course of Study: History and education Year: 1966

College 2: Babson College Degree Earned: MBA

Course of Study: Business Year: 1972

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
New England Telephone/Verizon	1966 to 1988	Division Mgr.	Delivery of telephone service
NEC America	1988 to 2000	Gen Mgr Product MGT.	Fiber Optic Transmission
Rapid 5 Networks	2000 to 2005	VP Sales	VOIP start up

IV. PROFESSIONAL EXPERIENCE:

- a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.
Would you be available for evening meetings? two nights
-
- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? Concern over rising taxes and balancing that with the quality of service and education in the town.
-
- c. What are your past experiences in Municipal, State or Federal Government? Chair Hartford School School consolidation study. Assistant Coach Hartford Tennis, Chair Quechee Green Up Day,
-
- d. What civic or social organizations have belonged to and what positions did you hold?
Board of Quechee Lakes Landowners Association, President of OUR COURT indoor tennis, Coach of many youth soccer teams, Active in Church when in Virginia, Director of College Scholarship fund, Instructor in investments at OSHER at Dartmouth,
-
- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? The average tax payer needs to be represented on the Charter which is filled with special interest (school board and select board appointees).
-
- f. What might some solutions be? Need a conversation to understand the need for changing a Charter that has just been developed by well meaning people.
-
- g. Other hobbies/interests: Cutting firewood, tennis, golf
-

V. REFERENCES: (Please list three)

Name: Tim [REDACTED] Quechee Club Telephone: [REDACTED]

Name: [REDACTED] Telephone: [REDACTED]

Name: [REDACTED] Telephone: [REDACTED]

APPLICANTS SIGNATURE

DATE

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for ___ appointment(s) or re-appointment to: Historic Preservation Comm.

I. APPLICANT DATA:

Name: Patricia Stark
Address: [REDACTED]
Telephone: (Home) _____ (Work) [REDACTED] (Other) [REDACTED]
Email Address: pstark@hartford-vt.org or PAS91450@gmail.com
How long have you been a Hartford resident? 35 years
Are you a United States Citizen? yes Are you a registered voter? yes

II. EDUCATION:

High School: Bridgton ME Year Graduated: 1968
College 1: University of Maine Degree Earned: BA
Course of Study: Anthropology Year: 1972
College 2: _____ Degree Earned: _____
Course of Study: _____ Year: _____

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
<u>Town of Hartford</u>	<u>1997 - present</u>	<u>Listers Clerk</u>	<u>administrative</u>

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.
Would you be available for evening meetings? Most

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? Have served on the Commission for over 20 yrs.
Curator for 2 Historical Societies

c. What are your past experiences in Municipal, State or Federal Government? None before current job.

d. What civic or social organizations have belonged to and what positions did you hold?
Hartford Historical Society + Newbury (Vt) Hist Soc - Volunteer Curator
(or) Scouts - Leader + Leader Trainer

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?

f. What might some solutions be?

g. Other hobbies/interests: Gardening, Traveling, Reading

V. REFERENCES: (Please list three)

Name: [Redacted] Telephone: [Redacted]

Name: [Redacted] Telephone: [Redacted]

Name: [Redacted] Telephone: [Redacted]

[Signature]
APPLICANTS SIGNATURE

9-9-2016
DATE

* 9/2014
NO NEW
UPDATE

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION (RE)-APPOINTMENT APPLICATION

Application for appointment(s) or re-appointment: Planning Commission

I. APPLICANT DATA:

Name: Peter Merrill

Address: P.O. Box 582
Quechee VT 05059

Telephone: (Home) 802-295-2660 (Work) 603-650-6666 (Other) _____

Email Address: ~~merrill@quechee.com~~

How long have you been a Hartford resident? 33 years 7.5

Are you a United States Citizen? yes Are you a registered voter? yes

II. EDUCATION:

High School: Arlington High School Year Graduated: 1980

College 1: Johns Hopkins University Degree Earned: BA

Course of Study: History of Science Year: 1984

College 2: University of Texas School of Law Degree Earned: J.D.

Course of Study: Law Year: 1988

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
<u>Dartmouth - Hitchcock</u>	<u>1998</u>	<u>Director</u>	<u>As Assigned</u>

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.
Would you be available for evening meetings? The current schedule for the

Planning Commission works for me

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? it has been a lot of fun

c. What are your past experiences in Municipal, State or Federal Government? Planning Commission, School Board - Hartford CT

d. What civic or social organizations have belonged to and what positions did you hold?

e. What do you perceive as areas of-need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?

f. What might some solutions be?

g. Other hobbies/interests:

V. REFERENCES: (Please list three)

Name: ~~Francis Pictale~~ Telephone: ~~411-1111~~

Name: ~~Dennis Brown~~ Telephone: ~~Commission~~

Name: ~~John Johnson~~ Telephone: ~~work~~

~~Richard Johnson~~
~~Robert Long~~
~~Patricia~~
APPLICANTS SIGNATURE

3/3/2012
DATE

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION (RE)-APPOINTMENT APPLICATION

Application for appointment(s) or re-appointment: Hartford Conservation Commission

I. APPLICANT DATA:

Name: Jonathan (Jon) Bouton

Address: 79 [REDACTED] (Hartford, VT 05001)

Telephone: (Home) 802-296-2912 (Work) _____ (Other) _____

Email Address: j.bouton@comcast.net

How long have you been a Hartford resident? Since August, 2002; 14 years

Are you a United States Citizen? Yes Are you a registered voter? Yes

II. EDUCATION:

High School: Montpelier High School Year Graduated: 1968

College 1: UVM Degree Earned: BS

Course of Study: - Forest Resource Management Year: 1973

College 2: _____ Degree Earned: _____

Course of Study: _____ Year: _____

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
<u>Retired/ Free Agent</u>	<u>Jan. 2016 -</u>		

State of VT, Dept. of Forests, Parks & Rec.; 9-'73 -> 12-'15; since 8-'82, Windsor County Forester
Provided forest stewardship information and advised private forestland owners and public audiences;
Reviewed Forest Plans and monitored management on Windsor County forestland enrolled in VT's
Forest Land Use Appraisal program.

IV. PROFESSIONAL EXPERIENCE:

- a. If you were appointed to a board or commission which meets in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings? I am flexible.
- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? I want to continue to be an active contributor to my community. I have a wide range of skills related to care and use of natural resources including significant experience within Upper Valley forest types
- c. What are your past experiences in Municipal, State or Federal Government? In addition to having 40+ years experience as a public servant for the citizens of Vermont, I have served on Conservation Commissions in Norwich and Hartford and Planning Commission in Woodstock. I have been an advisor to Marsh-Billings-Rockefeller National Historical Park
- d. What civic or social organizations have belonged to and what positions did you hold? I volunteer as a Trustee of the Vermont Institute of Natural Science I also volunteer for (among others) White River Partnership, Hartford Community Coalition, Upper Valley Land Trust, Vermont Tree Farm.
- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? There are so many opportunities and a wealth of public and private organizations that address them. Our greatest need and responsibility is creating and maintaining a nurturing community that places a high priority on mentoring our youth in citizenship, education, life skills hands-on skills, responsibility.
- f. What might some solutions be? Stay involved & support those organizations.
- g. Other hobbies/interests: messing around with wood-canvas canoes, walks in the woods

V. REFERENCES: (Please list three)

Name: Matt O'Sullivan, Planner and staff support to Conservation Commission Telephone: 253-3075

Name: Meghan O'Neil, neighbor

Telephone: [REDACTED]

Name: Tina Moccia, neighbor

Telephone: 253-6604

Jonathan L. Boutin

APPLICANTS SIGNATURE

9/13/2016

DATE

MEMORANDUM

September 22, 2016

To: Hartford Selectboard

CC: Leo Pullar, Town Manager

From: Lori Hirshfield, Director, Department of Planning and Development Services

Subject: September 27, 2012 Selectboard Meeting,
Hartford Business Revolving Loan Fund Program Administrative Contract

Attached is the proposed renewal of the contract between the Town and Green Mountain Economic Development Corporation (GMEDC) for administration of the Hartford Business Revolving Loan Fund (HBRLF) Program. The main change in the contract is the fee structure (see Article IV on pages 3 and 4.) The following is a summary of the proposed fees:

<u>Task</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
General Program Admin – Annual	2,000	3,000
Completed Loan Package Submitted- Each	200	300
Completed Loan Package Closed- Each	200	300
Quarterly Maintenance of Each Loan	200	300

The current fee structure has been in effect since 2005. Attached is a letter from Robert Haynes, GMEDC Executive Director, providing background on the request to increase the fees. The HBRLF Committee is pleased with GMEDC's role and unanimously approved renewal of the contract with the increased fee structure and recommends Selectboard approval. GMEDC also is requesting that the one-year contract be effective retroactively to July 1, 2016.

There also are some other edits to the contract to make the doc flow better and reflect procedures such as required record retention, Commitment Letters from the Town Manager, content of the loan analysis and closing process. All changes are highlighted on the attached draft contract.

Motion for Consideration: Approve the proposed contract between the Town and Green Mountain Economic Development Corporation for administration of the Hartford Business Revolving Loan Fund Program as presented in the attached September 22, 2016 draft contract, and authorize the Town Manager to execute the contract.



August 17, 2016

Lori Hirshfield
Director of Planning and Development Services
171 Bridge Street
White River Junction, VT 05001

Re: HBRLF Contract Renewal

Dear Lori,

As we have discussed, the last contract between the Town and GMEDC was executed on July 10, 2012 with a 12-month term. It has been extended on a month to month basis quite nicely since then, as per Article III. Since you and I are eager to execute a contract renewal, I submit the following brief observations and proposed revisions for consideration by the Town Manager, the Committee, the Select Board and you:

Having been here now for 15 months with 2 new loans under my belt (VERMOD and Piecemeal Pies) and one ugly situation that required lengthy and unsuccessful negotiations with a borrower followed by legal actions with the Sherriff's office and the Small Claims Court, I am pleased to be part of enabling local business growth through loans by the town. However, as I have examined the contract obligations that GMEDC is asked to provide, it becomes clear how numerous and substantial they are, especially at busy times like these. We do not object to managing any of the tasks in particular, but I suggest that the compensation stated in Article IV should be adjusted accordingly.

The time that we spend meeting with prospective borrowers is considerable. We help them make applications, review their business plans, tour spaces they hope to use (buy, lease or renovate property they already own), refer them to attorneys, contractors, bankers, CPAs, etc, and we do that for some prospects who fail to complete the process. Preparation, participation and follow-up tasks for my assistant and me for loan committee meetings, quarterly reports, loan summary packages and status discussions with participating lenders, committee members (usually the Chair) and the borrower can really add up.

If I had to estimate the time we invested with VERMOD, Piecemeal Pies and the defaulted loan I referenced, I'll bet we have at least 75 hours, if not more with just them. Add the other assignments I listed and we easily exceed 100 hours per year, being ultra conservative. Considering that my time is billed at \$100 per hr, and my assistant at \$75 per hr. for grant funded projects and using a 70/30 ratio for our respective contributions would impute a figure of \$9,250, or more for the services we render to Hartford.

Therefore, I submit that the annual fee of \$2,000 in the current contract is not fair compensation. I respectfully propose \$3,000 instead, and \$300 per completed loan package rather than \$200. Similarly, \$200 for quarterly maintenance should be adjusted to \$300 because it does require a fair amount of

diligence and care. While these are 50% increases, they do not amount to a large sum in the aggregate as compared with professional fees charged by others (attorneys, CPAs and property managers) for similar work. Moreover, I don't believe that the fees have been adjusted in several years; that alone would suggest that an increase is warranted.

Other than that, I don't object to anything else in the existing document. Our home base is Hartford and we enjoy being an integral part of its business community, and working closely with this committee and you.

I would be happy to get together to discuss this at your convenience. Thank you.

Best regards,

A handwritten signature in blue ink, appearing to read 'R. Haynes, Jr.', with a stylized flourish at the end.

Robert E. Haynes, Jr.
Executive Director

**Contract for Services
Between the Town of Hartford and
Green Mountain Economic Development Corporation
Hartford Business Revolving Loan Fund Program**

This contract for services made ~~effective as of on this the~~ ____ day of _____, 2016, is between the Town of Hartford, herein referred to as the Town, and Green Mountain Economic Development Corporation, herein referred to as GMEDC.

The Town and GMEDC do mutually agree as follows:

1. GMEDC will provide professional services as Loan Fund Administrator for the Hartford Business Revolving Loan Fund, herein referred to as HBRLF.
2. The Town shall pay GMEDC fees for services as specified in Article IV for the services as described in Article I, and under the terms described in Articles II, III, IV and V.

Article I: GMEDC Scope of Services

In its capacity as loan fund administrator for the HBRLF, GMEDC will perform the following services:

1. GMEDC will actively market the HBRLF program. Those marketing activities will include, but are not limited to, the SBDC/SCORE/GMEDC technical assistance program, press releases on new loans (with permission of recipients), periodic update of the brochure and communication with local businesses to inform them of fund availability. The Town will reimburse GMEDC for direct costs associated with marketing, such as printing, when such activity has been approved by the Town prior to the expenditure.
2. GMEDC will schedule meetings of the HBRLF Committee as requested by the Town or GMEDC, usually ~~bi-monthly~~ quarterly. GMEDC will keep minutes of each meeting. Prior to each meeting, GMEDC will distribute a meeting agenda, meeting minutes and relevant loan information to the HBRLF Committee and the Town Department of Planning and Development, herein referred to as Planning and Development.
3. GMEDC will work with ~~each prospective~~ borrowers to make sure that the loan packages ~~is-are~~ complete and meets the HBRLF Program Guidelines (see Exhibit A) or other objectives as stated by the Town, and agreed to by GMEDC.
4. GMEDC will collect any loan processing fees as stipulated in the HBRLF Program Guidelines. Such fees will cover the cost of obtaining credit reports.
5. GMEDC will prepare a formal analysis of the loan application ~~package, including a brief description/history of the business, business plan, loan amount and terms, other sources of funding, and collateral. GMEDC will provide and submit copies of~~ the loan analysis, application package, including and back-up materials, ~~to the HBRLF Committee and the Hartford Department of Planning and Development Services, herein referred to as Planning and Development, prior to the meetings. The complete set of original application and back-up~~

~~materials will be made available to the HBRLF Committee at its deliberations.~~— GMEDC will retain one completed set of these documents ~~for as the official loan file at the GMEDC Office, its own files.~~ At the request of the HBRLF Committee, GMEDC will pursue any additional documentation required and will make sure this additional documentation becomes a part of the completed loan application package. Upon loan closing, all original documents in the loan application package will be turned over to the Town Treasurer; and a copy will be maintained in the official loan file at the GMEDC Office.

6.

GMEDC will coordinate with ~~the Department of~~ Planning and Development to place HBRLF business on the Hartford ~~Board of Selectmen~~Selectboard's agenda. On the Tuesday prior to a scheduled ~~Selectmen's Selectboard~~ meeting, GMEDC will provide to ~~the Department of~~ Planning and Development the HBRLF Committee's recommendation, and term sheet the updated loan analysis; and loan application material and documentations.
~~which highlights the following: a brief description/history of the business; a business plan; loan amount and terms of the loan; other sources of funding combined with the loan; and collateral.~~

~~5-7.~~ Upon Selectboard approval, GMEDC will ~~send-prepare~~ a commitment letter from the Town Manager to the applicant informing the applicant of the Selectboard's decision. If either the Selectboard or the HBRLF committee rejects a loan, GMEDC will send a declination letter to the applicant.

~~6-8.~~ Prior to scheduling any loan closing, a designated Town attorney will determine that all requirements of the commitment letter have been met; and ~~that~~ all required documentation is contained in the closing file. GMEDC will obtain a letter from the attorney stating the borrower's compliance with this. GMEDC and/or the Town designated attorney will schedule the closing for all HBRLF approved loans, and may be designated by the Town Manager and to attend ~~the said~~ closing for all HBRLF approved loans ~~and -will to~~ act on the behalf of the Town ~~at said closing~~. This requirement for Town attorney review may be waived by the Town for participation loans with other lenders. All loan closing and legal fees associated with a loan package are the responsibility of the loan borrower. GMEDC will be responsible for communicating this requirement to the borrower, collecting these fees, and remitting these fees to the Town.

~~7-9.~~ Loan payments shall be made directly to the Town via check or direct debit. GMEDC will establish and maintain complete and accurate accounts and records in the aggregate for all loans, and for each individual loan, including but not limited to, payment history, principal and interest allocations, and any assessed late fees. GMEDC will provide to the Town and the HBRLF Committee a summary report of payments made in the previous month, including the account name, date, and amount of last payment, loan balance; and any delinquencies. Should there be any delinquency in loan payments, GMEDC will send a late notice to the borrower with a copy to the Town. GMEDC will initiate contact with the borrower regarding said delinquencies and provide technical assistance when appropriate. GMEDC will report to the HBRLF Committee and the Town on action taken.

~~8-10.~~ GMEDC will be responsible for renewals of UCCs and other similar filings. Any filing fees associated with these activities will be reimbursed by the Town.

~~9-11.~~ GMEDC will coordinate all collection efforts of the HBRLF as per the instructions of the HBRLF Committee and the Town in accordance with the HBRLF Program Guidelines. Fees for legal representation or the use of a collection agency in the collection process will be incurred as appropriate

with authorization of the HBRLF Committee or Town. Where such activity results in GMEDC expending funds for legal or collection agency services, the Town will reimburse GMEDC. Any expenses of collection will be added to the borrower's loan balance or deducted from loan payments, as allowed by the loan note.

~~10.12.~~ GMEDC will conduct post loan follow-up visits within 45 days of loan closing, and thereafter as warranted, to determine any need for additional technical assistance, but not less than quarterly; the HBRLF Committee may modify this schedule. GMEDC may arrange to obtain these services for the borrower from technical assistance programs, such as SBDC or SCORE.

~~11.13.~~ Unless directed by the HBRLF Committee or the Selectboard to do more frequently, GMEDC will request financial statements from loan recipients for the first year of the loan, and thereafter, annual tax returns. GMEDC shall report any indications of financial difficulties to the HBRLF Committee.

~~12.14.~~ GMEDC will provide an in-person summary/overview of outstanding loan portfolio, program guidelines, and related activities to the Hartford Selectboard annually, or as requested.

~~13.15.~~ GMEDC will assist the HBRLF Committee and the Town in the review of current **HBRLF** guidelines, applications and checklists ~~of the HBRLF~~ to determine that all requirements relevant to the borrower are included in said guidelines. On a long-term basis, GMEDC will participate, at the direction of the HBRLF Committee or Town, in the development and implementation of a recapitalization plan to ensure that funds continue to be available to businesses under the HBRLF program. Implementation of the plan may involve adjustments in GMEDC's fee, which would be subject to the mutual agreement of the Town and GMEDC.

~~14.16.~~ GMEDC will, to the extent applicable, assure compliance with state and federal regulations or statutes pertaining to the confidentiality and nondisclosure of financial records and documents in the processing of any and all loan applications and in other loan administration.

ARTICLE II: PERSONNEL

No subcontract may be awarded by GMEDC, the purpose of which is to fulfill in whole or in part the services required by GMEDC, without prior consultation with the Town.

ARTICLE III: TERM OF THE CONTRACT

This agreement for services will be for 12 months from July 1, ~~2012-2016~~ through June 30, ~~2013~~**2017**. If not renewed, this Contract will end 30 days after written notice of termination by either party.

ARTICLE IV: COMPENSATION

In consideration of GMEDC's performance of the work required under this contract GMEDC will be paid on a quarterly basis by the Town. GMEDC will bill the Town for these payments; payment will be due and payable 30 days after Town receipt of the billing. The total amount for GMEDC services will **be** on a fee for service basis in accordance with the following schedule:

1. **\$23,000** annually for general administration services as specified in Article I-1, I-2, I-14, I-15

and I-16;

2. \$2300 per completed loan package submitted to the HBRLF Committee for review at a meeting, and \$2300 per loan package at loan closing for services as specified in Article I-3 through I-8; (any application that appears to be outside the program guidelines must be preauthorized by the HBRLF chair) and
3. \$2300 quarterly for maintenance of each existing loans determined to be active on the last business day of each quarter, for services as specified in Article I-9 through I-13.
4. Fee for service for other activities to be determined by both parties on a case-by-case basis.

ARTICLE V: TERMINATION OF AGREEMENT FOR CAUSE

If through any cause, one party shall fail to fulfill its obligations under this Agreement in a timely and proper manner, or if one party shall substantially violate one of the covenants, agreements or stipulations of this Agreement, the other party shall thereupon have the right to terminate this Agreement hereunder by giving written notice of such termination through the process outlined below.

1. The TOWN shall give GMEDC, and GMEDC shall give the TOWN fourteen (14) days written notice of its intention to terminate this agreement for cause as outlined above. The specific cause(s) for termination must be stated in the notice for termination.
2. In the event of termination, GMEDC shall be compensated by payment of an amount equal to the effort of GMEDC as of the date of termination for services not in dispute.

ARTICLE VI: GENERAL PROVISIONS

1. Amendments: This Contract may be amended provided such amendment is evidenced in writing by signatories hereto.
2. Records: GMEDC and the Town shall provide each other with copies of all appropriate records, and GMEDC shall retain all records in accordance with Vermont's record retention laws.
3. Insurance: During the term of this agreement, GMEDC and any of its subcontractors providing services pursuant to this agreement, shall maintain the following insurance.

Commercial General Liability Insurance: Includes but not limited to Bodily Injury, Personal/Advertising Injury, Broad Form Property Damage, Products and Completed Operation Liability and Contractual Liability within the limits of, at minimal, \$1,000,000 Combined Single Limit for each occurrence. GMEDC must list the Town as an Additional Insured for its role under this contract on its Commercial General Liability Policy.

Workers' Compensation & Employers Liability: Within limits of, at minimal, \$500,000 for any one occurrence.

4. Interest of Officers or Employees: No officer member or employee of GMEDC or its designee or agents, and no member of its governing body who exercises any functions or responsibilities in the

review or approval of the undertaking or carrying out of the project, shall participate in any decisions relating to this Contract which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested or has any personal or pecuniary interest, direct or indirect, in this Contract or the proceeds thereof.

5. Management: Notwithstanding anything herein to the contrary, the Town retains and has not delegated to GMEDC hereunder any authority or responsibility to discharge or compromise any indebtedness owed to the Town.
6. Administration: The Hartford Department of Planning and Development is the Town's administrator of the HBRLF Program. All communication with the Town by GMEDC will go through the Department.
7. Compliance with Local Laws: GMEDC will comply with all applicable laws, ordinances, and codes of the State and local government.
8. Governing Law: Unless otherwise specified, this contract shall be covered by the law of the principal place of business of GMEDC.
9. Indemnification: GMEDC agrees to hold the Town, its elected officials, agents, employees and appointed staff, harmless and indemnify them against any and all expense claims, suits, including but not limited to attorney's fees related to or arising out of the actions of GMEDC, its agents, staff, volunteers and employees as a result of this relationship and/or agreement. Likewise, the Town agrees to hold GMEDC, its agents, staff, volunteers and employees harmless and indemnify them against any and all expense claims, suits, including but not limited to attorney's fees related to or arising out of the actions of the Town, its elected officials, agents, employees and appointed staff, as a result of this relationship and/or agreement.
10. Extent of Agreement: This Contract represents the entire integrated Agreement between the Town and GMEDC, and supersedes all prior negotiations, representation, or agreements, either written or oral. This Contract may be amended only by a written instrument signed by both the Town and GMEDC.

| Signed this _____ day of _____, 201~~6~~².

