



**TOWN OF HARTFORD  
LOCAL LIQUOR CONTROL BOARD  
AND SELECTBOARD AGENDA**

Tuesday, June 21<sup>th</sup>, 2016 at 6:00 pm

Hartford Town Hall

171 Bridge Street

White River Junction, Vermont 05001

**I. Call to Order Local Liquor Control Board/Selectboard Meeting and Pledge of Allegiance**

**II. Order of Agenda**

**III. Liquor Control Board**

**(No items of business)**

**IV. Selectboard** (Motion to Open Selectboard Meeting)

- 1. Citizen, Selectboard Comments and Announcements**
- 2. Appointments**
  - a) Consider Bethany Fleishman for Advance Transit Board (1) position
- 3. Board Reports, Motions & Ordinances**
  - a) Wood Building Service Appeal
  - b) Charter Change motion
  - c) Hartford Energy Commission Member number change
  - d) VTRANS – Sykes Mountain Avenue Round-about Amendment
  - e) Sykes Ave. Sidewalk/Bike Grant Application
  - f) Quechee Power Pole Change and Easement Request for Lee Adams Property
  - g) Maxfield Wetland Mitigation and Easement to State of Vermont
  - h) Davidson Request to modify Town Street
  - i) Discuss Swearing In Ceremony of New Town Manager
- 4. Town Manager's Report** (TBD, Board questions, concerns, requests, project updates, etc.)
- 5. Commission Meeting Reports – TBD**
- 6. Consent Agenda (Mot. Req.)**
  - a) Approve Payroll Ending 6/18/16

- b) Approve A/P Manifest of 6/17/2016
- c) Meeting Minutes of 6/7/16
- d) Selectboard Meeting Dates of (7/5/16?), 7/19/16, 8/2/16, 8/16/16, 8/30/16

7. **Executive Session** (1 VSA 313) (if needed) (Mot. Req.)

a) **Public Officers**

**In accordance with Vermont's Open Meeting Law requirements, I move that the Board enter into Executive Session to discuss the appointment of a *Public Officer* under the provisions of Title 1, Section 313(a) (3) of the Vermont Statutes.**

b) **Contracts and Labor Agreements**

**In accordance with Vermont's Open Meeting Law requirements, I move that the Board find that public discussion of Contracts would clearly involve disclosure of private personal information and that premature general knowledge of the discussion of Labor Agreements would clearly place the Selectboard at a substantial disadvantage, because the Selectboard risks disclosing its approach to the labor agreements if it discusses these Labor Agreements in public. I further move that the Board enter into Executive Session to discuss Contracts and Labor Agreements, under the provisions of Title 1, Section 313(a) (1) of the Vermont Statutes.**

- Motion to Close Executive Session

**V. Adjournment (Mot. Req.)**

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public

TOWN OF HARTFORD  
 171 BRIDGE STREET  
 White River Jct., VT 05001  
 802-295-9353 (Tel.) 802-295-6382 (Fax)

**ADVISORY BOARD/COMMISSION APPOINTMENT APPLICATION**

Application for appointment(s) to: Advance Transit board of  
Directors

**I. APPLICANT DATA:**

Name: Bethany Fleishman

Address: P.O. Box 123 (1519 Maple St.)  
Hartford, VT 05047

Telephone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Other) 802-299-9608

Email Address: bethany.fleishman@gmail.com

How long have you been a Hartford resident? 35 years (lived in NY & CA as non-resident)

Are you a United States Citizen? Yes Are you a registered voter? Yes

**II. EDUCATION:**

High School: Hartford High Year Graduated: 1999

College 1: St. Lawrence University Degree Earned: B.S.

Course of Study: Biology Canton, NY Year: 2003

College 2: City College of San Francisco Degree Earned: NONE, Just took

Course of Study: Journalism Year: 2008, 2009 classes

**III. WORK HISTORY:**

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
<u>Vital Communities <sup>W.R.J., VT</sup></u>	<u>2014-present</u>	<u>Transportation Program Assistant</u>	<u>community outreach to reduce drive alone travel.</u>
<u>Market Table Restaurant <sup>Haverhill, NH</sup></u>	<u>2010-2013</u>	<u>Pastry Chef</u>	
<u>Wexler's Restaurant (San Francisco)</u>	<u>2009-2010</u>	<u>Line cook &amp; Baker</u>	
<u>McCall Staffing (San Francisco)</u>	<u>2008-2009</u>	<u>Administrative temp</u>	
<u>Dartmouth Toxic Metals Research Program <sup>Dartmouth College, Hanover, NH</sup></u>	<u>2003-2007</u>	<u>Outreach Assistant</u>	<u>community outreach on childhood lead poisoning prevention, science writing, and research translation</u>
<u>San Francisco Public Press</u>	<u>2009</u>	<u>Reporter</u>	

**IV. PROFESSIONAL EXPERIENCE:**

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.

Would you be available for 5:30 P.M. meetings? I'm available Wednesday evenings, when the A.T. board meets

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute?

I work in the transportation program @ Vital Communities where I already work closely w/ AT and other transit providers. Very interested in making sure ppl. in our community can get where they need to go while also reducing drive-alone travel.

c. What are your past experiences in Municipal, State or Federal Government?

Served on Hartford Selectboard 2012-2014 & Hartford Solid Waste Committee 2013-2015.

d. What civic or social organizations have belonged to and what positions did you hold?

Board of directors, Upper Valley Food Co-op (clerk)  
Chair, Hartford Progressive Party (on and off)

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?

Hartford does a great job supporting AT. Keep up the good work and support future needs of the community for transit. Need better multi-modal infrastructure to support ppl. biking, walking, carpooling or well on transit

f. What might some solutions be?

Town master plan already lays out a lot of the above - let's keep up the momentum on a lot of these sidewalk projects and planning for vibrant village centers.

g. Other hobbies/interests: Bike commuting, gardening, cooking & looting

**V. REFERENCES: (Please list three)**

Name: Aaron Brown, Vital Communities Telephone: 802-291-9100 x111

Name: Ross MacDonald, VTrans Telephone: 802-828-5577

Name: Chuck Wooster, farmer Telephone: 802-280-5107  
Selectboard chair

  
APPLICANT'S SIGNATURE

6/6/16  
DATE

# MSK

MURPHY  
SULLIVAN  
KRONK

*Via Federal Express*

June 9, 2016

Town of Hartford Selectboard  
c/o Pat McQueen, Acting Town Manager  
171 Bridge Street  
White River Junction, VT 05001

**Re: Town of Hartford Building Safety Order  
1472 Maple Street – Marc Wood (3668 Route 14, Sharon, VT 05065)**

Dear Mr. McQueen:

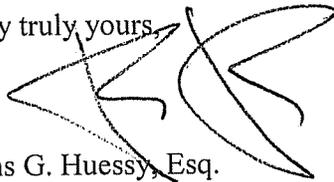
I represent Marc Wood of 3668 Route 14, Sharon, VT 05065. Please be advised that Mr. Wood wishes to appeal the Building Safety Order for the above-referenced property at 1472 Maple Street, Hartford, VT, dated May 18, 2016 (and served on him on May 26, 2016).

The Building Safety Order asks Mr. Wood to undertake certain remedial actions on his property. At the same time, the Town has forbidden Mr. Wood to undertake any such action as part of its ongoing litigation of an alleged zoning violation. It does not appear that Mr. Wood can undertake the remedial actions requested in the Building Safety Order without violating the Court order in the zoning matter.

Please advise me of any appeal hearing date.

Thank you.

Very truly yours,



Hans G. Huessy, Esq.  
[huessy@mskvt.com](mailto:huessy@mskvt.com)

cc: Marc Wood

{00215361.1}



# TOWN OF HARTFORD

FIRE DEPARTMENT

*Fire/Ambulance/Rescue*

812 V.A. Cutoff Road

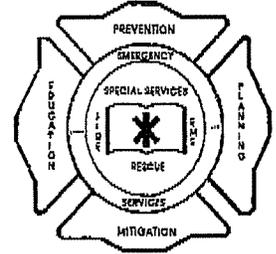
White River Junction, Vermont 05001

*Scott Cooney, Interim Fire Chief*

*scooney@hartford-vt.org*

Telephone: 802-295-3232

Fax: 802-295-5143



---

Serving the Villages of Hartford \* West Hartford \* White River Junction \* Wilder \* Quechee

---

May 18, 2016

Marc Wood  
3668 VT Route 14  
Sharon, VT 05065

RE: Building Safety Order

On February 8, 2016 a certified letter was sent to your address to conduct a building safety inspection of the property located at 1472 Maple Street at 10:00am to evaluate your building with regards to their status as Dilapidated Buildings as defined in the Town's Dilapidated Building Ordinance. A Dilapidated Building is defined in the Ordinance as:

*"Any building or structure or part thereof that, whether occupied or vacant, for the lack of proper maintenance, repair or sanitation, or by reason of abandonment or damage by fire or elements, is hazardous to the health or safety of the public, or presents a threat of damage to other buildings or property, or is otherwise unsuitable for its permitted use."*

We received a certified response from the postal service that you received this request on February 10, 2016. I arrived at the property at the stated time and date and neither you nor a representative arrived for the appointment. Since we had received numerous telephone complaints of a recent wall collapse of one of the exterior walls I was able to make a visual inspection of the property from the public right of way to evaluate if it posed an imminent danger to the health and safety of the public.

Based on my evaluation of the diner property there is visual damage to the support structure of the building. This in of itself poses a danger of further collapse of the structure which may cause debris to fall into the public right of way. Also since there is no barrier present to prohibit access to the property it poses a hazard to the public.

Based on my evaluation of the grange building. The roofing materials have become detached any move freely in the wind. The risk of the roofing material becoming disconnected from the structure and landing into the public right of way poses a hazard to the public.

You are hereby ordered to secure the Dilapidated Buildings and abate all hazardous conditions that exist by June 30, 2016. Failure to comply with the terms of the Building Safety Order may result in fines and other monetary liability, and the pursuit of injunctive relief by the Town of Hartford.

You may appeal this Building Safety Order. Appeals shall be made to the Hartford Selectboard (delivered to the Town Manager's Office) within 15 days of the date of this Order. The notice of the appeal must be in writing and must include the name and address of the appellant, the physical location of the property that is the subject of this Order, a brief description of the property, and a description of why the Order is not proper.

Sincerely,

Michael Bedard  
Fire Marshal

*Sent 5/26/16  
Vern Falkner  
DISWESD*



---

**SELECTBOARD DRAFT MOTION:**

That the Board of Selectmen of the Town of Hartford, VT hereby moves, pursuant to 24VSA123A-201(f) of the Town Charter, that a Special Joint Town/School District Meeting be called for Australian Ballot voting on November 8, 2016 in order that the Charter changes approved by the voters in the last Town Meeting Australian Ballot voting, but not passed by the legislature because of a procedural flaws, may be considered again by the voters. A copy of the proposed Charter amendments as proposed is attached (new language is underlined and deleted language is in [brackets]) and will be on file for inspection by the public in the Town Clerk's office.

**SCHOOL DISTRICT DRAFT MOTION:**

That the School District of the Town of Hartford, VT hereby moves, pursuant to 24VSA123A-201(f) of the Town Charter, that a Special Joint Town/School District Meeting be called for Australian Ballot voting on November 8, 2016, in order that the Charter changes approved by the voters in the last Town Meeting Australian Ballot voting, but not passed by the legislature because of a procedural flaw, may be considered again by the voters. A copy of the proposed Charter amendments as proposed is attached (new language is underlined and deleted language is in [brackets]) and will be on file for inspection by the public in the Town Clerk's office.



NOTICE TO VOTERS  
NEW LANGUAGE UNDERLINED  
DELETED LANGUAGE IN [BRACKETS]

§ 123A-104. Local Option Tax

The Town of Hartford is authorized to levy a tax of a one percent (1%) on rooms and meals/alcoholic beverages, the net proceeds of which are to be deposited in a capital reserve fund until directed otherwise by vote of the Town.

§ 123A-201. Town meeting

\*  
\*  
\*

(e) Meetings, dates, times, voters, ballots:

\*  
\*  
\*

(2) Australian ballot/election day. Australian ballot/election day shall be on Vermont Town Meeting Day, the first Tuesday in March, at which time any business, budgets, and candidate election involving Australian ballots will be transacted beginning at 7 a.m. until closing at 7 p.m. The Town budget as warned by the Selectboard and the School District budget as warned by the School Board shall be submitted to the electorate at this Town election. All matters relating to the adoption of the Town and School District budgets shall be considered by Australian ballot. A majority vote shall be a simple majority of votes cast in this election. Under this subdivision:

(A) The time and place of a recount or a new vote on any question [other than Town and School District budgets] shall be determined by the Board of Civil Authority preceded by warning notice and public hearing. A tie vote on Town or School District budgets shall be deemed to be a negative vote and reconsideration of any defeated budget shall proceed as provided in this subdivision (2).[in subdivision (3) of this subsection.]

(B) Absentee ballots shall be available prior to the election as provided by Vermont and federal election laws and may be mailed or otherwise delivered to a voter, upon a voter's request, and when completed by the voter, mailed or otherwise delivered to the Town Clerk. The voter also may vote by absentee ballot by completing the ballot in the Town Clerk's office. If an absentee ballot is hand-delivered to a voter requiring assistance, then delivery and assistance shall be provided by no fewer than two Board of Civil Authority members from different political parties acting together. Any absentee ballots returned to the Town Clerk by the close of polls on election day shall be counted with all other ballots.

(3) Floor meeting. The annual Town and School District floor meeting shall be called for the fourth Saturday following the Australian ballot/election day held under subdivision (2) of this subsection. [If the Town of School District budget fails in the Australian ballot, deciding votes at the floor meeting shall provide a further opportunity for consideration of any rejected budget and a final vote by the Town voters. In addition to budget votes, the] The floor meeting may consider:

- (A) the state of the Town and of the School District;
- (B) long-range planning, capital improvement projections;
- (C) other business not determined at Australian ballot election.

TOWN OF HARTFORD, VT  
NOTICE  
OF  
PUBLIC HEARING FOR  
PROPOSED CHARTER AMENDMENTS

---

August 30, 2016

The residents and registered voters of the Town of Hartford are hereby notified that a public informational hearing will be held on Tuesday October 4<sup>th</sup> 2016 at 7pm at the Hartford Town Hall in said Town to explain and receive public comment on the proposed amendments to the Hartford Town Charter, which will be presented for consideration by Australian ballot by the Town at a Special Joint Town and School District Meeting to be held on Tuesday November 8, 2016.

The public is further notified that an official copy of the proposed Charter amendments, approved and adopted by the Selectboard of the Town of Hartford and School Board on \_\_\_\_\_ is listed below. The actual charter amendments as they would read in the Town Charter are in the attached NOTICE TO VOTERS with wording deletions shown in [brackets] and wording additions shown as underlined.

1. Shall the Town of Hartford and the Hartford Town School District amend the Town Charter to provide for the consideration of all budget adoption matters by Australian ballot? The effectiveness of this Article is conditioned upon the approval by both the Town and the Town School District.
  
2. Shall the Charter of the Town of Hartford be amended to authorize the levy of a one percent (1%) rooms and meals/alcoholic beverages tax, the net proceeds of which to be deposited in a capital reserve fund until directed otherwise by vote of the Town.

(Need to attach NOTICE TO VOTERS)

TOWN OF HARTFORD, VT  
NOTICE  
OF  
PUBLIC HEARING FOR  
PROPOSED CHARTER AMENDMENTS

---

September 20, 2016

The residents and registered voters of the Town of Hartford are hereby notified that a public informational hearing will be held on Tuesday October 25<sup>th</sup> 2016 at 7pm at the Hartford Town Hall in said Town to explain and receive public comment on the proposed amendments to the Hartford Town Charter, which will be presented for consideration by Australian ballot by the Town at a Special Joint Town and School District Meeting to be held on Tuesday November 8, 2016.

The public is further notified that an official copy of the proposed Charter amendments, approved and adopted by the Selectboard of the Town of Hartford and School Board on \_\_\_\_\_ is listed below. The actual charter amendments as they would read in the Town Charter are in the attached NOTICE TO VOTERS with wording deletions shown in [brackets] and wording additions shown as underlined.

1. Shall the Town of Hartford and the Hartford Town School District amend the Town Charter to provide for the consideration of all budget adoption matters by Australian ballot? The effectiveness of this Article is conditioned upon the approval by both the Town and the Town School District.
  
2. Shall the Charter of the Town of Hartford be amended to authorize the levy of a one percent (1%) rooms and meals/alcoholic beverages tax, the net proceeds of which to be deposited in a capital reserve fund until directed otherwise by vote of the Town.

(Need to attach NOTICE TO VOTERS)

**WARNING  
FOR  
SPECIAL JOINT TOWN AND SCHOOL DISTRICT MEETING  
2016**

Voting by Australian ballot is to be held on **November 8, 2016** at the Hartford High School (Gymnasium)

The legal voters of the Town of Hartford are further notified that voter qualification, registration and absentee voting relative to said Special Joint Town and School District Meeting shall be as provided in the Town Charter and chapters 43, 51 and 55 of title 17, Vermont Statutes Annotated.

THE FOLLOWING ARTICLES WILL BE VOTED BY AUSTRALIAN BALLOT ON TUESDAY, NOVEMBER 8, 2016. POLLS OPEN AT 7:00AM EST AND CLOSE AT 7:00 PM EST.

The actual language of these proposed changes within the Town Charter is shown in the attached NOTICE TO VOTERS with new language underlined and deleted language in [brackets].

1. Shall the Town of Hartford and the Hartford Town School District amend the Town Charter to provide for the consideration of all budget adoption matters by Australian ballot? The effectiveness of this Article is conditioned upon the approval by both the Town and the Town School District. **(By Australian ballot)**
  
2. Shall the Charter of the Town of Hartford be amended to authorize the levy of a one percent (1%) rooms and meals/alcoholic beverages tax, the net proceeds of which to be deposited in a capital reserve fund until directed otherwise by vote of the Town. **(By Australian ballot)**

Dated at Hartford, Vermont this 4th Day of October, 2016.

SELECTBOARD MEMBERS  
OF THE TOWN OF HARTFORD

\_\_\_\_\_  
Richard Grassi

\_\_\_\_\_  
Rebecca White

\_\_\_\_\_  
Sandra Mariotti

SCHOOL BOARD MEMBERS  
OF THE TOWN OF HARTFORD

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

---

Mike Morris

---

Simon Dennis

---

Dennis Brown

---

Alan Johnston

## MEMORANDUM

June 16, 2016

**To:** Hartford Selectboard

**CC:** Pat MacQueen, Interim Town Manager

**From:** Lori Hirshfield, Director, Department of Planning and Development Services

**Subject:** June 21, 2016 Selectboard Meeting  
Hartford Energy Commission Bylaws Change

The Hartford Energy Commission is proposing a change to its size. To do this, the Hartford Energy Commission Bylaws must be changed by the Selectboard. Attached is the required 15-day notice for the proposed change, which the Selectboard received on June 3, 2016.

**Suggested Motion:** Amend Section 2.A. (Membership) of the Commission's Bylaws as follows:

“The Hartford Energy Commission shall consist of five members. Each member shall be a resident of the Town.”

**Notice of Proposed Change to the  
Hartford Energy Commission Bylaws  
June 3, 2016**

The Hartford Energy Commission is proposing to change the Section 2.A. (Membership) of the Commission's Bylaws as follows:

“The Hartford Energy Commission shall consist of ~~no less than~~ five ~~and no more than seven~~ members. Each member shall be a resident of the Town.”

The Commission recently learned at training that the membership should have a set number. The Commission believes a five-member commission is more likely to enable the Commission to conduct its business regularly given the required 3-person quorum.

The notice fulfills the required 15-day notice period specified in the Commission's Bylaws.

---

---

**INTEROFFICE MEMORANDUM**

---

---

**To:** Patrick McQueen  
**From:** Richard Menge, P.E., Director of Public Works  
**Subject:** Route 5 & Sykes Avenue Roundabout Engineering Contract Amendment #4  
**Date:** June 16, 2016

---

---

The Route 5 & Sykes Mountain Avenue Roundabout design work was restarted last year after several years of inactivity. This is a State project that is municipally managed. The Town also changed project management consultants last year and Dubois & King (DK) is the new municipal project manager. McFarland Johnson (MJ) is the design engineering firm. The Town is reimbursed 100% for final design, construction engineering and construction activities. Preliminary design and ROW activities are reimbursed at 94%. McFarland Johnson is requesting a contract amendment in the amount of \$183,036.00 which requires Town approval.

The attached June 4, 2016 MJ letter and contract amendment provides detailed information on the additional costs. Since the project was started in 2005 the cost increases include revised survey work, updating of the plans to comply with newer standards that been enacted by Vtrans as well as wage adjustments. The attached Vtrans email of June 14, 2016 approves the MJ request of \$183,036.00 and indicates that a grant amendment will be issued to the Town within a few weeks.

The June 14, 2016 Vtrans email also indicates approval of an additional \$190,000.00 to allow for full depth road reconstruction for the entire construction project in lieu of shim and overlay that was previously allowed. This was a request initiated by DPW staff to facilitate a more durable and longer lasting road adjacent to both of the roundabouts included in this project.

We would like to obtain approval of the contract amendment so the project can continue forward. I plan on attending the June 21, 2016 meeting and McFarland Johnson will also attend to address questions about the contract amendment. We would also like to provide a short overview of the project since we have several new Selectboard members who may not be familiar with the project.

**MOTION:**

That the Selectboard authorizes the Interim Town Manager to proceed with the execution of the McFarland Johnson engineering contract amendment #4 increase of \$183,036.00 that results in a total maximum contract amount of \$423,938.10.





# McFarland Johnson

Innovative Solutions / Sustainable Results

53 Regional Drive • Concord, NH 03301  
Phone: 603-225-2978 • Fax: 603-225-0095  
www.mjinc.com

## Amendment #4 Project Consulting Assistance related to the Roundabout Intersection Project STP 0113(59)S

This project amendment is for the additional project assistance related to design updates as a result of changes to engineering standard, regulatory permitting, property redevelopment and utility improvements since work on the project was halted in 2009. The additional tasks are outlined below and in depth in the subsequent 10 pages.

### Tasks to Complete Project:

1. Survey, Geotechnical, and ROW update
2. Preliminary Plan Review
3. Final Plans
4. Contract Plans
5. Permitting
6. Meetings
7. Construction Support

This project amendment adjusts the total compensation rate that the TOWN agrees to pay to the Consultant to a maximum of \$423,938.10. The project budget is set forth in the Consultant's revised project budget dated June 3, 2016. This Budget is set forth as Amendment #4 Attachment A.

IN WITNESS WHEREOF, the parties hereto have caused this addendum to the existing Agreement to be executed of the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Pat MacQueen  
Interim Town Manager  
Town of Hartford

  
\_\_\_\_\_  
James M. Festa, P.E.  
Chief Operations Officer,  
Senior Vice President  
McFarland Johnson, Inc.



# McFarland Johnson

*Innovative Solutions / Sustainable Results*

53 Regional Drive • Concord, NH 03301  
Phone: 603-225-2978 • Fax: 603-225-0095  
www.mjinc.com

Mr. Rich Menge, PE  
Director of Public Works  
173 Airport Road  
White River Junction, VT 05001

June 3, 2016

RE: Proposed Roundabout Project- Sykes Mountain Avenue Hartford, VT Amendment #4

Dear Rich,

McFarland Johnson, (MJ) is pleased to submit this Proposal for additional engineering design services for the proposed Roundabout Project-Sykes Mountain Avenue in Hartford VT, project number STP 0113(59)S.

MJ was contracted back in November 2005 to design this project with steady progress until 2008. The project has been effectively on hold since 2009. Based upon a review and comments of the current project the plans will be updated to current standards to meet state and federal regulations incorporating site changes and redevelopments. Survey of the project area will be updated to accommodate advancement of ROW plans, utility coordination, stormwater design, and required permitting. Project plans will be progressed to 100% to allow for bidding and construction. The design of this project will follow VTrans Cadd standards, VTrans QC/QA Manual, VTrans Design Submission Checklist, MUTCD, and VTrans Standard Specifications for Construction.

MJ will provide a biddable plan set and supporting documents to be completed under this amendment. The schedule for this work will be partially dependant on the ROW process and Utility coordination. The anticipated completion date of this work, including construction services is December 31, 2019.

MJ will complete the engineering services further described herein in accordance the original contract. The Scope of work and estimated cost represents the work remaining to complete the project. The Billed to date spreadsheet shows the amount billed to date and the remainder in the contract. The requested amendment is the difference of the cost to complete which is \$242,304.00 less the amount remaining in the contract which is \$59,268.00. **The total requested amount for Amendment 4 is \$183,036.00.**

Should you have any questions or need any further information please do not hesitate to contact us.

Sincerely

Steven Ireland, P.E.  
Project Manager

Enclosures – Attachments

**MCFARLAND-JOHNSON PROGRESS REPORT**

**TOWN OF HARTFORD  
ROUNDBOUT INTERSECTION PROJECT**



**Project Billed to Date**

Task	Contract Amount	% Complete	Cost to Date	Previously Invoiced	Amount Remaining
<b>PROJECT DEVELOPMENT</b>					
TASK A ADMINISTRATION AND MANAGEMENT	\$ 12,000.00	97%	\$ 11,640.00	\$ 11,640.00	\$ 360.00
TASK B PROJECT MEETINGS	\$ 15,500.00	97%	\$ 15,035.00	\$ 15,035.00	\$ 465.00
TASK C PUBLIC MATERIALS PRODUCTION	\$ 4,965.00	100%	\$ 4,965.00	\$ 4,965.00	\$ -
TASK D PROJECT DEFINITION REVIEW	\$ 3,690.00	100%	\$ 3,690.00	\$ 3,690.00	\$ -
TASK E SURVEY UPDATE	\$ 1,740.00	100%	\$ 1,740.00	\$ 1,740.00	\$ -
TASK F STORMWATER MANAGEMENT *	\$ 23,040.00	99%	\$ 22,809.60	\$ 22,809.60	\$ 230.40
TASK G 60% DESIGN PLANS AND ESTIMATE	\$ 19,000.00	100%	\$ 19,000.00	\$ 19,000.00	\$ -
TASK H CATEGORICAL EXCLUSION	\$ 1,690.00	100%	\$ 1,690.00	\$ 1,690.00	\$ -
TASK I TRAFFIC CONTROL PLAN	\$ 6,590.00	100%	\$ 6,590.00	\$ 6,590.00	\$ -
TASK J RIGHT-OF-WAY	\$ 8,890.00	95%	\$ 8,445.50	\$ 8,445.50	\$ 444.50
TASK K EROSION PREVENTION	\$ 5,030.00	100%	\$ 5,030.00	\$ 5,030.00	\$ -
TASK L UTILITIES PERMITTING	\$ 8,200.00	100%	\$ 8,200.00	\$ 8,200.00	\$ -
TASK M 85% DESIGN PLANS	\$ 12,500.00	98%	\$ 12,250.00	\$ 12,250.00	\$ 250.00
TASK N 100% DESIGN PLANS	\$ 6,920.00	71%	\$ 4,913.20	\$ 4,913.20	\$ 2,006.80
TASK O CONTRACT DOCUMENT PRODUCTION	\$ 4,680.00		\$ -		\$ 4,680.00
TASK P CONTRACTOR PROCUREMENT	\$ 2,790.00		\$ -		\$ 2,790.00
CONSTRUCTION OVERSIGHT					
TASK A PROJECT COORDINATION & MEETINGS	\$ 8,000.00		\$ -		\$ 8,000.00
TASK B CONTRACT DOCUMENT EDITS/INTERPRETATIONS	\$ 5,920.00		\$ -		\$ 5,920.00
DIRECT EXPENSES	\$ 7,500.00	99%	\$ 7,425.00	\$ 7,425.00	\$ 75.00
<b>MCFARLAND-JOHNSON TOTAL *</b>	<b>\$ 158,645.00</b>	<b>84%</b>	<b>\$ 133,423.30</b>	<b>\$ 133,423.30</b>	<b>\$ 25,221.70</b>
<b>SUBCONSULTANTS</b>					
ALTERNATE STREET DESIGN	\$ 9,800.00	80%	\$ 7,840.00	\$ 7,840.00	\$ 1,960.00
VERMONT SURVEY & ENGINEERING*	\$ 27,877.10	89%	\$ 24,810.62	\$ 24,810.62	\$ 3,066.48
KATHLEEN RYAN*	\$ 12,562.00	68%	\$ 8,542.16	\$ 8,542.16	\$ 4,019.84
M&W SOILS	\$ 1,700.00	100%	\$ 1,700.00	\$ 1,700.00	\$ -
TRAFFIC COUNTS	\$ 2,000.00	100%	\$ 2,000.00	\$ 2,000.00	\$ -
MCMANUS & NAULT	\$ 25,000.00		\$ -		\$ 25,000.00
HARTGEN ARCHEOLOGICAL ASSOCIATES*	\$ 3,318.00	100%	\$ 3,318.00	\$ 3,318.00	\$ -
<b>SUBCONSULTANT TOTAL*</b>	<b>\$ 82,257.10</b>	<b>89%</b>	<b>\$ 48,210.78</b>	<b>\$ 48,210.78</b>	<b>\$ 34,046.32</b>
<b>PROJECT TOTAL*</b>	<b>\$ 240,902.10</b>	<b>75%</b>	<b>\$ 181,634.08</b>	<b>\$ 181,634.08</b>	<b>\$ 59,268.02</b>
* Includes Amendment #1 & #3					
<b>WORK COMPLETED THIS PERIOD</b>					
ROW Coordination					

**Amendment #4**  
**Project Consulting Assistance related to the**  
**Roundabout Intersection Project STP 0113(59)S – January 28, 2016**

**DETAILED SCOPE OF SERVICES**

**A. BACKGROUND AND GENERAL ASSUMPTIONS**

1. **General** – This amendment addresses changes to the scope of work to develop 100% construction plans, and apply for relevant state and federal permits. General tasks required to further develop the project to 100% construction plans include:
  - A Survey update.
  - Categorical Exclusion/Environmental permitting.
  - Traffic Control Management plan.
  - Utility coordination and permitting.
  - Right-of-Way plans and appraisals.
  - Contract documents, plans, estimates and special provisions.
  - Project coordination meetings.
  - Construction oversight services.
  
2. **Submissions** – MJ provided a plan assessment on July 13, 2015 to review the existing design plans to determine if any changes were required to meet current design standards. Based upon comments received from VTrans and the Town and subsequent meetings, the tasks outlined above remain to be completed to produce a completed project.

**B. SCOPE OF WORK**

The design updates noted below are a result of changes to engineering standards, regulatory permitting, property redevelopment and utility improvements since work on the project was halted in 2009.