By the Town of Hartford

Leo Pullar
Town Manager

By Green Mountain Economic Development Corporation

Robert Haynes
Executive Director

TOWN OF HARTFORD
BUSINESS REVOLVING LOAN FUND GUIDELINES
(as amended May 12, 2015)

A. Loan Committee Structure

1. Membership

The Hartford Business Revolving Loan Fund (HBRLF) Committee shall be comprised of five members, appointed by the Hartford Selectboard. Eligible for membership on the HBRLF Committee will be Town of Hartford residents, business owners, those who are employed in the Town or otherwise having business interest within the Town of Hartford.

2. Chairperson and Other Officers

The HBRLF Committee shall appoint one member of the Committee to serve as Chairperson. In December of each year, the Committee shall have the opportunity to review that appointment. The members of the HBRLF committee shall also elect a Vice-Chair from among their members, to serve in the absence of the Chairperson. In addition to the five voting members of the HBRLF Committee, the Town of Hartford Planning and Development Director shall serve as staff to the Committee.

3. Terms of Member Replacement

The initial membership of the HBRLF Committee will be appointed on the following schedule: one for one year, one for two years, one for three years, one for four years, and one for five years. All new members shall be appointed for three-year terms and confirmed by the Selectboard in March.

In the event that a member is unable to serve a full term, the Selectmen shall appoint someone to serve the unexpired portion of that term.

4. Authority

The HBRLF Committee has the authority, within these policies, to act on all applications for loans from eligible applicants. Final loan approval may result only from a written application, recommendation for approval by the HBRLF Committee, and subsequent approval by the Hartford Selectboard.

5. Voting

Applications for loans shall be recommended for approval by at least a majority of the members of the Loan Committee, except that in no case may such an application be recommended for approval by fewer than three affirmative votes. The votes of the HBRLF Committee members shall be recorded and reported to the Selectboard.

6. Quorum

A quorum for the Loan Committee shall be three (3) members.

B. Revolving Loan Fund

1. Purpose

The Hartford Business Revolving Loan Fund will be used principally to provide loans that will assist Town of Hartford businesses to create or retain employment in Hartford. Loans under this program will be made to enhance the economic vitality and stability of the community, and economic development opportunities in the Town. Under special circumstances where a project will broadly stimulate economic development activities in the Town, the Selectboard may approve the use of funds directly by the Town, or as a grant for a private sector development.

The intent of the Loan Fund is to compliment and support the activity of lending institutions; therefore, loan requests that leverage other funds will be given priority. Applications will not be considered unless applicant has previously sought other financing.

2. Borrower Eligibility

The applicant must demonstrate to the HBRLF Committee's satisfaction a commitment, intent, and ability to repay the loan.

The borrower must operate a business in Hartford and propose to use the borrowed funds for the portion of the business in Hartford; or the borrower must show that Hartford residents will be the primary beneficiaries of the loan.

The borrower must be current on Hartford taxes and have a satisfactory credit history.

3. Eligible Activities

The HBRLF will be used for any legitimate business need, including the revitalization of the White River Junction downtown area.

4. Security

Security on loans will be determined by the HBRLF Committee on a case-by-case basis. Need for co-signers, and other specific security arrangements may be made as a condition of recommending loan approval by the HBRLF Committee. Personal guarantee of loans is required by all business owners having 20% or greater interest in the business.

5. Types of Loans

The HBRLF Committee shall consider, but not be limited to fully amortized loans, with the interest rate set at one hundred percent of the prevailing Wall Street prime rate plus 3 % (to be

set on the date that the HBRLF Committee approves the loan). Normal loan terms will be for up to five years with no term greater than 10 years. This may be modified for real estate secured loans, where longer terms may be considered. Interest rates will be fixed for the term of the loan. Under special circumstances where a project will broadly stimulate economic development activities in the Town, the Selectboard also may approve a reduction in the interest rate and/or the terms of the loan

6. Funding Limits

No limit is set on the amount of funds sought by the applicant. The HBRLF Committee may recommend funding at or below the amount requested, at its discretion.

7. Restrictions

Sale or transfer of controlling interest in the business without the expressed written consent of the Town will trigger immediate repayment of the loan. Moving the business so that it no longer conforms with the permitted purposes as stated in Section B (1) of this document, without the expressed written consent of the Town will also trigger immediate repayment of the loan. Providing neither of the above has occurred, the HBRLF Committee will consider extending a loan upon written request and a current business plan.

C. Loan Application Procedure

1. Loan Application

All loan requests must be accompanied by the HBRLF application form, and the items below. The form will require the applicant to disclose a personal financial statement, and authorize a review of the applicant's credit standing. A credit report will be obtained.

There will be an application fee payable to the Town of Hartford at the time of application submittal. The fee is non-refundable and covers the cost of the credit report and processing.

The application must include the following items:

a. Project Description: Describe the purposes for which the loan will be used; the total project cost and other sources of funding; the amount of the loan requested.

b. Business Plan: Describe short and long-term goals of the business. Include information that describes the business environment, size and character of the market, major competitors, major customers, uniqueness of product or service, special skill of borrower, general marketing and production plan, location, key personnel and management plan.

c. Financial Information: Financial and income tax statements for three years past and projections for two years forward.

d. List of Equipment: Land, buildings, etc. to be purchased.

e. Detail of the Number of Jobs: To be created or retained, and a statement of benefit to the Town.

The HBRLF Committee may waive specific components of the written request for projects under \$5,000, upon request of the applicant.

In addition, the applicant may be required to meet with a Business Development Specialist to review the submitted application materials. The Development Specialist's written evaluation/analysis will be included in the application materials sent to the HBRLF Committee.

2. Underwriting Requirements

The following types of insurance may be required from the borrowers, depending on the Town's insurable interest:

a. Homeowner's or Property/Casualty insurance sufficient to cover the amount of all mortgages and liens including the Town of Hartford loan.

b. Flood Hazard Insurance will be required for all loans made for improvements of properties existing within the standard intermediate flood plain (100 year flood plain), at least in the amount of the loan made by the HBRLF Committee. The Committee will require flood insurance for the amount of all mortgages, up to the maximum insurable value under the National Flood Insurance Program.

c. Business Liability Insurance may be required by any recipient of loan funds.

d. Keyman life insurance may be required on the principals in the amount of the loan naming the Town of Hartford as beneficiary and assignee.

For all insurance on the property, notification shall be sent to the insurance carrier to add the Town of Hartford as a loss payee. Subsequent yearly notification of continued coverage must be sent to the Town.

3. Loan Application Decisions

All applications will be reviewed and decided upon by the Loan Committee on a case-by case basis. The HBRLF Committee will reach one of three decisions within 30 days:

a. Recommended for Approval – subject to the HBRLF Committee's terms and conditions, the Committee is recommending the loan to the Selectboard for approval.

b. Tabled – for more information, at which time the HBRLF staff person will set up an appointment to obtain this information.

c. Declined – at which time the HBRLF Chairperson will send out the appropriate letter informing the applicant that their request was turned down and for what reasons.

Based on any one of the three decisions, a letter must be sent to the applicant within ten days after HBRLF Committee meets.

4. Loan Closing and Documentation

The Town of Hartford will contract with a local financial institution or other responsible agent to initiate and conduct closings. The Town shall provide the bank with the necessary documents and information, including the loan amount approved, required collateral, and any terms and conditions. The bank or HBRLF staff person shall contact the applicant and arrange for closing.

All closings costs, including but not limited to prepaid interest, title search, appraisal, recording, uniform commercial code (UCC) preparation and filing, legal opinions, security documents, and other miscellaneous costs will be the financial responsibility of the applicant, and may be included in the loan amount. The applicant, regardless of the final disposition of the request for funds, will pay the non-reimbursable application fee.

5. Loan Payment

Loan payments shall be made directly to the Town of Hartford or its designated agent. Loans will regularly be paid back in monthly installments of principal and interest, unless prior arrangements are made before loan closing.

6. Financial Reporting

All loan recipients must provide annual financial statements to the Town of Hartford as a condition of approval.

D. Loan Servicing

1. General Procedures

Loan payments shall be due every month at the financial institution servicing loans for the Town of Hartford. A late charge of 5% may be assessed for any late payment of 10 days or more. Loans may be prepaid at any time without penalty. The Town of Hartford will negotiate with the financial institution of its choice regarding servicing costs and servicing procedures.

2. Reports

The status of each outstanding loan shall be monitored by the Town or its agent.

3. Review

The Hartford Selectboard shall review these policies and make changes as needed to meet Town needs.

4. Delinquent Accounts

A loan shall be considered delinquent and collection efforts instituted by the Agent/Town for any loan delinquent for thirty (30) days or more.

5. Collection and Foreclosure

The Hartford Revolving Loan Fund Committee has the authority to settle and compromise on outstanding loans and to proceed against debtors in small claims court for amounts up to the maximum allowed by state statute.

The Committee is further authorized to settle and compromise on outstanding loans, proceed against debtors on claims not eligible for small claims court, and expend funds up to \$2,500. All expenditures over this amount are to be reviewed by the Selectboard prior to further expenditure.

Foreclosure may be considered for but is not limited to the following circumstances:

- a. Abandonment of the property;
- b. Refusal to pay note;
- c. Sale of mortgaged property if loan assumption is not approved by the Town;
- d. Death of borrower and the estate does not pay the note;
- e. When a first mortgage holder threatens foreclosure and the Town of Hartford holds second or third mortgage.

Foreclosure proceedings will be governed by applicable State Statutes.

6. Loan Restructuring

Recasting of loans shall be considered when the borrower's financial situation has changed significantly since the closing of the loan. The decision regarding any loan restructuring must be approved by the HBRLF Committee. Any restructuring of loans resulting in reducing the overall debt must be approved by the Hartford Selectboard.

7. Bad Debts

Any loan which has a remaining balance after liquidation of collateral will be pursued through reasonable post collection procedures.

8. Non-discrimination

In accordance with the provisions of the Equal Opportunity and Employment Act, the HBRLF Committee may not discriminate in its lending practices on the basis of race, color, religion, sex, national origin, age, marital status, sexual orientation or physical or mental handicap.

9. Confidentiality

All HBRLF Committee meetings to consider loan requests shall be held in Executive Session.

Disclosure of any information relating to an application, to transactions by, and decisions of the HBRLF Committee shall remain confidential, except that for any loan recommended for approval, the amount, borrower, rate and term may be disclosed.

E. Government Programs and Other Funding Sources

The HBRLF Committee, Town and Town's agent will adhere to all applicable requirements associated with the original source of the funds.

F. Appeals

1. When Applicant Disagrees with the HBRLF Committee's Decision

When an applicant disagrees with a decision of the HBRLF Committee, the following procedures shall be followed:

- a. The applicant shall contact the HBRLF chairperson and request a personal appearance before the HBRLF Committee for the purpose of appealing its decision;
- b. The HBRLF Committee shall meet to hear the appeal as the first order of business at its next regularly scheduled HBRLF Committee meeting or specially convened meeting.
- c. The decision of the HBRLF Committee shall be final.

G. Conflict of Interest

Members of the HBRLF Committee (and any others as dictated by CDBG or Special Purpose regulations) shall be ineligible to apply for revolving loan funds for as long as they are members. The Conflict of Interest provision applies to procurement of supplies, equipment, construction, and services by the Applicant, all members of the Legislative Bodies, officers or employees of the Town, or their designees, or other persons who exercise any functions or responsibilities with respect to the application. Officers and employees shall not participate in any decision concerning matters in which they have a financial interest. Conflicts and the appearance of

conflicts of interest shall be avoided in order to assure public confidence in the operation of the HBRLF.

H. Amendments

Amendments may be proposed at any time by the HBRLF Committee, and recommended by a majority vote to the Hartford Selectboard for approval. Amendments will be approved by a majority of the Selectboard.

Amended and accepted this _____ day of _____, 2015 by the Selectboard

Chair

Vice-Chair

Clerk

and services by the Applicant, all members of the Legislative Bodies, officers or employees of the Town, or their designees, or other persons who exercise any functions or responsibilities with respect to the application. Officers and employees shall not participate in any decision concerning matters in which they have a financial interest. Conflicts, and the appearance of conflicts, of interest shall be avoided in order to assure public confidence in the operation of the HBRLF.

H. Amendments

Amendments may be proposed at any time by the HBRLF Committee, and recommended by a majority vote to the Hartford ~~Board of Selectmen~~ Selectboard for approval. Amendments will be approved by a majority of the ~~Board of Selectmen~~ Selectboard.

Amended and accepted this 12 day of May, 2015 by the Selectboard

Charles Swan
Chair

Vice-Chair

Sandra Mowbray
Clerk

Alex D. DeLia

Steve Dennis

Robert [Signature]

[Signature]



QUECHEE BRIDGE POCKET PARK UPDATE

September 27, 2016 Selectboard Meeting



QUECHEE BRIDGE POCKET PARK UPDATE



- FEMA Region 1 approval only included improvements above the 100-year Flood elevation, with a few exceptions.
- State Hazard Mitigation Grant Program (HMGP) and Senator Leahy's Office believe FEMA's decision is inconsistent with FEMA Guidelines and what has been approved in other FEMA Regions. State has specific examples.
- State and Senator Leahy's Office are pursuing an appeal. They are concerned this decision sets an incorrect precedent that will have negative ramifications on other Vermont town reuse projects now under consideration and in the future. The state anticipates submitting the appeal by September 30th. FEMA has 90 days to respond. Senator Leahy's Office has stated it will be pushing FEMA to respond quickly.
- Staff is recommending the Town support the state and Senator Leahy's efforts to appeal FEMA's decision.
- However, Town staff is mindful of the need to move forward with the pocket park project, the long FEMA response period, and the uncertainty of the outcome. Therefore, Town staff is moving forward now with implementation of what FEMA will allow at present.
- Should the state be successful in the appeal, Town staff will evaluate at that time if the project scope can or should be modified to include those improvements that FEMA previously disallowed.



Welcome Center

AMTRAK Services Agreement



Purpose



- Representatives from the State have asked the Town to enter into a service agreement with AMTRAK.
- In order to facilitate this, the State has also requested that we relocate the Welcome Center to a different space in the train station.
- The space is adjacent to the AMTRAK portion of the station and is also slightly smaller, reducing overall lease costs.



Background



- Welcome Center Budget FY17:
 - Salaries - \$28,132.00 (363 x 7 x \$11.07)
 - Inventory - \$7,500.00
 - Contract - \$18,100.00 (Lease/Utilities)
 - Total Cost - \$53,732.00
- Welcome Center Revenue FY17:
 - State Grant - \$33,000.00
 - Sales - \$7,500.00
 - Total Revenue - \$40,500.00
- Town Cost - \$13,232.00



Background



- Welcome Center Budget FY17 with AMTRAK:
 - Salaries - \$38,174.90 (363 x 9.5 x \$11.07)
 - Inventory - \$7,500.00
 - Contract - \$15,000.00 (Lease/Utilities)
 - Total - \$60,674.90
- Welcome Center Revenue FY17 with AMTRAK:
 - State Grant - \$33,000.00
 - AMTRAK Payment - \$17,500.00
 - Sales - \$7,500.00
 - Total - \$58,000.00
- Town Cost - \$2,674.90 (Saves \$10,557.10)



Background



- Welcome Center Performance FY16:
 - Budget/Actual:
 - Salaries - \$21,544.00/\$25,429.38
 - Inventory/Supplies - \$10,000.00/\$5,666.54
 - Contract - \$18,100.00/\$19,998.96
 - Total - \$49,644.00/\$51,094.88
 - Revenue:
 - State Grant - \$33,000.00
 - Sales - \$5,907.16
 - Town Cost - \$13,086.30

**Data is off here, I will talk the differences.



AMTRAK Details



- Agreement is two years, projected to be from October 1, 2016 to September 30, 2018.
- Executed via a Purchase Order to the Town. Acceptance of the Purchase Order obligates the Town to the Scope of Work.
- Scope of Work: To include general cleaning of the station (including restrooms), opening the station 1 hr prior to the train arrival and closing the station 1.5 hrs after train departure 7 days/week. Caretakers will also meet each train, direct passengers on/off and make announcements. Caretakers are also responsible for answering passenger's questions and/or referring them to AMTRAK. Caretakers will coordinate busing with AMTRAK management when required.
- Purchase order amount: \$35,000.00.



State Details



- Town lease space in the station from the State. There is no current contract, last one appears to have been signed in 2011.
- State Charges \$9.00 square foot of space and a proportional use flat fee for water/sewer of \$652.00 a month. Current space is 1,320 square feet.
- State provides an annual grant of \$33,000.00 to run the Welcome Center.
- State has requested we relocate to the space bordering the AMTRAK Station. This space is about 1,000 square feet and given shared bathrooms with AMTRAK, expect lower use fees for water and sewer.
- State has agreed to renovate the new space and move the Welcome Center into the new space.
- State will expect us to sign a new lease agreement.



Recommended Motion



- That the Selectboard authorize the Town Manager to enter into the agreement with AMTRAK on behalf of the Town and sign the appropriate agreement vehicle with them. Further, that the Selectboard authorize the Town Manager to enter into additional discussions with the State of Vermont on the relocation of the Welcome Center and the adoption of a new lease agreement. The Town Manager will brief the Selectboard and gain their authorization prior to entering into the new agreement.



Guidance??



Hartford Historical Society

Request for Selectboard Endorsement of Efforts
to Acquire the Former Elks Lodge Building



Purpose



- Gain Selectboard endorsement of the Hartford Historical Society's efforts to acquire the former Hartford Elks Building.



Background



- Outgrown current location at the Garipay House.
- Intent is to move current collections and exhibits to newly acquired facility.
- Acquisition and renovation of new facility preserves a landmark of 19th century architecture.
- New facility, including the historic Pease House, provides increased room for exhibits and storage, event space, commercial kitchen, wheelchair access and parking.
- 2017 is the 30th anniversary of the Hartford Historical Society.
- Also working closely with the Town on acquiring Village Center Designation for Hartford Village.
- Endorsement commits no additional monies, rather will provide assistance as they seek donors, apply for grants and plan for the future.



Endorsement



To Whom it May Concern,

The Town of Hartford Selectboard heartily endorses the efforts of the Hartford Historical Society to acquire the former Hartford Elks Lodge, which adjoins the historic Pease House in Hartford Village, and move its collection and exhibits from the current location in the Garipay House.

We also support the efforts to acquire Village Center Designation for Hartford Village.

Renovation of the former Elks Lodge and Pease House will preserve a landmark of 19th Century architecture, provide a great venue for community events, and enable the Hartford Historical Society to have an even greater impact on our community by expanding its exhibits, preserving its collection of historic items, and extending its educational outreach.

When restored, this spacious facility could be made available to the neighboring Hartford Library and other community organizations. It would be one of the few local meeting spaces with a commercial kitchen, wheelchair access and abundant parking. It would be an ideal location for the Hartford Historical Society to celebrate its 30th anniversary in 2017.

We fully support these important steps in revitalizing our community and encourage local residents and businesses to do the same. This is an opportunity for us to help make a lasting contribution to the Town of Hartford.

Sincerely,



Recommended Motion



- That the Selectboard endorse the efforts of the Hartford Historical Society to acquire the former Hartford Elks Lodge and further authorize the Selectboard Chair to sign the letter of support on their behalf.



Guidance??



Selectboard Minutes Discussion



Purpose



- To quickly discuss the way ahead for completely capturing the minutes of the Selectboard meeting and fully comply with the Open Meeting Laws.



Background



- Minutes must be taken at every Public Meeting and must contain **at least** the following information:
 - Members present.
 - Active participants at the meeting.
 - Motions made.
 - Votes taken.
- Experience has shown this is not sufficient.
- Minutes must be available and posted within 5 days of the meeting. (This typically means Friday for the Town of Hartford).



Current Practice



- Selectboard Clerk is provided with a minutes “shell” at the meeting. This is now done electronically.
- Selectboard Clerk captures the motions, votes, discussion points and other highlights.
- Town Manager receives the minutes from the Selectboard Clerk at the end of the meeting.
- Administrative Assistant transfers those notes into proper format and fills gaps through review of CATV video. This is taking about 1.5 days.
- Minutes are posted by Friday and reviewed/approved at next Selectboard meeting.



Options/Way Ahead



- Continue current course, assess impact of recent changes.
- Option to bring staff to take minutes.



Guidance??



Budget Updates

FY 16/17 Expenditure Report

FY16/17 Revenue Report



FY 16/17 Expenditures



FUND	BUDGET	EXPENDED	BALANCE	% USED
Selectboard	43,013.00	14,743.98	28,269.02	34.28
Boards	4,095.00	0.00	4,095.00	0.00
Manager	414,614.00	73,537.60	341,076.40	17.74
Elections	20,451.00	4,909.26	15,541.74	24.01
Legal	50,000.00	6,187.97	43,812.03	12.38
Vitals Stats	139,631.00	22,867.59	116,763.41	16.38
Town Hall	77,395.00	23,554.73	53,840.27	30.43
Finance	236,923.00	34,291.49	202,631.51	14.47
Auditing	43,375.00	6,404.00	36,971.00	14.76
Valuation	161,058.00	28,075.32	132,982.68	17.43
Tax Collection	22,650.00	936.68	21,713.32	4.14
IT	144,073.00	34,006.60	110,066.40	23.604



FY 16/17 Expenditures



FUND	BUDGET	EXPENDED	BALANCE	% USED
Police	2,231,480.00	366,613.65	1,974,866.35	15.66
SD Police	16,051.00	6,028.69	10,022.31	37.56
Fire Fighting	2,445,047.00	379,508.73	2,065,538.27	15.52
Dispatch	610,819.00	100,684.28	510,134.72	16.48
Maintenance (S)	1,257,776.00	621,096.45	636,679.55	49.38
Maintenance (W)	883,095.00	18,108.75	864,986.25	2.05
Maintenance (BR)	6,397.00	2,927.16	3,469.84	45.76
Street Lighting	50,000.00	5,305.31	44,694.69	10.61
Traffic Control	37,000.00	872.60	36,127.40	2.36
Maintenance (SW)	56,000.00	0.00	56,000.00	0.00



FY 16/17 Expenditures



FUND	BUDGET	EXPENDED	BALANCE	% USED
Equipment O&M	557,850.00	37,538.51	520,311.49	6.73
Highway	120,577.00	31,862.04	88,714.96	26.43
Cemeteries	18,150.00	8,489.29	9,660.71	46.77
Trees	1,500.00	0.00	1,500.00	0.00
Health Inspection	1,965.00	0.00	1,965.00	0.00
Community Health	55,906.00	28,940.00	26,966.00	51.77
Mental Health Svcs	16,995.00	8,497.50	8,497.50	50.00
Senior Services	135,888.00	47,979.54	87,908.46	35.31
Low Income Services	9,000.00	4,500.00	4,500.00	50.00
Youth & Adult Svcs	17,713.00	10,213.00	7,500.00	57.66
General Appr Svcs	80,540.00	40,270.00	40,270.00	50.00
Program Admin	186,534.00	35,819.26	150,714.74	19.20



FY 16/17 Expenditures



FUND	BUDGET	EXPENDED	BALANCE	% USED
Swim Program	57,864.00	41,831.66	16,032.34	72.29
Youth Program	203,059.00	103,636.20	99,422.80	51.04
Adult Programs	14,092.00	716.04	13,375.96	5.08
Community Activities	28,250.00	26,256.09	1,993.91	92.94
Parks Maintenance	198,391.00	38,791.63	159,599.37	19.55
Bldg. Maintenance	9,353.00	1,889.14	7,463.86	20.20
Maxfield Grounds	24,175.00	6,086.83	18,088.17	25.18
Maxfield Buildings	10,362.00	3,514.77	6,847.23	33.92
WABA	191,796.00	25,457.52	166,338.48	13.27
Conservation	3,325.00	0.00	3,325.00	0.00
Zoning	100,085.00	14,326.68	85,758.32	14.32
Plan & Dev	312,792.00	53,690.11	259,101.89	17.17



FY 16/17 Expenditures



FUND	BUDGET	EXPENDED	BALANCE	% USED
Hsg & Comm Dev	1,025.00	0.00	1,025.00	0.00
Historic Preservation	2,580.00	75.25	2,504.75	2.92
Library Appr.	314,500.00	152,094.07	162,405.93	48.36
Employee Insurance	1,404,822.00	295,662.73	1,109,159.27	21.05
Contingencies	500.00	0.00	500.00	0.00
County Judicial Svcs	110,000.00	101,838.06	8,161.94	92.58
Bond Redemption	1,211,063.00	0.00	1,211,063.00	0.00
Transfers	720,900.00	4,000.00	716,900.00	0.56
Capital Expenditures	170,000.00	0.00	170,000.00	0.00
Reimb Fm Res/Imp	1,232,100.00	465,730.63	766,369.37	37.80



FY 16/17 Expenditures



BUDGET	EXPENDED	ENCUMBERED	AVAILABLE	% EXPENDED
16,401,595.00	3,332,619.89	716,887.62	13,068,975.11	20.32
Glide Path				
16,401,595.00	2,733,599.17		13,667,995.83	16.67



FY 16/17 Revenues



FUND	ESTIMATED	CURRENT
General	16,401,595.00	26,278,207.26
Concentration Reserve	0.00	17,792.24
Solid Waste	892,282.00	141,110.86
Water	1,276,937.00	135,391.01
Quechee Water	2,487,806.00	89,793.76
Wastewater	1,695,780.00	191,702.68
Quechee Wastewater	1,178,749.00	275,822.93
Commercial Development	0.00	8,250.58
Public Safety	0.00	11,065.54



FY 16/17 Revenues



FUND	ESTIMATED	CURRENT
Parks & Rec	0.00	1,180.76
Impact Fees	0.00	2,918.61
Capital Project	0.00	21.14
Debt Service	0.00	77.64
Revolving Loan	0.00	1,718.61
Grand Total	23,933,149.00	27,155,053.62



Guidance??