**TASK 1 – SURVEY, GEOTECHNICAL, AND ROW UPDATE**

The survey and ROW update will be performed primarily by Vermont Survey and Engineering (VSE). Specific work items included under this task include:

- 1.1 **Survey** – The collection of additional data in specified areas of the project to account for changes in existing conditions since the time of the original survey, including but not limited to, roadway widths, utility locations and property redevelopment. Areas to update include US 5 from the proposed roundabout to the ramps to I-91, revisions to the gas station and U-Haul property, and assorted drainage and utility feature locations.
- 1.2 **ROW Plans** – ROW plans will be produced showing any takings required and reflecting any changes in property ownership and redevelopment. VTrans has made some changes to their requirements which will also require some changes to the plan format.
- 1.3 **Appraisals** – It was assumed that many of the appraisals can be completed by the Town and LPM by using waiver valuations. Five appraisals are assumed to be needed.
- 1.4 **Property Owner Visits** – Since the previous visits were completed on October 2<sup>nd</sup> and 3<sup>rd</sup>, 2007 and property ownership may have changed. New property owner visits will be

**Amendment #4**  
**Project Consulting Assistance related to the**  
**Roundabout Intersection Project STP 0113(59)S – January 28, 2016**

conducted by the LPM. MJ will only need to be present for three of the property meetings where history of the discussions is more beneficial.

The Geotechnical work will be performed by M&W Soils. Specific work items included under this task include:

- 1.5 **Infiltration Tests** – Remaining geotechnical work will be limited to the execution and reporting for two infiltration tests in the area of the future stormwater basin. Locations to be provided by MJ.

**TASK 2 – PRELIMINARY PLAN REVIEW:**

- 2.1 **Preliminary Plan Review** – After an extended delay in the project it was determined that the Preliminary Plans should be submitted to the VTrans QAU unit for review and comment. As part of this submission, MJ provided two memos; one outlined what plan elements should be updated prior to submission to the QAU unit and the second provided an overview of what needed to be modified prior to advertisement.

**TASK 3 – FINAL PLANS**

- 3.1 **Drainage** – The changes in regulations will necessitate a thorough review of the stormwater design and most likely will require modifications to some of the existing layout plans and cross sections. There were also some changes needed based upon the QAU review including grading and modifications to the median islands.
- 3.2 **Traffic Management Plan** – Based on current VTrans policy/Federal guidance and to verify constructability of the project under traffic, Traffic Control plans will be expanded and updated as necessary.
- 3.3 **Erosion Prevention and Sediment Control Plans (EPSC)** – The changes in VTrans procedures will necessitate a thorough review of the EPSC design, requiring updating details and the narrative.
- 3.4 **Utility Coordination** – The existing utility verification and the proposed utility relocation routes were outlined in 2007/2008, but were not completely incorporated in the plan set because the project was placed on hold. Utility coordination with the Town has recently occurred, however it is anticipated that one additional coordination meeting will be required to complete the utility design work.
- 3.5 **Update Lighting to VTrans Standard** – Since the project was initiated VTrans has added guidance on street lighting at intersections. The new lighting protocols currently in development by VTrans will be used. The lighting design will be completed utilizing more modern LED lights.
- 3.6 **Landscaping** – VTrans requested that due to funding constraints most of the landscaping be removed from the US 5 corridor. At that time MJ and the MPM met with the Town landscaping committee concerning the proposed landscaping. It is assumed that changes to the US 5 landscaping will not be necessary. One meeting with the Town Tree Committee will be required. Kathleen Ryan, the landscaping subconsultant, will be retained to review the current plans for changes such as removal of plant types now on the invasive species list and to address any comments from the Tree Committee. This assumes that there is no major

**Amendment #4**  
**Project Consulting Assistance related to the**  
**Roundabout Intersection Project STP 0113(59)S – January 28, 2016**

changes to the US 5 or Sykes Mountain Avenue landscaping. Anticipated changes would be to tree species, details, and quantity sheet. The Landscape Architect is not scoped to attend the meeting.

- 3.7 Roundabout Geometric/Pedestrian Updates** – Based upon comments provided on the proposed roundabouts and pedestrian crossings by VTrans and the Town, changes will need to be made to the plans, profiles, and cross sections.
- 3.8 Submit Final Plans** – Based upon comments provided on the Preliminary Plans submission by VTrans and the Town, the design elements described above, and incorporation of comments received during the permitting, utility, and ROW process, MJ will submit Final Plans, draft Contract Documents, special provisions, and a cost estimate. This will include modifications to cross sections to reflect full depth reconstruction under the roundabouts and along Sykes Mountain Avenue. Updating signs and striping to the current MUTCD, updating curb layout sheets, updating standard sheets, and updating quantities and estimates.
- 3.9 Draft Contract Document Production** – MJ will prepare the draft contract documents to include the general and technical specifications and provisions consistent with those required of VTrans Municipal Assistance Bureau projects.

**TASK 4- CONTRACT PLANS**

- 4.1 Contract Plans** – Based upon any comments provided on the Final Plans submission by VTrans or the Town, MJ will submit Contract Plans, Special Provisions, and an updated cost estimate.
- 4.2 Contract Document Production** – MJ will address comments on the draft contract documents. MJ will develop final unit quantity and cost estimates for all materials based on the 100% Design Plans and using VTrans standard specifications. The estimate will be entered into the VTrans Estimator software.
- 4.3 Contractor Procurement** – It is assumed that MJ will conduct the Contractor procurement, advertise, respond to questions from Contractors, issue addenda, and secure the bids. MJ will perform an evaluation of the contractors, provide an analysis of the bid, and report those findings to VTrans and the Town. With Town concurrence and authorization, the LPM will award a project bid and secure a final contract with signatures. The LPM will work with the Town attorney to finalize the contract documents.

**TASK 5 – PERMITTING**

- 5.1 Resource Identification** – Resource mapping needs to be updated in order to obtain required permits and approvals. Wetlands will be field-delineated in accordance with current state and federal guidelines. The last delineation of the project wetlands was more than five years ago and will require re-delineation to determine if any changes have occurred that may affect permitting. Wetland boundaries will be flagged and points surveyed with a GPS unit with sub-meter accuracy. MJ will record wetland datapoints to document the delineation, and will describe wetland characteristics sufficiently to assess wetland functions and values. MJ will contact the Vermont Wildlife Diversity Program and the federal IPaC website to update rare species information. Floodplain mapping, impaired waters listings, hazardous waste site listings, and important farmland soils mapping will also be consulted. It is assumed no Vermont or federal jurisdictional wetland resources will be affected by the project, and no state or federal wetland permit will be needed. Based on Vermont Wetland Rules criteria, the linear wetland on the detention basin parcel is presumed to be either non-wetland (a

**Amendment #4**  
**Project Consulting Assistance related to the**  
**Roundabout Intersection Project STP 0113(59)S – January 28, 2016**

constructed stormwater feature) or Class III wetland with no jurisdictional buffer zone. It is assumed the project is not a Type I project requiring noise impact or abatement analysis. It is assumed no further historic or archeological resource study or analysis is needed.

- 5.2 Categorical Exclusion** – The last re-evaluation of the categorical exclusion was in 2008. Due to the time lapse since the original evaluation, a re-evaluation of the project will be required. MJ will prepare the cover letter, Programmatic Checklist, and Environmental Analysis Sheet for submission to VTrans and FHWA. It is assumed the project meets the criteria for a Programmatic CE and no additional analysis is needed. Supporting materials such as wetland mapping, agency correspondence, and historic resource determinations will be attached to the submittal.
- 5.3 Operational Stormwater Permit** – Previous permitting efforts will need to be updated and revised to meet current regulations. Many of the documents previously developed for the Operational permit will need to be redone in the current format based on new requirements.
- 5.4 Construction Stormwater Permit** – Previous permitting efforts will need to be updated and revised to meet current regulations. The risk analysis and NOI will be updated and submitted.
- 5.5 VTrans Access Permit** – A permit will need to be secured for the contractor to work within the State ROW. There will also need to be an agreement for the project to construct a detention pond within the US Route 5 ROW.

**TASK 6 – MEETINGS**

- 6.1 Project Meetings** – Meetings will be held approximately monthly until project completion.
- 6.2 Public Informational Meeting** – Public Meetings were held on 8/31/06 and 2/13/08. One additional public meeting is anticipated to update the public on the current state of the project. MJ will attend and provide updated color plans for this meeting.

**TASK 7 – CONSTRUCTION SUPPORT**

The cost of Construction Support for the project was included in the original scope. The intent was for MJ to attend the weekly production meetings. Construction Management and Observation was to be done by others. We have retained the Construction Support hours and job categories from the original proposal adjusting the cost for current wage rates.

**C. Contract Time Extension**

The completion date will be extended to December 31, 2019 to coincide with the project schedule, including construction.

**Hartford Roundabouts  
Project STP 0113(59)S****PROJECT FEE SUMMARY****June 3, 2016**

	<b>CONTRACT TYPE</b>	<b>TOTAL COST</b>	<b>% OF WORK</b>
Consultant: <b>McFARLAND JOHNSON, INC.</b>	Cost-Plus-Fixed Fee	\$ 242,304.00	100.00%
<b>TOTAL COSTS - NOT TO EXCEED</b>		<b>\$ 242,304.00</b>	<b>100.00%</b>
	<b>Total WBE/DBE Participation</b>	<b>\$ 3,000.00</b>	<b>1.24%</b>

**Hartford Roundabouts  
Project STP 0113(59)S**

**PROJECT FEE SUMMARY**

**June 3, 2016**

	<b>Cost to Complete</b>
<b>Direct Labor</b>	<b>\$67,231</b>
<b>Overhead Rate</b>	<b>175.00%</b>
<b>Overhead Cost</b>	<b>\$117,654</b>
<b>Labor Fee</b>	<b>\$184,885</b>
<b>Fixed Fee (10% Task 2, 3 &amp; 5)</b>	<b>\$11,765</b>
<b>Subtotal</b>	<b>\$196,650</b>
<b>Direct Costs</b>	<b>\$1,872</b>
<b>Subconsultants</b>	
<b>Alternate Street Design</b>	
<b>Vermont Survey</b>	<b>\$25,582</b>
<b>Kathleen Ryan</b>	<b>\$3,000</b>
<b>M&amp;W Soils</b>	<b>\$5,200</b>
<b>Traffic Counts</b>	
<b>McManus &amp; Nault</b>	<b>\$10,000</b>
<b>Total Cost</b>	<b>\$242,304</b>

**Hartford Roundabouts  
Project STP 0113(59)S**

**PROJECT FEE SUMMARY  
June 3, 2016**

**McFarland-Johnson, Inc. - Direct Labor Summary**

Task	Direct Labor Rates	SPM	SPE	PE	SE	JE	ST	Total	Direct
		\$58.00	\$47.17	\$43.50	\$36.23	\$24.10	\$28.64	Hours	Labor
<b>1. Survey and ROW Update</b>									
1.1	Survey			2	4		16	22	\$690
1.2	ROW Plans			8		8	8	24	\$770
1.3	Appraisals	4		4				8	\$406
1.4	Property Owner Visits	16		16			8	40	\$1,853
1.5	Infiltration Tests			2				2	\$87
<b>2. Preliminary Plan Review</b>									
2.1	Preliminary Plans Review	2		48	80	16	40	186	\$6,634
<b>3. Final Plans</b>									
3.1	Drainage	2		8	16	16	8	50	\$1,658
3.2	Traffic Management Plan	4	4	16	8		16	48	\$1,865
3.3	EPSC plans			4	8	8	8	28	\$886
3.4	Utility Coordination	6	4		64	24	26	124	\$4,178
3.5	Update Lighting to VTrans Standard	4	4		144		48	200	\$7,013
3.6	Landscaping	2	2	12		8	12	36	\$1,269
3.7	Roundabout Geometric/Pedestrian Updates	2	2	24		40	24	92	\$2,906
3.8	Submit Final Plans	4	16	40	40	40	50	190	\$6,572
3.9	Contract document production	4	8	32	24	8		76	\$3,064
<b>4. Contract Plans</b>									
4.1	Submit Contract Plans	2	8	20	24	12	32	98	\$3,439
4.2	Contract document revisions	4	4		24	8		40	\$1,483
4.3	Contractor procurement	8		16	36			60	\$2,464
<b>5. Permitting</b>									
5.1	Resource Identification		12		16		16	44	\$1,604
5.2	Categorical Exclusion/Environmental		8		24		12	44	\$1,591
5.3	Operational Stormwater Permit	4		16		24	24	68	\$2,194
5.4	Construction Stormwater Permit	2		8		8	8	26	\$886
5.5	VTrans Access Permit	2		8			4	14	\$579
<b>6. Meetings</b>									
6.1	Project Meetings	36		36		16	16	104	\$4,498
6.2	Public Informational Meetings	8	4	16			16	44	\$1,807
<b>7. CONSTRUCTION PHASE SERVICES</b>									
A	Project coordination and meetings	16		64				80	\$3,712
B	Contractor document edit/interpretations	8		24	32		16	80	\$3,128
Total Hours		140	76	424	544	236	408	1828	
Total Direct Labor		\$8,120	\$3,585	\$18,444	\$19,709	\$5,688	\$11,885		\$67,231
		7.7%	4.2%	23.2%	29.8%	12.9%	22.3%		

**Legend**

SPM	Senior Project Manager
SPE	Senior Project Engineer
PE	Project Engineer
SE	Senior Engineer
JE	Junior Engineer
ST	Senior Technician

**McFarland-Johnson, Inc. - Direct Costs**

Mileage	1,800	@	\$0.54	\$972
Plots and Printing				\$500
Telephone/Fax				\$50
Postage/Delivery				\$100
Miscellaneous				\$250

**\$1,872**

**Hartford Roundabouts  
Project STP 0113(59)S**

**PROJECT FEE SUMMARY**

**June 3, 2016**

<b>Direct Labor Rates</b>	<b>CATEGORY DESIGNATION</b>	<b>CONTRACT AVG. RATE</b>
<b>CLASSIFICATION</b>		
Senior Project Manager	<b>SPM</b>	<b>\$58.00</b>
Senior Project Engineer	<b>SPE</b>	<b>\$47.17</b>
Project Engineer	<b>PE</b>	<b>\$43.50</b>
Senior Engineer	<b>SE</b>	<b>\$36.23</b>
Junior Engineer	<b>JE</b>	<b>\$24.10</b>
Senior Technician	<b>ST</b>	<b>\$28.64</b>



**From:** [Rich Menge](#)  
**To:** [Pat MacQueen](#)  
**Subject:** Hartford MJ Amendment #4 - Fixed Fee Approval  
**Date:** Tuesday, June 14, 2016 8:50:53 AM

---

Pat,

Indicated below is Vtrans approval for an engineering services agreement amendment for the Sykes Avenue roundabout in the amount of \$183,036.00. I would like to schedule approval of this for the BOS meeting of June 21. The engineer can also make a short presentation of the project which would be good to bring the newer board members up to speed on this project. I can prepare a memo later this week for the board meeting.

Richard Menge, PE  
Director of Public Works  
173 Airport Road  
White River Junction, VT 05001  
802-295-3622 phone  
802-281-7051 fax

---

**From:** Robertson, Scott [mailto:Scott.Robertson@vermont.gov]  
**Sent:** Tuesday, June 14, 2016 8:12 AM  
**To:** Rich Menge <rmenge@hartford-vt.org>  
**Cc:** 'lgibson@dubois-king.com' <lgibson@dubois-king.com>; Steven K. Ireland <sireland@mjinc.com>; Allyn Ricker <aricker@hartford-vt.org>; Mike D. Long <mlong@mjinc.com>  
**Subject:** Hartford MJ Amendment #4 - Fixed Fee Approval

Rich,

As discussed, VTrans has approved the recent Amendment #4 provided by McFarland Johnson as well as the revised fixed-fee proposal (dated 6/3/2016) for the Hartford 0113(59)S project. The amendment breakdown is as follows:

- **Engineering Service:**
  - o McFarland Johnson has submitted a “cost to complete” proposal to the Town which shows the difference between the funding required to complete the engineering services for this project minus the remainder of PE funding in the grant agreement. This results in additional engineering services of \$171,271.00 plus \$11,765.00 (revised fixed fee) for a total additional engineering service amount of **\$183,036.00**.
- **Material & Cross Section Change:**
  - o MJ has proposed that the entire project utilizes full-depth reconstruction (rather than lane shimming and repaving much of Sykes Ave. per the original design concept). This would result in an additional **\$190,000** in construction funding. MJ has pointed out that in-situ clay present beneath the existing roadway will present future problems if this full-depth reconstruction is not utilized consistently throughout the project.

A grant agreement amendment will be issued to the Town of Hartford from the VTrans

Contract Administration section in the next few weeks. The total addition to the grant agreement will be \$190,00.00 plus \$183,036.00 which results in an additional **\$373,036.00**.

Please let me know if you have any questions.

Thank you, -

T. Scott Robertson, P.E.  
Project Manager -Municipal Assistance Bureau  
Vermont Agency of Transportation - Highway Division  
1 National Life Drive  
Montpelier, Vermont 05633  
(802) 828-5799

**Please Note:** As of July 27, 2015, my email address has changed to [scott.robertson@vermont.gov](mailto:scott.robertson@vermont.gov).

# MEMORANDUM

June 16, 2016

TO: Patrick MacQueen, Interim Town Manager

FROM: Matt Osborn, Planner, Department of Planning and Development  
Rich Menge, Director, Department of Public Works

SUBJECT: June 21, 2016 Selectboard Meeting  
2016 Vermont Bicycle/Pedestrian Program Grant Application for Lower Sykes Mountain Avenue Sidewalk/Bike Lane Project

---

We are requesting review and approval of a grant proposal for submittal to the Vermont Agency of Transportation (VTrans) 2016 Vermont Bicycle/Pedestrian Program (VBPP). The VBPP provides a grant funding opportunity each year for bicycle/pedestrian improvements. The purpose of this grant application is to apply for additional funds to address a shortfall based on updated cost estimates for the sidewalk and bike lanes on Sykes Mountain Avenue between South Main Street and Lower Butternut Road (Lower Sykes Mountain Avenue).

In 2003 the Town initiated a planning process and scoping study to address pedestrian and bicycle needs along Sykes Mountain Avenue and Route 5. The Town has received several grants to implement these improvements in segments. One of these segments is Lower Sykes Mountain Avenue, for which the Town received a \$405,000 VTrans engineering and construction grant in 2013. At that time, the Town also allocated the required local match (\$45,000), for a total cost of \$450,000.

The Lower Sykes Mountain Avenue project has been in the design development phase for the last three years. Earlier this year, all the necessary temporary easements were obtained and the project received final right-of-way clearance from VTrans. Our engineering consultant, Stantec, recently updated the construction cost estimate, which now is \$710,000 primarily due to an increase in the cost of the retaining wall needed for the project. We have worked with Stantec to reduce overall project costs including design and materials for the retaining wall. However, there still is a projected shortfall of \$260,000. We propose applying for additional grant funds to address the shortfall. The following is the project budget for the additional grant:

<b>Grant Request</b>	<b>\$208,000</b>
<b><u>Required 20% Local Match (cash)</u></b>	<b><u>\$52,000</u></b>
<b>Total Project Cost</b>	<b>\$260,000</b>

The grant application and a letter committing to the 20% local match and local maintenance of the improvements after construction are due to VTrans by July 15, 2016. Notification of grant awards will be in September, 2016. We are requesting the Selectboard approve the grant application submittal, and the allocation of Town matching funds.

**Suggested Motion:** The Selectboard approves submittal of a grant application to the 2016 Vermont Bicycle and Pedestrian Program for \$208,000 of additional grant funds for the Lower Sykes Mountain Avenue sidewalk and bike lane project, and inclusion of \$52,000 of Town matching funds in the current budget, or in the FY 2017-2018 Town budget contingent upon future voter approval of the Town budget. The Selectboard also authorizes the Town Manager to sign all necessary grant documents on behalf of the Selectboard, and accepts maintenance responsibility for the improvements after construction.



---

---

**INTEROFFICE MEMORANDUM**

---

---

**To:** Patrick McQueen  
**From:** Richard Menge, P.E., Director of Public Works  
**Subject:** Green Mountain Power Pole Replacement Authorization  
**Date:** June 9, 2016

---

---

Green Mountain Power (GMP) intends to replace the power poles and anchors on Willard Road, Quechee Main Steet, Waterman Hill and the Quechee Hartland road. GMP will also be installing new poles and anchors within the ROW on Quechee Hartland Road. GMP is seeking Town authorization to perform this work within the highway Town ROW.

The pole replacement is required to accommodate the new solar field being built on the property of Lee Adams (aka Grampy's Pit) and an upgrade of transmission lines to the sub station on Willard Road. Allyn Ricker has reviewed the pole locations with GMP field designer Caleb Hawley and has arranged for GMP to place several poles back a few feet to provide better clearance from the proposed future sidewalk location on Waterman Hill.

According to Mr. Hawley "the poles will be roughly 5'-9' higher than the existing poles now. The new poles will be set as close to the existing poles as we can get them (usually 3-5' away). The only ones that will be further away are the ones you (Town of Hartford) requested moved back for the proposed bike path. The new wire configuration will be the same that is present there now (two circuits of spacer cable). We just need to run new, heavier wire for one of those circuits to accommodate the new excess load."

Public works sees no reason not to authorize GMP to complete this work within the ROW. Please find attached a copy of the permit to be signed by the Selectboard or Duly Authorized Agent of the Town of Hartford.

**MOTION:**

That the Selectboard authorizes the Interim Town Manager to proceed with the execution of the authorization agreement with Green Mountain Power (GMP) to replace the power poles and anchors on Willard Road, Quechee Main Street, Waterman Hill and the Quechee Hartland road and install new poles and anchors within the ROW on the Quechee Hartland Road.



**NOTIFICATION OF POLE AND WIRE LOCATIONS**

**TO THE Selectboard  
OF THE Town of Hartford  
DATE: January 25, 2016**

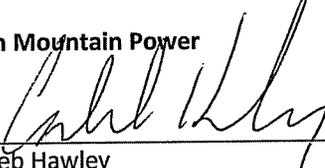
This correspondence serves as notification from Green Mountain Power (GMP) that it intends to locate its poles, anchor guys, cables, lines and other usual fixtures and appurtenances for the transmission/distribution of electricity or of intelligence by electricity or light, together with cutting and trimming of trees to maintain said lines, within the following public ways of said Municipality:

**Replacing existing poles and anchors in the same location within the limits of Willard Road, Quechee Main Street, Waterman Hill Road, and Hartland/Quechee Road. GMP will also be installing new poles and anchors within the limits of Hartland/Quechee Road.**

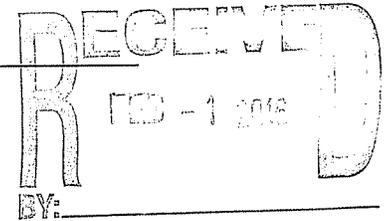
This notification is filed in accordance with 30 V.S.A. §2502 for utility line installation and maintenance within the highway limits. Pursuant to 30 V.S.A. § 2502, lines of electric wires may be constructed and maintained by GMP upon or under a highway, in such a manner as to not to interfere with repairs of such highway or the public convenience in traveling upon or using the same. **In the future, should the Town reasonably determine that such lines of wires, including poles and/or anchor guys, are interfering with the Town's ability to repair, maintain or improve its highway or are interfering with the public's use of the same then, upon request of the Town, GMP shall relocate or raise the interfering section(s) of line(s) to some other suitable location in the Town's right of way as may be designated and agreed upon between the parties.**

Green Mountain Power

By



Caleb Hawley  
Distribution Designer (Royalton)



BY THE Harford Select board

Dated \_\_\_\_\_

Please check the following that apply

**AUTHORIZATION:** That GMP be and is hereby authorized to install and maintain poles and wires to be placed thereon, together with such supporting and strengthening fixtures and wires as the Company may see fit, in the public ways of the Town of Hartford as heretofore designated. Such installation and maintenance will not interfere with repairs of the highway or public convenience in using the same. The Selectboard hereby finds that the cutting and trimming of trees within the highway right of way is necessary for the construction, operation and maintenance of the line(s).

~~All construction under this authorization shall be in accordance with GMP's standards and with plans submitted to the Selectboard.~~

**FURTHER AUTHORIZED:** That Telephone Operating Company of Vermont LLC (FairPoint) be and hereby is authorized to use these same rights and to install telephone cable(s) in the same location.

**REQUEST FOR MORE INFORMATION:** Pursuant to 30 V.S.A. §2503, the Selectboard acknowledges that the proposed actions are inconvenient or inexpedient and requests more information to determine where and in what manner such poles and wires shall be erected.

**Signatures of the Selectboard or Duly Authorized Agent of the Town of Hartford:**

\_\_\_\_\_  
\_\_\_\_\_

The permit is recorded in the Records of the Town of Hartford in Book \_\_\_\_\_ at Page \_\_\_\_\_.

Attest: \_\_\_\_\_

## **Allyn Ricker**

---

**From:** Hawley, Caleb <Caleb.Hawley@greenmountainpower.com>  
**Sent:** Wednesday, March 16, 2016 10:59 AM  
**To:** Allyn Ricker  
**Subject:** Covered bridge attachment

Hi Alan,

The ANR is asking us to look into the possibility of attaching our current overhead wires to the covered bridge next to Simon Pearce. GMP would need a minimum of (2) 6" steel conduits to do this.

We are hoping this doesn't not meet the approval of the town and we can keep our infrastructure where is currently is.

Thank you!!

**Caleb Hawley**  
Green Mountain Power  
Distribution Designer  
1720 VT Rt. 107  
Bethel VT. 05032

**Voice:** (802) 234-5120 / **Cell:** (802) 353-0172 / **Email:** caleb.hawley@greenmountainpower.com

## **Allyn Ricker**

---

**From:** Hawley, Caleb <Caleb.Hawley@greenmountainpower.com>  
**Sent:** Friday, February 12, 2016 7:56 AM  
**To:** aricker@hartford-vt.org  
**Subject:** Quechee project changes  
**Attachments:** 1507\_001.pdf

**Importance:** High

Good morning Allyn,

Attached are the pages with changes for the Quechee/Hartford project. Here is a breakdown of the poles that have changed and what the changes are:

Pole 137: new pole must be minimum 6' behind old pole  
Pole 136: new pole must be minimum 5' behind old pole  
Pole 135: new pole must be minimum 5' behind old pole  
Pole 134: new pole must be minimum 5' behind old pole and new anchor  
Pole 128: new pole will be 18' behind old pole and two new anchors.  
Pole 127: new pole must be minimum 10' behind old pole  
Pole 126: new pole must be minimum 10' behind old pole and new anchor.  
Pole 125: new pole will need to be 8' behind old pole.

Please let me know if these changes are acceptable and if you have any more questions!!

Thanks and have a good weekend.

**Caleb Hawley**  
Green Mountain Power  
Distribution Designer  
1720 VT Rt. 107  
Bethel VT. 05032

---

**Voice:** (802) 234-5120 / **Cell:** (802) 353-0172 / **Email:** caleb.hawley@greenmountainpower.com

Designer:	chawley	Designer Tel:	802-353-0172		
Town:	HARTFORD	Digsafe #:	Digsafe##		
Date:	1/13/2016	Road Name:	HARTLAND/QUEECHEE		
Project #:	147224	Circuit:	QU-G17	Traffic Control:	Y
Scale:		Tel Eng:	TelEng	Billing Code:	BillCode
Job Title:	GMP 5M Solar Hartland		PAGE#7		

126

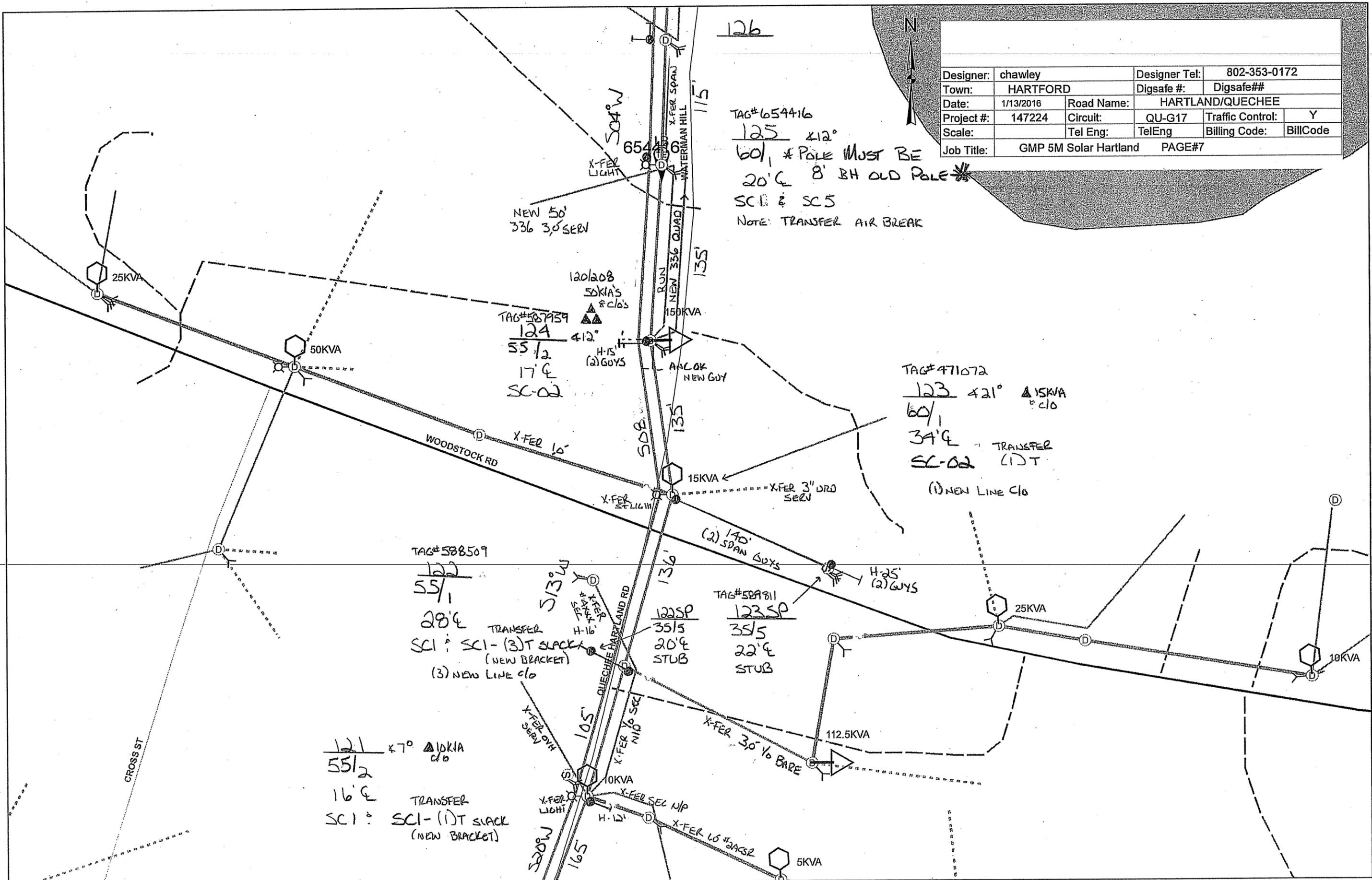
TAG#654416  
 125 412°  
 60' 1" # POLE MUST BE  
 20' E 8' BH OLD POLE \*  
 SC1 & SC5  
 NOTE: TRANSFER AIR BREAK

TAG#471072  
 123 421° 15KVA  
 60' 1" CLO  
 39' E TRANSFER  
 SC-02 (1) T  
 (1) NEW LINE CLO

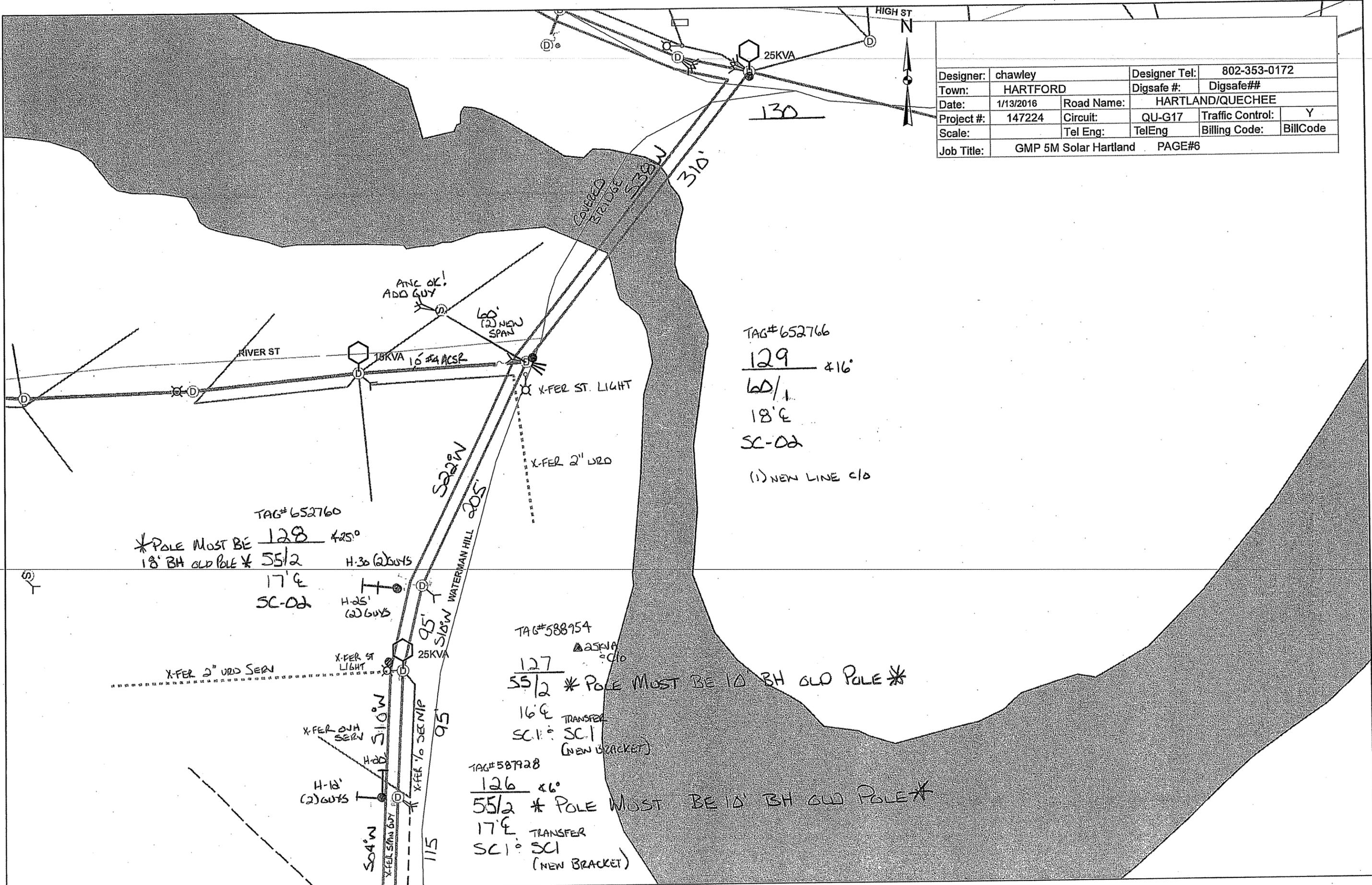
TAG#588509  
 122  
 55' 1"  
 28' E  
 TRANSFER  
 SC1 : SC1 - (3) T SLACK  
 (NEW BRACKET)  
 (3) NEW LINE CLO

TAG#589811  
 123 SP  
 35' 5"  
 20' E  
 STUB  
 22' E  
 STUB

121 47° 10KVA  
 55' 2"  
 16' E  
 TRANSFER  
 SC1 : SC1 - (1) T SLACK  
 (NEW BRACKET)



Designer:	chawley	Designer Tel:	802-353-0172		
Town:	HARTFORD	Digsafe #:	Digsafe##		
Date:	1/13/2016	Road Name:	HARTLAND/QUECHEE		
Project #:	147224	Circuit:	QU-G17	Traffic Control:	Y
Scale:		Tel Eng:	TelEng	Billing Code:	BillCode
Job Title:	GMP 5M Solar Hartland PAGE#6				

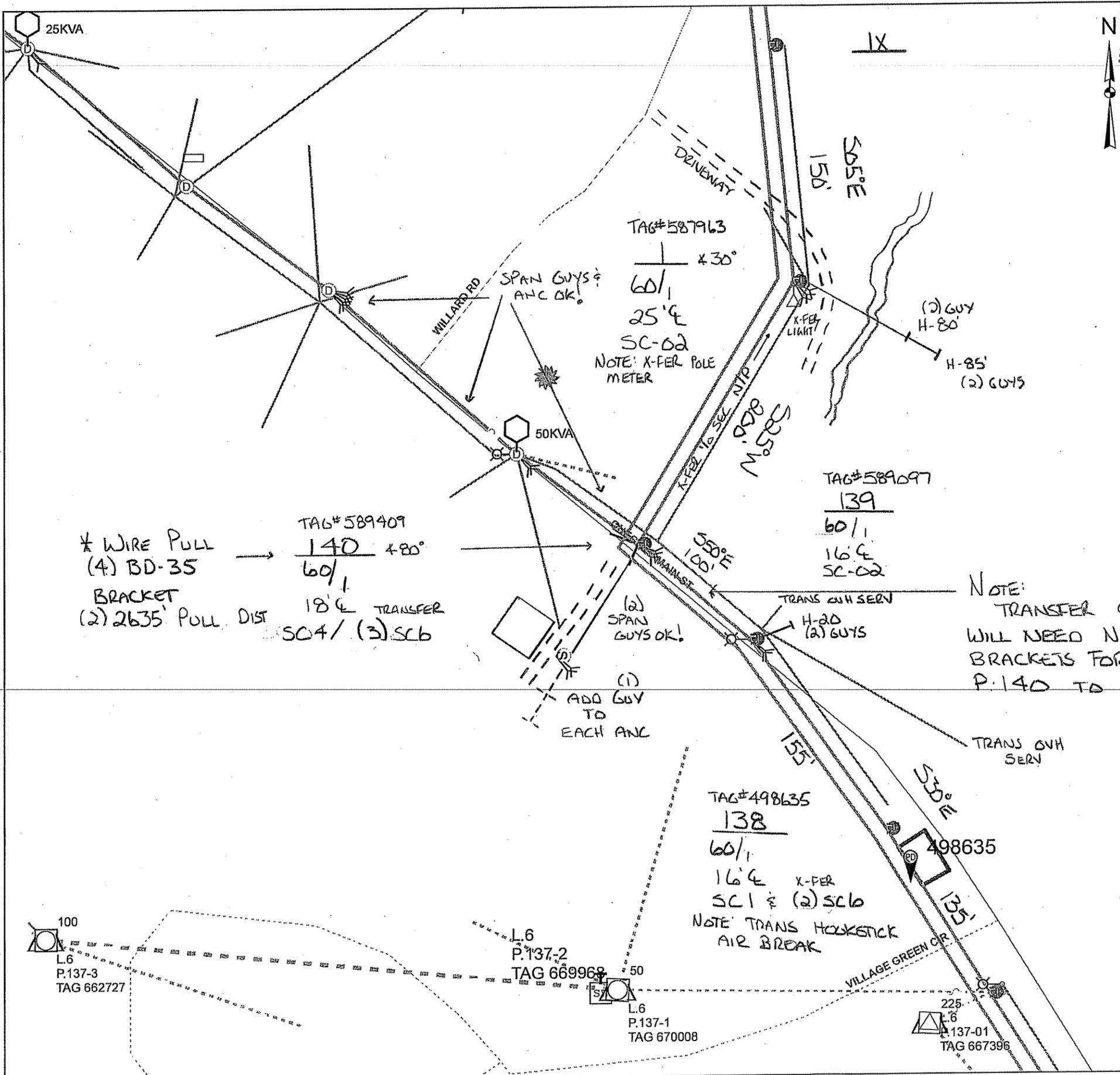


TAG#652760  
 \*POLE MUST BE 128' 425°  
 18' BH OLD POLE \* 55/2  
 17'E  
 SC-02  
 H-30 (2) GUYS  
 H-25 (2) GUYS

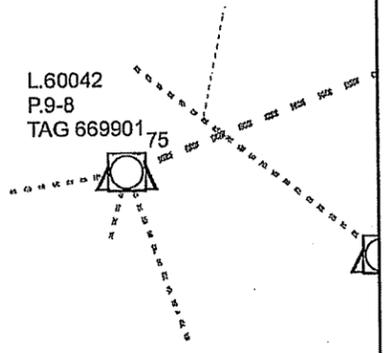
TAG#588954  
 25KVA  
 127' 416°  
 55/2 \*POLE MUST BE 10' BH OLD POLE \*  
 16'E  
 SC1: SC1  
 (NEW BRACKET)

TAG#587928  
 126' 416°  
 55/2 \*POLE MUST BE 10' BH OLD POLE \*  
 17'E  
 SC1: SC1  
 (NEW BRACKET)

TAG#652766  
 129' 416°  
 60/1  
 18'E  
 SC-02  
 (1) NEW LINE C/O



Designer:	chawley	Designer Tel:	802-353-0172		
Town:	HARTFORD	Digsafe #:	Digsafe##		
Date:	1/13/2016	Road Name:	HARTLAND/QUECHEE		
Project #:	147224	Circuit:	QU-G17	Traffic Control:	Y
Scale:		Tel Eng:	TelEng	Billing Code:	BillCode
Job Title:	GMP 5M Solar Hartland PAGE#4				



\* WIRE PULL  
 (4) BD-35  
 BRACKET  
 (2) 2635' PULL DIST  
 TAG#589409  
 140' ±80°  
 60/1  
 18' ± TRANSFER  
 SC4 / (3) SC6

TAG#587963  
 60/1  
 25' ±  
 SC-02  
 NOTE: X-FER POLE  
 METER

TAG#589097  
 139  
 60/1  
 16' ±  
 SC-02

NOTE:  
 TRANSFER QU-G17  
 WILL NEED NEW HENDRIX  
 BRACKETS FOR EACH POLE FROM  
 P.140 TO P.119

NOTE: TRANSFER 1/0 SEC  
 IN N/P FROM P. IX  
 TO P. 125

TAG#498635  
 138  
 60/1  
 16' ± X-FER  
 SC1 & (2) SC6  
 NOTE: TRANS HOEKSTICK  
 AIR BREAK

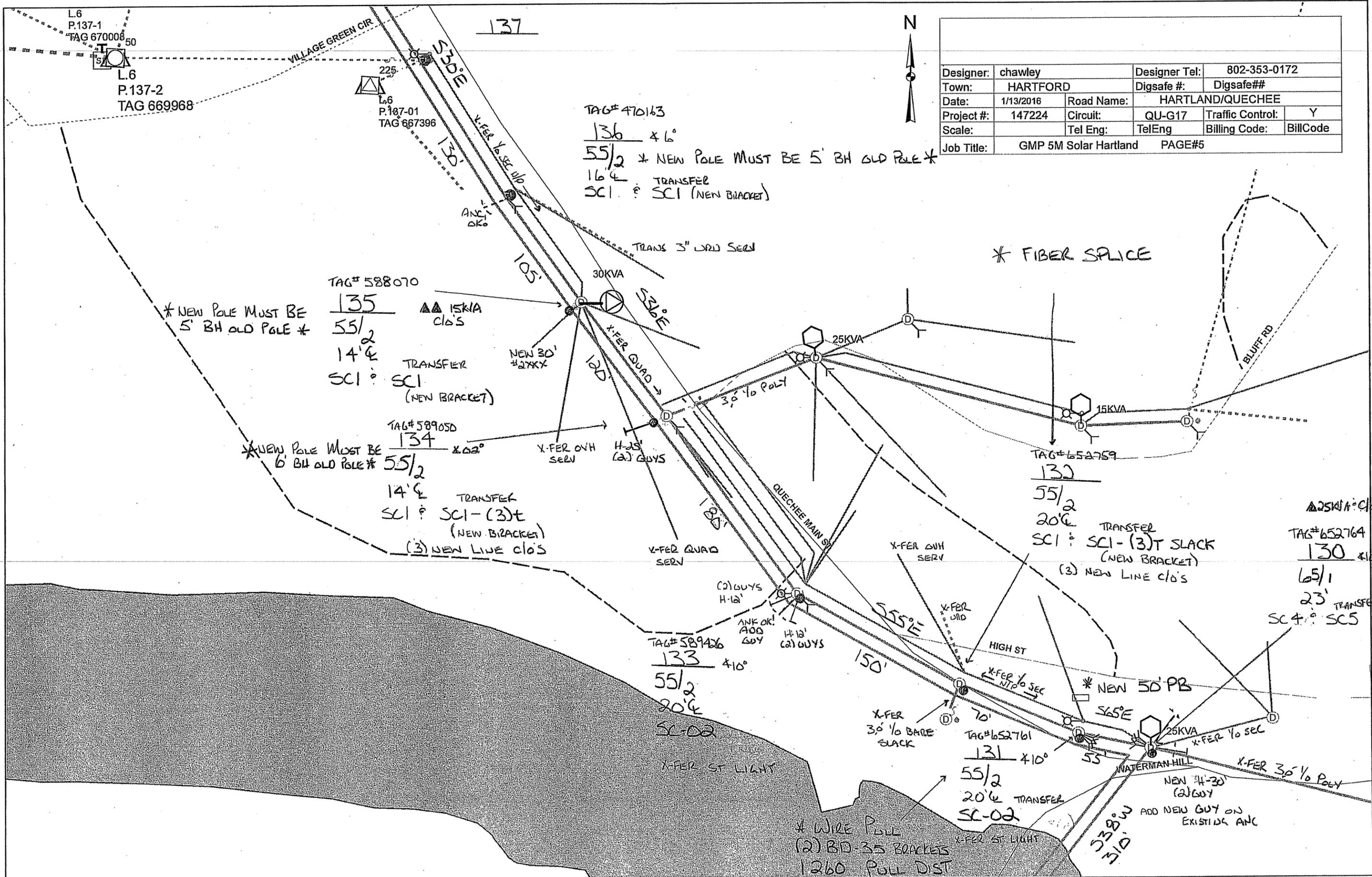
TAG#498638  
 137  
 55/2 \*NEW POLE MUST BE L' RH OLD POLE \*  
 17' ± TRANSFER (NEW BRACKET)  
 SC1 & SC1 - (1) T RISER  
 - (3) T RISER

100  
 L.6  
 P.137-3  
 TAG 662727

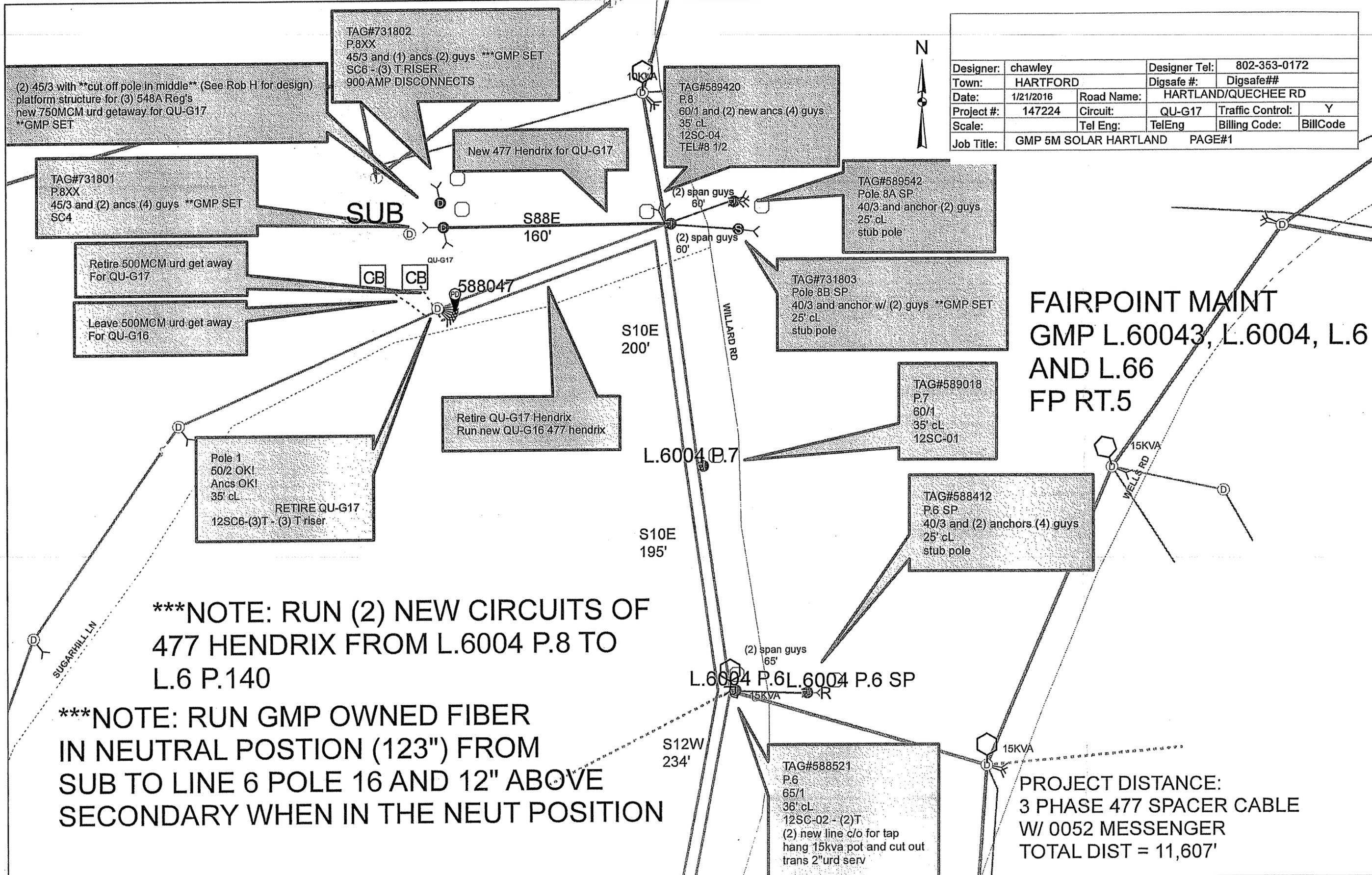
L.6  
 P.137-2  
 TAG 669968  
 L.6  
 P.137-1  
 TAG 670008

225  
 L.6  
 P.137-01  
 TAG 667396

Designer:	chawley	Designer Tel:	802-353-0172		
Town:	HARTFORD	Digsafe #:	Digsafe##		
Date:	1/13/2016	Road Name:	HARTLAND/QUECHEE		
Project #:	147224	Circuit:	QU-G17	Traffic Control:	Y
Scale:		Tel Eng:	TelEng	Billing Code:	BillCode
Job Title:	GMP 5M Solar Hartland		PAGE#5		



Designer:	chawley	Designer Tel:	802-353-0172		
Town:	HARTFORD	Digsafe #:	Digsafe##		
Date:	1/21/2016	Road Name:	HARTLAND/QUECHEE RD		
Project #:	147224	Circuit:	QU-G17	Traffic Control:	Y
Scale:		Tel Eng:	TelEng	Billing Code:	BillCode
Job Title:	GMP 5M SOLAR HARTLAND PAGE#1				



**FAIRPOINT MAINT  
GMP L.60043, L.6004, L.6  
AND L.66  
FP RT.5**

**\*\*\*NOTE: RUN (2) NEW CIRCUITS OF  
477 HENDRIX FROM L.6004 P.8 TO  
L.6 P.140**

**\*\*\*NOTE: RUN GMP OWNED FIBER  
IN NEUTRAL POSITION (123") FROM  
SUB TO LINE 6 POLE 16 AND 12" ABOVE  
SECONDARY WHEN IN THE NEUT POSITION**

**PROJECT DISTANCE:  
3 PHASE 477 SPACER CABLE  
W/ 0052 MESSENGER  
TOTAL DIST = 11,607'**

Designer:	chawley	Designer Tel:	802-353-0172		
Town:	HARTFORD	Digsafe #:	Digsafe##		
Date:	1/13/2016	Road Name:	HARTLAND/QUECHEE		
Project #:	147224	Circuit:	QU-G17	Traffic Control:	Y
Scale:		Tel Eng:	TelEng	Billing Code:	BillCode
Job Title:	GMP 5M Solar Hartland PAGE#2				

TAG# 589427  
5X  
 60/1  
 43' E  
 SC-01

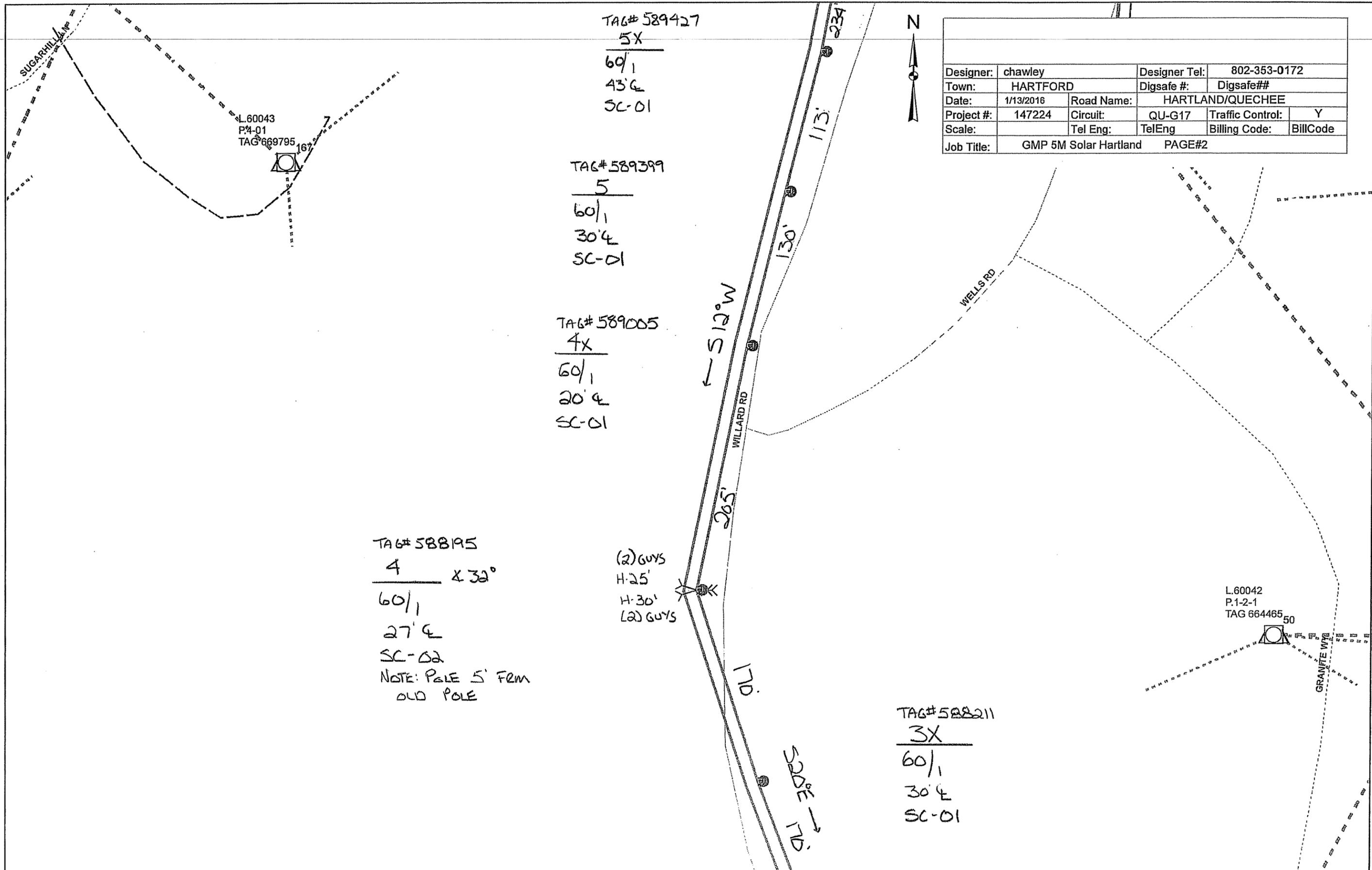
TAG# 589399  
5  
 60/1  
 30' E  
 SC-01

TAG# 589005  
4X  
 60/1  
 20' E  
 SC-01

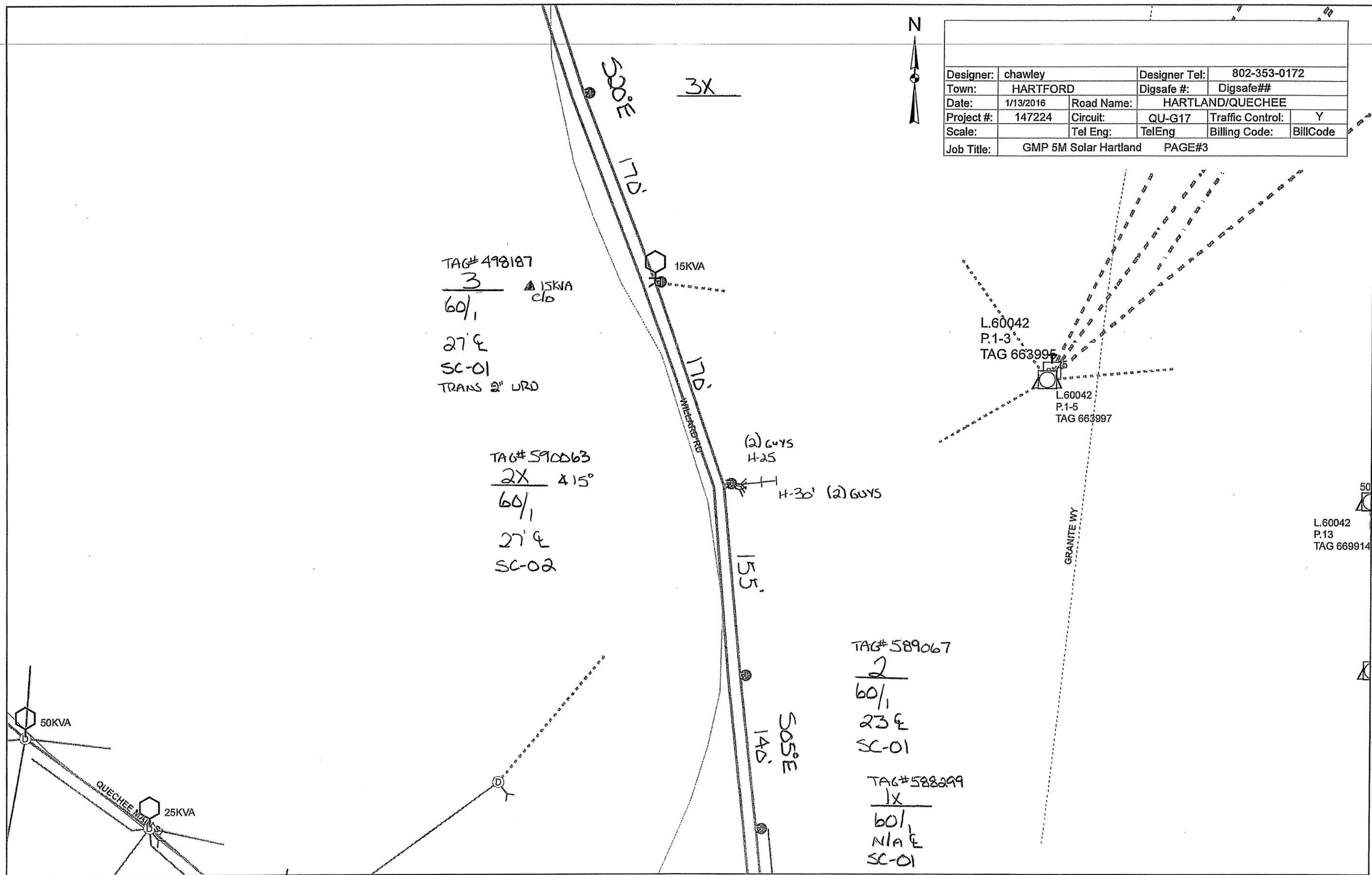
TAG# 588195  
4 x 32°  
 60/1  
 27' E  
 SC-02  
 NOTE: POLE 5' FROM  
 OLD POLE

(2) GUYS  
 H: 25'  
 H: 30'  
 (2) GUYS

TAG# 588211  
3X  
 60/1  
 30' E  
 SC-01



Designer:	chawley	Designer Tel:	802-353-0172		
Town:	HARTFORD	Digsafe #:	Digsafe##		
Date:	1/13/2016	Road Name:	HARTLAND/QUECHEE		
Project #:	147224	Circuit:	QU-G17	Traffic Control:	Y
Scale:		Tel Eng:	TelEng	Billing Code:	BillCode
Job Title:	GMP 5M Solar Hartland PAGE#3				