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
General Fund (Unassigned)						
Taxes						
10-030-100-0100	CURRENT YEAR TAXES	12,628,360.00	-6,905,528.49	25,908,472.47	-13,280,112.47	205.161
10-030-100-0200	CURRENT TAXES - ABATEMENTS	-2,500.00	-31,756.42	-31,756.42	29,256.42	###.###
10-030-200-0100	PAYMENTS IN LIEU OF TAXES	65,000.00	0.00	0.00	65,000.00	0.000
10-030-200-0200	STATE CURRENT USE PAYMENTS	63,000.00	0.00	0.00	63,000.00	0.000
10-030-300-0100	INTEREST - CURRENT TAXES	30,000.00	9,299.86	9,299.86	20,700.14	31.000
10-030-300-0200	DELINQUENT TAX PENALTY	40,000.00	0.00	0.00	40,000.00	0.000
10-030-300-0300	DELINQUENT TAX INTEREST	45,000.00	9,072.47	18,860.53	26,139.47	41.912
10-030-300-0400	LEGAL FEES	3,000.00	0.00	0.00	3,000.00	0.000
10-030-300-0600	EDUCATION TAXES RETAINED	38,000.00	0.00	0.00	38,000.00	0.000
10-030-300-0700	LOCAL AGREEMENT TAX(SENT TO SCHOOL)	-25,000.00	0.00	0.00	-25,000.00	0.000
Totals Taxes		12,884,860.00	-6,918,912.58	25,904,876.44	-13,020,016.44	201.049
Permits & licenses						
10-040-100-0100	LIQUOR/TOBACCO LICENSES	4,000.00	70.00	70.00	3,930.00	1.750
10-040-100-0200	TAXI LICENSES	250.00	0.00	0.00	250.00	0.000
10-040-200-0100	MARRIAGE/CIVIL UNION LICENSES	5,000.00	1,260.00	2,445.00	2,555.00	48.900
10-040-200-0200	DOG LICENSES	7,000.00	163.00	386.00	6,614.00	5.514
Totals Permits & licenses		16,250.00	1,493.00	2,901.00	13,349.00	17.852
Intergovernmental revenues						
10-050-121-0500	WRJ WELCOME CENTER GRANT	33,000.00	0.00	0.00	33,000.00	0.000
10-050-174-0500	VALUATION - REAPPRAISAL/TRAINING GRANT	54,000.00	0.00	0.00	54,000.00	0.000
10-050-211-0100	PD - BULLETPROOF VEST GRANT	1,840.00	0.00	0.00	1,840.00	0.000
10-050-211-0570	PD - NHTSA GRANTS(FEDERAL)	60,000.00	0.00	0.00	60,000.00	0.000
10-050-216-0500	PD - SCHOOL RESOURCE OFFICER REIMBURSEMENT	54,887.00	0.00	0.00	54,887.00	0.000
10-050-221-0500	FIRE-DRY HYDRANT GRANT	2,000.00	0.00	0.00	2,000.00	0.000
10-050-325-0500	HIGHWAY - GENERAL STATE AID	268,000.00	0.00	0.00	268,000.00	0.000
Totals Intergovernmental revenues		473,727.00	0.00	0.00	473,727.00	0.000

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Charges for services						
10-060-151-0100	TOWN CLERK - FEES	85,000.00	7,408.41	15,824.35	69,175.65	18.617
10-060-151-0200	TOWN CLERK - RESTORATION FEES	20,000.00	1,954.00	4,043.00	15,957.00	20.215
10-060-151-0300	TOWN CLERK - DMV FEES	550.00	81.00	159.00	391.00	28.909
10-060-151-0400	TOWN CLERK - DIGITAL IMAGING FEES	20,000.00	1,954.00	4,043.00	15,957.00	20.215
10-060-171-0100	FINANCE - SCHOOL ADMIN FEES	19,777.00	0.00	0.00	19,777.00	0.000
10-060-174-0700	VALUATION - COPIES & MISC	0.00	0.00	1.00	-1.00	0.000
10-060-211-0100	POLICE - SPECIAL DUTY	17,000.00	0.00	10,650.00	6,350.00	62.647
10-060-211-0200	POLICE - ACCIDENT REPORTS	6,000.00	490.00	810.00	5,190.00	13.500
10-060-211-0300	POLICE - ALARMS	1,500.00	345.00	1,040.00	460.00	69.333
10-060-211-0400	POLICE - FINGERPRINTING	22,000.00	3,150.00	4,275.00	17,725.00	19.432
10-060-211-0600	POLICE - SALE OF MISC EQUIP	10,000.00	0.00	0.00	10,000.00	0.000
10-060-211-0700	POLICE - MISCELLANEOUS	200.00	0.00	0.00	200.00	0.000
10-060-221-0100	FIRE - ALARMS	17,000.00	0.00	21,500.00	-4,500.00	126.471
10-060-221-0200	FIRE - REPORTS	100.00	0.00	30.00	70.00	30.000
10-060-221-0300	FIRE PREVENTION	85,000.00	2,658.72	4,510.07	80,489.93	5.306
10-060-221-0600	FIRE - SALE OF MISC EQUIP	2,000.00	0.00	0.00	2,000.00	0.000
10-060-221-0700	FIRE - REIMBURSEMENTS	1,000.00	237.33	537.33	462.67	53.733
10-060-231-0100	AMBULANCE - SERVICES	385,000.00	39,068.84	61,484.88	323,515.12	15.970
10-060-231-0200	AMBULANCE - CONTRACTS	37,500.00	870.00	25,070.00	12,430.00	66.853
10-060-231-0300	AMBULANCE - REPORTS	25.00	0.00	0.00	25.00	0.000
10-060-271-0100	DISPATCH - DISPATCHING FEES	401,241.00	0.00	100,310.50	300,930.50	25.000
10-060-271-0200	DISPATCH - TOWER RENTAL	4,000.00	0.00	4,000.00	0.00	100.000
10-060-325-0100	HIGHWAY - DRIVEWAY/WEIGHT PERM	1,000.00	400.00	400.00	600.00	40.000
10-060-325-0200	HIGHWAY - SALE OF GAS	3,750.00	278.73	580.25	3,169.75	15.473
10-060-325-0700	HIGHWAY - MISCELLANEOUS	1,000.00	0.00	500.00	500.00	50.000
10-060-511-0800	REC - GENERAL DONATIONS	8,000.00	0.00	6,000.00	2,000.00	75.000
10-060-511-0802	REC - SCHOL DONATIONS(RESTRICTED)	0.00	75.67	75.67	-75.67	0.000
10-060-512-0100	REC - SWIMMING PROGRAM	22,000.00	1,255.00	4,810.50	17,189.50	21.866
10-060-514-0100	REC - YOUTH PROGRAMS	185,000.00	7,491.00	12,069.00	172,931.00	6.524
10-060-515-0100	REC - ADULT PROGRAMS	27,000.00	108.00	718.00	26,282.00	2.659

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
10-060-516-0100	REC - SPECIAL EVENTS	18,000.00	-50.00	15,007.30	2,992.70	83.374
10-060-518-0000	WABA - GROUP ICE RENTAL	98,700.00	0.00	0.00	98,700.00	0.000
10-060-518-0100	WABA - HYHA ICE RENTAL	63,000.00	0.00	0.00	63,000.00	0.000
10-060-518-0200	WABA - REC/PUBLIC ICE RENTAL	17,640.00	1,635.00	1,815.00	15,825.00	10.289
10-060-518-0300	WABA - SCHOOL ICE RENTAL	35,700.00	0.00	0.00	35,700.00	0.000
10-060-518-0400	WABA - ICE CONCESSIONS	1,000.00	0.00	0.00	1,000.00	0.000
10-060-621-0100	ZONING - PERMITS	25,000.00	3,537.41	5,277.70	19,722.30	21.111
10-060-621-0200	ZONING - ZBA APPLICATIONS	2,300.00	390.00	390.00	1,910.00	16.957
10-060-621-0700	ZONING - MISCELLANEOUS	125.00	15.00	30.00	95.00	24.000
10-060-622-0100	PLANNING - SITE PLAN	3,000.00	294.99	294.99	2,705.01	9.833
10-060-622-0200	PLANNING - SUBDIVISION	1,500.00	215.00	215.00	1,285.00	14.333
10-060-622-0400	PLANNING - PUD OR PRD	100.00	0.00	0.00	100.00	0.000
10-060-622-0700	PLANNING - MISCELLANEOUS	50.00	0.00	0.00	50.00	0.000
Totals Charges for services		1,648,758.00	73,863.10	306,471.54	1,342,286.46	18.588
Fines & forfeits						
10-070-211-0500	JUDICIAL FINES - STATE	30,000.00	697.50	1,124.00	28,876.00	3.747
10-070-211-0510	TOWN PARKING FINES	350.00	0.00	0.00	350.00	0.000
Totals Fines & forfeits		30,350.00	697.50	1,124.00	29,226.00	3.703
Other revenues						
10-080-100-0100	INTEREST ON DEPOSITS	650.00	21.72	184.45	465.55	28.377
10-080-100-0200	INTEREST ON TAX SALE PROP	200.00	0.00	0.00	200.00	0.000
10-080-200-0100	MUNICIPAL BUILDING RENTS	1,000.00	0.00	225.00	775.00	22.500
10-080-200-0200	SENIOR CENTER RENT	4,200.00	361.00	1,083.00	3,117.00	25.786
10-080-200-0300	PARK RENT	3,000.00	2,933.00	3,190.00	-190.00	106.333
10-080-200-0400	LAND RENT	90,000.00	6,634.17	14,801.34	75,198.66	16.446
10-080-300-0200	SALE OF SURPLUS EQUIPMENT	0.00	1.00	1.00	-1.00	0.000
10-080-400-0100	INSURANCE RECOVERIES	8,000.00	4,862.27	4,862.27	3,137.73	60.778
10-080-500-0700	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.000
10-080-600-0100	WELCOME CTR FUNDS	7,500.00	667.59	1,045.94	6,454.06	13.946

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Totals Other revenues		115,550.00	15,480.75	25,393.00	90,157.00	21.976
Transfers In						
10-090-151-0100	TRANSFER - TC RESTORATION RESERVE	10,000.00	0.00	0.00	10,000.00	0.000
10-090-151-0200	TRANSFER - TC DIGITAL IMAGING RESERVE	10,000.00	0.00	0.00	10,000.00	0.000
10-090-174-0100	TRANSFER - REVALUATION RESERVE	375,000.00	8,020.03	8,020.03	366,979.97	2.139
10-090-221-0100	TRANSFER - FIRE RESERVE	396,000.00	0.00	0.00	396,000.00	0.000
10-090-221-0950	TRANSFER - FIRE IMPACT FEES	19,000.00	0.00	0.00	19,000.00	0.000
10-090-313-0200	TRANSFER - HIGHWAY INFRA RESERVE	222,100.00	0.00	0.00	222,100.00	0.000
10-090-321-0100	TRANSFER - HIGHWAY RESERVE	175,000.00	0.00	0.00	175,000.00	0.000
10-090-325-0100	TRANSFER - HWY CONST RESERVE	0.00	1,421.25	1,421.25	-1,421.25	0.000
10-090-511-0950	TRANSFER - REC IMPACT FEES	25,000.00	28,000.00	28,000.00	-3,000.00	112.000
Totals Transfers In		1,232,100.00	37,441.28	37,441.28	1,194,658.72	3.039
Totals	General Fund (Unassigned)	16,401,595.00	-6,789,936.95	26,278,207.26	-9,876,612.26	160.217

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Concentration Reserve Accounts						
Other revenues						
25-080-100-0100	INTEREST INCOME	0.00	308.23	612.24	-612.24	0.000
Totals Other revenues		0.00	308.23	612.24	-612.24	0.000
Transfers In						
25-090-151-0100	TRANSFER IN - TOWN CLERK RESERVE	0.00	0.00	6,590.00	-6,590.00	0.000
25-090-181-0100	TRANSFER IN - DIGITAL IMAGING RESERVE	0.00	0.00	6,590.00	-6,590.00	0.000
25-090-271-0100	TRANSFER IN - TOWER CAPITAL RESERVE	0.00	2,000.00	4,000.00	-4,000.00	0.000
Totals Transfers In		0.00	2,000.00	17,180.00	-17,180.00	0.000
Totals	Concentration Reserve Accounts	0.00	2,308.23	17,792.24	-17,792.24	0.000

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Solid Waste Fund						
Charges for Services						
30-310-100-0000	COMMERCIAL HAULERS-TIP FEE	89,144.00	13,113.34	22,850.15	66,293.85	25.633
30-310-100-0200	COMMERCIAL HAULERS - PERMITS	6,650.00	200.00	400.00	6,250.00	6.015
30-310-100-0300	COMMERCIAL RECYCLING	600.00	0.00	0.00	600.00	0.000
30-310-200-0000	COUPON SALES-HARTFORD	156,126.00	14,438.30	33,302.10	122,823.90	21.330
30-310-200-0100	COUPON SALES-GUVSWD	125,210.00	4,560.00	25,040.00	100,170.00	19.998
30-310-200-0200	RESIDENTIAL PERMITS	66,000.00	4,633.00	24,166.00	41,834.00	36.615
Totals Charges for Services		443,730.00	36,944.64	105,758.25	337,971.75	23.834
Recycling Revenues						
30-320-100-0000	RECYCLED MATERIALS/NE WASTE	13,000.00	1,563.63	2,512.11	10,487.89	19.324
30-320-200-0000	RECYCLED MATERIALS/OTHER	50,000.00	2,661.88	4,471.01	45,528.99	8.942
30-320-300-0000	REC/C&D REIMBURSEMENT	24,002.00	0.00	0.00	24,002.00	0.000
30-320-400-0000	RECYCLED - HHW COLLECTIONS	7,000.00	887.40	1,082.15	5,917.85	15.459
Totals Recycling Revenues		94,002.00	5,112.91	8,065.27	85,936.73	8.580
Other Revenues						
30-330-100-0000	RENTAL - RECYCLING CENTER	0.00	2,750.00	3,400.00	-3,400.00	0.000
30-330-300-0000	WASTE ORDINANCE FEE	127,500.00	8,714.75	22,823.70	104,676.30	17.901
30-330-300-0100	WASTE ORDINANCE PERMITS	1,200.00	30.00	70.00	1,130.00	5.833
Totals Other Revenues		128,700.00	11,494.75	26,293.70	102,406.30	20.430
General Operations						
30-340-100-0000	INTEREST EARNINGS	0.00	71.64	71.64	-71.64	0.000
30-340-200-0000	REIMBURSEMENTS	700.00	0.00	0.00	700.00	0.000
30-340-300-0100	TRANSFER FROM GENERAL FUND	191,650.00	0.00	0.00	191,650.00	0.000
30-340-300-0200	TRANSFER FROM CLOSURE FUND	20,000.00	0.00	0.00	20,000.00	0.000
30-340-400-0000	INTERGOVERNMENTAL REVENUES	4,500.00	0.00	0.00	4,500.00	0.000
30-340-700-0000	MISCELLANEOUS	9,000.00	848.00	922.00	8,078.00	10.244
Totals General Operations		225,850.00	919.64	993.64	224,856.36	0.440

Run: 9/20/16
2:00PM

Revenue Report

Page: 7
gostrout
ReportSortedRevenue

Town of Hartford
As Of: August, GL Year 2017

Account Number	Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Totals Solid Waste Fund	892,282.00	54,471.94	141,110.86	751,171.14	15.815

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Water Fund						
Charges for Services						
50-510-100-0000	WATER REVENUE-WHITE RIVER	511,118.00	398.82	372.95	510,745.05	0.073
50-510-200-0000	WATER REVENUE-WILDER	342,151.00	90,188.74	90,428.74	251,722.26	26.429
50-510-300-0000	WATER REVENUE-HARTFORD	63,955.00	30.00	21,200.89	42,754.11	33.150
Totals Charges for Services		917,224.00	90,617.56	112,002.58	805,221.42	12.211
Hydrants						
50-515-100-0000	WATER HYDRANTS	86,920.00	21,730.00	21,730.00	65,190.00	25.000
Totals Hydrants		86,920.00	21,730.00	21,730.00	65,190.00	25.000
Connections/other						
50-520-100-0000	CONNECTIONS	6,857.00	325.00	1,000.00	5,857.00	14.584
50-520-200-0000	TURN ON FEES	6,682.00	0.00	0.00	6,682.00	0.000
50-520-300-0000	LATE CHARGES/INTEREST	2,461.00	342.53	519.42	1,941.58	21.106
Totals Connections/other		16,000.00	667.53	1,519.42	14,480.58	9.496
General Operations						
50-540-100-0000	INTEREST EARNINGS	0.00	139.01	139.01	-139.01	0.000
50-540-300-0100	TRANSFER FROM RESERVE FUNDS	256,793.00	0.00	0.00	256,793.00	0.000
Totals General Operations		256,793.00	139.01	139.01	256,653.99	0.054
Totals	Water Fund	1,276,937.00	113,154.10	135,391.01	1,141,545.99	10.603

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Quechee Water Fund						
Charges for Services						
55-510-400-0000	WATER REVENUE-QUECHEE	186,185.00	30.00	82,889.86	103,295.14	44.520
55-510-500-0000	WATER REVENUE-QUECHEE (QWC)	136,657.00	0.00	0.00	136,657.00	0.000
Totals Charges for Services		322,842.00	30.00	82,889.86	239,952.14	25.675
Hydrants						
55-515-100-0000	WATER HYDRANTS	26,240.00	6,560.00	6,560.00	19,680.00	25.000
Totals Hydrants		26,240.00	6,560.00	6,560.00	19,680.00	25.000
Connections/other						
55-520-100-0000	CONNECTIONS	225.00	0.00	0.00	225.00	0.000
55-520-200-0000	TURN ON FEES	1,900.00	0.00	0.00	1,900.00	0.000
55-520-300-0000	LATE CHARGES/INTEREST	1,599.00	113.38	263.88	1,335.12	16.503
Totals Connections/other		3,724.00	113.38	263.88	3,460.12	7.086
General Operations						
55-540-100-0000	INTEREST EARNINGS	0.00	80.02	80.02	-80.02	0.000
55-540-300-0100	TRANSFER FROM RESERVE FUNDS	35,000.00	0.00	0.00	35,000.00	0.000
55-540-400-0000	INTERGOVERNMENTAL REVENUES	2,100,000.00	0.00	0.00	2,100,000.00	0.000
Totals General Operations		2,135,000.00	80.02	80.02	2,134,919.98	0.004
Totals	Quechee Water Fund	2,487,806.00	6,783.40	89,793.76	2,398,012.24	3.609

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Wastewater Fund						
Charges for Services						
60-610-100-0000	WASTEWATER-WHITE RIVER	892,413.00	-288.04	-605.79	893,018.79	-0.068
60-610-200-0000	WASTEWATER-WILDER	602,607.00	157,406.04	157,186.04	445,420.96	26.084
60-610-300-0000	WASTEWATER-HARTFORD	100,172.00	0.00	31,789.90	68,382.10	31.735
60-610-500-0100	NON-SEPTIC - WR	12,393.00	0.00	2,217.65	10,175.35	17.894
Totals Charges for Services		1,607,585.00	157,118.00	190,587.80	1,416,997.20	11.856
Connections/other						
60-620-200-0000	OTHER	54.00	0.00	0.00	54.00	0.000
60-620-300-0000	LATE CHARGES/INTEREST	4,141.00	619.02	923.15	3,217.85	22.293
Totals Connections/other		4,195.00	619.02	923.15	3,271.85	22.006
General Operations						
60-640-100-0000	INTEREST EARNINGS	0.00	191.73	191.73	-191.73	0.000
60-640-300-0100	TRANSFER FROM RESERVE FUNDS	50,000.00	0.00	0.00	50,000.00	0.000
60-640-300-0200	TRANSFER FROM IMPACT FEES	34,000.00	0.00	0.00	34,000.00	0.000
Totals General Operations		84,000.00	191.73	191.73	83,808.27	0.228
Totals	Wastewater Fund	1,695,780.00	157,928.75	191,702.68	1,504,077.32	11.305

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Quechee Wastewater Fund						
Charges for Services						
65-610-400-0000	WASTEWATER - QUECHEE	510,686.00	-0.61	274,993.24	235,692.76	53.848
65-610-500-0000	WASTEWATER - QUECHEE (QSC)	583,929.00	0.00	0.00	583,929.00	0.000
Totals Charges for Services		1,094,615.00	-0.61	274,993.24	819,621.76	25.122
Connections/other						
65-620-200-0000	OTHER	3,475.00	0.00	0.00	3,475.00	0.000
65-620-300-0000	LATE CHARGES/INTEREST	5,659.00	286.78	700.73	4,958.27	12.383
Totals Connections/other		9,134.00	286.78	700.73	8,433.27	7.672
General Operations						
65-640-100-0000	INTEREST EARNINGS	0.00	128.96	128.96	-128.96	0.000
65-640-300-0100	TRANSFER FROM RESERVE FUNDS	60,000.00	0.00	0.00	60,000.00	0.000
65-640-300-0200	TRANSFER FROM IMPACT FEES	15,000.00	0.00	0.00	15,000.00	0.000
Totals General Operations		75,000.00	128.96	128.96	74,871.04	0.172
Totals	Quechee Wastewater Fund	1,178,749.00	415.13	275,822.93	902,926.07	23.400

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
SRF - Comm Develop Funds						
Intergovernmental revenues						
70-050-121-0580	Welcome Center Grant revenue	0.00	2,750.00	8,250.00	-8,250.00	0.000
Totals Intergovernmental revenues		0.00	2,750.00	8,250.00	-8,250.00	0.000
Interest on Deposits						
70-075-622-7043	INTEREST ON DEPOSITS(QUECHEE GORGE PROJECT)	0.00	0.05	0.10	-0.10	0.000
70-075-622-7066	INTEREST ON DEPOSITS(WG98-02 WATERSHED GRANT)	0.00	0.24	0.48	-0.48	0.000
Totals Interest on Deposits		0.00	0.29	0.58	-0.58	0.000
Totals	SRF - Comm Develop Funds	0.00	2,750.29	8,250.58	-8,250.58	0.000

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
SRF - Public Safety Funds						
Intergovernmental revenues						
72-050-211-0100	PD - BULLETPROOF VESTS	0.00	0.00	464.50	-464.50	0.000
72-050-211-0300	SIU CHILD ABUSE GRANT	0.00	10,000.00	10,000.00	-10,000.00	0.000
72-050-271-7003	COMMUNICATIONS GRANT #202	0.00	600.00	600.00	-600.00	0.000
Totals Intergovernmental revenues		0.00	10,600.00	11,064.50	-11,064.50	0.000
Interest on Deposits						
72-075-211-7231	INTEREST ON DEPOSITS(POLICE ASSET FOREFITURE)	0.00	0.17	0.34	-0.34	0.000
72-075-211-7232	INTEREST ON DEPOSITS(POLICE YOUTH SAF FAIR)	0.00	0.35	0.70	-0.70	0.000
Totals Interest on Deposits		0.00	0.52	1.04	-1.04	0.000
Totals	SRF - Public Safety Funds	0.00	10,600.52	11,065.54	-11,065.54	0.000

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
SRF - Parks & Rec Funds						
Intergovernmental revenues						
73-050-511-8024	INTEREST ON DEPOSITS - OUTDOOR FACILITY	0.00	13.34	26.68	-26.68	0.000
Totals Intergovernmental revenues		0.00	13.34	26.68	-26.68	0.000
Interest on Deposits						
73-075-511-7301	INTEREST ON DEPOSITS(ENGINE #494)	0.00	0.50	1.00	-1.00	0.000
73-075-511-7302	INTEREST ON DEPOSITS(DOG PARK)	0.00	1.10	2.21	-2.21	0.000
73-075-511-7303	INTEREST ON DEPOSITS(GLORY DAYS)	0.00	0.47	0.89	-0.89	0.000
73-075-511-7304	INTEREST ON DEPOSITS(TREES MATTER)	0.00	0.29	0.58	-0.58	0.000
Totals Interest on Deposits		0.00	2.36	4.68	-4.68	0.000
Other revenues						
73-080-511-7301	OTHER INCOME(ENGINE #494)	0.00	0.00	49.40	-49.40	0.000
73-080-511-7303	OTHER INCOME(GLORY DAYS)	0.00	1,100.00	1,100.00	-1,100.00	0.000
Totals Other revenues		0.00	1,100.00	1,149.40	-1,149.40	0.000
Totals	SRF - Parks & Rec Funds	0.00	1,115.70	1,180.76	-1,180.76	0.000

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
SRF - Impact Fee Funds						
Impact Fees						
78-065-221-7805	IMPACT FEES(FIRE/EMS IMPACT FEES)	0.00	1,839.57	1,839.57	-1,839.57	0.000
78-065-511-7810	IMPACT FEES(RECREATION IMPACT FEES)	0.00	1,021.35	1,021.35	-1,021.35	0.000
78-065-711-7815	IMPACT FEES(LIBRARY IMPACT FEES)	0.00	31.02	31.02	-31.02	0.000
Totals Impact Fees		0.00	2,891.94	2,891.94	-2,891.94	0.000
Interest on Deposits						
78-075-221-7805	INTEREST ON DEPOSITS(FIRE/EMS IMPACT FEES)	0.00	8.88	17.65	-17.65	0.000
78-075-511-7810	INTEREST ON DEPOSITS(RECREATION IMPACT FEES)	0.00	4.16	8.60	-8.60	0.000
78-075-711-7815	INTEREST ON DEPOSITS(LIBRARY IMPACT FEES)	0.00	0.21	0.42	-0.42	0.000
Totals Interest on Deposits		0.00	13.25	26.67	-26.67	0.000
Totals	SRF - Impact Fee Funds	0.00	2,905.19	2,918.61	-2,918.61	0.000

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Capital Project Funds						
Interest on Deposits						
80-075-325-8021	INTEREST ON DEPOSITS(1994 CSO PROJECT FUND)	0.00	10.57	21.14	-21.14	0.000
Totals Interest on Deposits		0.00	10.57	21.14	-21.14	0.000
Totals	Capital Project Funds	0.00	10.57	21.14	-21.14	0.000

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Debt Service Funds						
Interest on Deposits						
90-075-000-9000	INTEREST ON DEPOSITS(DEBT SERVICE FUND)	0.00	38.82	77.64	-77.64	0.000
Totals Interest on Deposits		0.00	38.82	77.64	-77.64	0.000
Totals	Debt Service Funds	0.00	38.82	77.64	-77.64	0.000

Revenue Report

Town of Hartford
As Of: August, GL Year 2017

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Revolving loan fund						
Interest on Deposits						
91-075-623-7090	INTERST EARNED ON LOANS	0.00	721.78	1,381.82	-1,381.82	0.000
91-075-623-7092	INTEREST EARNED ON DEPOSITS - Revolving	0.00	18.61	36.79	-36.79	0.000
Totals Interest on Deposits		0.00	740.39	1,418.61	-1,418.61	0.000
Interest on Loans						
91-076-624-7090	LOAN APPLICATION FEES	0.00	100.00	300.00	-300.00	0.000
Totals Interest on Loans		0.00	100.00	300.00	-300.00	0.000
Totals	Revolving loan fund	0.00	840.39	1,718.61	-1,718.61	0.000

Run: 9/20/16
2:00PM

Revenue Report

Page: 19
gostrout
ReportSortedRevenue

Town of Hartford
As Of: August, GL Year 2017

Account Number	Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Grand Total	23,933,149.00	-6,436,613.92	27,155,053.62	-3,221,904.62	113.462



**TOWN OF HARTFORD
LOCAL LIQUOR CONTROL BOARD
& SELECTBOARD AGENDA**

Tuesday, September 13, 2016 at 6:00 pm

Hartford Town Hall

171 Bridge Street

White River Junction, Vermont 05001

Present: Selectboard Chair, Richard Grassi; Selectboard Vice-Chair, Rebecca White; Selectboard Member, Simon Dennis; Selectboard Member, Alan Johnson; Selectboard Member, Dennis Brown; Selectboard Member, Mike Morris; Town Manager, Leo Pullar; Hartford Fire Chief, Scott Cooney; DPW Director, Rich Menge; Rita Seta; Shawn Hannux; Dawn Pullar; Lannie Collins; Lori Dickerson.

Absent: Selectboard Clerk, Sandra Mariotti.

I. Call to Order Selectboard Meeting and Pledge of Allegiance

Selectboard Chair, Richard Grassi called the meeting to order at 6:00 pm. Selectboard member Simon Dennis led the pledge of allegiance.

II. Order of Agenda: Selectboard member Mike Morris suggested that many of the questions that are asked during the Selectboard meeting are often answered in the Town Manager's report. It was decided to move the Town Manager's report up to **2.a**. This is directly before the Board Reports.

III. Selectboard

1. Citizen, Selectboard Comments and Announcements:

Presentation: Hartford Fire Chief, Scott Cooney reported on the National Fire Academy Managing Officer Program which is a multiyear curriculum commitment. This is the first step for professional development as a career Fire and Emergency Medical Services Manager. Captain Shawn Hannux was awarded a certificate of completion for the two-year program.

Selectboard Member Dennis Brown attended the Overdose Awareness Vigil. It was well attended.

2. Appointments: NONE

a. Town Manager's Report:

Mr. Pullar shared the Town Manager highlights in his significant activity report for the August 29 – September 11, 2016. <http://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/68>

Selectboard member Mike Morris asked about the work along Quechee Main Street. Town Manager, Leo Pullar will research and get back to the board about this.

The Pocket Parks development was brought up. Town Manager, Leo Pullar will put it back on the agenda for the next regular meeting of the Selectboard with updates.

3. Board Reports, Motions & Ordinances:

- a. Fairview Terrace Traffic Study Briefing (Information Only).
Rita Seta, Sr. Planner with TROP, reviewed the data collected for volume and speed of the traffic in the Fairview Terrace area.

- b. Follow-up on Fairview Terrace Discussion and Way Ahead.
Rich Menge, Director of DPW, presented the options from the last meeting and added two more options:
 - 6. Permanent road closure
 - 7. Permanent one-way traffic

Suggestions that the Board supported:

- 1. Conduct future public meetings to solicit input on temporary road closure or one-way traffic.
 - 2. Obtain input on closure effect on bus routes.
 - 3. Perform trial fall/winter road closures.
-
- c. November 2016 Charter Change Timeline (Info Only).
Town Manager, Leo Pullar presented the Charter Change Timeline to the board. This only includes changes currently proposed, not any that the new committee proposes. Selectboard member Simon Dennis asked if a new timeline could be created for the new committee to use to keep them on track for any additional proposed changes.

 - d. Warning for Special Joint Town and School District Meeting.
Selectboard Vice-Chair Rebecca White made a motion:
The Selectboard Approve and Sign the Warning for the Special Joint Town and School District Meeting as Presented. Selectboard member Alan Johnson seconded the motion.
 - 6 Selectboard members were in favor.
 - 0 Selectboard members were opposed.
 - 0 Selectboard members abstained.**The motion was passed.**

 - e. Financial Update (Revenue Follow-Up/Debt Update/Budget Guidance) (Info Only).
Presentation was made by Town Manager Leo Pullar. Presentation is available at:
<http://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/69>

Selectboard Vice-Chair Rebecca White made a motion: To set a date for a Dedicated Meeting/Workshop to review the budget resolution guidance as presented by the Town Manager or create another document to reflect the Selectboard's guidelines. Selectboard member Alan Johnson seconded the motion.

- 6 Selectboard members were in favor.
- 0 Selectboard members were opposed.
- 0 Selectboard members abstained.

The motion was passed.

- f. Update ARRA Loan Document

Selectboard member Simon Dennis made a motion:

That the Selectboard Approve the Two Amended ARRA Loan Repayment Schedules; One for Loan AR1-099-2 and One for Loan AR1-041-3 and Further, Authorize the Chair of the Selectboard to Sign Each Document on Behalf of the Town of Hartford.

Selectboard member Alan Johnson seconded the motion.

6 Selectboard members were in favor.

0 Selectboard members were opposed.

0 Selectboard members abstained.

The motion was passed.

4. Town Manager's Report:

Moved to agenda item 2.a.

5. Commission Meeting Reports:

VLCT: Selectboard Vice-Chair, Rebecca White reported that it was a great opportunity to meet with Mayors of Rutland and Burlington in particular. They talked a lot about what priorities the VLCT has going into the Legislative Session. VLCT lobbies and abdicates for the VT Cities and Towns. Town Manager, Leo Pullar will be attending as our delegate. Leo has sent out to everyone the VLCT platform to review. If you have anything that is not already on the schedule, talk to Leo and also send your request to all the Selectboard members.

Schoolboard meetings: Selectboard Vice-Chair, Rebecca White is scheduled to attend the next schoolboard meeting. She is unable to attend the following meeting and asked if someone could go in her place.

Selectboard member, Simon Dennis reported on the Survey Report. The survey is going to appear in mailboxes by the end of next week. The value of the survey is dependent on the number of citizens that fill it out. The survey committee is willing to get the word out in the form of flyers, facebook, posting road signs, newspapers and listserv. There is a budget to support the advertising efforts.

Selectboard member, Alan Johnson reported that the Hartford Community Coalition met last week. They have now narrowed down their focus for the next twelve months. It will be "Housing and Nutrition."

Selectboard member, Alan Johnson reported on the Energy Commission. He attended an electric car event in New London, NH. It was well attended. He learned about an event that had been in Woodstock, VT that focused on Electric Buses. Alan plans to attend the Renewable Energy of Vermont conference next month.

Selectboard member, Dennis Brown attended last month's zoning board meeting. Two applications were approved.

Selectboard Chair, Richard Grassi and Town Manager, Leo Pullar attended the Parks and Recreation Commission meeting. They talked about liaisons and possible times to meet to increase participation.

6. Consent Agenda:

- a. Approve Payroll Ending 9/10/16

Selectboard Vice-Chair Rebecca White made a motion: To approve the payroll ending 9/10/16.

Selectboard member Simon Dennis seconded the motion.

- 6 Selectboard members were in favor.
- 0 Selectboard members were opposed.
- 0 Selectboard members abstained.

The motion was passed.

- b. Approve Meeting Minutes of 8/16/16, 8/23/16, 8/30/16

Selectboard member Simon Dennis made a motion:

To approve meeting minutes of 8/16/16 & 8/23/16.

Selectboard member Alan Johnson seconded the motion.

Changes noted.

- 6 Selectboard members were in favor
- 0 Selectboard members were opposed.
- 0 Selectboard members abstained.

The motion was passed.

Selectboard member Simon Dennis made a motion:

To approve meeting minutes of 8/30/16.

Selectboard member Alan Johnson seconded the motion.

- 5 Selectboard members were in favor. Rebecca White, Alan Johnson, Simon Dennis, Mike Morris and Dennis Brown.
- 0 Selectboard members were opposed.
- 1 Selectboard-Chair Richard Grassi abstained.

The motion was passed.

Discussion followed about the process of taking and transcribing the Selectboard minutes. It was decided that the Board members would think about what they would like to see in the minutes and bring that back to the next meeting.

- c. Approve A/P Manifest of 9/9/16

Selectboard member Alan Johnson made a motion:

To approve the AP Manifest of 9/9/16.

Selectboard member Dennis Brown seconded the motion.

- 6 Selectboard members were in favor.
- 0 Selectboard members were opposed.
- 0 Selectboard members abstained.

The motion was passed.

- d. Selectboard Meeting Dates of 9/27/16, 10/11/16, 10/25/16, 11/8/16 (and 9/20 or 21 Special meeting)

Selectboard member Rebecca White made a motion:

To accept the Selectboard meeting Dates of 9/27/16, 10/11/16, 10/25/16, 11/8/16 (and 9/21 or 9/20 Special meeting)

Selectboard member Mike Morris seconded the motion.

- 6 Selectboard members were in favor.
- 0 Selectboard members were opposed.
- 0 Selectboard members abstained.

The motion was passed.

V. Adjournment

Selectboard member Mike Morris made a motion:

To adjourn the adjourn the Town of Hartford Selectboard meeting of September 13, 2016 at 9:44 P.M.

Selectboard Vice-Chair Rebecca White seconded the motion.

6 Selectboard members were in favor.

0 Selectboard members were opposed.

0 Selectboard members abstained.

The motion was passed.

Selectboard Clerk

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public



**TOWN OF HARTFORD
SPECIAL SELECTBOARD
MEETING AGENDA**

Tuesday, September 20, 2016 at 7:00 pm

Hartford Town Hall

171 Bridge Street

White River Junction, Vermont 05001

Present: Richard Grassi, Selectboard Chair; Rebecca White, Selectboard Vice Chair; Sandra Mariotti, Selectboard Clerk; Dennis Brown, Selectboard Member; Mike Morris, Selectboard Member; Alan Johnson, Selectboard Member; Leo Pullar, Town Manager; Dawn Pullar, Lannie Collins.

Via Phone: Simon Dennis, Selectboard Member.

Call to Order Special Selectboard Meeting and Pledge of Allegiance

Selectboard Chair Richard Grassi called the meeting to order at 7:04PM.

Selectboard Clerk, Sandi Mariotti lead the pledge of Allegiance.

**I. Order of Agenda
None**

II. Selectboard

1. Citizen, Selectboard Comments and Announcements

No citizen comments.

Selectboard Chair, Richard Grassi reported that he received a call from James Woods. He said Mr. Doug Tuttle has been in contact and has offered his advise. In 1986 he had a big part creating the structure wall at Fairview Terrace. He has an inner knowledge of the construction of the existing wall. He has offered to help by providing information about the wall's original construction. Selectboard Chair, Richard Grassi asked Selectboard Member, Mike Morris and Selectboard Member, Dennis Brown and Town Manager, Leo Pullar to meet with Mr. Tuttle on this Thursday, the 22nd, at 5:00PM.

Selectboard Member, Dennis Brown noticed that there is a Selectboard meeting that is scheduled on Nov. 8th and that is election day. Town Manager, Leo Pullar said that the Selectboard meeting will change to another meeting day.

Dennis asked about the lot downtown that is beginning construction in November. He read this in the newspaper. He is very glad to see this 17apartments project moving along.

2. Board Reports, Motions & Ordinances

a.) Budget Workshop

Resolution given last week to the board as a working document.

Town Manager, Leo Pullar clarified the document is the board's document to begin a discussion. Mr. Pullar first reviewed the resolution.

A Resolution Regarding 2018 Budget Priorities:

WHEREAS, as Hartford emerges from the recession with a growing economy and significant potential for continued growth, the Selectboard considers FY 2018 a year to set the conditions for that future growth through smart investments in infrastructure and public safety that will improve safety, economic opportunity, livability and overall community resilience; and

WHEREAS, the Selectboard would like to prioritize funding in these areas (see details/guidance in attached document):

To improve community safety;

To support sustainable, targeted growth and economic opportunity;

To maintain and improve the Town's infrastructure;

To improve the health, quality and character of our community; and

WHEREAS, the Selectboard desires an engaged, transparent budgeting process, encourages controlled spending, supports a cost conscious environment and demands continuous process improvement efforts, all of which will ensure high levels of service to the citizens;

NOW, THEREFORE, BE IT RESOLVED BY THE SELECTBOARD FOR THE TOWN OF HARTFORD that the Town Administration prepare a budget which recognizes the significant potential for economic growth while not underestimating the significance of the changes over the past two years and urges the Town Administration to prudently develop next year's budget with the following conditions: The General Fund Budget should represent zero growth over the FY2017 budget;

Grant a 3% pay increase to municipal employees (2.25% step increase/.75% COLA);

No new staff positions, hire to levels authorized in FY2017;

No cuts to staffing levels, unless it can be tied directly to improved service delivery to the citizens;

Given the significant staff changes over the past two years, the underlying focus of this budget year should be attaining budgeting stability and increasing budget awareness.

•Work, long term, to increase the current unassigned General Fund Balance, currently around 5%, to a more sustainable level of 20-25%.

•Focus on those investments which help set the conditions for future growth and development.

•Gain efficiencies and savings through streamlined processes and procedures; incorporate Continuous Process Improvement principles into daily activities.

- *Suspend capital purchases, unless needed to replace an item that is no longer operational or has a direct impact on the life, health or safety of staff or citizens.*
- *Focus on sustaining and maintaining what we have. Develop a methodology which identifies those areas of our infrastructure which are in the most dire of situations and fix those. Fix the worst first. Do not forget previous Capital Improvement Project Investments.*
- *There should be no new Capital Improvement Projects this year. Focus on completing what we have started and addressing those needs which have recently been identified. If needed, new projects must specifically address a life, health or safety concern. New starts are authorized for recently identified urgent needs.*
- *Enforce use of the Town's Purchasing Policy. Ensure that all acquisitions are open, competitive and fair.*
- *Actively pursue outside funding sources. Identify creative ways to develop/attain funding to support specific projects. Grants provide significant opportunities and should be aggressively pursued. Loans should be a funding source of last resort and only for extremely critical needs.*
- *Work, within the confines of labor agreements, to equalize employee benefits across the workforce.*
- *Work to establish criteria for those area service providers receiving an appropriation from the voters of the Town of Hartford. Ensure that they provide some sort of direct support to the citizens of Hartford.*
- *Continue to invest in and promote building, then sustaining a resilient community.*

Board comments:

Selectboard member, Simon Dennis suggested that we step away from the document and create a new one with some of the contents. He is concerned about the "Zero Growth FY17." Mr. Dennis sees the need for some "wobble room" where growth is needed. Average tax increase 4.2% in past. Important conversation to have regarding this versus zero percent.

He likes the detailed guidance page. It is positive:

"Focus on sustaining and maintaining what we have. Develop a methodology which identifies those areas of our infrastructure which are in the most dire of situations and fix those. Fix the worst first. Do not forget previous Capital Improvement Project Investments."

Selectboard Vice-Chair, Rebecca White agreed with Mr. Simon Dennis. She is concerned about the zero% growth. Would love to see it for the tax payers. Is this realistic? Are there sacrifices to get to it?

Town Manager, Leo Pullar agrees that it is a strong statement. Mr. Pullar spent some time talking to our Interim Finance Director. FY15-16 we did not make the projected revenue. Projected numbers: currently one third of our budget on salary. Healthcare may not go up much. We need to challenge the staff to be cost conscience. He thinks the zero growth is obtainable

Selectboard Vice-Chair, Rebecca White – likes zero % growth as the goal – but wants flexibility. Cap she would like to see is 3% tax increase or lower. Ms. White asked how can we increase the Grand List? She wants something in the resolution to support this. Mr. Pullar cannot control the grand list – out of his realm. Selectboard member, Simon Dennis also supports this.

Selectboard Clerk, Sandra Mariotti mentioned that the items need to be measurable. Also, the workforce is running same number of staff as 20 years ago. Struggling with the idea of not hiring more people.

Town Manager, Leo Pullar responded to the current workforce struggles. Some shortages are due to further education and illnesses.

Selectboard Member, Alan Johnson asked if we have a way to project the Grand List?

Town Manager, Leo Pullar reported that we pretty flat right now with only a slight increase. Is concerned about having a hard line against zero growth. He will support some small increase. Staff increase in the form of potential contractor support? Is that included?

Mr. Johnson expressed the projection Mr. Pullar put together is very helpful. He sees nothing that is not there or that he would have included.

In the bullets sections, the whereas, add a line about taking steps towards greater resiliency and sustainability. Keeping a keen eye on resilience is a high point that he feels is very important. Mr. Johnson likes the Cost Consensuses around environmental costs and demands. He wants to look at value conscienceless for long term and not just cost. Making this clear in the document is important.

Mr. Johnson would add Flexibility streamline process and procedures. Equipment and systems, process and procedures. This is just adding flexibility to the concept. In the General Theme there needs to be flexibility where staff can spend a little money and save in a year or two.

In the Suspend Capital Purchases section add: or save money within 1 or 2 budget cycle. No new capital projects section- do the same as above to add flexibility. Enforcing the Town's purchasing policies. Mr. Johnson agrees but feels it is not the Board's place.

Selectboard Vice-Chair Rebecca White likes having the purchasing policy in it.

Town Manager, Leo Pullar explains that he is trying to create the strategic plan for the town. Next step is long term goals and objectives for the Town from the Board.

Selectboard Member, Alan Johnson suggested actively pursue outside funding sources, add" those that will save us some money."

Mr. Johnson would need more information to support the "Continue to reduce the gap along the work force as it impacts the budget." Mr. Pullar explained that the town has 3 labor unions and the agreements all different.

Selectboard member Dennis Brown talked about the Grand list. He reported that in 2008-9 the town had a lot of delinquent taxes. How are the residents doing as far as delinquent taxes now?

Mr. Brown wishes we had information from the survey. That would help to make some of these decisions.

Mr. Brown agreed that if we got back to the full strength of the work force it will be good. Mr. Brown also wonders about the 3% increase for the employees. He need more information about this. In the area most works are not getting this. Are these already agreed to?

Mr. Brown is hearing about upgrading systems. He likes the idea but feels we are in a position of playing catchup of things that have been let go in some places.

Mr. Brown likes the document. It is really a help. He especially likes the part that says to focus on sustaining and maintaining what we have.

Selectboard Member, Mike Morris has concerns about the 3% pay increases. Most people in this area are not getting that much.

Mr. Morris said that this is a Resolution meaning intensions. It is not the “bible”.

Mr. Morris supports zero growth and the Town Manager’s resolve to obtain it.

Mr. Morris believes a steady increase may not be stainable.

Mr. Morris like procedures to be followed.