TAG# 498187  
3  
 60/1  
 27' E  
 SC-01  
 TRANS 2" URD

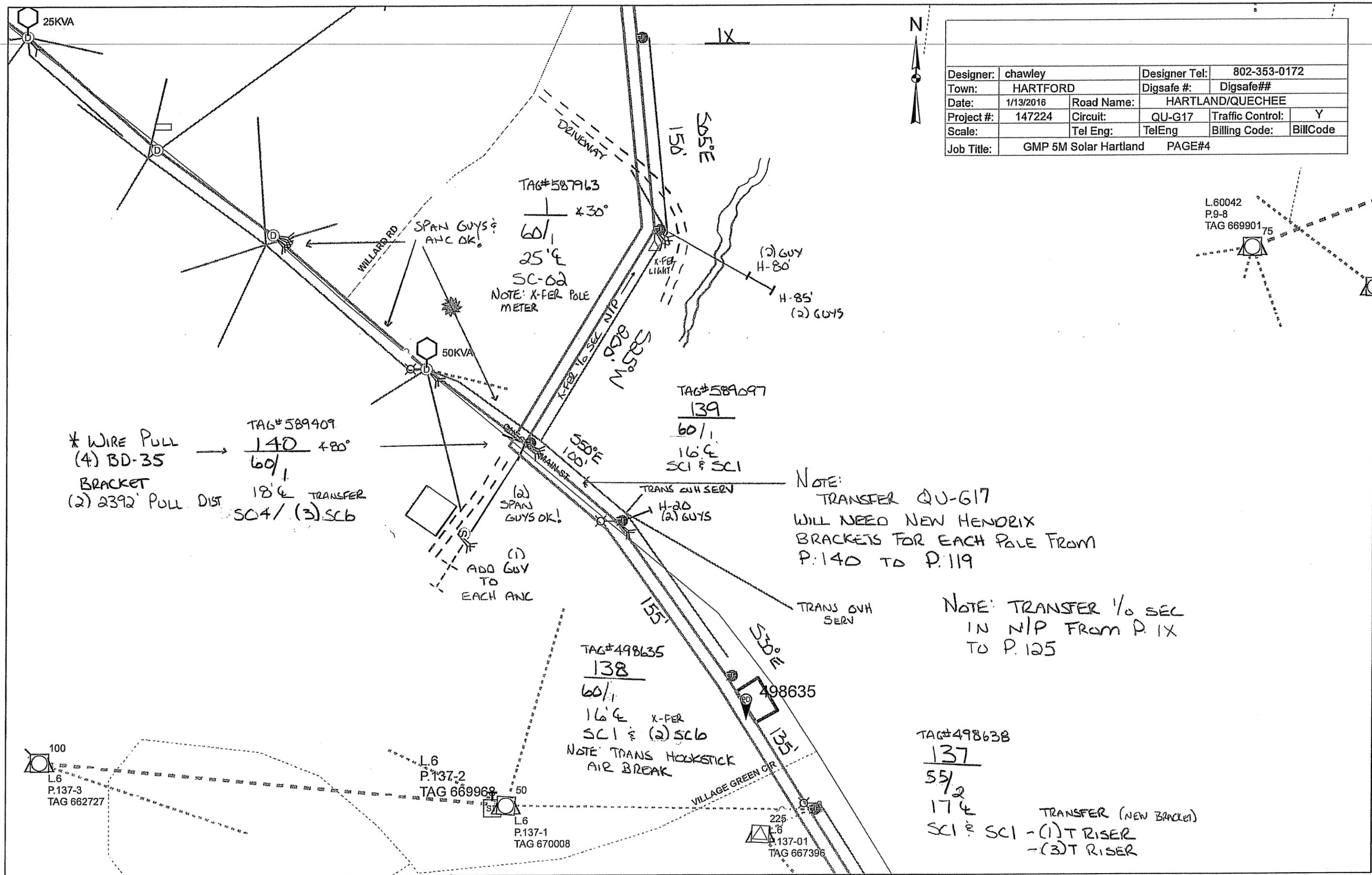
TAG# 590063  
2X 415°  
 60/1  
 27' E  
 SC-02

TAG# 589067  
2  
 60/1  
 23' E  
 SC-01

TAG# 588099  
1X  
 60/1  
 N/A E  
 SC-01

50  
 L.60042  
 P.13  
 TAG 669914

Designer:	chawley	Designer Tel:	802-353-0172
Town:	HARTFORD	Digsafe #:	Digsafe##
Date:	1/13/2016	Road Name:	HARTLAND/QUECHEE
Project #:	147224	Circuit:	QU-G17
Scale:		Tel Eng:	TelEng
Job Title:	GMP 5M Solar Hartland	Billing Code:	BillCode
			PAGE#4



\* WIRE PULL  
 (4) BD-35  
 BRACKET  
 (2) 2392' PULL DIST

TAG#589409  
 140 +80°  
 60/1  
 18' TRANSFER  
 SC4 / (3) SCB

TAG#587963  
 60/1  
 25' SC-02  
 NOTE: X-FER POLE METER

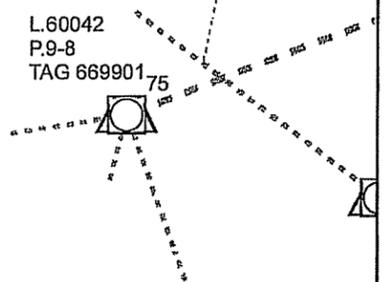
TAG#589097  
 139  
 60/1  
 16' SCI & SCI

TAG#498635  
 138  
 60/1  
 16' X-FER  
 SCI & (2) SCB  
 NOTE: TRANS HOEKSTICK AIR BREAK

TAG#498638  
 137  
 55/2  
 17' TRANSFER (NEW BRACKET)  
 SCI & SCI - (1) T RISER  
 - (3) T RISER

NOTE:  
 TRANSFER QU-G17  
 WILL NEED NEW HENDRIX  
 BRACKETS FOR EACH POLE FROM  
 P.140 TO P.119

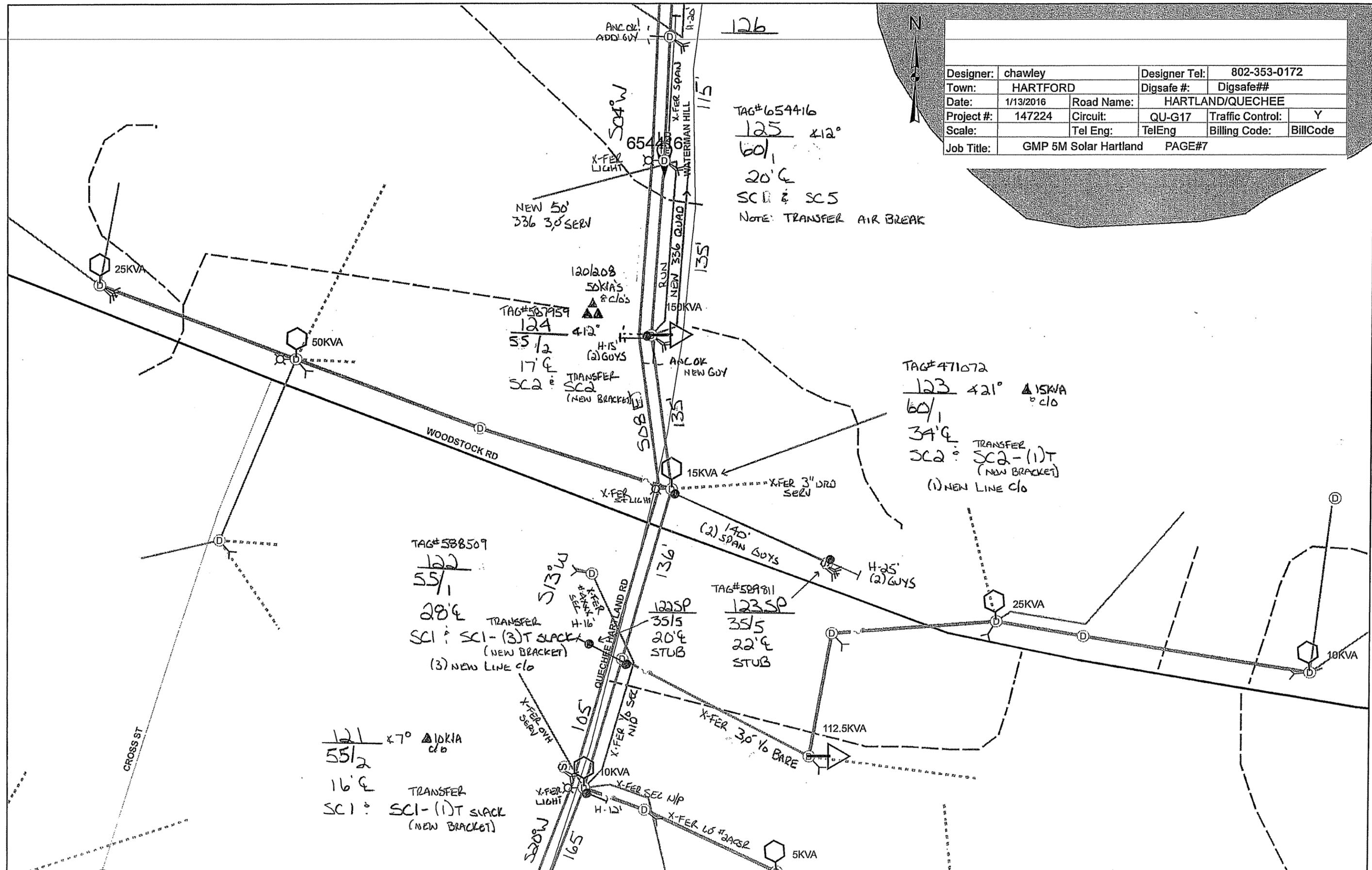
NOTE: TRANSFER 1/0 SEC  
 IN NIP FROM P.1X  
 TO P.125







Designer:	chawley	Designer Tel:	802-353-0172
Town:	HARTFORD	Digsafe #:	Digsafe##
Date:	1/13/2016	Road Name:	HARTLAND/QUECHEE
Project #:	147224	Circuit:	QU-G17
Scale:		Tel Eng:	TelEng
Job Title:	GMP 5M Solar Hartland	Billing Code:	BillCode
			PAGE#7



TAG# 654416  
 125 412°  
 60/1  
 20'ε  
 SCI & SC5  
 NOTE: TRANSFER AIR BREAK

TAG# 587959  
 124 412°  
 55/2  
 17'ε  
 TRANSFER SC2 (NEW BRACKET)

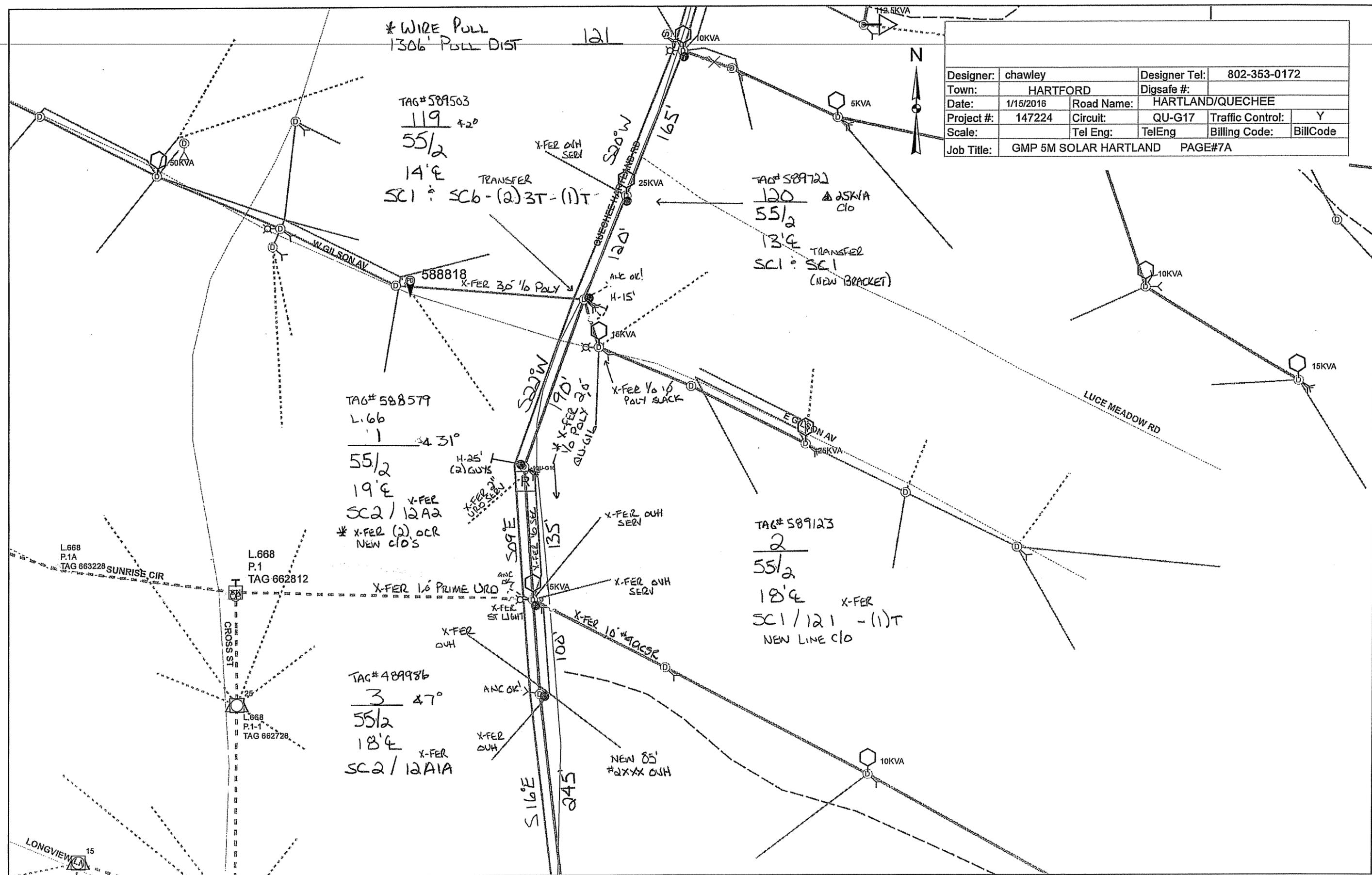
TAG# 471072  
 123 421° 15KVA  
 60/1  
 34'ε  
 TRANSFER SC2 - (1)T (NEW BRACKET)  
 (1) NEW LINE c/o

TAG# 588509  
 122  
 55/1  
 28'ε  
 TRANSFER SC1 - (3)T SLACK (NEW BRACKET)  
 (3) NEW LINE c/o

TAG# 589811  
 123 SP  
 35/5  
 22'ε  
 STUB

121 47° 10KVA c/o  
 55/2  
 16'ε  
 TRANSFER SC1 - (1)T SLACK (NEW BRACKET)

Designer:	chawley	Designer Tel:	802-353-0172
Town:	HARTFORD	Digsafe #:	
Date:	1/15/2016	Road Name:	HARTLAND/QUECHEE
Project #:	147224	Circuit:	QU-G17
Scale:		Tel Eng:	TelEng
Job Title:	GMP 5M SOLAR HARTLAND	Billing Code:	BillCode
PAGE#7A			



\* WIRE PULL  
1306' POLL DIST

TAG# 589503  
119 42°  
55/2  
14'E  
TRANSFER  
SC1 : SC6 - (2) 3T - (1) T

TAG# 589721  
120 25KVA CLO  
55/2  
13'E  
TRANSFER  
SC1 : SC1  
(NEW BRACKET)

TAG# 588579  
L.66  
1 31°  
55/2  
19'E  
SC2 / 12A2  
\* X-FER (2) OCR  
NEW CLOS

TAG# 589123  
2  
55/2  
18'E  
SC1 / 121 - (1) T  
NEW LINE CLO

TAG# 489986  
3 47°  
55/2  
18'E  
SC2 / 12A1A  
X-FER

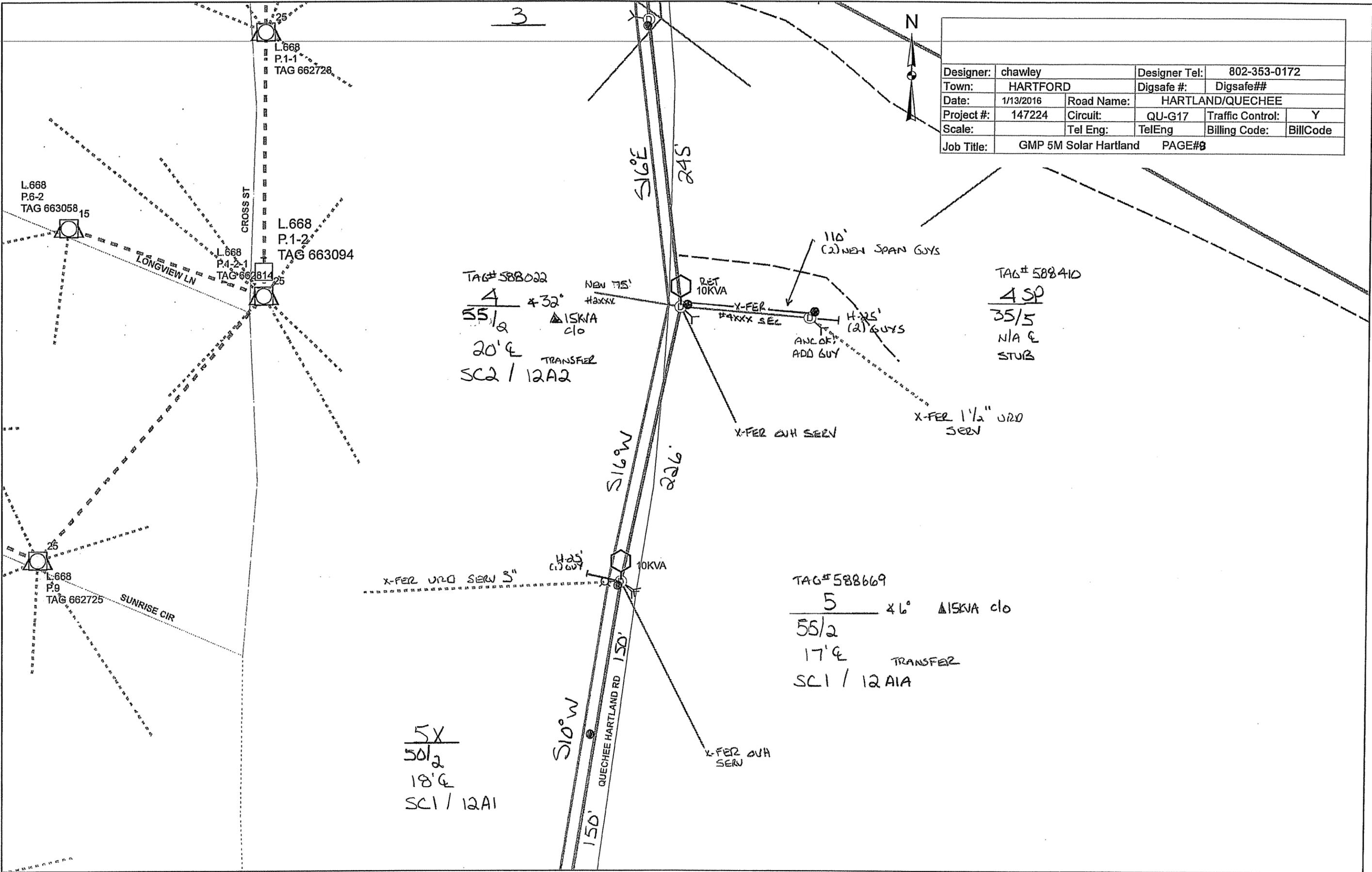
L.668  
P.1A  
TAG 663228  
SUNRISE CIR

L.668  
P.1  
TAG 662812  
CROSS ST

L.668  
P.1-1  
TAG 662728

LONGVIEW 15

Designer:	chawley	Designer Tel:	802-353-0172		
Town:	HARTFORD	Digsafe #:	Digsafe##		
Date:	1/13/2016	Road Name:	HARTLAND/QUECHEE		
Project #:	147224	Circuit:	QU-G17	Traffic Control:	Y
Scale:		Tel Eng:	TelEng	Billing Code:	BillCode
Job Title:	GMP 5M Solar Hartland PAGE#8				



3



L.668  
P.1-1  
TAG 662728

L.668  
P.6-2  
TAG 663058 15

L.668  
P.1-2  
TAG 663094

L.668  
P.4-2-1  
TAG 662814 25

TAG# 588022  
4 43°  
55/2  
20' E  
SC2 / 12A2  
TRANSFER  
15KVA clo

NEW 115'  
HAXXX  
15KVA clo

RET 10KVA

TAG# 588410  
4 SP  
35/5  
N/A E  
STUBS

110'  
(2) NEW SPAN GUYS

4-25'  
(2) GUYS

ANCHOR  
ADD GUY

X-FER 1 1/2" URD  
SERV

X-FER OAH SERV

S16W  
226'

10KVA

X-FER URD SERV 3"

Has  
clo GUY

TAG# 588669  
5 46°  
55/2  
17' E  
SC1 / 12A1A  
TRANSFER  
15KVA clo

X-FER OAH  
SERV

S10W

150'  
QUECHEE HARTLAND RD

5X  
50/2  
18' E  
SC1 / 12A1

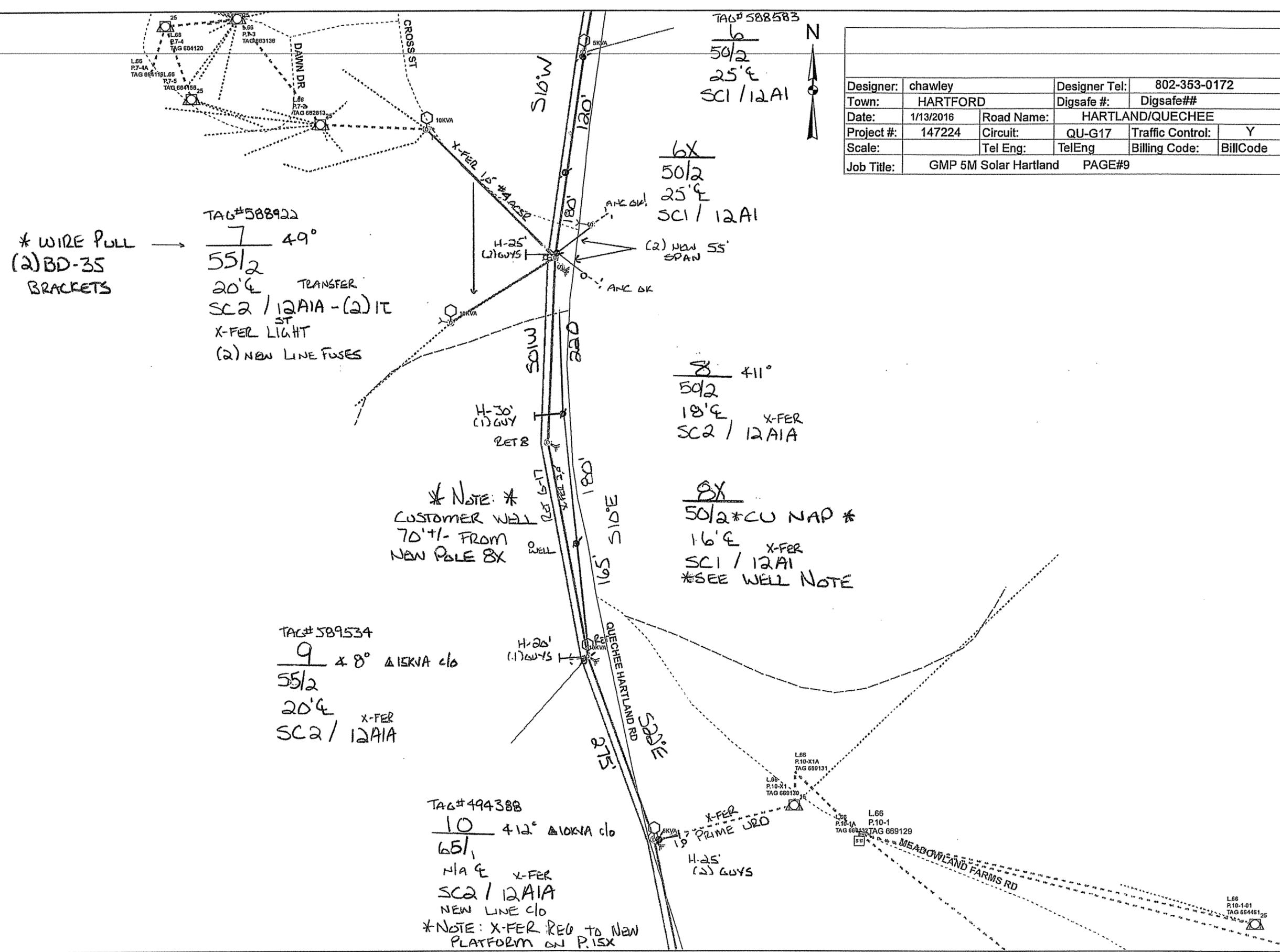
SUNRISE CIR

L.668  
P.9  
TAG 662725

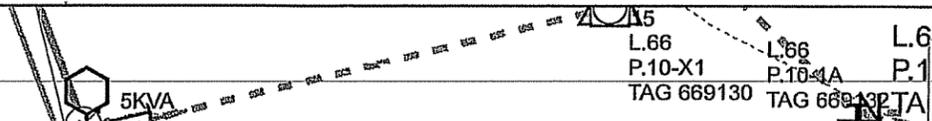
LONGVIEW LN

CROSS ST

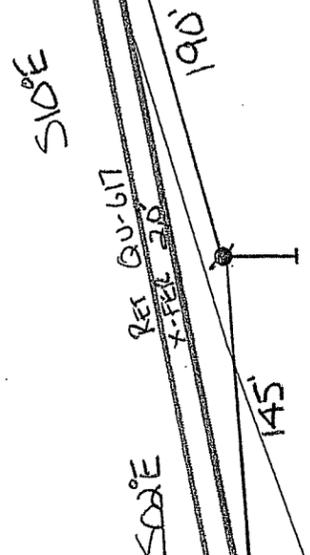
Designer:	chawley	Designer Tel:	802-353-0172		
Town:	HARTFORD	Digsafe #:	Digsafe##		
Date:	1/13/2016	Road Name:	HARTLAND/QUECHEE		
Project #:	147224	Circuit:	QU-G17	Traffic Control:	Y
Scale:		Tel Eng:	TelEng	Billing Code:	BillCode
Job Title:	GMP 5M Solar Hartland PAGE#9				



10

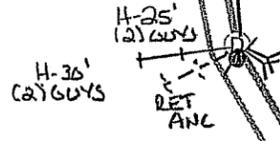


Designer:	chawley	Designer Tel:	802-353-0172		
Town:	HARTFORD	Digsafe #:			
Date:	1/14/2016	Road Name:	HARTLAND/QUECHEE		
Project #:	147224	Circuit:	SH-G35	Traffic Control:	Y
Scale:		Tel Eng:		Billing Code:	BillCode
Job Title:	GMP 5M SOLAR HARTLAND PAGE#10				

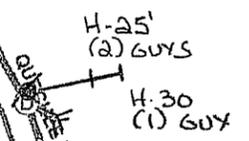


10X 48°  
 55/2  
 20'ε X-FER  
 SC2 / 12A1A

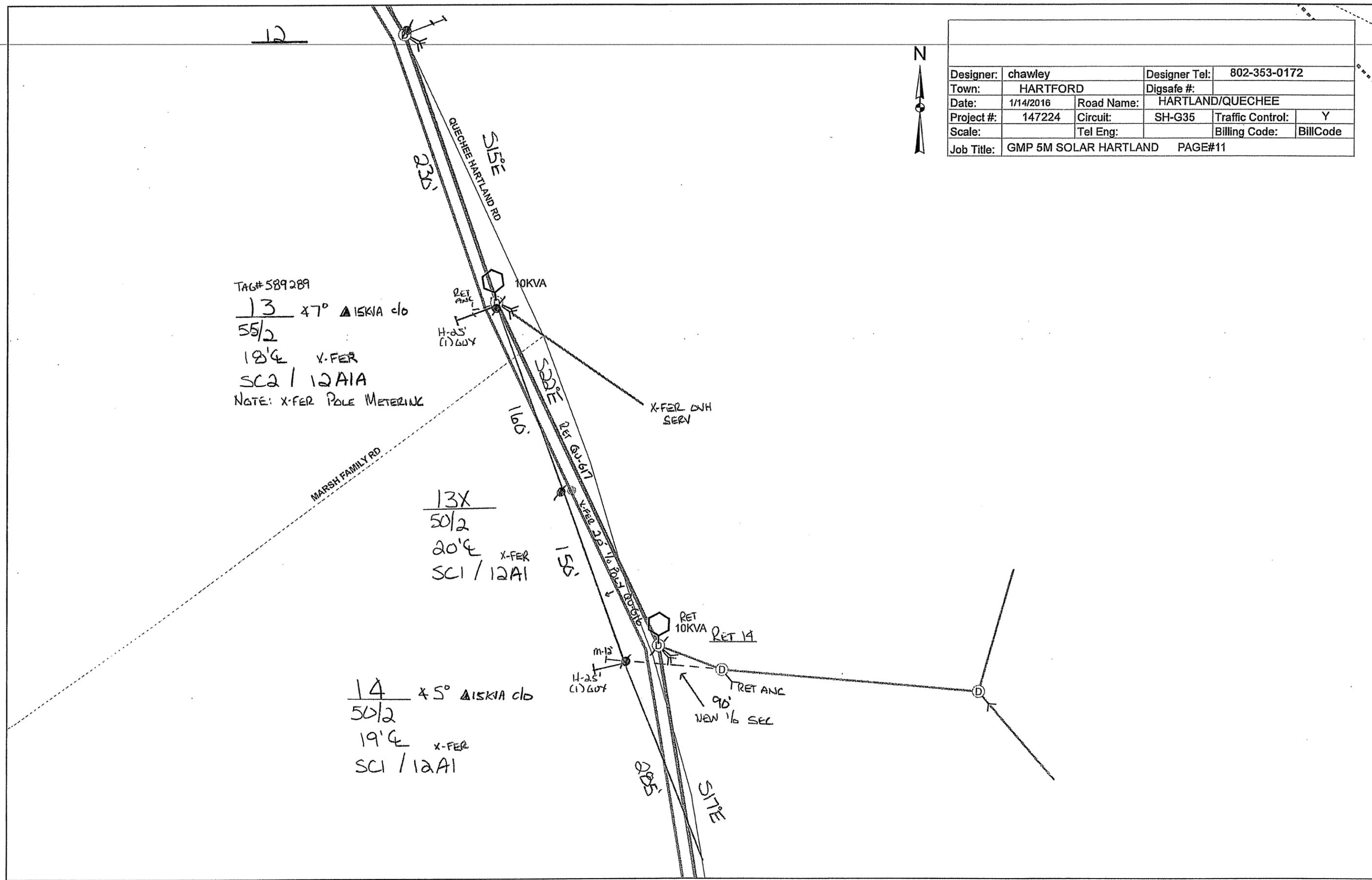
TAG#589605  
 11 37°  
 55/2  
 20'ε X-FER  
 SC2 / 12A4 \*



TAG#588781  
 12 20°  
 55/2  
 20'ε X-FER  
 SC2 / 12A1A \*



Designer:	chawley	Designer Tel:	802-353-0172
Town:	HARTFORD	Digsafe #:	
Date:	1/14/2016	Road Name:	HARTLAND/QUECHEE
Project #:	147224	Circuit:	SH-G35
Scale:		Tel Eng:	
Job Title:	GMP 5M SOLAR HARTLAND	Billing Code:	BillCode
		Traffic Control:	Y
		Page:	11



TAG# 589289  
12 47° Δ 15KVA clo  
 55/2  
 18'6" X-FER  
 SC2 / 12A1A  
 NOTE: X-FER POLE METERING

13X  
 50/2  
 20'6" X-FER  
 SC1 / 12A1

14 5° Δ 15KVA clo  
 50/2  
 19'6" X-FER  
 SC1 / 12A1

RET 10KVA RET 14  
 RET ANC  
 90' TURN 1/6 SEC  
 4-25' (1) GUY  
 m-12

SIDE  
 SITE

235'  
 SIDE

10KVA  
 RET ANC  
 H-25' (1) GUY

160'  
 SIDE

155'

MARSH FAMILY RD

QUECHEE HARTLAND RD

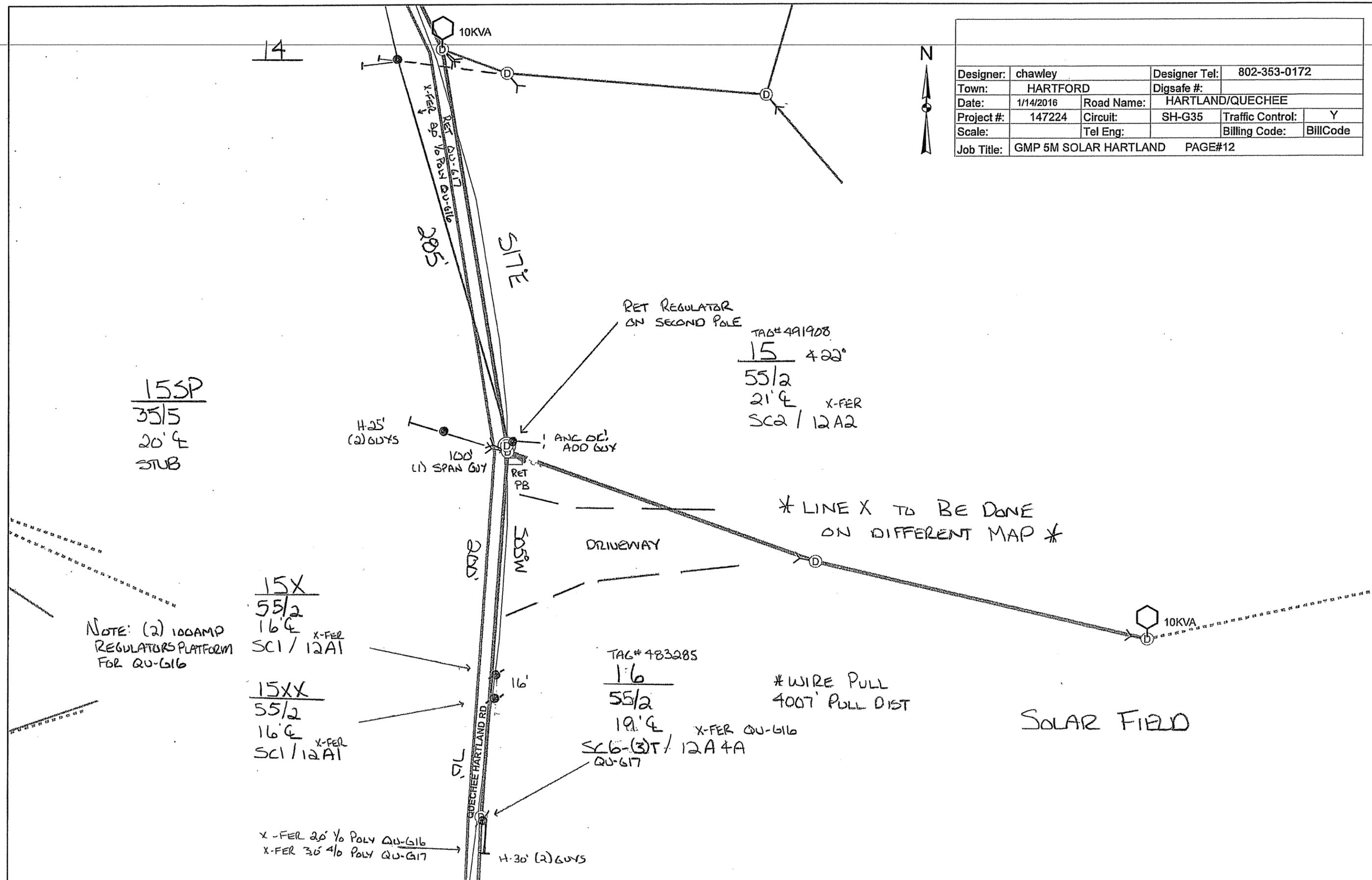
X-FER ONH SERV

X-FER 25' 1/6 SEC GUY

12

0.0000

Designer:	chawley	Designer Tel:	802-353-0172
Town:	HARTFORD	Digsafe #:	
Date:	1/14/2016	Road Name:	HARTLAND/QUECHEE
Project #:	147224	Circuit:	SH-G35
Scale:		Tel Eng:	
Job Title:	GMP 5M SOLAR HARTLAND	Page#	12



15SP  
35/5  
20' &  
STUB

RET REGULATOR ON SECOND POLE  
TAG# 491908  
15 400'  
55/2  
21' & X-FER  
SC2 / 12A2

4-25' (2) GUYS  
100' (1) SPAN GUY  
RET PB  
1 ANG DE!  
ADD GUY

\* LINE X TO BE DONE ON DIFFERENT MAP \*

NOTE: (2) 100AMP REGULATORS PLATFORM FOR QU-G16

15X  
55/2  
16' & X-FER  
SC1 / 12A1

15XX  
55/2  
16' & X-FER  
SC1 / 12A1

TAG# 483285  
16  
55/2  
19' & X-FER QU-G16  
SC6-(3)T / 12A4A  
QU-G17

# WIRE PULL  
400' PULL DIST

X-FER 20' 1/0 POLY QU-G16  
X-FER 30' 4/0 POLY QU-G17  
4-30' (2) GUYS

SOLAR FIELD

WENDY WILLIAMS  
284 CLAY HILL RD SHOP  
HARTLAND  
2995132

LEAH HINCKLEY  
287 CLAY HILL RD  
HARTLAND  
2952711

DOUGLAS MCALINDEN  
276 CLAY HILL RD  
HARTLAND  
2398450

Designer:	chawley	Designer Tel:	802-353-0172		
Town:	HARTFORD	Digsafe #:	Digsafe##		
Date:	1/22/2016	Road Name:	HARTLAND/QUECHEE		
Project #:	147224	Circuit:	QU-G17	Traffic Control:	Y
Scale:		Tel Eng:	TelEng	Billing Code:	BillCode
Job Title:	GMP 5M SOLAR HARTLAND PAGE #13				

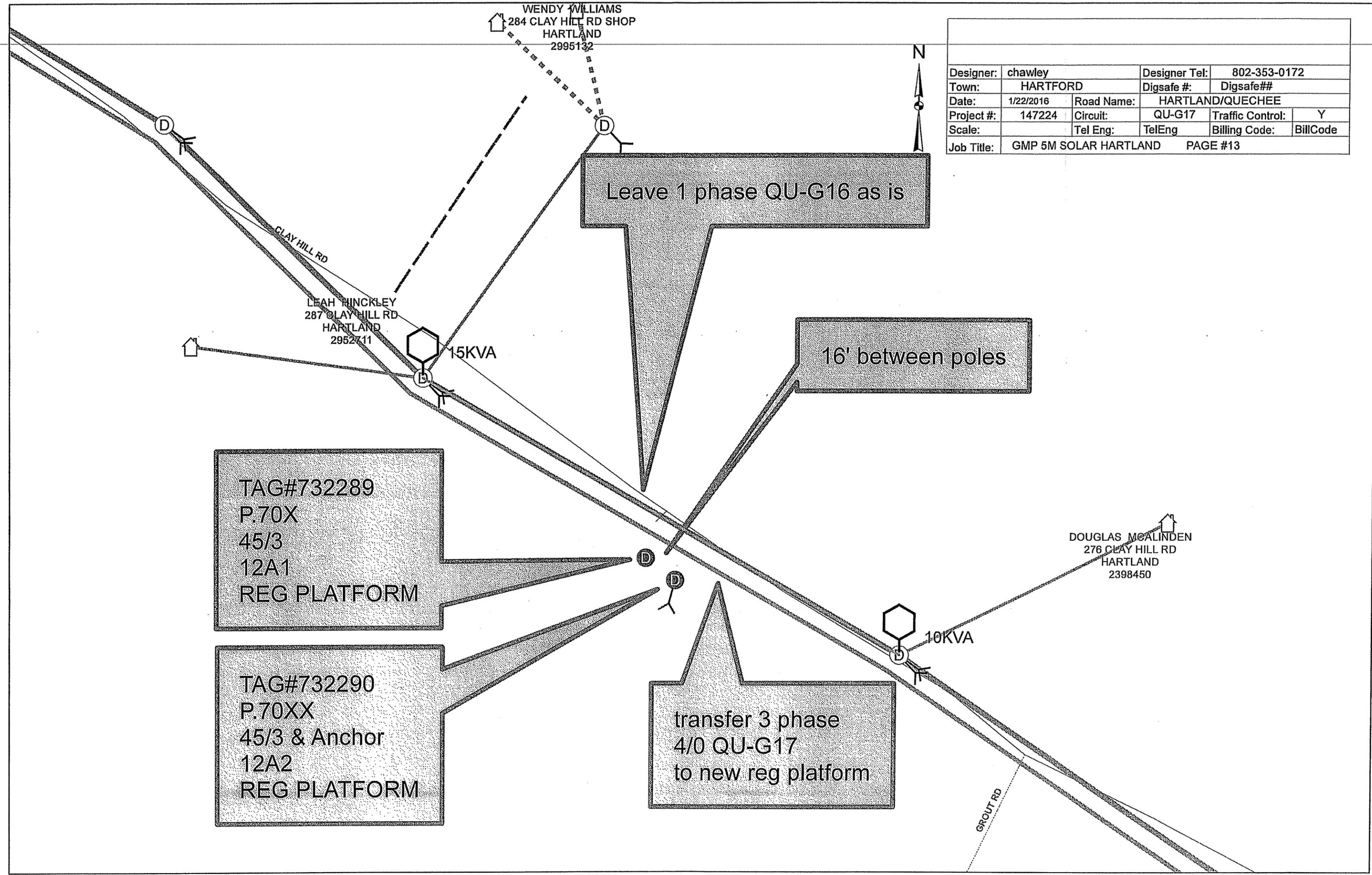
Leave 1 phase QU-G16 as is

16' between poles

TAG#732289  
P.70X  
45/3  
12A1  
REG PLATFORM

TAG#732290  
P.70XX  
45/3 & Anchor  
12A2  
REG PLATFORM

transfer 3 phase  
4/0 QU-G17  
to new reg platform





TO: Pat MacQueen  
FROM: Tad Nunez  
DATE: June 13, 2016  
REF: Offsite Maxfield wetland mitigation

The Vermont wetland permit for the Maxfield Outdoor Sports Complex requires that the Town has a permanent conservation plan legally enacted by the Town. The conservation plan permanently sets aside designated wetlands located in the Hurricane Town Forest. The wetlands permanently set aside in the Forest offset the wetlands disturbed at the Maxfield project. The Vermont Division of Wetlands and Hartford Conservation Commission have reviewed and accepted the plan. The plan will be fully enacted with the approval of the Selectboard, the signature of the Town Manager and recordation of the Plan at the Town Clerks Office.

Suggested Motion:

That the Interim Town Manager is authorized to sign the Permanent Conservation Plan attached and presented at the Selectboard meeting which permanently sets aside designated wetlands in the Hurricane Town Forest as an offset to mitigate disturbed wetlands at the Maxfield Outdoor Sports Complex.

**ENACTMENT OF PERMANENT CONSERVATION PLAN  
FOR WETLANDS PROPERTY IN HARTFORD TOWN FOREST**

**IMPOSITION OF COVENANTS AND RESTRICTIONS ON A  
PORTION OF TOWN OF HARTFORD TOWN FOREST  
(HARTFORD TAX MAP 13/LOT 23)**

**INTRODUCTION**

On December 9, 2011 Town of Hartford, Vermont was issued an Individual Wetland Permit by Vermont Agency of Natural Resources Department of Environmental Conservation (File No. 2006-379; Department of Environmental Conservation ID No. NS10-0111) (hereafter the Wetland Permit). The Wetland Permit was issued in connection with an application by the Town of Hartford for construction of ballfields and parking lots at the Maxfield Outdoor Recreational Facility which impacted 2,566 square feet, more or less, of Class II wetland, and 191,008 square feet of buffer zone. Among the Decision and Permit Conditions set forth in the Wetland Permit was Condition 1A which read as follows:

*This Permit will not be valid until a Permanent Conservation Plan for offsite wetlands is approved by the Wetlands Program and has been legally enacted.*

In order to satisfy Condition 1A as recited above, the town of Hartford, Vermont desires to permanently conserve and restrict the wetlands areas which are a portion of Town of Hartford Tax Map 13, Lot 23, which wetland areas are depicted on a plan entitled "Conservation Plan for Town of Hartford, Reservoir Road, Hartford, Vermont", which Plan bears Project No. 1143, dated September, 2012, and was prepared by Rockwood Land Services, LLC (the Conservation Plan), a copy of which is attached hereto and made a part hereof by this reference. The wetland areas to be conserved are specifically depicted on the Conservation Plan as gray-shaded areas. The wetland areas depicted on the Conservation Plan may be generally described to consist of eight (8) acres, more or less, of wetlands on the east side of Reservoir Road, so-called and seven (7) acres of wetland area on the west side of Reservoir Road, so-called, and comprise fifteen (15) acres, more or less, in total. The wetland areas just referenced are a portion of **Hartford Tax Map Parcel 13-23** and lie within the Hurricane Town Forest, so-called, which is under the jurisdiction of Town of Hartford, Vermont Parks and Recreation Department and the Town of Hartford Conservation Commission.

**ENACTMENT OF PERMANENT CONSERVATION PLAN**

In order to comply with and satisfy Condition 1A of the Wetland Permit as referenced above, the Town of Hartford does hereby restrict and impose the following covenants on the wetland areas depicted on the Conservation Plan as attached hereto, which covenants and restrictions shall run with the land and be effective in perpetuity:

1. No structure or dwelling of any description shall be constructed within the boundaries of the wetland areas depicted on the Conservation Plan;

2. No artificial drainage, disturbance (except as may be permitted for maintenance and establishment of recreational paths as referenced below) or alteration shall occur on the wetland areas depicted on the Conservation Plan;

3. No mowing or filling shall occur within the wetland areas depicted on the Conservation Plan;

4. Except in case of emergency for protection of life or property, and except as necessary in order to construct or maintain recreational trails which will not unreasonably interfere with the perpetual preservation of the wetland areas, no person shall travel on or across the wetland areas with a bicycle or vehicle, whether motorized or not;

5. At any place where recreational trails may now exist or be established in the future, all crossing of wetland areas shall be bridged in a fashion that will allow crossing of wetland areas with minimal disturbance in the course of construction and maintenance.

A copy of the Covenants and Restrictions set forth above, signed by the authorized agent of the Town of Hartford, Vermont shall be recorded in the Hartford Land Records.

Dated at Hartford, Vermont this \_\_\_ day of \_\_\_\_\_, 2016

TOWN OF HARTFORD, VERMONT

BY:

\_\_\_\_\_  
Pat MacQueen, Interim Town Manager  
Hereunto Duly Authorized

STATE OF VERMONT  
COUNTY OF WINDSOR, SS.

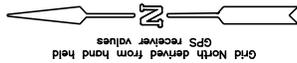
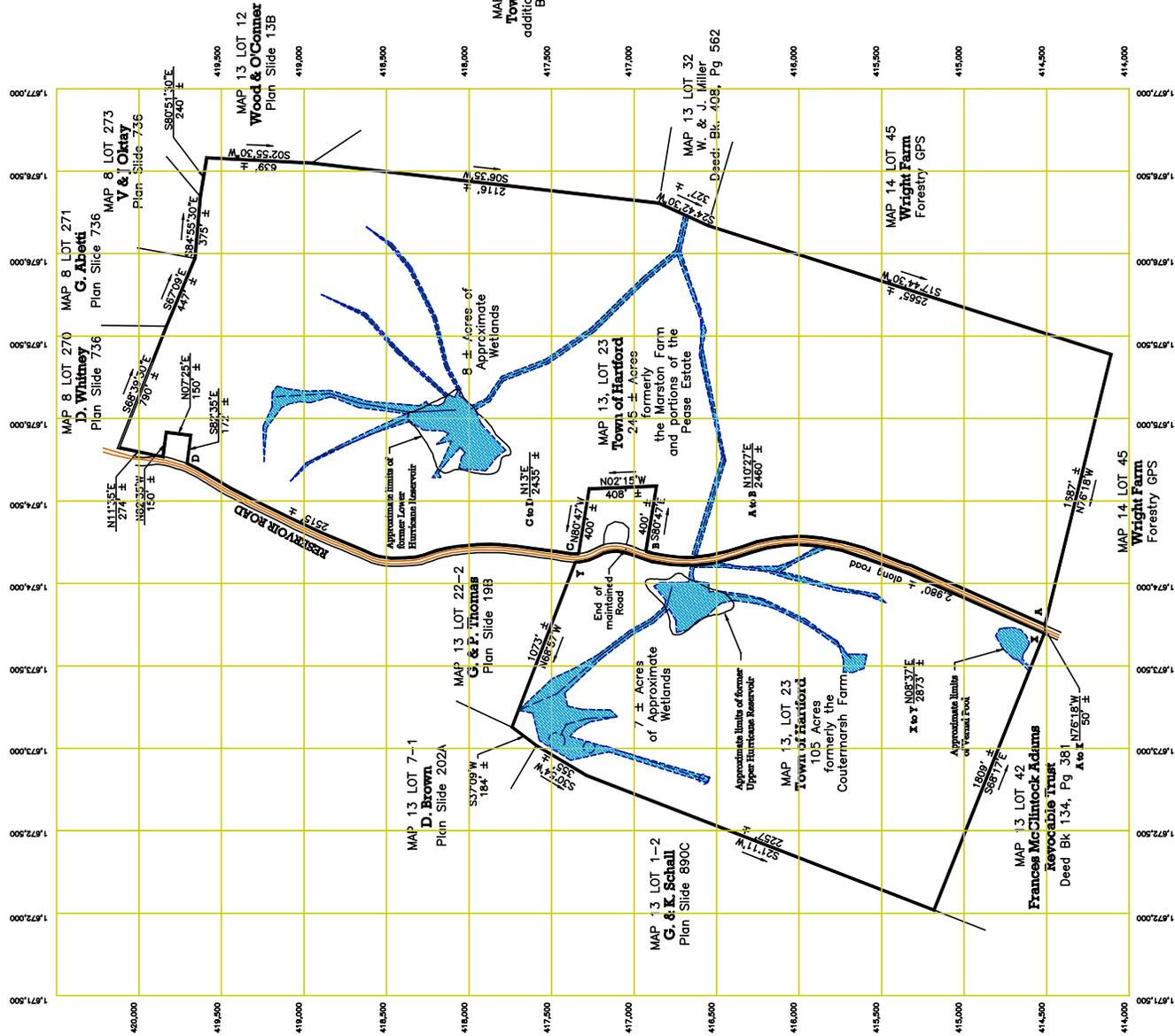
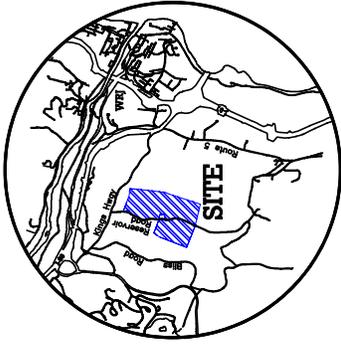
At Hartford in said county and state on this \_\_\_ day of \_\_\_\_\_, 2016 personally appeared Pat MacQueen in capacity as Interim Town Manager for Town of Hartford, Vermont and he acknowledged that the foregoing instrument was executed by him as his free act and deed in capacity as aforesaid and as the free act and deed of Town of Hartford, Vermont for the purposes therein contained.

\_\_\_\_\_  
Notary Public

My Comm. Exp.: 2/10/19

Please Affix Seal





**LEGEND**

Approximate Wetland Limits  
Conservation Limits

I HEREBY CERTIFY THAT TO THE BEST OF MY BELIEF AND KNOWLEDGE THIS IS A COMPOSITE OF PLAN, DEED AND SITE INFORMATION SUITABLE FOR USE ONLY AS A CONSERVATION DOCUMENT. THE VALUES ARE RELATED TO THE MOUNTAIN AND FOREST SURVEY STANDARD.

THIS IS NOT A BOUNDARY SURVEY AND SHALL NOT BE USED FOR PARCEL CONVEYANCE.

TIMOTHY W. ROCKWOOD  
LLS NO. 537

**SURVEY NOTES:**

1. The purpose of this Conservation Plan is to provide a document for the protection of two wetland areas total approximately 15 acres. This plan shows the 350± acres of the Town Forest provided to protected these wetlands. This plan is not a boundary survey and shall not be used for boundary line conveyance.
2. Reservoir Road is a Town Highway and the intent of this plan is not to include the Public Highway within the conservation lands.
3. The limits of the parcel shown were created from available plans and deeds recorded within the Town Land Records and noted with the abutter's information.
4. The wetlands limits were located with a hand held Garmin GPSmap 62st. The Wetlands are approximate only and were not delineated.
4. The Grid overlay shown is related to the Vermont State Plain Coordinate System as derived with the values from the hand held GPS, Garmin GPSmap 62st, data,

MAP 13, LOT 23

**OWNER OF RECORD: TOWN OF HARTFORD**  
171 Bridge Street  
White River Jct., Vermont

CONSERVATION PLAN FOR

**TOWN OF HARTFORD**

RESERVOIR ROAD, HARTFORD, VERMONT



PROJECT NO. 1143  
DATE: SEPTEMBER 2012  
**ROCKWOOD LAND SERVICES LLC**  
PO BOX 347  
HARTFORD, VT 05048  
(802)436-1039  
rock@vermontel.net

WARRANTY DEED  
OF EASEMENT

Know all Persons by These Presents That Town of Hartford, Vermont, a Vermont municipal corporation having an office and place of business in the Town of Hartford, County of Windsor and State of Vermont, Grantor, in the consideration of One or More Dollars paid to its full satisfaction by the State of Vermont, a sovereign state, acting by and through its Agency of Transportation, with its principal office in the City of Montpelier, in the County of Washington and State of Vermont (hereinafter called the State of Vermont), Grantee, by these presents, does freely Give, Grant, Sell, Convey and Confirm unto the said Grantee, State of Vermont, and its successors and assigns forever, certain rights and easements as the public has the right to condemn and take for the purposes of a highway on, beneath and above that certain land located in the Town of Hartford, in the County of Windsor and State of Vermont, and described as follows, viz:

Being a permanent, exclusive easement on, above, and beneath a portion only of the property of the Grantor as conveyed to the Grantor by a Warranty Deed from Lewis Maxfield and Margaret Maxfield dated September 23, 1997 and recorded in the Land Records for the Town of Hartford, Vermont in Book 247, Page 291. The easement interest granted hereby is located along the westerly boundary of the premises of the Grantor, where Grantor's premises abut the easterly edge of the northbound lane of US Route 5. The location of the easement is more particularly depicted on Sheet R2 of a set of plans entitled "Roadway Widening and Improvements Plan for Maxfield Sports Complex", prepared for Town of Hartford, Vermont by SVE Associates, being Project No. R1598L, dated July 15, 2015 and most recently revised April 16, 2016. The location of the easement is more particularly described, with reference to that Sheet R2 as right of and between Survey Station 50+00 and Survey Station 50+25, and right of and between Survey Station 53+75 and Survey Station 54+00.

The easement granted is a permanent easement to install, construct and maintain culverts at the locations as depicted on Sheet R2 of the Plans referenced and described above and includes the right to discharge water through said culverts onto the land of the Grantor.

The easement interest granted hereby shall run with and burden the land of the Grantor and benefit the land of the Grantee and their respective successors and assigns. Grantor covenants that any use made by Grantor of Grantor's remaining lands will not interfere with the use, enjoyment and benefit of the interests conveyed hereby to the Grantee.

Reference is hereby had to deeds and records referred to above and deeds and records referred to therein in further aid of this description.

TO HAVE AND TO HOLD said granted rights and easements, with all the privileges and appurtenances thereof, to the said Grantee, State of Vermont and its successors and assigns, to it and its own use and behoof forever; And it the said Grantor, Town of Hartford, Vermont, for itself and its successors and assigns, does covenant with the said Grantee, State of Vermont and its successors and assigns, that until the enfeoffing of these presents, it is well seized of the premises, as a good and indefeasible estate in fee simple, and has good right to grant and convey the said rights and easements in manner and form as above written, and that the same are **Free from every encumbrance**, whatsoever, except for utility easements and infrastructure as depicted on Sheet R2 of the Plan referenced and described above.

AND FURTHERMORE, it, the said Town of Hartford, Vermont does by these presents bind itself and its successors and assigns, forever, to **Warrant and Defend** the above rights and easements conveyed to the State of Vermont, and its successors and assigns, against all claims and demands whatever, except as set forth above.

In Witness Whereof, the undersigned have caused these presents to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 2016

TOWN OF HARTFORD, VERMONT

BY: \_\_\_\_\_

Its Duly Authorized Officer  
and Agent

STATE OF VERMONT  
WINDSOR COUNTY, SS.

At White River Junction, this \_\_\_\_\_ day of \_\_\_\_\_, 2016, Patrick MacQueen, personally appeared, swore that he is the Interim Town Manager of the Town of Hartford and is duly authorized to execute this instrument, and he acknowledged this instrument, by him sealed and subscribed, to be his free act and deed and the free act and deed of the Town of Hartford, Vermont.

\_\_\_\_\_  
Notary Public

My Commission expires: 2/10/19

MUST BE ADDRESSED AT PRECONSTRUCTION MEETING

MUST BE ADDRESSED BY DATE CERTAIN

GENERAL CONDITION

BEFORE CO IS ISSUED

## Memorandum

**To:** Jo-Ann Ells  
**From:** Richard Menge- Director of Public Works  
**Date:** May 18, 2016  
**Re:** 241 South Main Street/45-0236-000

---

I have reviewed the plan survey and civil submittal sheets with revised dates of May 6 and May 16, 2016 respectively for the 241 South Main Street Redevelopment project that are intended to address the DPW comments #21 - #35 of my November 13, 2015. Please note that a narrative response to my memo was not provided.

21. A new survey plan prepared by a surveyor licensed by the State of Vermont needs to be provided given that your property encroaches on Town land and you are requesting an easement from the Town. The DPW would like to see legal property pins or monuments on the street side of the project in order to be able to review the project. (Please update the site plan based on the survey as necessary.) Lori Hirshfield has plans for the recent Town sidewalk project that may be of use. You can reach Lori at 295-3075 or [lhirshfield@hartford-vt.org](mailto:lhirshfield@hartford-vt.org).

***Rockwood Land Surveys had been retained to produce a survey of the site. That survey is underway, but has not been completed. We have provided survey information for the front of the building with this application; the remainder of the survey will be completed shortly.***

There is no front boundary line information on the October 19 preliminary site survey. Final hearing approval of the project should be postponed until the survey information is submitted and ROW concerns and the on street parking proposal has been reviewed the Selectboard.

***A stamped survey (AZ-8) by licensed surveyor Roy G. Hathorn is included with this set; dated 3/16/85 it locates the southeast edge of the building from the property line. Tim Rockwood's survey is still in process and will be provided shortly along with locating the pins. Note, that we are no longer proposing extending the façade of the building 6" further into the public right-of-way, only the distance needed (approximately 1-1/2") to re-clad the building with metal siding.***

***The base mapping has been updated with information from a recent topographic survey. The sidewalk and parking spaces have been adjusted to this new base mapping.***

DPW 11-10-15 The sidewalk and parking configuration needs further review by Public Works and potentially needs Selectboard approval as noted in #21 above.

DPW 5-18-16 The sidewalk width excluding the curb and the building curb protector needs to be increased to meet the minimum town width of 5'-0". The sidewalk and grading elevations require further refinement as a 6% parking space cross slope from curb to the catch basin at the north end of the building is too steep. The acceptability of a 45% angle in the sidewalk with such close tolerances to the building is being investigated. The curb reveal of 6" may need to be increased to meet Town standard of 7". The sidewalk terminus on the south end of the building may need to have truncated domes. **All these details need to be worked out with Public Works staff within 30 days in order that this project can be brought to the Selectboard to concur with the street modifications within 60 days of issuance of the building permit. 30 Days= June 18, 2016 60 Days= July 18, 2016**

- g. Do the parking spaces meet MUTCD standards?

***Parking space dimensions are per Hartford standards. The parking layout has been updated to conform to the new base mapping. The handicap parking spot and access isle meet the current requirements.***

DPW 11-10-15 No comment

- h. The applicant should realize that the proposed parking spaces cannot be reserved for the building occupants.

***Understood.***

DPW 11-10-15 No comment.

- i. Are there any handicap parking requirements? If so they should be shown on the site plan.

***Per the Vermont Access Rules 2012 and ADA 2010 Title II, Table 208.2, one accessible space is required for 1-25 total parking spaces; it must be van accessible. That space has been shown on AZ-0 and has the handicap symbol designation added to C2-01 as well.***

DPW 11-10-15 No comment.

- j. Please note that there is a winter parking ban for on street parking and that the southernmost on street parking space will likely be used by the Town for snow storage.



June 13, 2016

Pat MacQueen, Town Manager  
Town of Hartford  
171 Bridge Street, 2<sup>nd</sup> Floor  
White River Junction, VT 05001  
[pmacqueen@harford-vt.org](mailto:pmacqueen@harford-vt.org)

RE: Modification to Town Highway  
at 241 South Main Street, WRJ, VT

Dear Mr. MacQueen:

I am making this request on behalf of my client, Mike Davidson, and his company 21 Agua Street LLC, to be placed on the agenda for the first available Town Selectboard meeting, ideally on the June 21<sup>st</sup> meeting.

We would like to propose a modification to Town highway, adjacent to Mr. Davidson' property at 241 South Main Street, that adds three on-street parking spaces on the Town right-of-way and an adjacent public sidewalk partially on Mr. Davidson's property. A plan showing the basics of these changes is attached.

This request for inclusion comes as the result of an extensive Zoning review process and is a condition of final zoning permit approval (please see attached excerpted Memorandum from Rich Menge). We met with DPW last week and fulfilled their requirement for vetting of the details of this parking proposal.

Please let me know if you have questions. I can be reached by phone at 603-667-5895 or by email [jimw@studionexusarch.com](mailto:jimw@studionexusarch.com).

Sincerely,

A handwritten signature in blue ink that reads "James R. Wasser". The signature is fluid and cursive, with a long horizontal stroke at the end.