Mr. Morris sees the need to gain tax base and it need to grow. A lot of things have changed. We are making it hard/difficult for people to come into town. We need to streamline the processes, procedures and services.

Town Manager Leo Pullar see the need for us to be working smarter not harder.

Mr. Morris commented on the Staff levels. Equipment is now more efficient than they use to be. Mr. Morris likes the resolution that was laid out by the Town Manager.

Selectboard Chair, Richard Grassi said the Resolution a working document.

Mr. Grassi as a whole- board, support the document.

Selectboard member Alan Johnson said that they can use it as a starter guide for the staff to work on.

Town Manager Leo Pullar commented on the salaries. Unions have negotiated the raises. Any guidance that the Board gives, the line can be stricken.

Selectboard Member, Mike Morris would like to see merit raises. Not across the board increases. Town Manager, Leo Pullar said that would be difficult at best. Selectboard Chair, Richard Grassi issue /concern that he has. Negotiations begins soon. The Town Manager will be given guidance as he enters in negotiations.

Selectboard Chair, Richard Grassi said that in the Resolution he would not have the 3% raises mentioned. This is a separate subject.

Mr. Grassi commends the details and guidance from the Town Manager. The body of work on the resolution supports it as a working document.

Mr. Grassi said that there are some concerns and “mountains to climb.” Much as in past years.

Mr. Grassi asked the Town Manager asked manager to come up with projections. As illustrated in the supporting documents the increases effect the home owner’s taxes.

Mr. Grassi reminds the board that these are working documents and a guideline to the Manager. Most of the Board are concerned about the 3% employee raises. Missing major component is the survey which we won’t have until December. All this will come together.

Selectboard Member Simon Dennis FY17-18 revenues go down. Taxes may have to go up to meet the difference of the lower revenues.

What happened to the revenue? Why didn’t they hit the mark that was projected?

We must have good information to go forward.

Mr. Dennis supports all the amendments made to the document. Return to investment in 2 -3 years seems astute. Enforcing sustainability and resilience is also important.

Selectboard Vice-Chair Rebecca White in the first bullet about details and guidance is where to think about the revenue piece.

Town Manager Leo Pullar noted that we as a Staff have to figure out where we are now and how we got here and then implement in FY18. To predict what we have to do this year, we need to know why the revenues of last year were off so much. The good news is that we now have the new finance director on board.

Selectboard Member Alan Johnson asked what can we do invest to reduce cost to tax payers and reduce stress to staff.

Mr. Johnson stated that taxes and fees hit people in the pocketbook. Make sure all town revenue are a “tree within the forest” of cost of living. Strategic longer term thinking, keep in mind capital project reduce cost of living.

Selectboard Chair Richard Grassi hoped the conversation from tonight gives guidance to the Town Manager to go forward. Mr. Pullar will look at the results of this meeting for next week and then the board will give guidance to move forward.

Selectboard Chair, Richard Grassi stated that he liked the resolution process.

There is no one does not support the resolution with amendments made tonight.

The Resolution comes from board and is a working document.

The Board, as a whole, supports having a resolution. All were in favor, informally.

Selectboard Member, Dennis Brown likes the guidance, not policies, format.

Resident, Lannie Collins was pleased with what he saw. Supports the Department Managers zero growth for next budget year and is a good time to challenge them. He believes this will maintain the current level of service from the town. The Town Manager has control over the processes however does not have control over the Grand List.

Mr. Collins does not agree with making this a working document. He believes the Board should adopt the resolution. Have faith that the manager will carry it out.

Selectboard Member Simon Dennis asked to bring up unrelated topic. It has recently occurred to him that if the area had a major technological interruption, what does the Board do? If they could not reach each other have a general understanding that they would agree to meet at the Town Hall.

Selectboard Member Mike Morris thinks this is a good idea. Have a plan if something catastrophic happens – what do we do?

Town Manager Leo Puller said that the Town does has an emergency plan/protocol. Mr. Puller will take a look at it and report back at the next Selectboard Meeting.

Selectboard Chair Richard Grassi said if we don't have a plan, we should. We would need to know where to meet and backup locations, etc.

Selectboard Member Simon Dennis agreed that they should meet at the Town Hall if it was possible.

Selectboard Vice-Chair Rebecca White said the emergency plan should be on-line.

Selectboard member, Alan Johnson asked about the minutes from the 9/13 meeting. They will be accepted next meeting on the 27th.

III. Adjournment (Mot. Req.)

Selectboard member Mike Morris mode the motion to adjourn the meeting at 8:05PM

Selectboard member Dennis Brown seconded the motion.

All members voted yes.

The motion was passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public.

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 1
User: florentina
Report: APINH D_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
FUND 10	General Fund				
000875	ADAMSON INDUSTRIES CORP		9/23/2016	54981	
133410	Transfer equipment to new cruiser	0.00	\$3,997.05	0.00	3,997.05
	Desc: Install equipment	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
133675	Intall Equipment	0.00	\$593.75	0.00	593.75
	Desc: Install Equipment Car 1	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
133722	Repair Equipment	0.00	\$194.90	0.00	194.90
	Desc: Repair Equipment	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
	Vendor Total:		4,785.70	0.00	4,785.70
001170	AIRGAS, INC.	AIRGAS USA, LLC	9/23/2016	54982	
9938398573	Acetylene/Oxygen	47.24	\$47.24	0.00	47.24
	Desc: Acetylene/Oxygen	Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Vendor Total:		47.24	0.00	47.24
001550	ALL STATES ASPHALT INC		9/23/2016	54983	
1075382	Liquid Calcium 3600 gals	0.00	\$2,916.00	0.00	2,916.00
	Desc: Previous PO #34586	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		2,916.00	0.00	2,916.00
001650	ALLEN ENGINEERING & CHEMICAL CORP		9/23/2016	54984	
O21-117675	Taylor Reag	0.00	\$9.99	0.00	9.99
	Desc: Taylor Reag	Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
O21-118062	Taylor Reag	0.00	\$19.98	0.00	19.98
	Desc: Taylor Reag	Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
220-100170	Taylor DPD Powder	0.00	\$19.98	0.00	19.98
	Desc: Taylor DPD Powder	Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
O21-116533	Credit Memo	0.00	\$-48.00	0.00	-48.00
	Desc: Credit Memo	Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		1.95	0.00	1.95
002250	AMERICAN TEST CENTER, INC		9/23/2016	54985	
2162355	LADDER TRUCK/LADDERS ANNUAL TE	0.00	\$1,275.00	0.00	1,275.00
	Desc: LADDER 1 AND LADDERS ANNUAL TESTING	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		1,275.00	0.00	1,275.00
002470	ANDREASSON, CHRISTOPHER	CHRISTOPHER ANDREASSON	9/23/2016	54986	
102	4 Babe Ruth Baseball Games	0.00	\$180.00	0.00	180.00
	Desc: 4 Babe Ruth Baseball Games	Acct: 10-514-318-0000	CONTRACTED SERVICES		
	Vendor Total:		180.00	0.00	180.00
004854	BENISTAR/HARTFORD		9/23/2016	54987	
10012016	October 2016 - NH Retirees	0.00	\$1,762.85	0.00	1,762.85
	Desc: October 2016 - NH Retirees	Acct: 10-811-418-0100	Retire insurance costs		
	Vendor Total:		1,762.85	0.00	1,762.85
005040	BERGERON PROTECTIVE CLOTHING,		9/23/2016	54988	

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 2
User: florentina

Town of Hartford

ReportAPINHDD_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
203313	PPE REPAIRS	0.00	\$161.28	0.00	161.28
Desc: PPE REPAIRS		Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
Vendor Total:			161.28	0.00	161.28
005800	BLAKTOP INC		9/23/2016	54989	
21701	VT Type IV 10% RAP	256.00	\$385.92	0.00	385.92
Desc: VT Type IV 10% RAP		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
Desc: VT Type IV 10% RAP		Acct: 60-964-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			385.92	0.00	385.92
005951	BLUE CROSS BLUE SHIELD VT	BC/BS OF VERMONT	9/23/2016	54990	
1600054730001356	Insurance October 2016	0.00	\$60,231.38	0.00	60,231.38
Desc: October 2016 - Retirees		Acct: 10-811-418-0100	Retire insurance costs		
Desc: October 2016 - Active		Acct: 10-811-220-0000	Health Insurance		
Vendor Total:			60,231.38	0.00	60,231.38
006100	BMO FINANCIAL GROUP		9/23/2016	54991	
Bedard 8/28-8/31/16	Bedard, Michael - FD	0.00	\$213.90	0.00	213.90
Desc: NFPA-Fire Investigation Edition		Acct: 10-221-316-0000	FIRE SAFETY EDUCATION		
Desc: IAAI-Membership Dues		Acct: 10-221-316-0000	FIRE SAFETY EDUCATION		
Wilson 8/28-8/31/16	Wilson, Michelle - LIS	0.00	\$169.30	0.00	169.30
Desc: Travel & Dining		Acct: 10-174-311-0000	TRAVEL & MEETINGS		
Wilson 9/01-9/15/16	Wilson, Michelle - Lis	0.00	\$780.99	0.00	780.99
Desc: UBER/ChillisTampa/AmericanAirlines		Acct: 10-174-311-0000	TRAVEL & MEETINGS		
Desc: EmbassySuites-Hotel Room 5 nights		Acct: 10-174-315-0000	RECRUITMENT & TRAINING		
Desc: Realtor Assoc-2017 Annual Dues		Acct: 10-174-313-0000	MEMBERSHIP DUES		
Beebe 8/28-8/31/16	Beebe, Alan - FD	0.00	\$19.41	0.00	19.41
Desc: HomeDepot-Electrical Supplies		Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
Cooney 8/28-8/31/16	Cooney, Scott - FD	0.00	\$671.60	0.00	671.60
Desc: CPSE-Training		Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
Desc: Village Butcher-Meals		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Dube 9/01-9/15/16	Dube, Christopher - FD	0.00	\$16.49	0.00	16.49
Desc: BestBuy-HCN Meter Battery		Acct: 10-221-331-0300	HAZMAT EQUIPMENT		
Gerjevic9/01-9/15/16	Gerjevic, James - IT	0.00	\$313.02	0.00	313.02
Desc: Godaddy-SSL Certif Remote Desktop		Acct: 10-181-318-0000	CONTRACTED SERVICES		
Desc: Amazon- Batteries & Router		Acct: 10-181-331-0000	DEPARTMENT EQUIPMENT		
Hannux 8/28-8/31/16	Hannux, Shawn - FD	0.00	\$84.20	0.00	84.20
Desc: Amazon-Liquid Soap&Toilet Paper		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Kasten 8/28-8/31/16	Kasten, Phillip - PD	0.00	\$6.70	0.00	6.70
Desc: UPS-Postage for returning Alert		Acct: 10-211-322-0000	POSTAGE		
Kasten 9/01-9/15/16	Kasten, Phillip - PD	0.00	\$244.15	0.00	244.15
Desc: USPCA-Police Canine Assoc Dues		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
Desc: AmericanAirlines-AirfareFBIGraduat		Acct: 10-211-311-0000	TRAVEL & MEETINGS		
LeBrun 9/01-9/15/16	LeBrun, Eliza - Admin/Fin	0.00	\$929.59	0.00	929.59
Desc: HolidayInn-Donaldson, Rita Hotel		Acct: 10-171-318-0000	CONTRACTED SERVICES		
Desc: BulkOfficeSupply-Binders for Budget		Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
Newton 9/01-9/15/16	Newton, John - Lib	0.00	\$97.59	0.00	97.59
Desc: amazon-Books/DVD's/Audios		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 3
User: florentina

Town of Hartford

ReportAPINHDPmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Nunez 8/28-8/31/16	Nunez, John - P&R	0.00	\$825.00	0.00	825.00
Desc: USA Football-NFL Flag Football		Acct: 10-514-330-0000	ATHLETIC SUPPLIES		
Nunez 9/01-9/15/16	Nunez, John - P&R	0.00	\$576.43	0.00	576.43
Desc: USA Football		Acct: 10-514-330-0000	ATHLETIC SUPPLIES		
Desc: iSquare		Acct: 10-007-100-0000	DUE FROM OTHER FUNDS		
Desc: iSquare		Acct: 10-007-100-0000	DUE FROM OTHER FUNDS		
Desc: Staples/PartyCity- Glory Days		Acct: 10-007-100-0000	DUE FROM OTHER FUNDS		
Desc: BestBuy-AndroidTablet&Sleeve		Acct: 10-181-331-0000	DEPARTMENT EQUIPMENT		
Perry 8/28-8/31/16	Perry, Diane - PD	0.00	\$505.41	0.00	505.41
Desc: Amazon-Ink Cartridges		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
Desc: Amazon-Printer Drum Unit		Acct: 10-271-323-0000	MATERIAL & SUPPLIES		
Ricker 9/01-9/15/16	Ricker, Allyn - HWY	178.02	\$178.02	0.00	178.02
Desc: SCE - Hinge Replacement		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Rowlee 8/28-8/31/16	Rowlee, David - FD	0.00	\$61.66	0.00	61.66
Desc: Liquidspring-Compressible Fluid		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
Vail 9/01-9/15/16	Vail, Brad - PD	0.00	\$99.67	0.00	99.67
Desc: Gas for travel to&from VA		Acct: 10-211-319-0000	EQUIPMENT OPERATION-GAS		
Vendor Total:			5,793.13	0.00	5,793.13
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	9/23/2016	54992	
82256830	MEDICAL SUPPLIES	0.00	\$8.92	0.00	8.92
Desc: MEDICAL SUPPLIES		Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
82257594	MEDICAL SUPPLIES	0.00	\$8.92	0.00	8.92
Desc: MEDICAL SUPPLIES		Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
82257595	MEDICAL SUPPLIES	0.00	\$568.05	0.00	568.05
Desc: MEDICAL SUPPLIES		Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			585.89	0.00	585.89
006870	BOUTHILLIER, PHILIPPE	PHILIPPE BOUTHILLIER	9/23/2016	54993	
194390	Refund Overpayment State Payment	0.00	\$1,290.90	0.00	1,290.90
Desc: Refund Overpayment State Payment		Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
Vendor Total:			1,290.90	0.00	1,290.90
009050	PLUMBERS' SUPPLY COMPANY	PLUMBERS' SUPPLY COMPANY	9/23/2016	54994	
13163195-00	Materials & Supplies	204.79	\$208.97	4.18	204.79
Desc: Materials & Supplies		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			208.97	4.18	204.79
009140	CENTRAL VERMONT PROPERTIES		9/23/2016	54995	
9500164481	Pipe Crossing 10/01/16-09/30/17	60.00	\$60.00	0.00	60.00
Desc: Pipe Crossing 243 Sherbrooke		Acct: 60-964-318-0000	CONTRACTED SERVICES		
Vendor Total:			60.00	0.00	60.00
010009	CLARK'S TRUCK CENTER	CLARK'S TRUCK CENTER	9/23/2016	54996	
377808	Torque Multiplier	0.00	\$359.00	0.00	359.00
Desc: Torque Multiplier		Acct: 10-321-331-0000	DEPARTMENT EQUIPMENT		
378017	Wrench Set	398.00	\$398.00	0.00	398.00
Desc: Wrench Set		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 4
User: florentina

Town of Hartford

Report APINHDD_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Wrench Set	Acct: 65-963-321-0100	REPAIRS & MAINT - BUILDING		
378625	Torque Wrench	0.00	\$449.00	0.00	449.00
	Desc: Torque Wrench	Acct: 10-321-331-0000	DEPARTMENT EQUIPMENT		
378719	Socket Set	109.95	\$109.95	0.00	109.95
	Desc: Socket Set	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
58412	Warranty Credit applied for Paid Warranty	0.00	\$-102.48	0.00	-102.48
	Desc: Credit applied for Paid Warranty	Acct: 10-321-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,213.47	0.00	1,213.47
011200	CED-TWIN STATE-WHITE RIVER JCT	CED - NEWPORT	9/23/2016	54997	
9433-730865	RCPT NEMA ELETRICAL	0.00	\$85.16	0.00	85.16
	Desc: RCPT NEMA ELETRICAL	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
9433-731078	Batteries	0.00	\$25.36	0.00	25.36
	Desc: Batteries	Acct: 10-321-321-0100	REPAIRS & MAINT-BUILDING		
	Vendor Total:		110.52	0.00	110.52
012114	CRYSTAL ROCK LLC		9/23/2016	54998	
1001035Aug'16	Bottled Water	0.00	\$24.95	0.00	24.95
	Desc: Bottled Water	Acct: 10-271-323-0000	MATERIAL & SUPPLIES		
50028339,1600429293	Authorized Personnel Only Signs	0.00	\$90.20	0.00	90.20
	Desc: Authorized Personnel Only Signs	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
50029489,1601185971	Paper/Towels/Chairmat/Paper Rolls	201.10	\$201.10	0.00	201.10
	Desc: Paper/Towels/Chairmat/Paper Rolls	Acct: 30-975-323-0000	MATERIAL & SUPPLIES		
	Desc: Paper/Towels/Chairmat/Paper Rolls	Acct: 30-971-323-0000	MATERIAL & SUPPLIES		
50111940Aug'16	Vermont Pure Spring Water	28.95	\$28.95	0.00	28.95
	Desc: Vermont Pure Spring Water	Acct: 30-975-328-0000	WATER		
	Vendor Total:		345.20	0.00	345.20
012130	CUMMINS NORTHEAST LLC		9/23/2016	54999	
100-97737	Vehicle Parts	0.00	\$309.64	0.00	309.64
	Desc: Vehicle Parts	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		309.64	0.00	309.64
012295	D&M PETROLEUM, INC	D&M PETROLEUM, INC	9/23/2016	55000	
12183	Gasboy Keypad&Installation	0.00	\$570.14	0.00	570.14
	Desc: Replaced keypad on fuel pump	Acct: 10-321-318-0000	CONTRACTED SERVICES		
	Vendor Total:		570.14	0.00	570.14
013650	DEMCO INC	DEMCO, INC.	9/23/2016	55001	
5940311	Superfold Book Covers/Date DueSlips	0.00	\$193.68	0.00	193.68
	Desc: Superfold Book Covers/Date DueSlips	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
	Vendor Total:		193.68	0.00	193.68
013680	GARTH BROOKS	DESORCIE EMERGENCY PRODUCTS LLC	9/23/2016	55131	
13150	STBLT ENGINE PARTS	0.00	\$97.72	0.00	97.72
	Desc: STBLT ENGINE PARTS	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
13172	E3 PARTS - BLEEDER VALVE	0.00	\$405.26	0.00	405.26
	Desc: E3 PARTS - BLEEDER VALVE	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 5
User: florentina

Town of Hartford

Report: APINHDD_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
013680	GARTH BROOKS	DESORCIE EMERGENCY PRODUCTS LLC	9/23/2016	55132	
PO#453	New Fire Engine Replaces FE1996	0.00	\$396,000.00	0.00	396,000.00
	Desc: NEW FIRE ENGINE	Acct: 10-985-221-0100	Fire reserve		
013680	GARTH BROOKS	DESORCIE EMERGENCY PRODUCTS LLC	9/23/2016	55002	
13150	STBLT ENGINE PARTS	0.00	\$97.72	0.00	97.72
13172	E3 PARTS - BLEEDER VALVE	0.00	\$405.26	0.00	405.26
PO#453	New Fire Engine Replaces FE1996	0.00	\$396,000.00	0.00	396,000.00
	Vendor Total:		793,005.96	0.00	793,005.96
015300	EDSON, TREVOR P	TEDDY'S LAWN CARE & LANDSCAPTING SV	9/23/2016	55003	
584	Lawn Care Services HartfordDog Park	0.00	\$225.00	0.00	225.00
	Desc: Lawn Care Services HartfordDog Park	Acct: 10-007-100-0000	DUE FROM OTHER FUNDS		
	Vendor Total:		225.00	0.00	225.00
015460	EMERSON MANUFACTURING		9/23/2016	55004	
24420	Locks	1,401.03	\$1,401.03	0.00	1,401.03
	Desc: Hinge Locks HL-40	Acct: 73-521-320-0001	VLCT Safety Grant (50%)		
	Desc: Tall Wedge Locks WL-10H	Acct: 73-521-320-0001	VLCT Safety Grant (50%)		
	Desc: Locks	Acct: 73-521-320-0001	VLCT Safety Grant (50%)		
	Vendor Total:		1,401.03	0.00	1,401.03
015500	ENDYNE, INC		9/23/2016	55005	
212110	WRJ Weekly Analysis	65.00	\$65.00	0.00	65.00
	Desc: WRJ Weekly Analysis	Acct: 60-961-318-0000	CONTRACTED SERVICES		
210853	WRJ Weekly Analysis	65.00	\$65.00	0.00	65.00
	Desc: WRJ Weekly Analysis	Acct: 60-961-318-0000	CONTRACTED SERVICES		
211468	WSID 5320 Quechee Central TC	17.50	\$17.50	0.00	17.50
	Desc: WSID 5320 Quechee Central TC	Acct: 55-954-318-0000	CONTRACTED SERVICES		
211469	WSID 5319 Hartford TC	70.00	\$70.00	0.00	70.00
	Desc: WSID 5319 Hartford TC	Acct: 50-954-318-0000	CONTRACTED SERVICES		
211821	WSID 5320 Quechee Central TC	17.50	\$17.50	0.00	17.50
	Desc: WSID 5320 Quechee Central TC	Acct: 55-954-318-0000	CONTRACTED SERVICES		
211822	WSID 5319 Hartford TC	70.00	\$70.00	0.00	70.00
	Desc: WSID 5319 Hartford TC	Acct: 50-954-318-0000	CONTRACTED SERVICES		
	Vendor Total:		305.00	0.00	305.00
015610	ENVIRONMENTAL RESOURCE ASSOC	ENVIRONMENTAL RESOURCE ASSOC	9/23/2016	55006	
803685	Complex Nutrients	87.56	\$87.56	0.00	87.56
	Desc: Complex Nutrients	Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Vendor Total:		87.56	0.00	87.56
016080	FAIRPOINT COMMUNICATIONS		9/23/2016	55007	
11546793396Aug'16	AUG 3- SEP 2 EOC/ELAN	0.00	\$84.90	0.00	84.90
	Desc: AUG 3- SEP 2 EOC/ELAN	Acct: 10-221-324-0000	TELEPHONE		
13444320594Aug'16	AUG 3- SEP 02 2016 RADIO CIRCUITS	0.00	\$428.55	0.00	428.55
	Desc: AUG 3- SEP 02 2016 FD	Acct: 10-221-324-0000	TELEPHONE		
	Desc: AUG 3- SEP 02 2016 PD	Acct: 10-211-324-0000	TELEPHONE		

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 6
User: florentina

Town of Hartford

Report APINH D_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: AUG 3- SEP 02 2016 COMM.	Acct: 10-271-324-0000	TELEPHONE		
18661625378Aug'16	West Hartford Library	0.00	\$45.41	0.00	45.41
	Desc: West Hartford Library	Acct: 10-524-324-0000	TELEPHONE		
	Vendor Total:		558.86	0.00	558.86
016300	FARRAR, INC		9/23/2016	55008	
8279C	PUMP RECONDITION	2,331.24	\$2,331.24	0.00	2,331.24
	Desc: SBR Pump Recondition	Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
	Vendor Total:		2,331.24	0.00	2,331.24
016390	FASTENAL COMPANY		9/23/2016	55009	
NHWES64384	BlkElecTape/Paint/Step Drill	37.62	\$37.62	0.00	37.62
	Desc: BlkElecTape/Paint/Step Drill	Acct: 65-964-323-0000	MATERIALS & SUPPLIES		
NHWES64391	Unibit Step Drill 9 Hole Size	41.48	\$41.48	0.00	41.48
	Desc: Unibit Step Drill 9 Hole Size	Acct: 65-964-323-0000	MATERIALS & SUPPLIES		
NHWES64426	Safety Glasses	0.00	\$15.42	0.00	15.42
	Desc: Safety Glasses	Acct: 10-325-326-0000	UNIFORMS		
	Vendor Total:		94.52	0.00	94.52
016540	FERGUSON WATER WORKS	FERGUSON ENTERPRISES INC. #590	9/23/2016	55010	
0407073-1	8 Quick Cap	14.77	\$14.77	0.00	14.77
	Desc: 8 Quick Cap	Acct: 60-964-323-0000	MATERIAL & SUPPLIES		
0716636	Lids & Erie Ext with 3 Set Screws	175.55	\$175.55	0.00	175.55
	Desc: Lids & Erie Ext with 3 Set Screws	Acct: 55-954-323-0000	MATERIALS & SUPPLIES		
0716639	Pipes	0.00	\$262.80	0.00	262.80
	Desc: Pipes	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		453.12	0.00	453.12
016900	FIRE TECH & SAFETY		9/23/2016	55011	
157793	SCBA HYDRO TESTS	0.00	\$270.00	0.00	270.00
	Desc: SCBA HYDRO TESTS	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Vendor Total:		270.00	0.00	270.00
017300	FOGG'S HARDWARE & BUILDING		9/23/2016	55012	
781001	Twl Rolls/Absorbent Oil Bags	11.85	\$11.85	0.00	11.85
	Desc: Twl Rolls/Absorbent Oil Bags	Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
781009	VELCRO	0.00	\$4.49	0.00	4.49
	Desc: VELCRO	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
	Desc: DISCOUNT	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
781460	Velcro Tape	0.00	\$17.98	0.00	17.98
	Desc: Velcro Tape	Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
	Desc: Discount	Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
781534	Prime Pressure Treated	0.00	\$12.19	0.00	12.19
	Desc: Prime Pressure Treated	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
781574	PAINT	0.00	\$7.18	0.00	7.18
	Desc: PAINT	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	Desc: DISCOUNT	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
780809	BUG SPRAY	0.00	\$36.97	0.00	36.97

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 7
User: florentina

Town of Hartford

Report: APINHDPmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: BUG SPRAY	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
	Desc: DISCOUNT	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		90.66	0.00	90.66
017600	FUTURE PLANNING ASSOCIATES INC.		9/23/2016		55013
156995	HRA Active&Retiree & FSA Aug'16	0.00	\$685.50	0.00	685.50
	Desc: August 2016 - Active Employees	Acct: 10-811-225-0000	HRA expenses		
	Desc: August 2016 - Retiree	Acct: 10-811-418-0100	Retire insurance costs		
Flex 9-09-16	Flex May-Aug 2016	0.00	\$181.30	0.00	181.30
	Desc: HRA Harvey L & Ritland T	Acct: 10-811-225-0000	HRA expenses		
HRA 9-12-16	Sep. 2016 Retiree Reimbursements	0.00	\$2,750.00	0.00	2,750.00
	Desc: Coutermarsh/Hall/McEwan/Rich	Acct: 10-811-418-0100	Retire insurance costs		
HRA 9-16-16	HRA Robinson F Feb-Aug 2016	0.00	\$121.50	0.00	121.50
	Desc: HRA Robinson F Feb-Aug 2016	Acct: 10-811-225-0000	HRA expenses		
	Vendor Total:		3,738.30	0.00	3,738.30
017630	ALLTEX UNIFORM RENTAL COMPANY	G & K SERVICES INC	9/23/2016		55014
1291465483	Uniforms/Mats/Hndclnr	114.09	\$114.09	0.00	114.09
	Desc: Uniforms/Mats/Hndclnr	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
1291466178	Uniforms/Mats/Shoptwls/Hndclnr	106.10	\$106.10	0.00	106.10
	Desc: Uniforms/Mats/Shoptwls/Hndclnr	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
1291468715	Uniforms	14.80	\$14.80	0.00	14.80
	Desc: Uniforms	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	Desc: Uniforms	Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
1291468716	Uniforms/Hndclnrs	56.41	\$56.41	0.00	56.41
	Desc: Uniforms/Hndclnrs	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
1291469404	Uniforms/Mats/Shoptwls/Hndclnr	106.10	\$106.10	0.00	106.10
	Desc: Uniforms/Mats/Shoptwls/Hndclnr	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
1291469405	Uniforms/Shoptwls	52.85	\$52.85	0.00	52.85
	Desc: Uniforms/Shoptwls	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
1291469406	Uniforms/Mats/Shoptwls/Hndclnr	0.00	\$179.11	0.00	179.11
	Desc: Uniforms/Mats/Shoptwls/Hndclnr	Acct: 10-325-326-0000	UNIFORMS		
1291471938	Uniforms	14.80	\$14.80	0.00	14.80
	Desc: Uniforms	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	Desc: Uniforms	Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
1291472624	Uniforms/Shoptowels	52.85	\$52.85	0.00	52.85
	Desc: Uniforms/Shoptowels	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
1291472625	Uniforms/Mats/Shoptwls/Hndclnr	0.00	\$179.11	0.00	179.11
	Desc: Uniforms/Mats/Shoptwls/Hndclnr	Acct: 10-325-326-0000	UNIFORMS		
	Vendor Total:		876.22	0.00	876.22
017730	KELLEY, CONSTANCE	CONSTANCE KELLEY	9/23/2016		55015
PO# 477	'17 Clothing Allowance	0.00	\$93.70	0.00	93.70
	Desc: Reimburse '17 clothing allowance	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Vendor Total:		93.70	0.00	93.70
018045	GATEKEEPER LOCK & SAFE LLC		9/23/2016		55016
0025788	Keys	0.00	\$35.00	0.00	35.00

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 8
User: florentina

Town of Hartford

ReportAPINHDPmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Keys	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		35.00	0.00	35.00
018095	GARY CLAY		9/23/2016	55017	
Po#279GaryClay	Work on West Hartford Library	0.00	\$782.30	0.00	782.30
	Desc: Work on West Hartford Library	Acct: 10-524-331-0000	DEPARTMENT EQUIPMENT		
	Vendor Total:		782.30	0.00	782.30
018100	GATEWAY MOTORS INC		9/23/2016	55018	
0011136	New Cruiser	0.00	\$29,022.10	0.00	29,022.10
	Desc: New Cruiser	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
	Desc: New Cruiser	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
	Vendor Total:		29,022.10	0.00	29,022.10
019140	GOVERNMENT FINANCE OFFICERS ASSOC	GOVERNMENT FINANCE OFFICERS ASSOC	9/23/2016	55019	
300051621	'16-'17 Membership Renewal-Fin	0.00	\$190.00	0.00	190.00
	Desc: '16-'17 Membership Renewal-Fin	Acct: 10-171-313-0000	MEMBERSHIP DUES		
	Vendor Total:		190.00	0.00	190.00
019552	GREATER UPPER VALLEY SOLID	GREATER UPPER VALLEY SOLID	9/23/2016	55020	
August'16	C&D/TonsTires/MSW/District Coupons	5,598.15	\$5,598.15	0.00	5,598.15
	Desc: 7.44 Tons C&D August '16-LF	Acct: 30-973-313-0200	WASTE GENERATION FEE		
	Desc: .26 Tons Tires August '16-LF	Acct: 30-973-313-0200	WASTE GENERATION FEE		
	Desc: 2.75 Tons MSW August '16-LF	Acct: 30-974-313-0200	WASTE GENERATION FEE		
	Desc: District Coupons Sold-LF	Acct: 30-013-100-0000	EXCHANGES PAYABLE		
	Vendor Total:		5,598.15	0.00	5,598.15
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP	9/23/2016	55021	
98340000003Aug'16	A ST PUMP STATION-WW	31.01	\$31.01	0.00	31.01
	Desc: A ST PUMP STATION-WW	Acct: 60-964-329-0000	ELECTRICITY		
98490000001Aug'16	ELM/GILLETTE ST-PUMP WW	33.01	\$33.01	0.00	33.01
	Desc: ELM/GILLETTE ST-PUMP WW	Acct: 60-964-329-0000	ELECTRICITY		
04832000006Aug'16	S MAIN ST PUMP STATION-WW	76.50	\$76.50	0.00	76.50
	Desc: S MAIN ST PUMP STATION-WW	Acct: 60-964-329-0000	ELECTRICITY		
09832000005Aug'16	BRIGGS PARK-MAIN ST-REC	0.00	\$21.22	0.00	21.22
	Desc: BRIGGS PARK-MAIN ST-REC	Acct: 10-521-329-0000	ELECTRICITY		
13611000004Aug'16	HARTFORD VILLAGE STLGT-HWY	0.00	\$74.00	0.00	74.00
	Desc: HARTFORD VILLAGE STLGT-HWY	Acct: 10-314-329-0000	ELECTRICITY		
13833000006Sep'16	LYMAN POINT PARK - REC	0.00	\$20.46	0.00	20.46
	Desc: LYMAN POINT PARK - REC	Acct: 10-521-329-0000	ELECTRICITY		
15631100003Sep'16	173 AIRPORT RD - PUBLIC WKS FACIL	0.00	\$582.97	0.00	582.97
	Desc: 173 AIRPORT RD - PUBLIC WKS FACIL	Acct: 10-321-329-0000	ELECTRICITY		
23490000009Aug'16	WILDER WELL-WATER	5,554.76	\$5,554.76	0.00	5,554.76
	Desc: WILDER WELL-WATER	Acct: 50-952-329-0000	ELECTRICITY		
27762000001Sep'16	262 N MAIN - SENIOR CTR	0.00	\$925.02	0.00	925.02
	Desc: 262 N MAIN - SENIOR CTR	Acct: 10-421-329-0000	ELECTRICITY / GAS		
33490000008Aug'16	DEPOT ST SIDEWALK LGTS-HWY	0.00	\$45.85	0.00	45.85
	Desc: DEPOT ST SIDEWALK LGTS-HWY	Acct: 10-314-329-0000	ELECTRICITY		

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 9
User: florentina

Town of Hartford

Report: APINHHD_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
34591000004	Aug'16 Radio Tower	0.00	\$113.48	0.00	113.48
	Desc: Radio Tower	Acct: 10-271-329-0000	ELECTRICITY		
34926000000	Sep'16 PARK/LEHMAN BRIDGE LGTS-HWY	0.00	\$78.76	0.00	78.76
	Desc: PARK/LEHMAN BRIDGE LGTS-HWY	Acct: 10-314-329-0000	ELECTRICITY		
37762000000	Sep'16 N MAIN ST - TRAFFIC LIGHT-HWY	0.00	\$39.74	0.00	39.74
	Desc: N MAIN ST - TRAFFIC LIGHT-HWY	Acct: 10-314-329-0000	ELECTRICITY		
43833000003	Sep'16 BRIDGE ST TRAFFIC LGT-HWY	0.00	\$44.18	0.00	44.18
	Desc: BRIDGE ST TRAFFIC LGT-HWY	Acct: 10-314-329-0000	ELECTRICITY		
44390000006	Aug'16 BILLINGS FARM RD LIGHTS - HWY	0.00	\$20.27	0.00	20.27
	Desc: BILLINGS FARM RD LIGHTS - HWY	Acct: 10-314-329-0000	ELECTRICITY		
57303200000	Aug'16 HIGH ST MAIN ST PUMPING STATION-1	489.67	\$489.67	0.00	489.67
	Desc: HIGH ST MAIN ST PUMPING STATION-WW	Acct: 65-964-329-0000	ELECTRICITY		
59511000008	Aug'16 CAMPBELL ST-PUMP STN-WAT	43.41	\$43.41	0.00	43.41
	Desc: CAMPBELL ST-PUMP STN-WAT	Acct: 50-954-329-0000	ELECTRICITY		
65590000009	Aug'16 DEPOT ST - WW	815.76	\$815.76	0.00	815.76
	Desc: DEPOT ST - WW	Acct: 60-962-329-0000	ELECTRICITY		
67700100000	Aug'16 RT 5 POLE 95 - HWY	0.00	\$24.74	0.00	24.74
	Desc: RT 5 POLE 95 - HWY	Acct: 10-314-329-0000	ELECTRICITY		
71013200002	Aug'16 WHITMAN BROOK PUMP STN-WW	200.61	\$200.61	0.00	200.61
	Desc: WHITMAN BROOK PUMP STN-WW	Acct: 65-964-329-0000	ELECTRICITY		
77700100009	Aug'16 POLE 1 PLEASANTVIEW TERR-HWY	0.00	\$35.61	0.00	35.61
	Desc: POLE 1 PLEASANTVIEW TERR-HWY	Acct: 10-314-329-0000	ELECTRICITY		
78840100008	Sep'16 RAILRD ROW-ENGINE 494 LGTS-REC	0.00	\$88.08	0.00	88.08
	Desc: RAILRD ROW-ENGINE 494 LGTS-REC	Acct: 10-521-329-0000	ELECTRICITY		
82948328248	Sep'16 PROSPECT ST TEMP SERVICE TRAFF	0.00	\$96.34	0.00	96.34
	Desc: PROSPECT ST TEMP SERVICE TRAFFIC	Acct: 10-314-329-0000	ELECTRICITY		
87833000000	Sep'16 MAPLE ST TRAFFIC LGT-HWY	0.00	\$43.25	0.00	43.25
	Desc: MAPLE ST TRAFFIC LGT-HWY	Acct: 10-314-329-0000	ELECTRICITY		
89290000002	Aug'16 HEMLOCK RIDGE VAULT-WATER	25.82	\$25.82	0.00	25.82
	Desc: HEMLOCK RIDGE VAULT-WATER	Acct: 50-954-329-0000	ELECTRICITY		
91611000000	Aug'16 FERRY RD - SEWER PUMP	158.75	\$158.75	0.00	158.75
	Desc: FERRY RD - SEWER PUMP	Acct: 60-964-329-0000	ELECTRICITY		
97762000004	Sep'16 N MAIN STREET LIGHTS-HWY	0.00	\$42.34	0.00	42.34
	Desc: N MAIN STREET LIGHTS-HWY	Acct: 10-314-329-0000	ELECTRICITY		
Vendor Total:			9,725.61	0.00	9,725.61
020040	GREEN UP VERMONT			9/23/2016	55022
090616	Annual Contribution-FY '17-P&D	0.00	\$300.00	0.00	300.00
	Desc: Annual Contribution-FY '17-P&D	Acct: 10-611-318-0000	CONTRACT SERVICES		
Vendor Total:			300.00	0.00	300.00
020557	HAMMOND, FC & SON LUMBER CO INC	FC HAMMOND & SON LUMBER CO INC		9/23/2016	55023
C7886	C&D at Hartford Landfill Sept'16	3,166.00	\$3,166.00	0.00	3,166.00
	Desc: Maint. of C&D at Hartford Landfill	Acct: 30-973-318-0000	CONTRACTED SERVICES		
Vendor Total:			3,166.00	0.00	3,166.00
020650	HANOVER CONSUMER CO-OP			9/23/2016	55024
1000062	Aug'16 Hanover COOP August 2016	0.00	\$38.69	0.00	38.69

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 10
User: florentina

Town of Hartford

ReportAPINHDD_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Hanover COOP August 2016	Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		38.69	0.00	38.69
020734	HARRIS COMPUTER CORPORATION	HARRIS COMPUTER SYSTEMS	9/23/2016		55025
	XT00120380 Script Homesite Assessment Values	0.00	\$300.00	0.00	300.00
	Desc: Script Homesite Assessment Values	Acct: 10-171-318-0100	TREASURER'S EXPENSE		
	Vendor Total:		300.00	0.00	300.00
021099	HARTFORD, TOWN OF	TOWN OF HARTFORD	9/23/2016		55026
	PO#495 2017 Approved Budget Transfer	0.00	\$716,900.00	0.00	716,900.00
	Desc: 2017 Approved Budget Transfer	Acct: 10-921-544-0151	TRANSFER - RESTORATION/DIG IMG		
	Desc: 2017 Approved Budget Transfer	Acct: 10-921-544-0174	TRANSFER-REVALUATION		
	Desc: 2017 Approved Budget Transfer	Acct: 10-921-544-0221	TRANSFER - FIRE/AMB RESERVE		
	Desc: 2017 Approved Budget Transfer	Acct: 10-921-544-0314	TRANSFER - ST LIGHT RES ACCTS		
	Desc: 2017 Approved Budget Transfer	Acct: 10-921-544-0321	TRANSFER - HIGHWAY RESERVE		
	Desc: 2017 Approved Budget Transfer	Acct: 10-921-544-0361	TRANSFER-SOLID WASTE-CURBSIDE		
	Desc: 2017 Approved Budget Transfer	Acct: 10-921-544-0515	TRANSFER - INFRAST RESERVE		
	Desc: 2017 Approved Budget Transfer	Acct: 10-921-544-0627	TRANSFER - WRJ REVITALIZATION R		
021099	HARTFORD, TOWN OF	TOWN OF HARTFORD	9/23/2016		55027
	PO#509 2017 Approved Budget Transfer	256,000.00	\$256,000.00	0.00	256,000.00
	Desc: 2017 Approved Budget Transfer	Acct: 30-975-544-0000	CAPITAL RESERVE TRANSFER		
	Desc: 2017 Approved Budget Transfer	Acct: 50-955-544-0000	CAPITAL RESERVE TRANSFER		
	Desc: 2017 Approved Budget Transfer	Acct: 55-955-544-0000	CAPITAL RESERVE TRANSFER		
	Desc: 2017 Approved Budget Transfer	Acct: 60-965-544-0000	CAPITAL RESERVE		
	Desc: 2017 Approved Budget Transfer	Acct: 65-965-544-0000	CAPITAL RESERVE TRANSFER		
	Vendor Total:		972,900.00	0.00	972,900.00
021450	HARTFORD, TOWN OF	TOWN OF HARTFORD	9/23/2016		55028
	211600,00249253 275 DEPOT STREET	35.09	\$35.09	0.00	35.09
	Desc: 275 DEPOT STREET	Acct: 60-962-328-0000	WATER		
	Vendor Total:		35.09	0.00	35.09
021713	HARTIGAN COMPANY		9/23/2016		55029
	108841 White River WWTP Sludge Hauling	600.00	\$600.00	0.00	600.00
	Desc: Sludge Hauling	Acct: 65-963-318-0000	CONTRACTED SERVICES		
	109451 White River WWTP Sludge Hauling	600.00	\$600.00	0.00	600.00
	Desc: White River WWTP Sludge Hauling	Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,200.00	0.00	1,200.00
021782	HAUN WELDING SUPPLY INC		9/23/2016		55030
	0311120 MEDICAL O2	0.00	\$5.00	0.00	5.00
	Desc: MEDICAL O2	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
	Vendor Total:		5.00	0.00	5.00
022750	HIRSCH'S DEPARTMENT STORE, INC		9/23/2016		55031
	8655 UNIFORM CLASS A	0.00	\$131.88	0.00	131.88
	Desc: UNIFORM CLASS A	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
	8690 UNIFORM CLASS A - CHIEF	0.00	\$618.92	0.00	618.92

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 11
User: florentina
Report: APINH_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.		
Vendor ID	Vendor Name					
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: CLASS A UNIFORM - CHIEF	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS			
	Vendor Total:		750.80	0.00	750.80	
023460	INDEPENDENT COMPRESSOR SERVICE CC		9/23/2016	55032		
160269	COMPRESSOR SERVICE	0.00	\$751.50	0.00	751.50	
	Desc: COMPRESSOR SERVICE	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING			
	Vendor Total:		751.50	0.00	751.50	
024290	IRVING OIL CORP		9/23/2016	55033		
2116900,726493	Propane Senior Center	0.00	\$138.94	0.00	138.94	
	Desc: Propane 115.3Gals@\$1.2050/gal	Acct: 10-421-329-0000	ELECTRICITY / GAS			
515435,927421	Propane Hockey Rink-Bldg Tanks	0.00	\$776.74	0.00	776.74	
	Desc: Propane 644.6Gals@\$1.2050/gal	Acct: 10-530-327-0000	BUILDING HEAT			
	Vendor Total:		915.68	0.00	915.68	
024340	IT'S CLASSIFIED		9/23/2016	55034		
40270	Display Ad Glory Days	0.00	\$110.00	0.00	110.00	
	Desc: Glory Days of the Railroad	Acct: 10-007-100-0000	DUE FROM OTHER FUNDS			
	Vendor Total:		110.00	0.00	110.00	
025175	K&K AUTO PARTS	K&K AUTO PARTS	9/23/2016	55035		
952779	'08FordTruckF350-Break Pads&Rotors	0.00	\$400.44	0.00	400.44	
	Desc: '08FordTruckF350-Break Pads&Rotors	Acct: 10-521-320-0000	EQUIP OPERATION & MAINT			
952942	Return Rotors	0.00	\$-139.98	0.00	-139.98	
	Desc: Return Rotors	Acct: 10-521-320-0000	EQUIP OPERATION & MAINT			
	Vendor Total:		260.46	0.00	260.46	
026051	KOLOSKI PLUMBING & HEATING, LLC		9/23/2016	55036		
2255	Rods/Copper/Fostapex/Labor	408.60	\$408.60	0.00	408.60	
	Desc: Rods/Copper/Fostapex/Labor	Acct: 50-954-318-0000	CONTRACTED SERVICES			
	Vendor Total:		408.60	0.00	408.60	
027550	LEBANON, CITY OF	CITY OF LEBANON	9/23/2016	55037		
091916	Breakers	5&6 Grade Girls Soccer Jamboree-P&R	0.00	\$60.00	0.00	60.00
	Desc: 5&6 Grade Girls Soccer Jamboree-P&R	Acct: 10-514-313-0000	MEMBERSHIP DUES			
091916	Revolution	5-6 Grade Boys Soccer Jamboree-P&R	0.00	\$60.00	0.00	60.00
	Desc: 5-6 Grade Boys Soccer Jamboree-P&R	Acct: 10-514-313-0000	MEMBERSHIP DUES			
	Vendor Total:		120.00	0.00	120.00	
027700	DE LAGE LANDEN	DE LAGE LANDEN	9/23/2016	55038		
51482711	Lease of Savin Copier Sept'16-FIN	0.00	\$180.40	0.00	180.40	
	Desc: Lease of Savin Copier Sept'16-FIN	Acct: 10-171-318-0000	CONTRACTED SERVICES			
	Vendor Total:		180.40	0.00	180.40	
028026	LINCOLN NATIONAL LIFE INSURANCE CO	LINCOLN NATIONAL LIFE INSURANCE CO	9/23/2016	55039		
Oct 2016	October 2016 Life Ins	0.00	\$2,096.80	0.00	2,096.80	
	Desc: October 2016	Acct: 10-811-240-0000	Life Insurance			