James R. Wasser, AIA  
Managing Principal

Encl: 241 S. Main Site Plan, Excerpt from Rich Menge Memo dated May 18, 2016

Cc: Rich Menge, Jo-Ann Ells—Town of Hartford  
Mike Davidson, Tim Sidore—21 Aqua Street LLC  
Erik Christman—Engineering Ventures



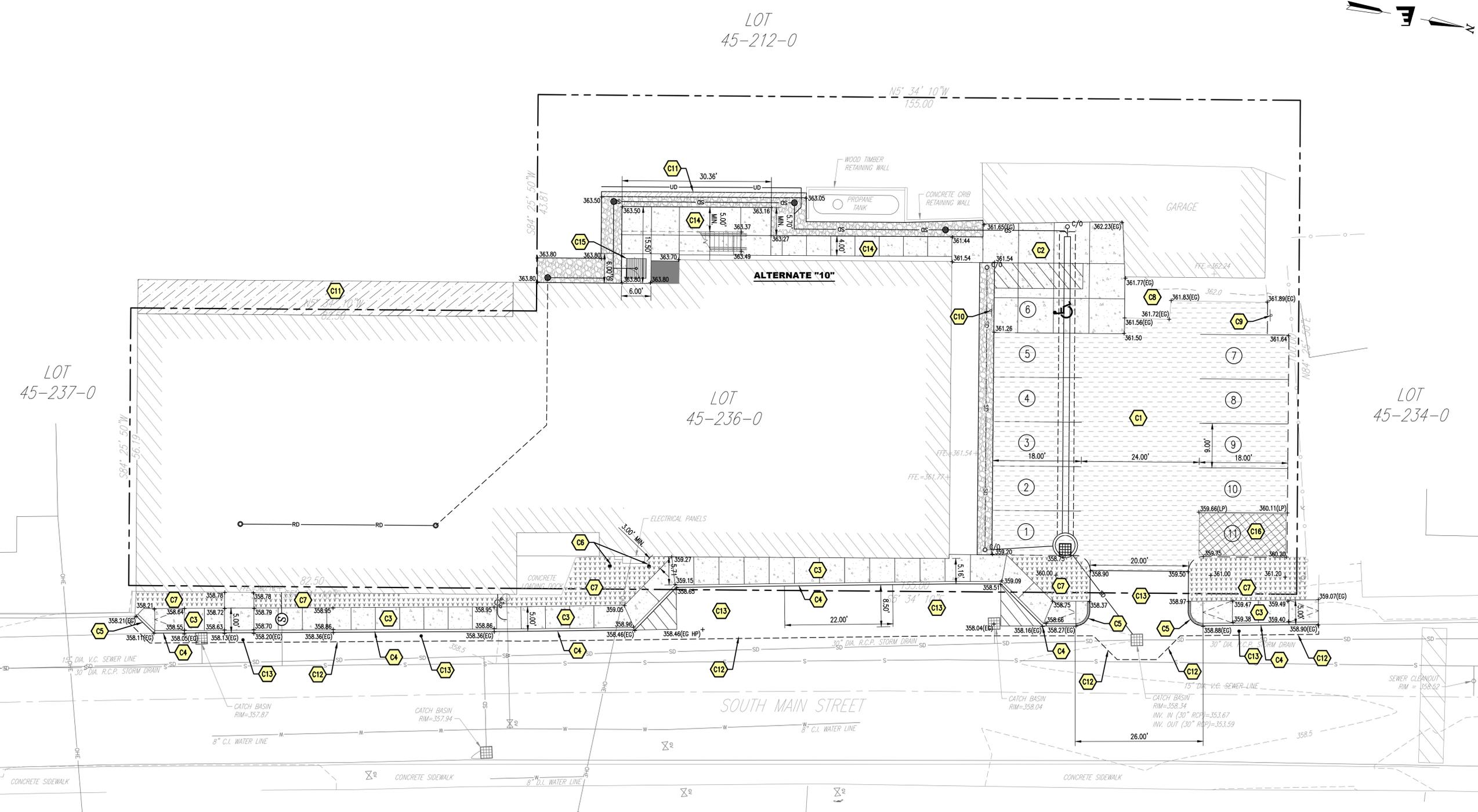
# STUDIO NEXUS

ARCHITECTS + PLANNERS  
PO Box 275, White River Junction, VT 05001  
802 275 5110 | studionexusarch.com



208 Flynn Avenue, Suite 2A Burlington, VT 05401  
tel. 802.863.6225 • fax 802.863.6306  
85 Mechanic Street, Suite 82-2, Lebanon, NH 03766  
tel. 603.442.9333 • fax 603.442.9331  
www.engineeringventures.com

ARCHITECT'S STAMP



### LEGEND

- CATCH BASIN
- YARD DRAIN
- DRAINAGE CLEAN OUT
- SANITARY SEWER MANHOLE (SMH)
- WATER SHUTOFF
- TAPPING SLEEVE & VALVE
- BOLLARD
- SINGLE POLE SIGN
- SPOT ELEVATION
- ACCESSIBLE PARKING STALL
- PROPERTY LINE
- CENTERLINE
- EDGE OF PAVEMENT
- EDGE OF GRAVEL
- EDGE OF CONCRETE
- CURB
- FENCE (CHAIN LINK)
- SANITARY SEWER
- STORM LINE
- ROOF DRAIN
- WATER LINE

### SITE NOTES

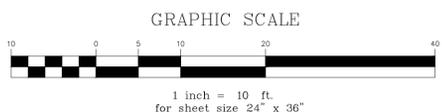
- C1** GRAVEL PARKING AREA, REFER TO DETAIL 4/C3-01
- C2** CONCRETE PAVING, REFER TO DETAIL 2/C3-01
- C3** CONCRETE SIDEWALK, REFER TO DETAIL 2/C3-01
- C4** RESET EXISTING 180 LF +/- OF GRANITE CURB. PROVIDE ADDITIONAL 55 LF +/- AS NEEDED TO MATCH LAYOUT SHOWN, REFER TO DETAIL 10/C3-01
- C5** SET GRANITE CURB FLUSH WITH FINISHED PAVEMENT.
- C6** CONCRETE FILLED STEEL PIPE BOLLARD, REFER TO DETAIL 8/C3-01
- C7** PLANTING AREA
- C8** EXISTING CONCRETE APRON TO REMAIN. PRESERVE AND PROTECT DURING CONSTRUCTION.
- C9** "NO PARKING" SIGN
- C10** ADA PARKING SIGN
- C11** ANY GRADING/DRAINAGE IMPROVEMENTS IN THIS AREA WILL HAVE TO BE COORDINATED WITH THE ADJACENT LAND OWNER.
- C12** SAWCUT PAVEMENT EDGE, TYP.
- C13** RECONSTRUCTED PAVEMENT, REFER TO DETAIL 1/C3-01
- C14** CONCRETE SIDEWALK, REFER TO DETAIL 2/C3-01
- C15** 6"x6"x8" CONCRETE PAD WITH RECESSED WALK OFF MAT. REFER TO DETAILS 1/C2-03 AND 2/C2-03 FOR CONCRETE PAD. REFER TO ARCHITECTURAL PLANS AND SPECS FOR WALK OFF MAT.
- C16** SNOW STORAGE AREA

### EROSION CONTROL NOTE

1. DURING CONSTRUCTION, THE PROPOSED EROSION AND SEDIMENT CONTROL MEASURES, SHALL BE IMPLEMENTED AS SPECIFIED IN THE MOST CURRENT EDITION OF THE LOW RISK SITE HANDBOOK FOR EROSION PREVENTION AND SEDIMENT CONTROL PUBLISHED BY THE VERMONT DEPARTMENT OF ENVIRONMENTAL CONSERVATION.

### ZONING NOTE

1. PARCEL SHOWN HERE IS LOCATED IN THE CENTRAL BUSINESS (CB) ZONING DISTRICT.
2. PROPERTY LINE SETBACKS FOR THE CB ZONE ARE AS FOLLOWS:  
FRONT - 0 FT  
SIDE - 0 FT  
REAR - 0 FT



ISSUED FOR SITE DEVELOPMENT PERMIT 1/5/16

241 SOUTH MAIN ST. REDEVELOPMENT TAX MAP 45, LOT 236

Issued For: ISSUED FOR BID  
Issue Date: December 11, 2015

#### Revisions

No.	Description	Date
1	SITE DEVELOPMENT PERMIT	1/5/16
3	REVISED FOR SURVEY	5/16/16

### Site Plan

Project No.: 15215  
Drawn By: JWF Checked By: ESC

# C2-01

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 1  
User: florentina  
ReportAPINH\_PmtByDate

Check Date: 6/17/2016 - 6/17/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
<b>FUND 10</b>	<b>Citizens Bank</b>				
001170	AIRGAS, INC.	AIRGAS USA, LLC	6/17/2016	53650	
9051842368	Carbon Dioxide - P&R	0.00	\$47.20	0.00	47.20
	Desc: Carbon Dioxide - P&R	Acct: 10-521-320-0000			EQUIP OPERATION & MAINT
9052042610	Carbon Dioxide - QWW	841.99	\$841.99	0.00	841.99
	Desc: Carbon Dioxide - QWW	Acct: 65-963-323-0000			MATERIALS & SUPPLIES
9936226262	Rent Cyl Acetylene/Cyl Oxygen-QWW	47.24	\$47.24	0.00	47.24
	Desc: Rent Cyl Acetylene/Cyl Oxygen-QWW	Acct: 65-963-323-0000			MATERIALS & SUPPLIES
9935524429	Rent Cyl Acetylene/Cyl Oxygen-QWW	46.00	\$46.00	0.00	46.00
	Desc: Rent Cyl Acetylene/Cyl Oxygen-QWW	Acct: 65-963-323-0000			MATERIALS & SUPPLIES
	Vendor Total:		982.43	0.00	982.43
001475	ALICE PECK DAY HOSPITAL		6/17/2016	53651	
1650	Pre-employment Physical Avery,H-DIS	0.00	\$121.00	0.00	121.00
	Desc: Pre-employment Physical Avery,H-DIS	Acct: 10-271-315-0000			RECRUITMENT & TRAINING
	Vendor Total:		121.00	0.00	121.00
001550	ALL STATES ASPHALT INC		6/17/2016	53652	
1071370	35%Calcium Applied-P&R	0.00	\$2,295.00	0.00	2,295.00
	Desc: 35%Calcium Applied-P&R	Acct: 10-521-318-0000			CONTRACTED SERVICES
	Vendor Total:		2,295.00	0.00	2,295.00
002065	AMERICAN FAMILY LIFE ASSURANCE	AFLAC - AMERICAN FAMILY LIFE	6/17/2016	53653	
340744	MAY 2016 Premium	0.00	\$2,179.82	0.00	2,179.82
	Desc: MAY 2016 Premium	Acct: 10-012-300-0270			ACCRUED AD&D PAYABLE
	Vendor Total:		2,179.82	0.00	2,179.82
004600	BARTOL PH.D, CURT R	CURT R. BARTOL, PH.D	6/17/2016	53654	
June 8, 2016	Police Psychological - Kyser - PD	0.00	\$15.00	0.00	15.00
	Desc: Police Psychological - Kyser - PD	Acct: 10-211-315-0000			RECRUITMENT & TRAINING
May 31,2016	Police Psychological-Marvin - PD	0.00	\$15.00	0.00	15.00
	Desc: Police Psychological-Marvin - PD	Acct: 10-211-315-0000			RECRUITMENT & TRAINING
	Vendor Total:		30.00	0.00	30.00
005800	BLAKTOP INC		6/17/2016	53655	
21201	Hot Mix for Potholes & RoadCuts-HWY	0.00	\$1,123.79	0.00	1,123.79
	Desc: Hot Mix for Potholes & RoadCuts-HWY	Acct: 10-311-323-0000			MATERIAL & SUPPLIES
	Vendor Total:		1,123.79	0.00	1,123.79
005850	BLODGETT SUPPLY CO INC		6/17/2016	53656	
1409891	12BMS4 - HWY	0.00	\$3.78	0.00	3.78
	Desc: 12BMS4 - HWY	Acct: 10-321-321-0000			REPAIRS & MAINT-VEHICLES
1409892	Ball Valve/Close Brass Nipple-P&R	0.00	\$18.06	0.00	18.06
	Desc: Ball Valve/Close Brass Nipple-P&R	Acct: 10-512-323-0000			MATERIAL & SUPPLIES
1410845	Copper Cap @ Pump House-P&R	0.00	\$1.53	0.00	1.53
	Desc: Copper Cap @ Pump House-P&R	Acct: 10-512-323-0000			MATERIAL & SUPPLIES

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 2  
User: florentina

Check Date: 6/17/2016 - 6/17/2016

Report: APINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			23.37	0.00	23.37
006100	BMO FINANCIAL GROUP		6/17/2016		53657
Hannux 06/11/16	Hannux, Shawn - FD	0.00	\$16.51	0.00	16.51
	Desc: ODN Boat motor parts - FD	Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
Kasten 06/11/16	Kasten, Phillip - PD	0.00	\$2.58	0.00	2.58
	Desc: Home Depot Hinge-PD	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
LeBrun 06/11/16	LeBrun, Eliza - Admin/Fin	0.00	\$859.04	0.00	859.04
	Desc: HolidayInn Donaldson, R Hotel-FIN	Acct: 10-171-318-0000	CONTRACTED SERVICES		
	Desc: HolidayInn MaQueen, P Hotel-ADMIN	Acct: 10-121-318-0000	CONTRACT SERVICES		
Menge 6/11/16	Menge, R - HWY	0.00	\$300.40	0.00	300.40
	Desc: Indeed - Ads - HWY	Acct: 10-325-312-0000	ADVERTISING		
Newton 06/11/16	Newton, John - LIB	27.89	\$27.89	0.00	27.89
	Desc: Amazon Library Books/DVD's/Audios	Acct: 11-711-002-2013	W. HARTFORD LIBRARY FUND BALAN		
Nunez 06/11/16	Nunez, John - P&R	0.00	\$1,799.88	0.00	1,799.88
	Desc: Windy City Supplies for July4th-P&R	Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
	Desc: S&S WW Ventures Supplies - P&R	Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
Rowlee 06/11/16	Rowlee, David - FD	0.00	\$98.75	0.00	98.75
	Desc: Ultimate Washer Repairs Hose - FD	Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
	Desc: GIH Industrial Storage Tub-FD	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Vahey 06/11/16	Vahey, Robert - LF	95.98	\$95.98	0.00	95.98
	Desc: Dunkin Donuts HHW Event - LF	Acct: 30-971-311-0000	TRAVEL & MEETINGS		
	Desc: Bob's Serv Ctr Repair 2 Tires - LF	Acct: 30-971-321-0000	REPAIRS & MAINT-VEHICLES		
Beebe 06/11/16	Beebe, Alan - FD/AMB	0.00	\$146.14	0.00	146.14
	Desc: Walmart/Kmart Supplies Marathon-Amb	Acct: 10-231-323-0000	MATERIAL & SUPPLIES		
	Desc: Home Depot - FD	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
Gerjevic 06/11/16	Gerjevic, James - IT/LF	784.92	\$924.91	0.00	924.91
	Desc: Best Buy External HDforDetectiveDep	Acct: 10-181-331-0000	DEPARTMENT EQUIPMENT		
	Desc: Dell PC - LF	Acct: 30-975-330-0000	OFFICE EQUIPMENT		
Vendor Total:			4,272.08	0.00	4,272.08
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	6/17/2016		53658
82156764	MEDICAL SUPPLIES-AMB	0.00	\$416.14	0.00	416.14
	Desc: MEDICAL SUPPLIES-AMB	Acct: 10-231-331-0100	MEDICAL EQUIPMENT/SUPPLIES		
82159501	MEDICAL SUPPLIES-AMB	0.00	\$19.58	0.00	19.58
	Desc: MEDICAL SUPPLIES-AMB	Acct: 10-231-331-0100	MEDICAL EQUIPMENT/SUPPLIES		
82164115	MED SUPPLIES - AMB	0.00	\$397.98	0.00	397.98
	Desc: MED SUPPLIES - AMB	Acct: 10-231-331-0100	MEDICAL EQUIPMENT/SUPPLIES		
Vendor Total:			833.70	0.00	833.70
007760	BURLINGTON COMMUNICATIONS		6/17/2016		53659
20160507	Labor-Service Radio Circuit-Hwy	0.00	\$3.00	0.00	3.00
	Desc: Labor-Service Radio Circuit-Hwy	Acct: 10-321-318-0000	CONTRACTED SERVICES		
20160893	Montly Maintenace Contract-Disp	1,275.00	\$1,275.00	0.00	1,275.00
	Desc: Monthly Maintenance Contract	Acct: 72-271-318-7003	COMMUNICATIONS GRANT #202		
20160897	Repair & Maintain - Dispatch	0.00	\$140.00	0.00	140.00
	Desc: Repair & Maintain - Dispatch	Acct: 10-271-318-0000	CONTRACTED SERVICES		

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 3  
User: florentina  
ReportAPINHDD\_PmtByDate

Check Date: 6/17/2016 - 6/17/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			1,418.00	0.00	1,418.00
008215	CAMERAS NETWORKING AND SECURITY LI		6/17/2016	53660	
7742	Four Port DVR w/DVD USB Burner-PD	0.00	\$5,379.00	0.00	5,379.00
	Desc: Interview Room DVR w/DVD USB Burner	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
Vendor Total:			5,379.00	0.00	5,379.00
010009	CLARK'S TRUCK CENTER	CLARK'S TRUCK CENTER	6/17/2016	53661	
374130	T2 BRAKES/DRUMS - FD	0.00	\$550.76	0.00	550.76
	Desc: T2 BRAKES/DRUMS - FD	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			550.76	0.00	550.76
010690	COLE ELECTRIC INC	COLE ELECTRIC INC	6/17/2016	53662	
6216	New Fixture LIS Office - TH	200.00	\$200.00	0.00	200.00
	Desc: New Fixture LIS Office - TH	Acct: 80-161-330-8050	OFFICE EQUIPMENT(MUNI BUILDING		
Vendor Total:			200.00	0.00	200.00
011200	CED-TWIN STATE-WHITE RIVER JCT	CED - NEWPORT	6/17/2016	53663	
9433-264631	CREDIT-20585 LAMP-FD	0.00	\$-159.80	0.00	-159.80
	Desc: CREDIT-20585 LAMP-FD	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
9433-722254	EVOKIT ADMIN LIGHT - FD	0.00	\$120.00	0.00	120.00
	Desc: EVOKIT ADMIN LIGHT - FD	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
9433-723546	Lamps - FD	0.00	\$159.80	0.00	159.80
	Desc: Lamps- FD	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
9433-724368	RK FUSE - FD	0.00	\$51.36	0.00	51.36
	Desc: RK FUSE - FD	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			171.36	0.00	171.36
011599	COTA & COTA, INC.		6/17/2016	53664	
534138	Toilet Repair - PD	0.00	\$129.43	0.00	129.43
	Desc: Toilet Repair - PD	Acct: 10-211-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			129.43	0.00	129.43
012114	CRYSTAL ROCK LLC		6/17/2016	53665	
0477019-001	CB Focus Acct#50026590 - Admin	0.00	\$18.28	0.00	18.28
	Desc: CB Focus Acct#50026590 - Admin	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
0482958-001	Copy Paper 6 Cases	0.00	\$179.94	0.00	179.94
	Desc: Copy Paper 6 Reams - P&R	Acct: 10-511-323-0000	MATERIAL & SUPPLIES		
	Desc: Copy Paper 8 Reams - P&D	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
	Desc: Copy Paper 3 Reams - LIS	Acct: 10-174-323-0000	MATERIAL & SUPPLIES		
	Desc: Copy Paper 4 Reams - TC	Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
	Desc: Copy Paper 24 Reams - FIN	Acct: 10-171-323-0000	MATERIAL & SUPPLIES		
	Desc: Copy Paper 15 Reams - Admin	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
1001035May'16	Bottled water - Dispatch	0.00	\$25.00	0.00	25.00
	Desc: Bottled water - Dispatch	Acct: 10-271-323-0000	MATERIAL & SUPPLIES		
1011925	Office/Janitorial Supplies-Disp/FD	0.00	\$105.36	0.00	105.36
	Desc: Office Supplies - FD	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
	Desc: Janitorial Supplies - Disp	Acct: 10-271-323-0000	MATERIAL & SUPPLIES		

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
**by Vendor ID**  
**Town of Hartford**

Page: 4  
User: florentina

ReportAPINHDPmtByDate

Check Date: 6/17/2016 - 6/17/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
1600658536	Chairs - PD	0.00	\$444.00	0.00	444.00
	Desc: Chairs - PD	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
1600724261	Printer cartridge return - PD	0.00	\$-46.13	0.00	-46.13
	Desc: Printer cartridge return - PD	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
1600725110	Office supplies - PD	0.00	\$34.74	0.00	34.74
	Desc: Office supplies - PD	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
50035923April'16	2x8 Line - P&D	0.00	\$7.90	0.00	7.90
	Desc: 2x8 Line - P&D	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
50035923May'16	2x8 Line Jacques Harlow - P&D	0.00	\$7.90	0.00	7.90
	Desc: 2x8 Line Jacques Harlow - P&D	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
50111940May'16	Bottled Water-LF	15.35	\$15.35	0.00	15.35
	Desc: Bottled Water-LF	Acct: 30-975-328-0000	WATER		
Vendor Total:			792.34	0.00	792.34
012295	D&M PETROLEUM, INC	D&M PETROLEUM, INC	6/17/2016	53666	
11991	Labor&Travel Review Gas Tank-HWY	0.00	\$320.50	0.00	320.50
	Desc: Labor&Travel Review Gas Tank-HWY	Acct: 10-321-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			320.50	0.00	320.50
013595	DELUXE BUSINESS CHECKS AND		6/17/2016	53667	
76946574	Deposit Ticket Book - FIN	0.00	\$49.28	0.00	49.28
	Desc: Deposit Ticket Book - FIN	Acct: 10-171-318-0100	TREASURER'S EXPENSE		
Vendor Total:			49.28	0.00	49.28
013680	DESORCIE EMERGENCY PRODUCTS,LLC	GARTH A BROOKS	6/17/2016	53668	
12959	E2-AIR TANK ASSEMBLY-FD	0.00	\$554.00	0.00	554.00
	Desc: E2 - AIR TANK ASSEMBLY - FD	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			554.00	0.00	554.00
014390	DR KEY CORP		6/17/2016	53669	
050216	Refund Bid Plans MaxfieldTurnLn-P&R	75.00	\$75.00	0.00	75.00
	Desc: Refund Bid Plans MaxfieldTurnLn-P&R	Acct: 80-521-321-8023	CONT SVCS-TURNING LANE(MAXFIEL		
Vendor Total:			75.00	0.00	75.00
014423	DUBOIS & KING, INC		6/17/2016	53670	
516150	Hartford Roundabout Intersect Prjct	695.32	\$739.70	0.00	739.70
	Desc: Hartford Roundabout Intersect Prjct	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
	Desc: 6% Local Share Hartford Roundabout	Acct: 10-924-543-0325	CAPITAL - ROUNDABOUT(TOWN SHA		
Vendor Total:			739.70	0.00	739.70
014851	DYKE, EARL	EARL DYKE	6/17/2016	53671	
060916	Cassettes for teaching-WWW	27.37	\$27.37	0.00	27.37
	Desc: Cassettes for teaching-WWW	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	Desc: Bubble Wrap	Acct: 60-961-322-0000	POSTAGE		
Vendor Total:			27.37	0.00	27.37
015430	ELLS, JO-ANN	JO-ANN ELLS	6/17/2016	53672	

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 5  
User: florentina

Check Date: 6/17/2016 - 6/17/2016

ReportAPINHDD\_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
052316	Mileage Reimb 12/8/15-5/23/16 -P&D	0.00	\$63.25	0.00	63.25
	Desc: Mileage Reimb 12/8/15-5/23/16 -P&D	Acct: 10-621-311-0000	TRAVEL & MEETINGS		
Vendor Total:			63.25	0.00	63.25
015500	ENDYNE, INC		6/17/2016	53673	
203124	WSID 5319 Hartford TC - WAT	17.50	\$17.50	0.00	17.50
	Desc: WSID 5319 Hartford TC - WAT	Acct: 50-954-318-0000	CONTRACTED SERVICES		
203125	WSID 5319 Hartford TC - WAT	17.50	\$17.50	0.00	17.50
	Desc: WSID 5319 Hartford TC - WAT	Acct: 50-954-318-0000	CONTRACTED SERVICES		
203126	WSID 5320 Quechee Central TC - QW	17.50	\$17.50	0.00	17.50
	Desc: WSID 5320 Quechee Central TC - QW	Acct: 55-954-318-0000	CONTRACTED SERVICES		
203127	WSID 21296 Maxfield Cmplx TC - P&R	0.00	\$17.50	0.00	17.50
	Desc: WSID 21296 Maxfield Cmplx TC - P&R	Acct: 10-528-318-0000	CONTRACTED SERVICES		
198862	WSID 21296 Maxfield Cmplx TCSP -P&R	0.00	\$52.50	0.00	52.50
	Desc: WSID 21296 Maxfield Cmplx TCSP -P&R	Acct: 10-527-318-0000	CONTRACTED SERVICES		
200579	WSID 21296 Maxfield Cmplx TC - P&R	0.00	\$17.50	0.00	17.50
	Desc: WSID 21296 Maxfield Cmplx TC - P&R	Acct: 10-527-318-0000	CONTRACTED SERVICES		
200744	WSID 21296 Maxfield Cmplx NO3 - P&R	0.00	\$15.00	0.00	15.00
	Desc: WSID 21296 Maxfield Cmplx NO3 - P&R	Acct: 10-527-318-0000	CONTRACTED SERVICES		
202810	WSID 5319 Hartford TC - WAT	70.00	\$70.00	0.00	70.00
	Desc: WSID 5319 Hartford TC - WAT	Acct: 50-954-318-0000	CONTRACTED SERVICES		
202811	WSID 5320 Quechee Central TC - QW	17.50	\$17.50	0.00	17.50
	Desc: WSID 5320 Quechee Central TC - QW	Acct: 55-954-318-0000	CONTRACTED SERVICES		
203083	WRJ Weekly Analysis-WW	65.00	\$65.00	0.00	65.00
	Desc: WRJ Weekly Analysis-WW	Acct: 60-961-318-0000	CONTRACTED SERVICES		
203092	WRJ Weekly Analysis-WW	65.00	\$65.00	0.00	65.00
	Desc: WRJ Weekly Analysis-WW	Acct: 60-961-318-0000	CONTRACTED SERVICES		
203122	WSID 5319 Hartford TC - WAT	17.50	\$17.50	0.00	17.50
	Desc: WSID 5319 Hartford TC - WAT	Acct: 50-954-318-0000	CONTRACTED SERVICES		
203123	WSID 5319 Hartford TC - WAT	17.50	\$17.50	0.00	17.50
	Desc: WSID 5319 Hartford TC - WAT	Acct: 50-954-318-0000	CONTRACTED SERVICES		
Vendor Total:			407.50	0.00	407.50
015815	EVANS MOTOR FUELS	EVANS GROUP INC.	6/17/2016	53674	
39335	Cruiser fuel - PD	0.00	\$39.35	0.00	39.35
	Desc: Cruiser fuel - PD	Acct: 10-211-319-0000	EQUIPMENT OPERATION-GAS		
Vendor Total:			39.35	0.00	39.35
016080	FAIRPOINT COMMUNICATIONS		6/17/2016	53675	
11546793396May'16	812 VA Cutoff Rd - FD/AMB	0.00	\$84.61	0.00	84.61
	Desc: 812 VA Cutoff Rd - FD	Acct: 10-221-324-0000	TELEPHONE		
	Desc: 812 VA Cutoff Rd - AMB	Acct: 10-231-324-0000	TELEPHONE		
11833807752May'16	WRJ Water Tanks - WAT	230.58	\$230.58	0.00	230.58
	Desc: WRJ Water Tanks - WAT	Acct: 50-952-324-0000	TELEPHONE		
	Desc: WRJ Water Tanks - WAT	Acct: 50-954-324-0000	TELEPHONE		
13444320594 MAY'16	RADIO CIRCUITS FD-AMB-PD-DIS	0.00	\$428.55	0.00	428.55
	Desc: RADIO CIRCUITS - FD	Acct: 10-221-324-0000	TELEPHONE		
	Desc: RADIO CIRCUITS - AMB	Acct: 10-231-324-0000	TELEPHONE		

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
**by Vendor ID**

Page: 6  
User: florentina

Town of Hartford

ReportAPINHDD\_PmtByDate

Check Date: 6/17/2016 - 6/17/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: RADIO CIRCUITS - PD	Acct: 10-211-324-0000	TELEPHONE		
	Desc: RADIO CIRCUITS - DIS	Acct: 10-271-324-0000	TELEPHONE		
	Vendor Total:		743.74	0.00	743.74
016390	FASTENAL COMPANY		6/17/2016		53676
NHWES62862	Safety First Clock - QWW	29.99	\$29.99	0.00	29.99
	Desc: Safety First Clock - QWW	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
NHWES62900	MISC NUTTS/BOLTS-AMB	0.00	\$24.81	0.00	24.81
	Desc: MISC NUTTS/BOLTS-AMB	Acct: 10-231-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		54.80	0.00	54.80
016540	FERGUSON WATER WORKS	FERGUSON ENTERPRISES INC. #590	6/17/2016		53677
0403080	PROLIN S/T SLD HDPE PIPE - HWY	0.00	\$306.60	0.00	306.60
	Desc: PROLIN S/T SLD HDPE PIPE - HWY	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		306.60	0.00	306.60
017300	FOGG'S HARDWARE & BUILDING		6/17/2016		53678
770102	Mendr Hoses/Coupls Hose - WAT	11.66	\$11.66	0.00	11.66
	Desc: Mendr Hoses/Coupls Hose - WAT	Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
	Desc: Discount	Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
772420	Oil/Twl Roll/Glove Nitrile - WAT	20.06	\$20.06	0.00	20.06
	Desc: Oil/Twl Roll/Glove Nitrile - WAT	Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
	Desc: Discount	Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
772621	Materials - DPW	82.50	\$82.50	0.00	82.50
	Desc: Materials - WAT	Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
	Desc: Materials - QW	Acct: 55-954-323-0000	MATERIALS & SUPPLIES		
772716	FLAG POLE REPAIRS-FD	0.00	\$51.97	0.00	51.97
	Desc: FLAG POLE REPAIRS-FD	Acct: 10-231-323-0000	MATERIAL & SUPPLIES		
	Desc: Discount	Acct: 10-231-323-0000	MATERIAL & SUPPLIES		
772951	Materials & Supplies-WAT	38.80	\$38.80	0.00	38.80
	Desc: Materials&Supplies-WAT	Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
	Desc: Discount	Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
773044	ShopTowels/Bleach/Brush Wheel-WW	16.31	\$16.31	0.00	16.31
	Desc: ShopTowels/Bleach/Brush Wheel-WW	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	Desc: Discount	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
773173	Weed&GrasPumping/P.IvyTBrus-Hwy	0.00	\$42.28	0.00	42.28
	Desc: Weed&GrasPumping/P.IvyTBrus-Hwy	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
	Desc: Discount	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
773186	Single Sided Key-WW	5.56	\$5.56	0.00	5.56
	Desc: Single Sided Key-WW	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
773283	Hilman Hardware - HWY	0.00	\$3.18	0.00	3.18
	Desc: Hilman Hardware - HWY	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		272.32	0.00	272.32
017453	FRANKLIN PAINT CO., INC		6/17/2016		53679
140486	Paint sprayer gun cable-Hwy	0.00	\$40.90	0.00	40.90
	Desc: Paint sprayer gun cable-Hwy	Acct: 10-315-323-0000	MATERIAL & SUPPLIES		