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 12
User: florentina

Town of Hartford

ReportAPINHND_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: October 2016		Acct: 10-811-270-0000	AD&D		
Vendor Total:			2,096.80	0.00	2,096.80
028850	MAGEE OFFICE PLUS			9/23/2016	55040
891064	OFFICE SUPPLIES	0.00	\$64.92	0.00	64.92
Desc: OFFICE SUPPLIES		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
311589	Return Envelopes Wrong Window Space	0.00	\$-180.00	0.00	-180.00
Desc: Return Envelopes Wrong Window Space		Acct: 10-171-323-0000	MATERIAL & SUPPLIES		
892069	OFFICE SUPPLIES	0.00	\$14.69	0.00	14.69
Desc: OFFICE SUPPLIES		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
892188	2500 Window Envelopes	0.00	\$184.43	0.00	184.43
Desc: 2500 Window Envelopes		Acct: 10-171-323-0000	MATERIAL & SUPPLIES		
890901	COPY PAPER	0.00	\$51.90	0.00	51.90
Desc: COPY PAPER		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			135.94	0.00	135.94
029096	MANBY, C ROBERT JR PC	LAW OFFICE OF C ROBERT MANBY JR PC		9/23/2016	55041
3632	Impact Fee Exemption Aug'16	0.00	\$667.00	0.00	667.00
Desc: Impact Fee Exemption Aug'16		Acct: 10-141-318-0000	CONTRACTED SERVICES		
3631	Henderson-Hickory Ridge Aug'16	184.00	\$184.00	0.00	184.00
Desc: Henderson-Hickory Ridge Aug'16		Acct: 60-965-318-0000	CONTRACTED SERVICES		
3633	Impact Fee Repeal 98-16 Aug'16	0.00	\$460.00	0.00	460.00
Desc: Impact Fee Repeal 98-16 Aug'16		Acct: 10-141-318-0000	CONTRACTED SERVICES		
3634	Jalowiec 111-16 Aug'16	0.00	\$299.00	0.00	299.00
Desc: Jalowiec 111-16 Aug'16		Acct: 10-175-318-0000	CONTRACTED SERVICES		
3635	Wallace Rd (Jeffe) 181-13 Aug'16	0.00	\$3,001.50	0.00	3,001.50
Desc: Wallace Rd (Jeffe) 181-13 Aug'16		Acct: 10-141-318-0000	CONTRACTED SERVICES		
Vendor Total:			4,611.50	0.00	4,611.50
029190	MAPMAKER PHOTOGRAMMETRIC SERVICE	MAPMAKER PHOTOGRAMMETRIC SERVICES/23/2016			55042
1306-16-03	Inv#3 Proj Planning/Aero/Shipping	2,927.00	\$2,927.00	0.00	2,927.00
Desc: Inv#3 Proj Planning/Aero/Shipping		Acct: 60-965-540-0000	Reimbursable - Mapping project		
Vendor Total:			2,927.00	0.00	2,927.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC		9/23/2016	55043
IS0529119	Order Forms/Pouch Laminator/Tissues	350.14	\$350.14	0.00	350.14
Desc: Order Forms/Pouch Laminator/Tissues		Acct: 50-955-323-0000	MATERIAL & SUPPLIES		
Desc: Order Forms/Pouch Laminator/Tissues		Acct: 55-955-323-0000	MATERIALS & SUPPLIES		
Desc: Order Forms/Pouch Laminator/Tissues		Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
Desc: Order Forms/Pouch Laminator/Tissues		Acct: 65-965-323-0000	MATERIALS & SUPPLIES		
I37565939	Copy Paper	0.00	\$25.00	0.00	25.00
Desc: Copy Paper		Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
I37487921	Batteries AA	0.00	\$11.99	0.00	11.99
Desc: Batteries AA		Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
I37415843	Clips/Batteries/Towels/Liner	0.00	\$211.60	0.00	211.60
Desc: Clips/Batteries/Towels/Liner		Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
I37450458	Insecticide	0.00	\$6.99	0.00	6.99
Desc: Insecticide		Acct: 10-325-323-0000	MATERIAL & SUPPLIES		

Report Date: 9/23/16
10:53AM

**Payment Manifest
by Vendor ID**

Page: 13
User: florentina

Town of Hartford

ReportAPINHDPmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID.	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
137482941	Paper/Creamer	47.93	\$47.93	0.00	47.93
	Desc: Paper/Creamer	Acct: 70-121-323-0580	Welcome Center - supplies		
137489525	Pencil Sharpener	0.00	\$19.79	0.00	19.79
	Desc: Pencil Sharpener	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
137520039	LetterOpner/Clips/Clnr/Tape/Pencils	0.00	\$282.86	0.00	282.86
	Desc: LetterOpner/Clips/Clnr/Tape/Pencils	Acct: 10-171-323-0000	MATERIAL & SUPPLIES		
137559653	Pens	0.00	\$18.49	0.00	18.49
	Desc: Pens	Acct: 10-171-323-0000	MATERIAL & SUPPLIES		
137576418	Stapler	0.00	\$17.59	0.00	17.59
	Desc: Stapler	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
137576452	Cord, Handset	0.00	\$7.99	0.00	7.99
	Desc: Cord, Handset	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
137615532	Toilet Bowl Cleaner	0.00	\$39.79	0.00	39.79
	Desc: Toilet Bowl Cleaner	Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			1,040.16	0.00	1,040.16
030255	MCNEIL LEDDY & SHEAHAN	MCNEIL LEDDY & SHEAHAN	9/23/2016	55044	
27326	Matter#00024 Fighting - BD July'16	0.00	\$272.00	0.00	272.00
	Desc: Matter#00024 Fighting - BD July'16	Acct: 10-141-318-0000	CONTRACTED SERVICES		
27326a	Mttr#00028 Return to Duty-BD July16	0.00	\$320.00	0.00	320.00
	Desc: Mttr#00028 Return to Duty-BD July16	Acct: 10-141-318-0000	CONTRACTED SERVICES		
27326b	Mttr#00027 Pursuit - MT July'16	0.00	\$2,387.67	0.00	2,387.67
	Desc: Mttr#00027 Pursuit - MT July'16	Acct: 10-141-318-0000	CONTRACTED SERVICES		
27330b	Mttr#00028 Police Negotiations 2016	0.00	\$284.00	0.00	284.00
	Desc: Mttr#00028 Police Negotiations 2016	Acct: 10-141-318-0000	CONTRACTED SERVICES		
27345	Mttr#00001 Miscellaneous	0.00	\$128.42	0.00	128.42
	Desc: Mttr#00001 Miscellaneous	Acct: 10-622-318-0000	CONTRACTED SERVICES		
27458	Complaint - MM	0.00	\$128.00	0.00	128.00
	Desc: Complaint - MM	Acct: 10-141-318-0000	CONTRACTED SERVICES		
27459	Mttr#00030 Insubordination - BD	0.00	\$400.00	0.00	400.00
	Desc: Mttr#00030 Insubordination - BD	Acct: 10-141-318-0000	CONTRACTED SERVICES		
27459b	Mttr#00024 Fighting - BD	0.00	\$80.00	0.00	80.00
	Desc: Mttr#00024 Fighting - BD	Acct: 10-141-318-0000	CONTRACTED SERVICES		
27459c	Mttr#00020 Miscellaneous Personnel	0.00	\$256.00	0.00	256.00
	Desc: Mttr#00020 Miscellaneous Personnel	Acct: 10-141-318-0000	CONTRACTED SERVICES		
27459d	Mttr#00027 Pursuit - MT	0.00	\$624.67	0.00	624.67
	Desc: Mttr#00027 Pursuit - MT	Acct: 10-141-318-0000	CONTRACTED SERVICES		
27462	Mttr#00009 Miscellaneous	0.00	\$404.95	0.00	404.95
	Desc: Mttr#00009 Miscellaneous	Acct: 10-141-318-0000	CONTRACTED SERVICES		
27462a	Mttr#00032 Fire Negotiations 2017	0.00	\$128.00	0.00	128.00
	Desc: Mttr#00032 Fire Negotiations 2017	Acct: 10-141-318-0000	CONTRACTED SERVICES		
27462b	Mttr#00028 Police Negotiations 2016	0.00	\$380.00	0.00	380.00
	Desc: Mttr#00028 Police Negotiations 2016	Acct: 10-141-318-0000	CONTRACTED SERVICES		
27460	Mttr#00011 DPW - SC	0.00	\$541.00	0.00	541.00
	Desc: Matter #00011 Re: DPW - SC	Acct: 10-141-318-0000	CONTRACTED SERVICES		
27459a	Mttr#00029 In Re: L.R.	0.00	\$224.00	0.00	224.00
	Desc: Mttr#00029 In Re: L.R.	Acct: 10-141-318-0000	CONTRACTED SERVICES		

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 14
User: florentina

Town of Hartford

ReportAPINHDD_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			6,558.71	0.00	6,558.71
032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC	9/23/2016		55045
000008016597	October 2016 - Retiree Over 65	0.00	\$6,311.80	0.00	6,311.80
	Desc: October 2016 - Retiree Over 65	Acct: 10-811-418-0100	Retire insurance costs		
Vendor Total:			6,311.80	0.00	6,311.80
034645	NORTH, CASSANDRA	CASSANDRA NORTH	9/23/2016		55046
PO#460	Performing Arts Camp TeacherNorth,C	0.00	\$695.00	0.00	695.00
	Desc: Performing Arts Camp TeacherNorth,C	Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			695.00	0.00	695.00
034800	NORTHEAST DELTA DENTAL		9/23/2016		55047
October'16	Dental Insurance	0.00	\$7,847.82	0.00	7,847.82
	Desc: October 2016	Acct: 10-811-418-0100	Retire insurance costs		
	Desc: October 2016	Acct: 10-811-230-0000	Dental insurance		
Vendor Total:			7,847.82	0.00	7,847.82
035000	NORTHEAST WASTE SERVICES	CASELLA WASTE SYSTEMS	9/23/2016		55048
9600004114Aug'16	RecyclingProcess&Transport/MSW	3,532.00	\$3,532.00	0.00	3,532.00
	Desc: Recycling Processing August '16-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc: Recycling Transport August '16-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc: MSW Transport August '16 - LF	Acct: 30-974-318-0000	CONTRACTED SERVICES		
9600007380Aug'16	Curbside Recycling August '16 - LF	15,000.00	\$15,000.00	0.00	15,000.00
	Desc: Curbside Recycling August '16 - LF	Acct: 30-931-318-0000	CONTRACTED SERVICES		
Vendor Total:			18,532.00	0.00	18,532.00
035002	NORTHEAST WASTE SERVICES	CASELLA WASTE SYSTEMS	9/23/2016		55049
9600004155Aug'16	Trash P/U Aug'16-812 VA Cut Off Rd	0.00	\$178.33	0.00	178.33
	Desc: Trash P/U Aug'16-812 VA Cut Off Rd	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc: Trash P/U Aug'16-812 VA Cut Off Rd	Acct: 10-221-318-0000	CONTRACTED SERVICES		
Vendor Total:			178.33	0.00	178.33
035050	NORTHERN NURSERIES INC		9/23/2016		55050
M5062200010004	Mulch-Bulk Bark	0.00	\$34.00	0.00	34.00
	Desc: Mulch-Bulk Bark	Acct: 10-528-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			34.00	0.00	34.00
035326	JOHN DEER FINANCIAL f.s.b.	JOHN DEER POWER PLAN (NORTRAX)	9/23/2016		55051
1566644	Windshield	425.51	\$425.51	0.00	425.51
	Desc: Windshield	Acct: 30-971-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			425.51	0.00	425.51
035550	NUNEZ, JOHN T	JOHN T NUNEZ	9/23/2016		55052
PO#469	Travel and Meal Reimbursement	0.00	\$262.12	0.00	262.12
	Desc: Travel and Meal Reimbursement	Acct: 10-511-311-0000	TRAVEL & MEETINGS		
Vendor Total:			262.12	0.00	262.12

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 15
User: florentina
Report APINH D_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
036187	OTTER CREEK ENGINEERING INC		9/23/2016	55053	
13390	001.30 Construction Review	24,350.18	\$24,350.18	0.00	24,350.18
	Desc: Resident project Representation	Acct: 55-954-542-0000	CAPITAL OUTLAY		
13391	001.33 Construction Admin	8,200.00	\$8,200.00	0.00	8,200.00
	Desc: Contract Administration	Acct: 55-954-542-0000	CAPITAL OUTLAY		
13392	001.35 Special Services	658.25	\$658.25	0.00	658.25
	Desc: Special Services	Acct: 55-954-542-0000	CAPITAL OUTLAY		
	Vendor Total:		33,208.43	0.00	33,208.43
036735	PATHWAYS CONSULTING, LLC		9/23/2016	55054	
19112	GPS Control Survey	1,600.00	\$1,600.00	0.00	1,600.00
	Desc: Control Points for Flight Triangula	Acct: 60-964-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,600.00	0.00	1,600.00
037450	PIKE INDUSTRIES INC		9/23/2016	55055	
888558	Emulsion by Pail	0.00	\$45.00	0.00	45.00
	Desc: Emulsion by Pail	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		45.00	0.00	45.00
037551	PITNEY BOWES INC	PURCHASE POWER	9/23/2016	55056	
September'16	Refill Postage Meter	166.15	\$1,005.00	0.00	1,005.00
	Desc: September 2016	Acct: 30-975-322-0000	POSTAGE		
	Desc: September 2016	Acct: 50-955-322-0000	POSTAGE		
	Desc: September 2016	Acct: 10-622-322-0000	POSTAGE		
	Desc: September 2016	Acct: 10-511-322-0000	POSTAGE		
	Desc: September 2016	Acct: 10-151-322-0000	POSTAGE		
	Desc: September 2016	Acct: 10-171-322-0000	POSTAGE		
	Desc: September 2016	Acct: 10-121-322-0000	POSTAGE		
	Vendor Total:		1,005.00	0.00	1,005.00
038188	POTWIN, LANDON & RENEE	L.L. POTWIN SERVICES	9/23/2016	55057	
5560	Cleaning Services September 2016	0.00	\$1,200.00	0.00	1,200.00
	Desc: Cleaning Services September 2016	Acct: 10-325-318-0000	CONTRACT SERVICES		
5562	Cleaning Services Sept'16 Library	0.00	\$486.20	0.00	486.20
	Desc: Cleaning Services Sept'16 Library	Acct: 10-524-318-0000	CONTRACTED SERVICES		
038188	POTWIN, LANDON & RENEE	L.L. POTWIN SERVICES	9/23/2016	55058	
5563	Mowing August 2016	0.00	\$1,285.72	0.00	1,285.72
	Desc: Lawn Mowing Aug'16 Cementary	Acct: 10-341-318-0000	CONTRACTED SERVICES		
	Desc: Lawn Mowing Aug'16	Acct: 10-311-318-0000	CONTRACTED SERVICES		
	Desc: Lawn Mowing Aug'16 Bugbee Center	Acct: 10-421-318-0000	CONTRACTED SERVICES		
038188	POTWIN, LANDON & RENEE	L.L. POTWIN SERVICES	9/23/2016	55059	
5564	Carpets Cleaning Senior Center	0.00	\$554.20	0.00	554.20
	Desc: Carpets Cleaning Senior Center	Acct: 10-421-321-0100	REPAIRS & MAINT-BUILD & GROUND		
038188	POTWIN, LANDON & RENEE	L.L. POTWIN SERVICES	9/23/2016	55057	
5561	Sept Monthly Services	0.00	\$1,466.72	0.00	1,466.72
	Desc: September Monthly Services	Acct: 10-211-318-0000	CONTRACTED SERVICES		

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 16
User: florentina

Report: APINHDPmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			4,992.84	0.00	4,992.84
039250	RADIO NORTH GROUP INC		9/23/2016	55060	
24137167	MONITOR RADIO BATTERY	0.00	\$204.50	0.00	204.50
	Desc: MONITOR RADIO BATTERY	Acct: 10-221-320-0100	EQUIP OPERATION-COMMUNICATION		
Vendor Total:			204.50	0.00	204.50
040250	RICHARD ELECTRIC, INC.		9/23/2016	55061	
34581	Install12kwFortress Generator Aug16	5,750.00	\$5,750.00	0.00	5,750.00
	Desc: Replace Generator @ Kingwood	Acct: 55-954-321-0100	REPAIRS & MAINT - BUILDING		
Vendor Total:			5,750.00	0.00	5,750.00
041450	SABIL & SONS, INC	SABIL & SONS, INC	9/23/2016	55062	
28046	Radiator/Adaptor/Hardware Kit	0.00	\$1,434.42	0.00	1,434.42
	Desc: Radiator/Adaptor/Hardware Kit	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,434.42	0.00	1,434.42
041600	SANEL AUTO PARTS CO	SANEL AUTO PARTS CO	9/23/2016	55063	
05TG4564	Rotella Oil 10W30	62.03	\$63.30	1.27	62.03
	Desc: Rotella Oil 10W30	Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
05TG4934	Return Rotella Oil 10W30	-62.03	\$-63.30	-1.27	-62.03
	Desc: Return Rotella Oil 10W30	Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
05TI5992	Starter & Alternator '08Ford Truck	290.49	\$296.42	5.93	290.49
	Desc: Starter & Alternator '08Ford Truck	Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
05TG4971	Rotella Oil 15W40	61.03	\$62.28	1.25	61.03
	Desc: Rotella Oil 15W40	Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
05TK3175	Return Alternator&CoreReturnStarter	-191.89	\$-195.81	-3.92	-191.89
	Desc: Return Alternator&CoreReturnStarter	Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
05TM1906	Return Brake Rotors	0.00	\$-131.78	-2.64	-129.14
	Desc: Return Brake Rotors	Acct: 10-521-320-0000	EQUIP OPERATION & MAINT		
Vendor Total:			31.11	0.62	30.49
044100	STATELINE SPORTS,LLC		9/23/2016	55064	
3419	Fhoc Practice Balls	0.00	\$135.00	0.00	135.00
	Desc: Fhoc Practice Balls	Acct: 10-514-330-0000	ATHLETIC SUPPLIES		
3416	Adidas Ball Bags	0.00	\$84.00	0.00	84.00
	Desc: Adidas Ball Bags	Acct: 10-514-330-0000	ATHLETIC SUPPLIES		
3447	Keeper Gloves&Shirts	0.00	\$180.00	0.00	180.00
	Desc: Keeper Gloves&Shirts	Acct: 10-514-330-0000	ATHLETIC SUPPLIES		
3422	Fall Athletic Supplies	0.00	\$687.20	0.00	687.20
	Desc: Fall Athletic Supplies	Acct: 10-514-330-0000	ATHLETIC SUPPLIES		
Vendor Total:			1,086.20	0.00	1,086.20
044400	STOCKMAN, WANDA	WANDA STOCKMAN	9/23/2016	55065	
August 2016	Mileage Reimbursement	86.40	\$86.40	0.00	86.40
	Desc: Mileage Reimbursement	Acct: 30-975-311-0000	TRAVEL & MEETINGS		
Vendor Total:			86.40	0.00	86.40

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 17
User: florentina

Town of Hartford

Report: APINH_D_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
045453	TDS LEASING INC		9/23/2016	55066	
01057745	Digital Imaging System W3039302945	75.00	\$75.00	0.00	75.00
	Desc: Digital Imaging System W3039302945	Acct: 30-975-318-0000	CONTRACTED SERVICES		
	Vendor Total:		75.00	0.00	75.00
046000	TI-SALES INC		9/23/2016	55067	
INV0069701	Scotchlok Connectors 3 Wires	60.63	\$60.63	0.00	60.63
	Desc: Scotchlok Connectors 3 Wires	Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		60.63	0.00	60.63
046035	TMDE CALIBRATION LABS INC		9/23/2016	55068	
27284	Radar Calibration	0.00	\$432.50	0.00	432.50
	Desc: Radar Calibration	Acct: 10-211-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Vendor Total:		432.50	0.00	432.50
047100	UI INSURANCE SERVICES INC		9/23/2016	55069	
7793	CALL FF INSURANCE	0.00	\$1,188.00	0.00	1,188.00
	Desc: CALL FF INSURANCE	Acct: 10-221-418-0000	PROPERTY & LIABILITY INSURANCE		
	Vendor Total:		1,188.00	0.00	1,188.00
047150	UNIFIRST CORPORATION		9/23/2016	55070	
0354055931	Mats	0.00	\$62.60	0.00	62.60
	Desc: Mats	Acct: 10-211-318-0000	CONTRACTED SERVICES		
0354055932	MATTS/RUGS	0.00	\$64.80	0.00	64.80
	Desc: MATTS/RUGS	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Vendor Total:		127.40	0.00	127.40
047297	UNITED STATES POSTAL SERVICE		9/23/2016	55071	
1990791	POSTAGE	0.00	\$300.00	0.00	300.00
	Desc: POSTAGE FD	Acct: 10-221-322-0000	POSTAGE		
	Desc: POSTAGE PD	Acct: 10-211-322-0000	POSTAGE		
	Vendor Total:		300.00	0.00	300.00
047300	UNITED STATES POSTAL SERVICE		9/23/2016	55072	
Aug'16	1093 Water Bills & Late Notice	508.25	\$508.25	0.00	508.25
	Desc: W & WW bills for Wilder+late notice	Acct: 50-955-322-0000	POSTAGE		
	Desc: W & WW bills for Wilder+late notice	Acct: 55-955-322-0000	POSTAGE		
	Desc: W & WW bills for Wilder+late notice	Acct: 60-965-322-0000	POSTAGE		
	Desc: W & WW bills for Wilder+late notice	Acct: 65-965-322-0000	POSTAGE		
	Vendor Total:		508.25	0.00	508.25
047497	UPPER VALLEY AQUATIC CENTER		9/23/2016	55073	
2654	PHYSICAL FITNESS 8-2-8-25	0.00	\$360.00	0.00	360.00
	Desc: PHYSICAL FITNESS 8-2-8-25	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Vendor Total:		360.00	0.00	360.00
047498	UPPER VALLEY AUDIO VISUAL	ROBERT BRIER	9/23/2016	55074	

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 18
User: florentina

Town of Hartford

Report APINH D_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
412	Sound System Sept 10 Glory Days	0.00	\$700.00	0.00	700.00
	Desc: Sound System Sept 10 Glory Days	Acct: 10-007-100-0000	DUE FROM OTHER FUNDS		
	Vendor Total:		700.00	0.00	700.00
048120	VAIL, BRAEDON	BRAEDON VAIL	9/23/2016	55075	
PO# 480	Reimburse airfare from FBI Academy	0.00	\$114.10	0.00	114.10
	Desc: Reimburse airfare from FBI Academy	Acct: 10-211-311-0000	TRAVEL & MEETINGS		
	Vendor Total:		114.10	0.00	114.10
048249	VALLEY NEWS	VALLEY NEWS	9/23/2016	55076	
599290828-0903'16	w/e 09/03/16 - Welcome Ctr	0.00	\$2.25	0.00	2.25
	Desc: w/e 09/03/16 - Welcome Ctr	Acct: 10-121-318-0510	WELCOME CENTER - INVENTORY PU		
599290904-0910'16	w/e 09/10/16 - Welcome Ctr	2.25	\$2.25	0.00	2.25
	Desc: w/e 09/10/16 - Welcome Ctr	Acct: 70-121-318-0510	Welcome Center Inventory		
599290911-0917'16	w/e 09/17/16 - Welcome Ctr	2.25	\$2.25	0.00	2.25
	Desc: w/e 09/17/16 - Welcome Ctr	Acct: 70-121-318-0510	Welcome Center Inventory		
599290821-0827'16	w/e 08/27/16 - Welcome Ctr	0.00	\$2.25	0.00	2.25
	Desc: w/e 08/27/16 - Welcome Ctr	Acct: 10-121-318-0510	WELCOME CENTER - INVENTORY PU		
	Vendor Total:		9.00	0.00	9.00
048250	VALLEY NEWS	VALLEY NEWS	9/23/2016	55077	
August 2016	Billing 8/1-8/31/16 Acct#6073	0.00	\$623.11	0.00	623.11
	Desc: Ad#433049 Community Resilience Week	Acct: 10-622-312-0000	ADVERTISING		
	Desc: Ad#433745 Comm Resilience Celebrat.	Acct: 10-622-312-0000	ADVERTISING		
	Desc: Ad#433667 Proposed Charter Amendments	Acct: 10-111-312-0000	ADVERTISING		
	Vendor Total:		623.11	0.00	623.11
048300	VALLEY NEWS	VALLEY NEWS	9/23/2016	55078	
2959353DAug'16	Valley News Paper Ads	162.65	\$803.49	0.00	803.49
	Desc: Ad#252947 HWY Equipment Operator Ad	Acct: 10-325-312-0000	ADVERTISING		
	Desc: Ad#252484 Quechee Water Tank	Acct: 55-954-542-0000	CAPITAL OUTLAY		
	Vendor Total:		803.49	0.00	803.49
048575	VERIZON WIRELESS		9/23/2016	55079	
9771249801	Verizon - August 2016	90.36	\$1,472.48	0.00	1,472.48
	Desc: Aug 2 through Sep 1, 2016	Acct: 65-965-324-0000	TELEPHONE		
	Desc: Aug 2 through Sep 1, 2016	Acct: 60-965-324-0000	TELEPHONE		
	Desc: Aug 2 through Sep 1, 2016	Acct: 55-955-324-0000	TELEPHONE		
	Desc: Aug 2 through Sep 1, 2016	Acct: 50-955-324-0000	TELEPHONE		
	Desc: Aug 2 through Sep 1, 2016	Acct: 10-511-324-0000	TELEPHONE		
	Desc: Aug 2 through Sep 1, 2016	Acct: 10-511-324-0000	TELEPHONE		
	Desc: Aug 2 through Sep 1, 2016	Acct: 10-511-324-0000	TELEPHONE		
	Desc: Aug 2 through Sep 1, 2016	Acct: 10-325-324-0000	TELEPHONE		
	Desc: Aug 2 through Sep 1, 2016	Acct: 10-325-324-0000	TELEPHONE		
	Desc: Aug 2 through Sep 1, 2016	Acct: 10-325-324-0000	TELEPHONE		
	Desc: Aug 2 through Sep 1, 2016	Acct: 10-271-324-0000	TELEPHONE		
	Desc: Aug 2 through Sep 1, 2016	Acct: 10-211-324-0000	TELEPHONE		
	Desc: Aug 2 through Sep 1, 2016	Acct: 10-221-324-0000	TELEPHONE		
	Desc: Aug 2 through Sep 1, 2016	Acct: 10-181-324-0000	TELEPHONE		