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 7  
User: florentina

Check Date: 6/17/2016 - 6/17/2016

ReportAPINH\_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			40.90	0.00	40.90
017630	ALLTEX UNIFORM RENTAL COMPANY	G & K SERVICES INC	6/17/2016	53680	
1291414553	Uniforms/Mats/Shoptowels/Hndclnr-WW	117.84	\$117.84	0.00	117.84
	Desc: Uniforms/Mats/Shoptowels/Hndclnr-WW	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
1291417766	Uniforms/Mats/Shoptwl/Hndclnr-WW	117.84	\$117.84	0.00	117.84
	Desc: Uniforms/Mats/Shoptwl/Hndclnr-WW	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
1291420317	Uniforms-LF	12.16	\$12.16	0.00	12.16
	Desc: Uniforms-LF	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
	Desc: Uniforms-LF	Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
1291420319	Uniforms/Mats/Hndclnr-QWW	103.12	\$103.12	0.00	103.12
	Desc: Uniforms/Mats/Hndclnr-QWW	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
1291420995	Uniforms/Mats/Shoptowel/Hndclnr-WW	117.84	\$117.84	0.00	117.84
	Desc: Unmiforms/Mats/Shoptowel/Hndclnr-WW	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
1291423528	Uniforms - LF	12.16	\$12.16	0.00	12.16
	Desc: Uniforms - LF	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
	Desc: Uniforms - LF	Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
1291424213	Uniforms/Mats/Shoptowels/hndclnr-WW	117.84	\$117.84	0.00	117.84
	Desc: Uniforms/Mats/Shoptowels/hndclnr-WW	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
1291424214	Uniforms/Shoptowel - QW	54.98	\$54.98	0.00	54.98
	Desc: Uniforms/Shoptowel - QW	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
1291424215	Uniforms/Mats/ShopTwls/Hndclnr-HWY	0.00	\$176.97	0.00	176.97
	Desc: Uniforms/Mats/ShopTwls/Hndclnr-HWY	Acct: 10-325-326-0000	UNIFORMS		
1291426759	Uniforms-LF	12.16	\$12.16	0.00	12.16
	Desc: Uniforms-LF	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
	Desc: Uniforms-LF	Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
1291427444	Uniforms/Mats/Shoptowels/Hndclnr-WW	117.84	\$117.84	0.00	117.84
	Desc: Uniforms/Mats/Shoptowels/Hndclnr-WW	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
1291427445	Uniforms/Shoptowel - QW	51.98	\$51.98	0.00	51.98
	Desc: Uniforms/Shoptowel - QW	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
1291427446	Uniforms/Mats/Shoptowel/Hndclnr-Hwy	0.00	\$176.97	0.00	176.97
	Desc: Uniforms/Mats/Shoptowel/Hndclnr-Hwy	Acct: 10-325-326-0000	UNIFORMS		
1291429973	Uniforms-LF	12.16	\$12.16	0.00	12.16
	Desc: Uniforms-LF	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
	Desc: Uniforms-LF	Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING		
Vendor Total:			1,201.86	0.00	1,201.86
017850	GALLS, AN ARAMARK COMPANY	GALLS, AN ARAMARK COMPANY	6/17/2016	53681	
005430727	'16 Clothing Allowance-Moody-PD	0.00	\$75.31	0.00	75.31
	Desc: Plaid Shirt	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
005457813	'16 Clothing Allowance-Aher-PD	0.00	\$114.00	0.00	114.00
	Desc: Protac Railmount 2L	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			189.31	0.00	189.31
018100	GATEWAY MOTORS INC		6/17/2016	53682	
32674	Lamp Asy - PD-5	0.00	\$390.00	0.00	390.00
	Desc: Lamp Asy - PD-5	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
32865	Filter Asy - PD	0.00	\$10.78	0.00	10.78

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 8  
User: florentina

Check Date: 6/17/2016 - 6/17/2016

Report: APINHDD\_PmtByDate

Bank ID	Bank Name	Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
13611000004	May'16 Filter Asy - PD	0.00				
34605	Repair to cruiser - PD	0.00	\$2,053.66	0.00	2,053.66	
	Desc: Filter Asy - PD	Acct: 10-211-321-0000			REPAIRS & MAINT-VEHICLES	
	Desc: Repair per estimate - accident	Acct: 10-211-321-0000			REPAIRS & MAINT-VEHICLES	
	Desc: Repair per estimate - accident	Acct: 10-080-400-0200			INSURANCE EXPERIENCE	
Vendor Total:			2,454.44	0.00	2,454.44	
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP	6/17/2016		53683	
13611000004	May'16 HARTFORD VILLAGE ST LGT-HWY	0.00	\$76.45	0.00	76.45	
	Desc: HARTFORD VILLAGE ST LGT-HWY	Acct: 10-314-329-0000			ELECTRICITY	
23490000009	May'16 WILDER WELL - WAT	5,403.66	\$5,403.66	0.00	5,403.66	
	Desc: WILDER WELL - WAT	Acct: 50-952-329-0000			ELECTRICITY	
28933000003	May'16 Maple St Sewer Pump - WW	172.83	\$172.83	0.00	172.83	
	Desc: Maple St Sewer Pump - WW	Acct: 60-964-329-0000			ELECTRICITY	
33490000008	May'16 DEPOT ST SIDEWALK LGTS-HWY	0.00	\$45.55	0.00	45.55	
	Desc: DEPOT ST SIDEWALK LGTS-HWY	Acct: 10-314-329-0000			ELECTRICITY	
34591000004	May'16 Radio Tower - Dispatch	0.00	\$111.15	0.00	111.15	
	Desc: Radio Tower - Dispatch	Acct: 10-271-329-0000			ELECTRICITY	
36340000003	May'16 Frost Park - A Street - P&R	0.00	\$20.00	0.00	20.00	
	Desc: Frost Park - A Street - P&R	Acct: 10-521-329-0000			ELECTRICITY	
44390000006	May'16 BILLINGS FARM RD LIGHTS-HWY	0.00	\$49.58	0.00	49.58	
	Desc: BILLINGS FARM RD LIGHTS-HWY	Acct: 10-314-329-0000			ELECTRICITY	
59511000008	May'16 CAMPBELL ST-PUMP STN-WAT	55.64	\$55.64	0.00	55.64	
	Desc: CAMPBELL ST-PUMP STN-WAT	Acct: 50-954-329-0000			ELECTRICITY	
65590000009	May'16 DEPOT ST-WW	949.82	\$949.82	0.00	949.82	
	Desc: DEPOT ST-WW	Acct: 60-964-329-0000			ELECTRICITY	
67700100000	May'16 RT 5 POLE 95-HWY	0.00	\$26.12	0.00	26.12	
	Desc: RT 5 POLE 95-HWY	Acct: 10-314-329-0000			ELECTRICITY	
77700100009	May'16 POLE 1 PLEASANTVIEW TERR-HWY	0.00	\$37.44	0.00	37.44	
	Desc: POLE 1 PLEASANTVIEW TERR-HWY	Acct: 10-314-329-0000			ELECTRICITY	
89290000002	May'16 HEMLOCK RIDGE VAULT - WAT	26.73	\$26.73	0.00	26.73	
	Desc: HEMLOCK RIDGE VAULT - WAT	Acct: 50-954-329-0000			ELECTRICITY	
91611000000	May'16 FERRY RD-SEWER PLANT-WW	186.28	\$186.28	0.00	186.28	
	Desc: FERRY RD-SEWER PLANT-WW	Acct: 60-964-329-0000			ELECTRICITY	
98340000003	May'16 A ST PUMP STATION-WW	31.31	\$31.31	0.00	31.31	
	Desc: A ST PUMP STATION-WW	Acct: 60-964-329-0000			ELECTRICITY	
98490000001	May'16 ELM/GILLETTE ST PMP-WW	125.55	\$125.55	0.00	125.55	
	Desc: ELM/GILLETTE ST PMP-WW	Acct: 60-964-329-0000			ELECTRICITY	
Vendor Total:			7,318.11	0.00	7,318.11	
020070	GREENER WORLD LANDSCAPE		6/17/2016		53684	
40058	Treat Clifford Park - P&R	0.00	\$545.00	0.00	545.00	
	Desc: Treat Clifford Park - P&R	Acct: 10-521-318-0000			CONTRACTED SERVICES	
Vendor Total:			545.00	0.00	545.00	
020212	GUARINO'S SWIMMING POOL SERVICE INC		6/17/2016		53685	
0343018-IN	#3 Pump House Renov&ChldsPool - P&R	9,933.00	\$9,933.00	0.00	9,933.00	
	Desc: #3 Pump House Renov&ChldsPool - P&R	Acct: 80-512-318-8027			PUMP HOUSE RENOV (PUMP HOUSE	
0343165-IN	ChlorneStabilizer&TaylorProfKit-P&R	0.00	\$329.22	0.00	329.22	

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
**by Vendor ID**  
**Town of Hartford**

Page: 9  
User: florentina  
Report APINH D\_PmtByDate

Check Date: 6/17/2016 - 6/17/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: ChlorneStabilizer&TaylorProfKit-P&R		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			10,262.22	0.00	10,262.22
021500	HARTFORD SCHOOL, TOWN OF	TOWN OF HARTFORD SCHOOL	6/17/2016	53686	
1140b	Last Tax Payment #8 FY 2016 June'16	0.00	\$2,138,193.77	0.00	2,138,193.77
Desc: Last Tax Payment #8 FY 2016 June'16		Acct: 10-015-100-0100	DUE TO SCHOOL DISTRICT - TAXES		
Vendor Total:			2,138,193.77	0.00	2,138,193.77
021713	HARTIGAN COMPANY		6/17/2016	53687	
105470	Sludge Hauling - QWW	600.00	\$600.00	0.00	600.00
Desc: Sludge Hauling - QWW		Acct: 65-963-318-0000	CONTRACTED SERVICES		
105705	Line Cleaning/TV Inspect - QWW	1,327.00	\$1,327.00	0.00	1,327.00
Desc: Line Cleaning/TV Inspect - QWW		Acct: 65-964-318-0000	CONTRACTED SERVICES		
105767	Line Cleaning/TV Inspect - WW/QWW	1,373.98	\$1,373.98	0.00	1,373.98
Desc: Line Cleaning/TV Inspect - WW		Acct: 60-964-318-0000	CONTRACTED SERVICES		
Desc: Line Cleaning/TV Inspect - QWW		Acct: 65-964-318-0000	CONTRACTED SERVICES		
105813	Line Cleaning/TV Inspect - QWW	1,083.32	\$1,083.32	0.00	1,083.32
Desc: Line Cleaning/TV Inspect - QWW		Acct: 65-964-318-0000	CONTRACTED SERVICES		
Vendor Total:			4,384.30	0.00	4,384.30
021780	HAUSLER, SCOTT	SCOTT HAUSLER	6/17/2016	53688	
060816	Pool Staff Meeting Pizza - P&R	0.00	\$67.79	0.00	67.79
Desc: Pool Staff Meeting Pizza - P&R		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
060616	Petty Cash for Summer Pool -P&R	0.00	\$100.00	0.00	100.00
Desc: Petty Cash for Summer Pool -P&R		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
Vendor Total:			167.79	0.00	167.79
024290	IRVING OIL CORP		6/17/2016	53689	
737276	Propane 127.9Gals @ 0.9733/Gal-LIB	0.00	\$124.48	0.00	124.48
Desc: Propane 127.9Gals @ 0.9733/Gal-LIB		Acct: 10-524-327-0000	BUILDING HEAT		
Vendor Total:			124.48	0.00	124.48
025600	KENNEY, RICHARD	RICHARD KENNEY	6/17/2016	53690	
060816	Water Bottles/USPS Fax-WAT	484.06	\$484.06	0.00	484.06
Desc: Water Bottles-WAT		Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
Desc: Intel Voice/fax board-WAT		Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			484.06	0.00	484.06
026780	LAMPHERE, BRENDA	BRENDA LAMPHERE	6/17/2016	53691	
060716	Mileage Reimb 3/29/16--6/6/16 -P&D	0.00	\$10.35	0.00	10.35
Desc: Mileage Reimb 3/29/16--6/6/16 -P&D		Acct: 10-622-311-0000	TRAVEL & MEETINGS		
Vendor Total:			10.35	0.00	10.35
027100	LAVALLEY BUILDING SUPPLY CO		6/17/2016	53692	
WL3736226-01	Gray Wall Base-PD	0.00	\$54.18	0.00	54.18
Desc: Gray Wall Base-PD		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			54.18	0.00	54.18

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 10  
User: florentina

Check Date: 6/17/2016 - 6/17/2016

ReportAPINHDD\_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
027400	LEBANON, CITY OF	CITY OF LEBANON	6/17/2016	53693	
April'16 WW	WW Tipping Fee - April 2016	8,502.35	\$8,502.35	0.00	8,502.35
	Desc: WW Tipping Fee - April 2016	Acct: 60-961-318-0000	CONTRACTED SERVICES		
May 2016	SW Tipping Fees-LF	7,133.93	\$7,133.93	0.00	7,133.93
	Desc: SW Tipping Fees-LF	Acct: 30-974-318-0000	CONTRACTED SERVICES		
May 2016 WW	WW Tipping Fee - May 2016	15,797.50	\$15,797.50	0.00	15,797.50
	Desc: WW Tipping Fee - May 2016	Acct: 60-961-318-0000	CONTRACTED SERVICES		
Vendor Total:			31,433.78	0.00	31,433.78
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY	6/17/2016	53694	
87792	70.8Gals@2.3838/Ga- Solid Waste-LF	168.77	\$168.77	0.00	168.77
	Desc: 70.8Gals@2.3838/Ga- Solid Waste-LF	Acct: 30-971-327-0000	BUILDING HEAT		
Vendor Total:			168.77	0.00	168.77
028850	MAGEE OFFICE PLUS		6/17/2016	53695	
311089	Return Manila Folders - FIN	0.00	\$-5.02	0.00	-5.02
	Desc: Return Manila Folders - FIN	Acct: 10-171-323-0000	MATERIAL & SUPPLIES		
875175	Adhesive Pad - WAT	1.19	\$1.19	0.00	1.19
	Desc: Adhesive Pad - WAT	Acct: 50-955-323-0000	MATERIAL & SUPPLIES		
875901	Staples - P&D	0.00	\$36.35	0.00	36.35
	Desc: Staples - P&D	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
876810	Copy Paper	0.00	\$34.55	0.00	34.55
	Desc: Copy Paper 11x17 1 Ream - P&D	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
	Desc: Copy Paper 1 Case - Admin	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
876816	Eraser/Paper Towels/Tape/Liners-Hwy	0.00	\$97.94	0.00	97.94
	Desc: Eraser/Paper Towels/Tape/Liners-Hwy	Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			165.01	0.00	165.01
029096	MANBY, C ROBERT JR PC	LAW OFFICE OF C ROBERT MANBY JR PC	6/17/2016	53696	
3554	Maxfield Permit Conserv - P&R	776.25	\$776.25	0.00	776.25
	Desc: Maxfield Permit Conserv - P&R	Acct: 80-521-321-8023	CONT SVCS-TURNING LANE(MAXFIEL		
3555	Maxfield Turn Lane Ease 5-P&R	1,743.75	\$1,743.75	0.00	1,743.75
	Desc: Maxfield Turn Lane Ease 5-P&R	Acct: 80-521-321-8023	CONT SVCS-TURNING LANE(MAXFIEL		
Vendor Total:			2,520.00	0.00	2,520.00
029520	MARKINGS INC		6/17/2016	53697	
43883B	Repainting Pavement Markings - Hwy	0.00	\$25,032.10	0.00	25,032.10
	Desc: Repainting Pavement Markings - Hwy	Acct: 10-315-318-0000	CONTRACTED SERVICES		
Vendor Total:			25,032.10	0.00	25,032.10
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	6/17/2016	53698	
I34990451	Floor Cleaner - WELCOMECTR	45.15	\$45.15	0.00	45.15
	Desc: Floor Cleaner - WELCOMECTR	Acct: 70-121-323-0580	Welcome Center - supplies		
Vendor Total:			45.15	0.00	45.15
030255	MCNEIL LEDDY & SHEAHAN	MCNEIL LEDDY & SHEAHAN	6/17/2016	53699	
26989	Mitr#00021PotenIMisconduct-BD-LEGAL	0.00	\$64.00	0.00	64.00

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
**by Vendor ID**  
**Town of Hartford**

Page: 11  
User: florentina  
Report APINH\_PmtByDate

Check Date: 6/17/2016 - 6/17/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Gross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Mtrr#00021PotenlMisconduct-BD-LEGAL	Acct: 10-141-318-0000	CONTRACTED SERVICES		
26990	Mtrr#00008 Miscellaneous-LEGAL	0.00	\$203.96	0.00	203.96
	Desc: Mtrr#00008 Miscellaneous - LEGAL	Acct: 10-141-318-0000	CONTRACTED SERVICES		
26999	CreditMtrr#00027ProbationaryEmp-LEG	0.00	\$-20.00	0.00	-20.00
	Desc: CreditMtrr#00027ProbationaryEmp-LEG	Acct: 10-141-318-0000	CONTRACTED SERVICES		
	Vendor Total:		247.96	0.00	247.96
030750	METLIFE			6/17/2016	53700
June 2016	Payroll deduction for life insuranc	0.00	\$36.60	0.00	36.60
	Desc: Payroll deduction for life insuranc	Acct: 10-012-300-0240	ACCRUED LIFE INS PAYABLE		
	Vendor Total:		36.60	0.00	36.60
033485	NEW ENGLAND REAL ESTATE NETWORK	NEW ENGLAND REAL ESTATE NETWORK		6/17/2016	53701
219926	Realtor Dues Wilson, M- LIS	0.00	\$63.00	0.00	63.00
	Desc: Realtor Dues Wilson, M- LIS	Acct: 10-174-313-0000	MEMBERSHIP DUES		
	Vendor Total:		63.00	0.00	63.00
034925	NORTHEAST RESOURCE RECOVERY ASSC			6/17/2016	53702
50821	Freon/Tires - LF	1,064.75	\$1,064.75	0.00	1,064.75
	Desc: Freon-Units - LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc: Tires-Passenger-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc: Tires-Truck-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,064.75	0.00	1,064.75
035000	NORTHEAST WASTE SERVICES	CASELLA WASTE SYSTEMS		6/17/2016	53703
0257370	Recyc Process&Transp/MSW Transp-LF	3,248.75	\$3,248.75	0.00	3,248.75
	Desc: Recyc Process-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc: RecycTransp-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc: MSW Transport-LF	Acct: 30-974-318-0000	CONTRACTED SERVICES		
0257460	Curbside Recycling May'16 - LF	15,000.00	\$15,000.00	0.00	15,000.00
	Desc: Curbside Recycling May'16 - LF	Acct: 30-931-318-0000	CONTRACTED SERVICES		
	Vendor Total:		18,248.75	0.00	18,248.75
035002	NORTHEAST WASTE SERVICES	CASELLA WASTE SYSTEMS		6/17/2016	53704
0259986	Front Load Trash P/U MAY'16 - P&R	0.00	\$226.34	0.00	226.34
	Desc: Front Load Trash P/U MAY'16 - P&R	Acct: 10-528-318-0000	CONTRACTED SERVICES		
	Vendor Total:		226.34	0.00	226.34
036165	OSBORN, MATTHEW	MATTHEW OSBORN		6/17/2016	53705
053116	Mileage Reimb 4/7/16-5/26/16 -P&D	0.00	\$84.53	0.00	84.53
	Desc: Mileage Reimb 4/7/16-5/26/16 -P&D	Acct: 10-622-311-0000	TRAVEL & MEETINGS		
	Vendor Total:		84.53	0.00	84.53
036170	OSGOOD, RALPH L INC	RALPH L OSGOOD INC		6/17/2016	53706
23651	Repair Crack in Stainless Tank-P&R	0.00	\$340.00	0.00	340.00
	Desc: Repair Crack in Stainless Tank-P&R	Acct: 10-512-318-0000	CONTRACTED SERVICES		
	Vendor Total:		340.00	0.00	340.00

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 12  
User: florentina  
Report: APINHDD\_PmtByDate

Check Date: 6/17/2016 - 6/17/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
036187	OTTER CREEK ENGINEERING INC		6/17/2016		53707
13046	Senior Projct Eng/Erosion Permit-QW	205.00	\$205.00	0.00	205.00
	Desc: Senior Projct Eng/Erosion Permit-QW	Acct: 55-954-542-0000	CAPITAL OUTLAY		
	Vendor Total:		205.00	0.00	205.00
036342	PHD COMMUNICATIONS		6/17/2016		53708
16637	Service call/Repair - Dispatch	0.00	\$185.00	0.00	185.00
	Desc: Service call/Repair - Dispatch	Acct: 10-271-318-0000	CONTRACTED SERVICES		
	Vendor Total:		185.00	0.00	185.00
037276	PETE'S TIRE BARNS, INC		6/17/2016		53709
244478	DCoinBluestar LPT RIB-HWY	0.00	\$250.00	0.00	250.00
	Desc: DCoinBluestar LPT RIB-HWY	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
244474	Mount/Dismount/Spin Balance-HWY	0.00	\$55.00	0.00	55.00
	Desc: Mount/Dismount/Spin Balance-HWY	Acct: 10-321-318-0000	CONTRACTED SERVICES		
	Vendor Total:		305.00	0.00	305.00
037380	PHYSIO-CONTROL, INC	PHYSIO-CONTROL, INC	6/17/2016		53710
116113350	NIBP CUFF - AMB	0.00	\$20.40	0.00	20.40
	Desc: NIBP CUFF - AMB	Acct: 10-231-331-0100	MEDICAL EQUIPMENT/SUPPLIES		
	Vendor Total:		20.40	0.00	20.40
038188	POTWIN, LANDON & RENEE	L.L. POTWIN SERVICES	6/17/2016		53711
5426	May'16 Mowing/Spring Cleanup	0.00	\$1,909.99	0.00	1,909.99
	Desc: May'16 Mowing/Spring Cleanup-HWY	Acct: 10-311-318-0000	CONTRACTED SERVICES		
	Desc: May'16 Mowing/Spring Cleanup-HWY	Acct: 10-341-318-0000	CONTRACTED SERVICES		
	Desc: May'16 Mowing/Spring Cleanup-SeniorCt	Acct: 10-421-318-0000	CONTRACTED SERVICES		
038188	POTWIN, LANDON & RENEE	L.L. POTWIN SERVICES	6/17/2016		53712
5433	June Monthly Services - PD	0.00	\$1,466.72	0.00	1,466.72
	Desc: June Monthly Services	Acct: 10-211-318-0000	CONTRACTED SERVICES		
5434	June'16 Monthly Cleaning Serv-LIB	0.00	\$486.20	0.00	486.20
	Desc: June'16 Monthly Cleaning Serv-LIB	Acct: 10-524-318-0000	CONTRACTED SERVICES		
	Vendor Total:		3,862.91	0.00	3,862.91
040250	RICHARD ELECTRIC, INC.		6/17/2016		53713
34057	Replace breaker@Pump House-P&R	0.00	\$256.75	0.00	256.75
	Desc: Replace breaker@Pump House-P&R	Acct: 10-512-318-0000	CONTRACTED SERVICES		
	Vendor Total:		256.75	0.00	256.75
040755	ROGER'S FABRICARE LLC		6/17/2016		53714
May '16	Drycleaning - PD	0.00	\$553.50	0.00	553.50
	Desc: May Drycleaning	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
MAY-2016	DRY CLEANING-FD/AMB	0.00	\$26.50	0.00	26.50
	Desc: DRY CLEANING-FD	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
	Desc: DRY CLEANING-AMB	Acct: 10-231-326-0000	PURCHASE/RENTAL UNIFORMS		
	Vendor Total:		580.00	0.00	580.00

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
**by Vendor ID**  
**Town of Hartford**

Page: 13  
User: florentina

Check Date: 6/17/2016 - 6/17/2016

ReportAPINHDD\_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
041450	SABIL & SONS, INC	SABIL & SONS, INC	6/17/2016		53715
27244	Star Strobe - FD	0.00	\$22.10	0.00	22.10
	Desc: Star Strobe - FD	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
27246	Return Star Strobe - FD	0.00	\$-22.10	0.00	-22.10
	Desc: Return Star Strobe - FD	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
27247	Star Strobe - FD	0.00	\$43.16	0.00	43.16
	Desc: Star Strobe - FD	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			43.16	0.00	43.16
041600	SANEL AUTO PARTS CO	SANEL AUTO PARTS CO	6/17/2016		53716
05RO8825	Star Bit Sockets - HWY	0.00	\$5.52	0.11	5.41
	Desc: Star Bit Sockets - HWY	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
05RA4343	Cooling Sys/Rad Stop Leak - HWY	0.00	\$10.20	0.20	10.00
	Desc: Cooling Sys/Rad Stop Leak - HWY	Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
05RA5056	Fuel Filter-HWY	0.00	\$15.02	0.30	14.72
	Desc: Fuel Filter-HWY	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
05RQ8720	Min Lamps-WW	2.94	\$3.00	0.06	2.94
	Desc: Min Lamps-WW	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
05RL8093	All Purpose Floor AB-HWY	0.00	\$25.79	0.52	25.27
	Desc: All Purpose Floor AB-HWY	Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
05RB0719	PosiquietPads/BrakeRotors-PD	0.00	\$309.40	6.19	303.21
	Desc: PosiquietPads/BrakeRotors-PD	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
05RB0731	PosiquietPads/BrakeRotors-PD	0.00	\$205.85	4.12	201.73
	Desc: PosiquietPads/BrakeRotors-PD	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
05RB1466	Brake Caliper/Rotors/Pads-PD	0.00	\$326.59	6.53	320.06
	Desc: Brake Caliper/Rotors/Pads-PD	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
05RD3221	Air&Oil Filters-PD	0.00	\$23.77	0.48	23.29
	Desc: Air&Oil Filters-PD	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
05RD3230	Air&Oil Filters-PD	0.00	\$13.39	0.27	13.12
	Desc: Air&Oil Filters-PD	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
05RD3392	Air Filter - PD	0.00	\$10.38	0.21	10.17
	Desc: Air Filter - PD	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
05RG7953	Micro Fuse Ass't-HWY	0.00	\$4.69	0.09	4.60
	Desc: Micro Fuse Ass't-HWY	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
05RD4394	Credit Wet Battery - QWW	-11.76	\$-12.00	-0.24	-11.76
	Desc: Credit Wet Battery - QWW	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
05RN7474	Air Filters/Oil Filter - PD	0.00	\$23.77	0.48	23.29
	Desc: Air Filters/Oil Filter - PD	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
05RN7464	Air Filters/Oil Filter - PD	0.00	\$23.77	0.48	23.29
	Desc: Air Filters/Oil Filter - PD	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
05RD4843	Alternator - QWW	142.89	\$145.81	2.92	142.89
	Desc: Alternator - QWW	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
05RG3777	Air&Oil Filters-PD	0.00	\$34.06	0.68	33.38
	Desc: Air&Oil Filters-PD	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
05RG7436	Return Star Bit Sockets-HWY	0.00	\$-5.52	-0.11	-5.41
	Desc: Return Star Bit Sockets-HWY	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
05RG7449	Return Booster Clamp, Standard-HWY	0.00	\$-17.60	-0.35	-17.25
	Desc: Return Booster Clamp, Standard-HWY	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 14  
User: florentina

Check Date: 6/17/2016 - 6/17/2016

Report: APINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
05RG7470	Credit Alternator - QWW	-39.20	\$-40.00	-0.80	-39.20
	Desc: Credit Alternator - QWW	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
05RG5826	Halogen Capsule-HWY	0.00	\$8.52	0.17	8.35
	Desc: Halogen Capsule-HWY	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
05RI9550	CAR2-OIL SERVICE PARTS-FD	0.00	\$23.77	0.48	23.29
	Desc: CAR2-OIL SERVICE PARTS-FD	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
05RL7962	APPARATUS CLEANING SUPPLIES-FD	0.00	\$35.99	0.72	35.27
	Desc: APPARATUS CLEANING SUPPLIES-FD	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
05RL7999	APPARATUS CLEANING SUPPLIES-FD	0.00	\$11.79	0.24	11.55
	Desc: APPARATUS CLEANING SUPPLIES-FD	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
05RM4580	Epoxy Putty/Union - HWY	0.00	\$12.38	0.25	12.13
	Desc: Epoxy Putty/Union - HWY	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
05RD3768	Wet Battery - QWW	100.14	\$102.18	2.04	100.14
	Desc: Wet Battery - QWW	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
05RQ0512	Relay - HWY	0.00	\$11.86	0.24	11.62
	Desc: Relay - HWY	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
05RA7402	Pelletized Stop Leak -HWY	0.00	\$6.52	0.13	6.39
	Desc: Pelletized Stop Leak -HWY	Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
05RB1470	Disc Brake/PosiquietPads/Rotors-PD	0.00	\$211.46	4.23	207.23
	Desc: Disc Brake/PosiquietPads/Rotors-PD	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
05RA7458	Intake Rad Block Seal-HWY	0.00	\$13.20	0.26	12.94
	Desc: Intake Rad Block Seal-HWY	Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
05RA4073	Fuel Filter-HWY	0.00	\$15.02	0.30	14.72
	Desc: Fuel Filter-HWY	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,558.58	31.20	1,527.38
041650	SCHAAL ELECTRIC, P.C.			6/17/2016	53717
I-2229	Bonding Electric Safety @Pool - P&R	0.00	\$2,130.45	0.00	2,130.45
	Desc: Bonding Electric Safety @Pool - P&R	Acct: 10-512-318-0000	CONTRACTED SERVICES		
I-2228	Flag Pole & Monument Lights-TH	2,645.87	\$2,645.87	0.00	2,645.87
	Desc: Flag Pole & Monument Lights-TH	Acct: 80-161-318-8050	CS-CONSTRUCTION(MUNI BUILDING		
Vendor Total:			4,776.32	0.00	4,776.32
043315	SOUTHEASTERN SECURITY CONSULTANTS			6/17/2016	53718
108843	Applicant Profiles May'16 - P&R	0.00	\$45.00	0.00	45.00
	Desc: Applicant Profiles May'16 - P&R	Acct: 10-514-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			45.00	0.00	45.00
043426	SOVERNET INC	SOVERNET COMMUNICATIONS		6/17/2016	53719
3622831	April'16	0.00	\$2,817.32	0.00	2,817.32
	Desc: April'16	Acct: 10-121-324-0000	TELEPHONE		
3638147	May'16	0.00	\$2,723.02	0.00	2,723.02
	Desc: May'16	Acct: 10-121-324-0000	TELEPHONE		
Vendor Total:			5,540.34	0.00	5,540.34
044400	STOCKMAN, WANDA	WANDA STOCKMAN		6/17/2016	53720
May'16	Mileage Reimbursement -LF	92.00	\$92.00	0.00	92.00
	Desc: Mileage Reimbursement -LF	Acct: 30-975-311-0000	TRAVEL & MEETINGS		

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 15  
User: florentina  
ReportAPINH\_PmtByDate