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 19
User: florentina

Town of Hartford

Report: APINHDPmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Aug 2 through Sep 1, 2016	Acct: 10-121-324-0000	TELEPHONE		
	Desc: Aug 2 through Sep 1, 2016	Acct: 10-121-324-0000	TELEPHONE		
9771275505	AUG 2-SEP 1 2016	0.00	\$991.19	0.00	991.19
	Desc: AUG 2-SEP 1 2016 FD	Acct: 10-221-324-0000	TELEPHONE		
	Desc: AUG 2-SEP 1 2016 PD	Acct: 10-211-324-0000	TELEPHONE		
	Desc: AUG 2-SEP 1 2016 NORWICH	Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
	Desc: AUG 2-SEP 1 2016 WINDSOR	Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
	Vendor Total:		2,463.67	0.00	2,463.67
049175	VERMONT POLICE ACADEMY	VCJTC	9/23/2016		55080
160912048	K-9 Drug 8/30/16 - Clifford	0.00	\$16.00	0.00	16.00
	Desc: K-9 Drug 8/30/16 - Clifford	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		16.00	0.00	16.00
050045	XYLEM WATER SOLUTIONS U.S.A. INC	XYLEM WATER SOLUTIONS U.S.A. INC	9/23/2016		55081
3556919844	Cutters	1,019.00	\$1,019.00	0.00	1,019.00
	Desc: Cutters for Ridge Condo Pump Staton	Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
3556919843	Cutting Ring	542.00	\$542.00	0.00	542.00
	Desc: Cutters for the Mill Run Pump stati	Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
	Vendor Total:		1,561.00	0.00	1,561.00
050090	VERMONT LEAGUE OF CITIES AND TOWNS	VERMONT LEAGUE OF CITIES AND TOWNS	9/23/2016		55082
2016-17860	Town Fare L Pullar	0.00	\$60.00	0.00	60.00
	Desc: Town Fare L Pullar	Acct: 10-121-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		60.00	0.00	60.00
050100	VERMONT LEAGUE OF CITIES AND TOWNS		9/23/2016		55083
17-RD089	FY 17 Regular Member Dues - Admin	0.00	\$11,897.00	0.00	11,897.00
	Desc: Reg Dues 07/01/16 - 06/30/17	Acct: 10-121-313-0000	MEMBERSHIP DUES		
	Vendor Total:		11,897.00	0.00	11,897.00
050250	VERMONT LEAGUE OF CITIES AND TOWNS		9/23/2016		55084
21844	Added vehicle to Policy P2852016	0.00	\$22.00	0.00	22.00
	Desc: 2016 Diamond C Flatbed Trailer	Acct: 10-511-418-0000	PROPERTY & LIABILITY INSURANCE		
	Vendor Total:		22.00	0.00	22.00
050455	VERMONT LIFE SAFETY LLC		9/23/2016		55085
28681	Service Call 8/26/16 added new user	0.00	\$125.00	0.00	125.00
	Desc: Service Call 8/26/16 added new user	Acct: 10-321-318-0000	CONTRACTED SERVICES		
	Vendor Total:		125.00	0.00	125.00
050600	VERMONT OFFENDER WORK PROGRAMS		9/23/2016		55086
WC797	Offender Work Days	0.00	\$585.00	0.00	585.00
	Desc: Offender Work Days	Acct: 10-521-318-0000	CONTRACTED SERVICES		
	Vendor Total:		585.00	0.00	585.00
051347	VERMONT, STATE OF	TREASURER, STATE OF VERMONT	9/23/2016		55087
Wat Permit Wilder#3	Replacement of Wilder Well#1(New#3)	945.00	\$945.00	0.00	945.00

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 20
User: florentina

Town of Hartford

ReportAPINHDD_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: Drinking Water Application fee		Acct: 50-952-543-0000	CAPITAL OUTLAY - WILDER		
Vendor Total:			945.00	0.00	945.00
051942	VISION GOVERNMENT SOLUTIONS	VISION GOVERNMENT SOLUTIONS	9/23/2016		55088
024768	Revaluation Services FY'17 - Aug16	0.00	\$8,969.89	0.00	8,969.89
Desc: Revaluation Services FY'17-Aug'16		Acct: 10-985-174-0100	Revaluation		
Vendor Total:			8,969.89	0.00	8,969.89
051943	VISION SERVICE PLAN	VISION SERVICE PLAN	9/23/2016		55089
Oct'16	Vision Service Plan - Oct 2016	0.00	\$1,798.13	0.00	1,798.13
Desc: Vision Service Plan - Oct 2016		Acct: 10-012-300-0225	ACCRUED VISION INSURANCE PAYAI		
Vendor Total:			1,798.13	0.00	1,798.13
052300	WEBB, F W COMPANY	F W WEBB COMPANY	9/23/2016		55090
52133531	Gasket	23.64	\$23.64	0.00	23.64
Desc: Gasket		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			23.64	0.00	23.64
052325	WEED CONCRETE PRODUCTS LLC		9/23/2016		55091
20024290	4' Drop Inlet Base&Frame/Pipe Boot	0.00	\$664.00	0.00	664.00
Desc: 4' Drop Inlet Base&Frame/Pipe Boot		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			664.00	0.00	664.00
053150	SWISH WHITE RIVER, LTD		9/23/2016		55092
W111333/STATEMENT	Invoice W111333/E paid twice	0.00	\$-41.40	0.00	-41.40
Desc: Invoice W111333/E paid twice		Acct: 10-528-323-0000	MATERIAL & SUPPLIES		
9029404	Credit Bleach/Squeegee	0.00	\$-25.95	0.00	-25.95
Desc: Credit Bleach/Squeegee		Acct: 10-161-323-0000	MATERIAL & SUPPLIES		
W139876	Furniture Cleaner/Bowl Cleaner	0.00	\$13.25	0.00	13.25
Desc: Furniture Cleaner/Bowl Cleaner		Acct: 10-161-323-0000	MATERIAL & SUPPLIES		
W139494	Mop	0.00	\$9.95	0.00	9.95
Desc: Mop		Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
W138533	FLOOR CLEANER	0.00	\$9.30	0.00	9.30
Desc: FLOOR CLEANER		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
W138407	Sanitizer Sprays/Mop	0.00	\$58.20	0.00	58.20
Desc: Sanitizer Sprays/Mop		Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
W137035	PAPER TOWELS	0.00	\$67.30	0.00	67.30
Desc: PAPER TOWELS		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
W135553	Cleaning Supplies	0.00	\$118.25	0.00	118.25
Desc: Cleaning Supplies		Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
W123343	CLEANING SUPPLIES	0.00	\$328.50	0.00	328.50
Desc: CLEANING SUPPLIES		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
W138531	Floor Cleaner	0.00	\$9.30	0.00	9.30
Desc: Floor Cleaner		Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			546.70	0.00	546.70
053646	WILSON, MICHELLE	MICHELLE WILSON	9/23/2016		55093
PO#514	Mileage Reimbursement September '16	0.00	\$179.17	0.00	179.17

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 9/23/2016 - 9/23/2016

Page: 21
User: florentina
Report: APINHD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Mileage Reimbursement September'16	Acct: 10-174-311-0000	TRAVEL & MEETINGS		
	Vendor Total:		179.17	0.00	179.17
059700	AQUILINO ARTS		9/23/2016		55094
173	T-shirts Glory Days	0.00	\$137.50	0.00	137.50
	Desc: Glory Days of the Railroad	Acct: 10-007-100-0000	DUE FROM OTHER FUNDS		
	Vendor Total:		137.50	0.00	137.50
059737	MUNICIPAL RESOURCES, INC.		9/23/2016		55095
18828	Interim Finance Director - Aug 2016	4,687.01	\$15,623.38	0.00	15,623.38
	Desc: Rita Donaldson - August 2016	Acct: 10-171-318-0000	CONTRACTED SERVICES		
	Desc: Rita Donaldson - August 2016	Acct: 30-975-318-0000	CONTRACTED SERVICES		
	Desc: Rita Donaldson - August 2016	Acct: 50-955-318-0000	CONTRACTED SERVICES		
	Desc: Rita Donaldson - August 2016	Acct: 55-955-318-0000	CONTRACTED SERVICES		
	Desc: Rita Donaldson - August 2016	Acct: 60-961-318-0000	CONTRACTED SERVICES		
	Desc: Rita Donaldson - August 2016	Acct: 65-965-318-0000	CONTRACTED SERVICES		
	Vendor Total:		15,623.38	0.00	15,623.38
059760	SWAIN, LINDA	LINDA SWAIN	9/23/2016		55096
190997	Refund Overpayment State Payment	0.00	\$95.11	0.00	95.11
	Desc: Refund Overpayment State Payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		95.11	0.00	95.11
059781	LATHROP, WARREN	WARREN LATHROP	9/23/2016		55097
090616	Mileage Mileage Reimbursement 8/29-9/06/16	0.00	\$259.20	0.00	259.20
	Desc: Mileage Reimbursement 8/29-9/06/16	Acct: 10-312-318-0000	CONTRACTED SERVICES		
	Vendor Total:		259.20	0.00	259.20
059785	KASTEN, PHILLIP	PHILLIP KASTEN	9/23/2016		55098
PO# 479	'17 Clothing Allowance	0.00	\$137.65	0.00	137.65
	Desc: Reimburse '17 Clothing Allowance	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Vendor Total:		137.65	0.00	137.65
059810	FERNANDES, SEAN	SEAN FERNANDES	9/23/2016		55099
PO# 478	Reimburse for rental car	0.00	\$102.21	0.00	102.21
	Desc: Reimburse car rental for training	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		102.21	0.00	102.21
059818	GAYLORD, MARY	MARY GAYLORD	9/23/2016		55100
PO#35276	Water/RootBeer/Pepsi	26.99	\$26.99	0.00	26.99
	Desc: Water/RootBeer/Pepsi	Acct: 70-121-318-0510	Welcome Center Inventory		
	Vendor Total:		26.99	0.00	26.99
059843	BRODART CO.		9/23/2016		55101
B4650551	Hardcover	0.00	\$14.84	0.00	14.84
	Desc: Hardcover	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B4650575	Hardcover	0.00	\$14.29	0.00	14.29
	Desc: Hardcover	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 9/23/2016 - 9/23/2016

Page: 22
User: florentina
ReportAPINH_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
B4643482	Audio CD's	0.00	\$46.38	0.00	46.38
	Desc: Audio CD's	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B4643485	Audio CD's	0.00	\$43.43	0.00	43.43
	Desc: Audio CD's	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
	Vendor Total:		118.94	0.00	118.94
059862	NORWICH REGIONAL ANIMAL HOSPITAL			9/23/2016	55102
35008	Dozer vaccinations	0.00	\$96.23	0.00	96.23
	Desc: Dozer vaccinations	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Vendor Total:		96.23	0.00	96.23
060216	HEALTH PLANS INC.			9/23/2016	55103
2016-000850	AMB INSURANCE REFUND 2016-00085	0.00	\$660.94	0.00	660.94
	Desc: AMBULANCE PAYMENT REFUND - 2016-000	Acct: 10-221-325-0000	REFUNDS		
	Vendor Total:		660.94	0.00	660.94
060217	KATE RILEY			9/23/2016	55104
2016-000850	AMB PT REFUND 2016-000850	0.00	\$92.51	0.00	92.51
	Desc: AMBULANCE PAYMENT REFUND 2016-00085	Acct: 10-221-325-0000	REFUNDS		
	Vendor Total:		92.51	0.00	92.51
500025	HOLMES, MARJORIE	MARJORIE HOLMES		9/23/2016	55105
193204	Refund Overpayment State Payment	0.00	\$1,058.13	0.00	1,058.13
	Desc: Refund Overpayment State Payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		1,058.13	0.00	1,058.13
500117	JOHNSON, GRACE M.	GRACE M. JOHNSON		9/23/2016	55106
189509	Refund Overpayment State Payment	0.00	\$749.48	0.00	749.48
	Desc: Refund Overpayment State Payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		749.48	0.00	749.48
500457	DUTTON, LEZLIE	PROCTOR DUTTON		9/23/2016	55107
192608	Refund Overpayment State Payment	0.00	\$114.45	0.00	114.45
	Desc: Refund Overpayment State Payment Se	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		114.45	0.00	114.45
500458	EMERSON, ELMARIE	ELMARIE EMERSON		9/23/2016	55108
192548	Refund Overpayment State Payment	0.00	\$265.95	0.00	265.95
	Desc: Refund Overpayment State Payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		265.95	0.00	265.95
500691	U.S. BANK	U.S. BANK		9/23/2016	55109
VMBBHAR102	NOV 2016 Bond Payment	134,255.95	\$1,039,288.07	0.00	1,039,288.07
	Desc: NOV 2016 Bond Payment	Acct: 65-963-542-0101	DEBT SERVICE - PRINCIPAL		
	Desc: NOV 2016 Intrest	Acct: 65-963-542-0100	DEBT SERVICE - INTEREST		
	Desc: NOV 2016 Refund	Acct: 65-076-963-0000	Interest refund from Bond		
	Desc: NOV 2016 Savings	Acct: 55-076-954-0000	Interest return - Bond		
	Desc: NOV 2016 Payment	Acct: 55-954-542-0100	DEBT SERVICE - INTEREST		

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 23
User: florentina

Town of Hartford

Report: APINHDD_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: NOV 2016 Payment	Acct: 55-954-542-0101	DEBT SERVICE - PRINCIPAL		
	Desc: NOV 2016 Payment	Acct: 10-912-542-0000	BOND INTEREST		
	Desc: NOV 2016 Payment	Acct: 10-912-542-0100	BOND PRINCIPAL		
	Desc: NOV 2016 Payment	Acct: 10-912-542-0300	BOND INTEREST-QUECHEE BRIDGE		
	Desc: NOV 2016 Payment	Acct: 10-912-542-0301	BOND PRINCIPAL-QUECHEE BRIDGE		
	Desc: NOV 2016 Payment	Acct: 10-912-542-0500	BOND INTEREST-MUNICIPAL BUILDIN		
	Desc: NOV 2016 Payment	Acct: 10-912-542-0501	BOND PRINCIPAL-MUNICIPAL BUILDII		
	Desc: NOV 2016 Payment	Acct: 13-912-542-0100	BOND INTEREST-TIF DISTRICT BOND		
	Desc: NOV 2016 Payment	Acct: 13-912-542-0101	BOND PRINCIPAL-TIF DISTRICT BONI		
	Desc: WH Library	Acct: 10-912-542-0401	BOND PRINCIPAL-MAX/WABA/LIBRAR		
	Desc: Pool/pump house	Acct: 10-912-542-0401	BOND PRINCIPAL-MAX/WABA/LIBRAR		
	Desc: Maxfield	Acct: 10-912-542-0401	BOND PRINCIPAL-MAX/WABA/LIBRAR		
	Desc: WABA	Acct: 10-912-542-0910	BOND PRINCIPAL - WABA		
	Desc: WABA interst	Acct: 10-912-542-0900	BOND INTEREST-BARWOOD ARENA		
	Desc: Pool/pump house	Acct: 10-912-542-0400	BOND INTEREST-MAX/WABA/LIBRAR'		
	Desc: Maxfield	Acct: 10-912-542-0400	BOND INTEREST-MAX/WABA/LIBRAR'		
	Desc: NOV 2016 Interest	Acct: 10-912-542-0400	BOND INTEREST-MAX/WABA/LIBRAR'		
Vendor Total:			1,039,288.07	0.00	1,039,288.07
500757	VERMONT COMMERCIAL		9/23/2016	55110	
650	Repair/Replace Leaking Fittings	0.00	\$1,850.14	0.00	1,850.14
	Desc: Repair/Replace Leaking Fittings	Acct: 10-530-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,850.14	0.00	1,850.14
500849	SUGARBUSH FARM		9/23/2016	55111	
248673.313124-1	Candies&MapleSyrups	0.00	\$133.48	0.00	133.48
	Desc: Candies&MapleSyrups	Acct: 10-121-318-0510	WELCOME CENTER - INVENTORY PU		
Vendor Total:			133.48	0.00	133.48
500952	PRIMMER PIPER EGGLESTON & CRAMER P		9/23/2016	55112	
B04982-00005-144978	Doc review,research,correspondence	0.00	\$250.00	0.00	250.00
	Desc: Doc review,research,correspondence	Acct: 10-141-318-0000	CONTRACTED SERVICES		
Vendor Total:			250.00	0.00	250.00
501002	ECHO COMMUNICATIONS, INC		9/23/2016	55113	
17057	Fall/Winter 2016-17 Program Guide	0.00	\$1,919.00	0.00	1,919.00
	Desc: Fall/Winter 2016-17 Program Guide	Acct: 10-511-312-0000	ADVERTISING		
Vendor Total:			1,919.00	0.00	1,919.00
501909	DESMEULES, JOSEPH P.	JOSEPH P. DESMEULES	9/23/2016	55114	
190075	Refund Overpayment State Payment	0.00	\$1,444.90	0.00	1,444.90
	Desc: Refund Overpayment State Payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
Vendor Total:			1,444.90	0.00	1,444.90
502068	KEEN, ANDREA	ANDREA KEEN	9/23/2016	55115	
825692	Refund Youth Hockey Skills Camp	0.00	\$70.00	0.00	70.00
	Desc: Refund Youth Hockey Skills Camp	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			70.00	0.00	70.00

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID

Page: 24
User: florentina

Town of Hartford

Report APINH_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
502069	EASTMAN BRENT	BRENT EASTMAN	9/23/2016	55116	
194259	Refund Overpayment State Payment	0.00	\$520.17	0.00	520.17
	Desc: Refund Overpayment State Payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		520.17	0.00	520.17
502070	FRAZER KATHERINE M	KATHERINE M FRAZER	9/23/2016	55117	
189091	Refund Overpayment State Payment	0.00	\$2,858.23	0.00	2,858.23
	Desc: Refund Overpayment State Payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		2,858.23	0.00	2,858.23
502071	KILBREATH, COLLEEN S	COLLEEN S KILBREATH	9/23/2016	55118	
190459	Refund Overpayment State Payment	0.00	\$2,768.97	0.00	2,768.97
	Desc: Refund Overpayment State Payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		2,768.97	0.00	2,768.97
502072	KINGSBURY, FREDA ANN	FREDA ANN KINGSBURY	9/23/2016	55119	
192314	Refund Overpayment State Payment	0.00	\$1,014.89	0.00	1,014.89
	Desc: Refund Overpayment State Payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		1,014.89	0.00	1,014.89
502073	LEBLANC, ROGER P	ROGER P LEBLANC	9/23/2016	55120	
191038	Refund Overpayment State Payment	0.00	\$571.37	0.00	571.37
	Desc: Refund Overpayment State Payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		571.37	0.00	571.37
502074	LEWIS, BETHANY J	BETHANY J LEWIS	9/23/2016	55121	
189137	Refund Overpayment State Payment	0.00	\$1,922.45	0.00	1,922.45
	Desc: Refund Overpayment State Payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		1,922.45	0.00	1,922.45
502075	MALIA, YENDA'ME	YENDA'ME MALIA	9/23/2016	55122	
191047	Refund Overpayment State Payment	0.00	\$1,480.14	0.00	1,480.14
	Desc: Refund Overpayment State Payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		1,480.14	0.00	1,480.14
502076	MORSE AND TUSON REVOCABLE TRUST	MORSE AND TUSON REVOCABLE TRUST	9/23/2016	55123	
191400	Refund Overpayment State Payment	0.00	\$458.89	0.00	458.89
	Desc: Refund Overpayment State Payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		458.89	0.00	458.89
502077	MURRAY EDWARD F REVOCABLE TRUST	MURRAY EDWARD F REVOCABLE TRUST	9/23/2016	55124	
192875	Refund Overpayment State Payment	0.00	\$1,148.56	0.00	1,148.56
	Desc: Refund Overpayment State Payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		1,148.56	0.00	1,148.56
502078	NALETTE, GREGG L	GREGG L NALETTE	9/23/2016	55125	
192743	Refund Overpayment State Payment	0.00	\$944.03	0.00	944.03

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 9/23/2016 - 9/23/2016

Page: 25
User: florentina
Report: APINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: Refund Overpayment State Payment		Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
Vendor Total:			944.03	0.00	944.03
502079	PERZANOWSKI, DALE	DALE PERZANOWSKI	9/23/2016	55126	
191710	Refund Overpayment State Payment	0.00	\$262.67	0.00	262.67
Desc: Refund Overpayment State Payment		Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
Vendor Total:			262.67	0.00	262.67
502080	ROSENZWEIG, BURT A	BURT A ROSENZWEIG	9/23/2016	55127	
190202	Refund Overpayment State Payment	0.00	\$1,329.50	0.00	1,329.50
Desc: Refund Overpayment State Payment		Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
Vendor Total:			1,329.50	0.00	1,329.50
502081	SMITH, JEFFREY H	JEFFREY H SMITH	9/23/2016	55128	
193664	Refund Overpayment State Payment	0.00	\$2,798.36	0.00	2,798.36
Desc: Refund Overpayment State Payment		Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
Vendor Total:			2,798.36	0.00	2,798.36
502082	WATERS, JENNIFER A	JENNIFER A WATERS	9/23/2016	55129	
190559	Refund Overpayment State Payment	0.00	\$409.08	0.00	409.08
Desc: Refund Overpayment State Payment		Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
Vendor Total:			409.08	0.00	409.08
502083	ZIZZA, MICHAEL G	MICHAEL G ZIZZA	9/23/2016	55130	
192372	Refund Overpayment State Payment	0.00	\$973.89	0.00	973.89
Desc: Refund Overpayment State Payment		Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
Vendor Total:			973.89	0.00	973.89
FUND 10			Bank Total:		3,132,964.34
		Holdback Total			3,132,964.34
Batch Totals:		0.00	486,083.46	4.80	3,619,052.60

Report Date: 9/23/16
10:53AM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 26
User: florentina
ReportAPINHDD_PmtByDate

Check Date: 9/23/2016 - 9/23/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.

- _____ SELECT PERSON
- _____ TOWN MANAGER
- _____ FINANCE DIRECTOF
- _____ TOWN TREASURER