Check Date: 6/17/2016 - 6/17/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			92.00	0.00	92.00
045300	TASCO SECURITY		6/17/2016	53721	
105417	Alarm Monitoring 6/1/16-8/31/16-LF	81.00	\$81.00	0.00	81.00
	Desc: Alarm Monitoring 6/1/16-8/31/16-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:			81.00	0.00	81.00
045453	TDS LEASING INC		6/17/2016	53722	
01056437	Digital Imaging System SA920SPFL-LF	75.00	\$75.00	0.00	75.00
	Desc: Digital Imaging System SA920SPFL-LF	Acct: 30-975-318-0000	CONTRACTED SERVICES		
Vendor Total:			75.00	0.00	75.00
046000	TI-SALES INC		6/17/2016	53723	
INV0065402	Injection Corp&Meter - WAT/QW	3,912.75	\$3,912.75	0.00	3,912.75
	Desc: Neptune 5/8" Meter - WAT	Acct: 50-954-543-0000	CAPITAL OUTLAY		
	Desc: 3/4" IP InjectionCorpStopNozzle-WAT	Acct: 50-952-331-0000	DEPARTMENT EQUIPMENT		
	Desc: 3/4" IP Injection CorpStopNozzle-QW	Acct: 55-953-331-0000	DEPARTMENT EQUIPMENT		
Vendor Total:			3,912.75	0.00	3,912.75
046035	TMDE CALIBRATION LABS INC		6/17/2016	53724	
26400	Service Call- PD	0.00	\$270.00	0.00	270.00
	Desc: Replace antenna cable unit-PD	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
Vendor Total:			270.00	0.00	270.00
046600	TROTTIER & L F & SONS, INC	L F TROTTIER & SONS, INC	6/17/2016	53725	
02-1904	Oil/Fuel Filters - P&R	0.00	\$79.53	0.00	79.53
	Desc: Oil/Fuel Filters - P&R	Acct: 10-521-321-0000	REPAIRS & MAINT - VEHICLES		
Vendor Total:			79.53	0.00	79.53
047150	UNIFIRST CORPORATION		6/17/2016	53726	
0354024160	MATTS - AMB	0.00	\$60.54	0.00	60.54
	Desc: MATTS - AMB	Acct: 10-231-318-0000	CONTRACTED SERVICES		
Vendor Total:			60.54	0.00	60.54
047190	USA BLUEBOOK	USA BLUEBOOK	6/17/2016	53727	
968693	Autoclave Tape-LF	65.98	\$65.98	0.00	65.98
	Desc: Autoclave Tape-LF	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			65.98	0.00	65.98
047300	UNITED STATES POSTAL SERVICE		6/17/2016	53728	
060716	Water&SewerLateNotices &WilderBills	492.90	\$492.90	0.00	492.90
	Desc: Hartford Water Late Notices-WAT	Acct: 50-955-322-0000	POSTAGE		
	Desc: Hartford Sewer Late Notices-WW	Acct: 60-965-322-0000	POSTAGE		
	Desc: Quechee Water Late Notices-QW	Acct: 55-955-322-0000	POSTAGE		
	Desc: Quechee Sewer Late Notices-QWW	Acct: 65-965-322-0000	POSTAGE		
	Desc: Wilder Water Bills-WAT	Acct: 50-955-322-0000	POSTAGE		
	Desc: Quechee Sewer Bills-WW	Acct: 60-965-322-0000	POSTAGE		

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 16  
User: florentina

Check Date: 6/17/2016 - 6/17/2016

Report: APINHDD\_PmtByDate

Bank ID	Bank Name	Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
Vendor Total:			492.90	0.00	492.90	
047497	UPPER VALLEY AQUATIC CENTER				6/17/2016	53729
2605	GROUP EXERCISE -FD/AMB	0.00	\$480.00	0.00	480.00	
	Desc: GROUP EXERCISE -FD	Acct: 10-221-318-0000	CONTRACTED SERVICES			
	Desc: GROUP EXERCISE -AMB	Acct: 10-231-318-0000	CONTRACTED SERVICES			
2607	May 2016 Membership Dues	0.00	\$1,594.24	0.00	1,594.24	
	Desc: May 2016 Membership Dues	Acct: 10-811-318-0300	WELLNESS			
Vendor Total:			2,074.24	0.00	2,074.24	
047650	UPPER VALLEY EQUIPMENT RENTALS				6/17/2016	53730
79613	1 3/4 Ton Roller-HWY	0.00	\$150.00	0.00	150.00	
	Desc: 1 3/4 Ton Roller-HWY	Acct: 10-311-318-0000	CONTRACTED SERVICES			
Vendor Total:			150.00	0.00	150.00	
048170	VALLEY FLOWER COMPANY LLC				6/17/2016	53731
053116	Memorial Day 3 Wreaths/1Toss-Admin	0.00	\$200.00	0.00	200.00	
	Desc: Memorial Day 3 Wreaths/1Toss-Admin	Acct: 10-121-323-0000	MATERIAL & SUPPLIES			
Vendor Total:			200.00	0.00	200.00	
048185	VALLEY IMAGING & AWARDS				6/17/2016	53732
20426	Window Labels - LF	1,162.20	\$1,162.20	0.00	1,162.20	
	Desc: 2500 Town / 2500 District - LF	Acct: 30-974-323-0000	MATERIAL & SUPPLIES			
	Desc: Window Labels - LF	Acct: 30-974-323-0000	MATERIAL & SUPPLIES			
Vendor Total:			1,162.20	0.00	1,162.20	
048249	VALLEY NEWS	VALLEY NEWS			6/17/2016	53733
599290522-0528'16	w/e 05/28/16 - WELCOME CENTER	0.00	\$2.25	0.00	2.25	
	Desc: w/e 05/28/16 - WELCOME CENTER	Acct: 10-121-318-0510	WELCOME CENTER - INVENTORY PU			
Vendor Total:			2.25	0.00	2.25	
048250	VALLEY NEWS	VALLEY NEWS			6/17/2016	53734
May'16	Billing 5/1-5/31/16 Acct#6073	43.00	\$225.75	0.00	225.75	
	Desc: Ad#427965-P&D	Acct: 10-611-318-0000	CONTRACT SERVICES			
	Desc: Ad#428842-P&D	Acct: 10-622-312-0000	ADVERTISING			
	Desc: Ad#428998-P&D	Acct: 10-622-312-0000	ADVERTISING			
	Desc: Ad#428963-LF	Acct: 30-971-312-0000	ADVERTISING			
Vendor Total:			225.75	0.00	225.75	
048300	VALLEY NEWS	VALLEY NEWS			6/17/2016	53735
2959353EMay'16	Valley News Paper Ads	0.00	\$567.61	0.00	567.61	
	Desc: Ad#248739 TownofHartford-SelectBrd	Acct: 10-111-312-0000	ADVERTISING			
	Desc: Ad#249480 Admin Assis - Admin	Acct: 10-121-315-0000	RECRUITMENT & TRAINING			
2959353May'16	Valley News Paper Ads	0.00	\$281.54	0.00	281.54	
	Desc: Ad#249320TwnHartfordLocal-SelectBrd	Acct: 10-111-312-0000	ADVERTISING			
	Desc: Ad#249315 Listers - LIS	Acct: 10-174-312-0000	ADVERTISING			
2959353BMay'16	Valley News Paper Ads - P&D	0.00	\$628.97	0.00	628.97	
	Desc: Ad#247556Zoning Board Adjust-P&D	Acct: 10-621-312-0000	ADVERTISING			

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 17  
User: florentina  
ReportAPINHHD\_PmtByDate

Check Date: 6/17/2016 - 6/17/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: Ad#248674	Request for Proposal-P&D	Acct: 10-625-312-0000	ADVERTISING		
Desc: Ad#248761	Hartford Design Review-P&D	Acct: 10-622-312-0000	ADVERTISING		
Desc: Ad#248904	Zoning Board of Adjust-P&D	Acct: 10-621-312-0000	ADVERTISING		
Desc: Ad#249199	Hartford Planning Comm-P&D	Acct: 10-622-312-0000	ADVERTISING		
Desc: Ad#249279	Pb Notice WestHartford-P&D	Acct: 10-622-312-0000	ADVERTISING		
2959353A	May'16 Valley News Paper Ads - P&R	107.82	\$107.82	0.00	107.82
Desc: Ad#248682	Invitation for Bids - P&R	Acct: 80-521-321-8023	CONT SVCS-TURNING LANE(MAXFIEL		
Vendor Total:			1,585.94	0.00	1,585.94
048575	VERIZON WIRELESS		6/17/2016		53736
9766338935	MAY 02 - JUN 01 2016	0.00	\$990.47	0.00	990.47
Desc: MAY 02-JUN 01-FD		Acct: 10-221-324-0000	TELEPHONE		
Desc: MAY 02-JUN 01-AMB		Acct: 10-231-324-0000	TELEPHONE		
Desc: MAY 02-JUN 01-PD		Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
Desc: MAY 02-JUN 01-WINDSOR		Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
Desc: MAY 02-JUN 01-NORWICH		Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
Vendor Total:			990.47	0.00	990.47
048600	VERMONT AGENCY OF TRANSPORTATION STATE OF VERMONT		6/17/2016		53737
B1607090	Railroad Lease June'16 - WELCOMECTR	0.00	\$1,642.08	0.00	1,642.08
Desc: Railroad Lease June'16 - WELCOMECTR		Acct: 10-121-318-0500	CONTRACT SERVICES - WRJ WELCO		
Vendor Total:			1,642.08	0.00	1,642.08
049175	VERMONT POLICE ACADEMY VCJTC		6/17/2016		53738
160611730	K-9 Drug in service - Clifford - PD	0.00	\$15.50	0.00	15.50
Desc: K-9 Drug in service - Clifford - PD		Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			15.50	0.00	15.50
049250	VERMONT DEPT OF AGRICULTURE STATE OF VERMONT		6/17/2016		53739
LIC.#783	Weightmaster License Fee - LF	15.00	\$15.00	0.00	15.00
Desc: MABEY, THOMAS - LF		Acct: 30-974-317-0000	PERMITS & LICENSES		
LIC.#147	Weightmaster License Fee - LF	15.00	\$15.00	0.00	15.00
Desc: VAHEY, ROBERT - LF		Acct: 30-974-317-0000	PERMITS & LICENSES		
LIC.#736	Weightmaster License Fee - LF	15.00	\$15.00	0.00	15.00
Desc: MAMROE, TIMOTHY - LF		Acct: 30-974-317-0000	PERMITS & LICENSES		
LIC.#146	Weightmaster License Fee - LF	15.00	\$15.00	0.00	15.00
Desc: STOCKMAN, WANDA - LF		Acct: 30-974-317-0000	PERMITS & LICENSES		
LIC.#144	Weightmaster License Fee - LF	15.00	\$15.00	0.00	15.00
Desc: CRAIG, SCOTT - LF		Acct: 30-974-317-0000	PERMITS & LICENSES		
LIC.#143	Weightmaster License Fee - LF	15.00	\$15.00	0.00	15.00
Desc: GREANEY, ANNE - LF		Acct: 30-974-317-0000	PERMITS & LICENSES		
Vendor Total:			90.00	0.00	90.00
049401	VERMONT DEPT OF HEALTH		6/17/2016		53740
060916	Engraved Certificate Paper-TC	0.00	\$20.00	0.00	20.00
Desc: Engraved Certificate Paper-TC		Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			20.00	0.00	20.00

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 18  
User: florentina

Check Date: 6/17/2016 - 6/17/2016

Report: APINHDD\_PmtByDate

Bank ID	Bank Name	Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
049649	VERMONT DEPT OF PUBLIC SAFETY	VERMONT DEPT OF PUBLIC SAFETY	6/17/2016		53741	
70385	FINGER PRINT - KREIS FD	0.00	\$16.50	0.00	16.50	
	Desc: FINGER PRINT - KREIS FD	Acct: 10-221-315-0000		RECRUITMENT & TRAINING		
	Vendor Total:		16.50	0.00	16.50	
050090	VERMONT LEAGUE OF CITIES AND TOWNS	VERMONT LEAGUE OF CITIES AND TOWNS	6/17/2016		53742	
2016-17672	Basics Workshop - P&D	0.00	\$180.00	0.00	180.00	
	Desc: Basics Workshop Ells, J.- P&D	Acct: 10-621-311-0000		TRAVEL & MEETINGS		
	Desc: Basics Workshop Lagasse&Colgan- P&D	Acct: 10-621-311-0100		TRAVEL & MEETINGS/BOARD		
2016-17710	4/25 BCA Training - DelTax	0.00	\$415.00	0.00	415.00	
	Desc: 4/25 BCA Training - DelTax	Acct: 10-175-315-0000		RECRUITMENT & TRAINING		
	Vendor Total:		595.00	0.00	595.00	
050200	VERMONT LEAGUE OF CITIES AND TOWNS		6/17/2016		53743	
050516	Deductible Claim #20150882-G01-WW	1,000.00	\$1,000.00	0.00	1,000.00	
	Desc: Claim #20150882-G01 Sweitzer,J&K-WW	Acct: 60-964-321-0200		REPAIRS & MAINT-MAINS		
	Vendor Total:		1,000.00	0.00	1,000.00	
050250	VERMONT LEAGUE OF CITIES AND TOWNS		6/17/2016		53744	
21620	Policy P2852016 Jan'16-Jan'17 - P&R	0.00	\$103.00	0.00	103.00	
	Desc: Policy P2852016 Jan'16-Jan'17 - P&R	Acct: 10-511-418-0000		PROPERTY & LIABILITY INSURANCE		
21672	2015 WC FinalPayrollAuditAdjust-FD	0.00	\$5,887.00	0.00	5,887.00	
	Desc: 2015 WC FinalPayrollAuditAdjust-FD	Acct: 10-221-250-0000		WORKERS COMP		
	Vendor Total:		5,990.00	0.00	5,990.00	
050600	VERMONT OFFENDER WORK PROGRAMS		6/17/2016		53745	
WC429	Interior Painting - PD	0.00	\$90.00	0.00	90.00	
	Desc: Interior Painting - PD	Acct: 10-211-321-0100		REPAIRS & MAINT-BUILDING		
WC516	Offender Work Days - P&R	0.00	\$60.00	0.00	60.00	
	Desc: Offender Work Days - P&R	Acct: 10-521-318-0000		CONTRACTED SERVICES		
WC431	Offender Work Days - P&R	0.00	\$315.00	0.00	315.00	
	Desc: Offender Work Days - P&R	Acct: 10-521-318-0000		CONTRACTED SERVICES		
WC421	Offender Work Days - P&R	0.00	\$1,770.00	0.00	1,770.00	
	Desc: Offender Work Days - P&R	Acct: 10-527-318-0000		CONTRACTED SERVICES		
WC430	INTERIOR PAINTING-FD	0.00	\$90.00	0.00	90.00	
	Desc: INTERIOR PAINTING-FD	Acct: 10-221-321-0100		REPAIRS & MAINT-BUILDING		
WC432	Offender Work Days-DOC Sprvised-Hwy	0.00	\$127.50	0.00	127.50	
	Desc: Offender Work Days-DOC Sprvised-Hwy	Acct: 10-311-318-0000		CONTRACTED SERVICES		
WC428	Offender Work Days - WW/QWW	375.00	\$375.00	0.00	375.00	
	Desc: Offender Work Days WR - WW	Acct: 60-961-318-0000		CONTRACTED SERVICES		
	Desc: Offender Work Days Wilder - WW	Acct: 60-962-318-0000		CONTRACTED SERVICES		
	Desc: Offender Work Days PS - WW	Acct: 60-964-318-0000		CONTRACTED SERVICES		
	Desc: Offender Work Days - QWW	Acct: 65-963-318-0000		CONTRACTED SERVICES		
	Vendor Total:		2,827.50	0.00	2,827.50	
050965	VERMONT RURAL WATER ASSOCIATION		6/17/2016		53746	
060916	Reg Fee Annual Conf&Trade Show	150.00	\$150.00	0.00	150.00	
	Desc: Reg Fee Annual Conf&Trade Show-WAT	Acct: 50-955-313-0000		MEMBERSHIP DUES		

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 19  
User: florentina  
ReportAPINHDD\_PmtByDate

Check Date: 6/17/2016 - 6/17/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Reg Fee Annual Conf&Trade Show-QW	Acct: 55-954-313-0000	MEMBERSHIP DUES		
061016	Registraton Fee Optimize WW Pump-WW	24.00	\$24.00	0.00	24.00
	Desc: Registraton Fee Optimize WW Pump-WW	Acct: 60-961-311-0000	TRAVEL & MEETINGS		
	Vendor Total:		174.00	0.00	174.00
050980	VERMONT SOLID WASTE DISTRICT	V.S.W.D.M.A.	6/17/2016		53747
May'16	Compliance Investigator May'16-LF	385.00	\$385.00	0.00	385.00
	Desc: Compliance Investigator May'16-LF	Acct: 30-975-318-0000	CONTRACTED SERVICES		
	Vendor Total:		385.00	0.00	385.00
051347	VERMONT, STATE OF	TREASURER, STATE OF VERMONT	6/17/2016		53748
51150	Operating Fee MaxfieldSportsFld-P&R	0.00	\$100.00	0.00	100.00
	Desc: Operating Fee MaxfieldSportsFld-P&R	Acct: 10-528-318-0000	CONTRACTED SERVICES		
	Vendor Total:		100.00	0.00	100.00
052268	WATERSHED CONSULTING ASSOCIATES LI	WATERSHED CONSULTING ASSOCIATES LLC	6/17/2016		53749
1617	Heritage Automotive - P&D	0.00	\$875.00	0.00	875.00
	Desc: Heritage Automotive - P&D	Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	Vendor Total:		875.00	0.00	875.00
052325	WEED CONCRETE PRODUCTS LLC		6/17/2016		53750
20023099	Grade Ring/Heavy Mastic - HWY	0.00	\$84.00	0.00	84.00
	Desc: Grade Ring/Heavy Mastic - HWY	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		84.00	0.00	84.00
053150	SWISH WHITE RIVER, LTD		6/17/2016		53751
W118155	Pool Bathhouse Supplies - P&R	0.00	\$269.50	0.00	269.50
	Desc: Pool Bathhouse Supplies - P&R	Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
W118071	SOAP DISPENSER-WASH-AMB	0.00	\$166.80	0.00	166.80
	Desc: SOAP DISPENSER-WASH-AMB	Acct: 10-231-323-0000	MATERIAL & SUPPLIES		
W116475	Supplies - HWY	0.00	\$235.43	0.00	235.43
	Desc: Supplies - HWY	Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		671.73	0.00	671.73
054160	WITMER PUBLIC SAFETY, INC		6/17/2016		53752
CS1655917.002	RED POLO-FD/AMB	0.00	\$211.20	0.00	211.20
	Desc: RED POLO-FD	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
	Desc: RED POLO-AMB	Acct: 10-231-326-0000	PURCHASE/RENTAL UNIFORMS		
1699584	UNIFORM-POLO JONES - FD-AMB	0.00	\$122.90	0.00	122.90
	Desc: UNIFORM-POLO JONES - FD	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
	Desc: UNIFORM-POLO JONES - AMB	Acct: 10-231-326-0000	PURCHASE/RENTAL UNIFORMS		
	Vendor Total:		334.10	0.00	334.10
054335	WOODCHUCK'S REVENGE	WOODCHUCK'S REVENGE	6/17/2016		53753
PO#35106	Summer Concert Series - P&R	0.00	\$400.00	0.00	400.00
	Desc: Woodchucks Revenge-06/29 - P&R	Acct: 10-516-318-0000	CONTRACTED SERVICES		
	Vendor Total:		400.00	0.00	400.00

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 20  
User: florentina  
ReportAPINHDD\_PmtByDate

Check Date: 6/17/2016 - 6/17/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
054815	WORKSAFE TCI INC		6/17/2016	53754	
11060	Highway signs - HWY	0.00	\$142.64	0.00	142.64
	Desc: Highway signs - HWY	Acct: 10-315-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		142.64	0.00	142.64
060124	HARTFORD SOLARFIELD, LLC	HARTFORD SOLARFIELD, LLC	6/17/2016	53755	
GR01360316	Electricity 80000kWh@0.1805/kWh	7,797.60	\$14,440.00	0.00	14,440.00
	Desc: Electric March'16-54%-WW	Acct: 60-961-329-0000	ELECTRICITY		
	Desc: Electric March'16-38.5%-WABA	Acct: 10-530-329-0000	ELECTRICITY		
	Desc: Electric March'16-7.5%-TH	Acct: 10-161-329-0000	ELECTRICITY		
GR01360216	Electricity 56000kWh@0.1805/kWh	5,458.32	\$10,108.00	0.00	10,108.00
	Desc: Electric February'16-54%-WW	Acct: 60-961-329-0000	ELECTRICITY		
	Desc: Electric February'16-38.5%-WABA	Acct: 10-530-329-0000	ELECTRICITY		
	Desc: Electric February'16-7.5%-TH	Acct: 10-161-329-0000	ELECTRICITY		
GR01360416	Electricity 88000kWh@0.1805/kWh	8,577.36	\$15,884.00	0.00	15,884.00
	Desc: Electric April 2016-54%-WW	Acct: 60-961-329-0000	ELECTRICITY		
	Desc: Electric April 2016-38.5%-WABA	Acct: 10-530-329-0000	ELECTRICITY		
	Desc: Electric April 2016-7.5%-TH	Acct: 10-161-329-0000	ELECTRICITY		
GR01360516	Electricity 97000kWh@0.1805/kWh	9,454.59	\$17,508.50	0.00	17,508.50
	Desc: Electric May 2016 - 54% - WW	Acct: 60-961-329-0000	ELECTRICITY		
	Desc: Electric May 2016 - 38.5% - WABA	Acct: 10-530-329-0000	ELECTRICITY		
	Desc: Electric May 2016 - 7.5% - TH	Acct: 10-161-329-0000	ELECTRICITY		
	Vendor Total:		57,940.50	0.00	57,940.50
060125	ISLAND TECH SERVICES, LLC		6/17/2016	53756	
ITSI7556	V-SERIES COMPUTER-AMB REPORTIN	0.00	\$2,695.00	0.00	2,695.00
	Desc: V-SERIES COMPUTER- AMB REPORTING	Acct: 10-221-330-0000	OFFICE EQUIPMENT		
	Vendor Total:		2,695.00	0.00	2,695.00
500432	LEBANON GARDEN OF EDEN		6/17/2016	53757	
678	Dishgarden for Stockman Fam.-Admin	0.00	\$58.00	0.00	58.00
	Desc: Dishgarden for Stockman Fam.-Admin	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		58.00	0.00	58.00
500769	BREAULT, JOANN	JOANN BREAULT	6/17/2016	53758	
824811	Refund Cancer Workshop - P&R	0.00	\$80.00	0.00	80.00
	Desc: Refund Cancer Workshop - P&R	Acct: 10-515-325-0000	REFUNDS		
	Vendor Total:		80.00	0.00	80.00
500858	WOW TOYZ, INC		6/17/2016	53759	
39565	Train Inventroy-WELCOMECTR	0.00	\$130.08	0.00	130.08
	Desc: Train Inventroy-WELCOMECTR	Acct: 10-121-318-0510	WELCOME CENTER - INVENTORY PU		
	Vendor Total:		130.08	0.00	130.08
500952	PRIMMER PIPER EGGLESTON & CRAMER P		6/17/2016	53760	
B04982-00002-142255	TIFDistrictImprovFinancing'14-LEGAL	0.00	\$250.00	0.00	250.00
	Desc: TIFDistrictImprovFinancing'14-LEGAL	Acct: 10-141-318-0000	CONTRACTED SERVICES		
B04982-00005-142256	Charter Revision-LEGAL	0.00	\$500.00	0.00	500.00

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford

Page: 21  
User: florentina  
Report: APINHHD\_PmtByDate

Check Date: 6/17/2016 - 6/17/2016

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: Charter Revision-LEGAL		Acct: 10-141-318-0000	CONTRACTED SERVICES		
Vendor Total:			750.00	0.00	750.00
501028	BLAISE, DAN	DAN BLAISE	6/17/2016	53761	
PO#35105	Summer Concert Series - P&R	0.00	\$400.00	0.00	400.00
Desc: Lyman Point Park - 06/22 - P&R		Acct: 10-516-318-0000	CONTRACTED SERVICES		
Vendor Total:			400.00	0.00	400.00
501055	BEAUDINE, CHERYL	CHERYL BEAUDINE	6/17/2016	53762	
824727	Refund Arts Camp - P&R	0.00	\$145.00	0.00	145.00
Desc: Refund Arts Camp - P&R		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			145.00	0.00	145.00
502027	FLORES, ARIEL	ARIEL FLORES	6/17/2016	53763	
824754	Refund Camp Ventures - P&R	0.00	\$125.00	0.00	125.00
Desc: Refund Camp Ventures - P&R		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			125.00	0.00	125.00
502028	MCGRATH, DIANE	DIANE MCGRATH	6/17/2016	53764	
824847	Refund Camp Ventures-P&R	0.00	\$145.00	0.00	145.00
Desc: Refund Camp Ventures-P&R		Acct: 10-514-325-0000	REFUNDS		
824846	Refund Camp Ventures-P&R	0.00	\$145.00	0.00	145.00
Desc: Refund Camp Ventures-P&R		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			290.00	0.00	290.00
502029	ANGWIN, VALERIE	VALERIE ANGWIN	6/17/2016	53765	
824850	Refund Camp Ventures-P&R	0.00	\$130.00	0.00	130.00
Desc: Refund Camp Ventures-P&R		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			130.00	0.00	130.00
502030	TAMONE, WILLIAM	WILLIAM TAMONE	6/17/2016	53766	
824849	Refund Camp Ventures-P&R	0.00	\$130.00	0.00	130.00
Desc: Refund Camp Ventures-P&R		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			130.00	0.00	130.00
502031	BASSETTE, KATHERINE	KATHERINE BASSETTE	6/17/2016	53767	
824848	Refund Camp Ventures-P&R	0.00	\$130.00	0.00	130.00
Desc: Refund Camp Ventures-P&R		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			130.00	0.00	130.00
502032	DUFOUR, SANDRA	SANDRA DUFOUR	6/17/2016	53768	
824851	Refund Camp Ventures-P&R	0.00	\$145.00	0.00	145.00
Desc: Refund Camp Ventures-P&R		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			145.00	0.00	145.00

FUND 10

Bank Total:

2,376,642.44

Report Date: 6/17/16  
1:25PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford  
Check Date: 6/17/2016 - 6/17/2016

Page: 22  
User: florentina  
ReportAPINHDD\_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.

	<u>Holdback Total</u>				<u>2,376,642.44</u>
<b>Batch Totals:</b>	0.00	123,346.41		31.20	2,500,020.05

- \_\_\_\_\_ SELECT PERSON
- \_\_\_\_\_ TOWN MANAGER
- \_\_\_\_\_ FINANCE DIRECTOF
- \_\_\_\_\_ TOWN TREASURER



**TOWN OF HARTFORD  
LOCAL LIQUOR CONTROL BOARD  
AND SELECTBOARD MINUTES**

Tuesday, June 7, 2016 at 6:00 pm  
Hartford Town Hall  
171 Bridge Street  
White River Junction, Vermont 05001

Present: Rebecca White, Selectboard Vice Chair; Sandra Mariotti, Selectboard Clerk; Simon Dennis, Selectboard Member; Dennis Brown, Selectboard Member; Mike Morris, Selectboard Member; Pat MacQueen, Interim Town Manager; Rich Menge, Director of Public Works; Everett Hammond, Asst. Director of Public Works; Tad Nunez, Director of Parks & Recreation; Cassidy Neal; Terisa Thomas; Lannie Collins;

Absent: Richard Grassi, Selectboard Chair; Alan Johnson, Selectboard Member

**I. Call to Order Local Liquor Control Board/Selectboard Meeting and Pledge of Allegiance**

Ms. White called the meeting to order at 6:00 pm. Mrs. Mariotti led the pledge of allegiance.

**II. Order of Agenda**

No changes were made to the order of the agenda.

**III. Liquor Control Board**

**Mr. Dennis made a motion to close the Local Liquor Control Meeting and open the Selectboard meeting at 6:02pm. Mr. Morris seconded the motion. 5 Selectboard members were in favor, 0 opposed. The motion passed.**

**IV. Selectboard**

**1. Citizen, Selectboard Comments and Announcements**

On behalf of Mr. Grassi, Mr. Morris informed the Board and public that the Board of Civil Authority would like a third tabulator machine. The cost involved would be \$1,500.00 to rent a machine, or \$6,000.00 to buy one. A discussion was held, no motion was made.

Ms. White updated the Board and public regarding the Hartford Area Community Coalition Block Party held on June 2, 2016. Ms. White felt it was well represented by the Board and in addition Mr. Pullar, Future Town Manager was able to attend.

Ms. White also informed the Board and public that she attended a ribbon cutting ceremony for upgrades made by Twin Pines Housing Trust at 459 South Main Street.

Ms. White also informed the Board and public that she participated in the 2<sup>nd</sup> Annual Law Enforcement Torch Run for the Special Olympics.

2. **Appointments**

- a) Interview and Consider Cassidy Neal, Esq. for appointment to the Parks and Recreation Commission (1 available position)  
**Mr. Brown made a motion to appointment Cassidy Neal, Esq. to the Parks and Recreation Commission. Mr. Morris seconded the motion. 5 Selectboard were in favor, 0 were opposed. The motion passed.**

3. **Board Reports, Motions & Ordinances**

- a) Currier Street Discussion  
Per Ms. White, this item was stricken as there was no new information to be discussed at this time.
- b) Maxfield Turn Lane Discussion  
**Ms. Mariotti made a motion that the Selectboard authorize Interim Town Manager Pat McQueen to proceed with the execution of the work necessary to complete that Maxfield Turn Lane for estimated cost not to exceed \$288,000, and authorizes funding to come first from the Maxfield Bond Issue of \$140,000, \$28,000 from the Parks and Recreation Department Impact Fund, \$32,000 from the Public Works Highway summer contract service and up to \$88,000 from the Public Works account numbers 10-311, 10-321. Mr. Brown seconded the motion. 5 Selectboard member were in favor, 0 were opposed. The motion passed.**
- c) Aerial mapping program  
Mr. Hammond, Asst. Director of Public Works and Ms. Thomas of DEC presented 2 options for aerial mapping programs at the Town of Hartford. June 30, 2016 is the cutoff date for the loan agreement to be signed.  
  
**Mr. Dennis made a motion to oversee the completion of the sewer and storm mapping inventory and pipe condition assessment. Furthermore, the Selectboard certifies that it possesses the legal authority to apply for clean water state revolving fund loan and /or drinking water SRF loan. (note the state has not updated its application form for CWSRF) and to finance and construct proposed facilities. Furthermore, the Selectboard authorizes the filing of the state revolving loan application for total project cost of \$242,000. The Selectboard authorized representative for the purpose of furnishing info, data and documents pertaining to project as required by the State of Vermont. (Note the loan application has to be signed by each Selectboard member prior to June 30, 2016 deadline.) Mrs. Mariotti seconded the motion. 5 Selectboard members agreed, 0 opposed. The motion passed.**
- d) Cemetery Maintenance Discussion  
Mr. Brown gave a presentation on the maintenance within the cemeteries of Hartford. There was a discussion held, specifically mention was the danger of falling trees. Mr. Dennis requested looking into the issue more prior to making a motion.
- e) Decision on July 5<sup>th</sup> Local Liquor Control and Selectboard Meeting  
No decision was made to remove the July 5, 2016 Local Liquor Control and Selectboard Meeting at this time. The date will remain.

- f) Consider Delinquent Tax Sale Mrs. Mariotti made a motion that the Selectboard hereby resolves that the bids submitted on behalf of the Town of Hartford at the tax sales that took place on August 20, 2015 in the Town of Hartford were not authorized or approved by the Town Selectboard and as such, the successful bids recorded as being submitted by the Town of Hartford on twenty-one (21) properties are invalid and shall be withdrawn and the Town of Hartford Clerk, Treasurer and Delinquent Tax Collector shall proceed as though no bids were submitted on those twenty-one (21) properties and that all actions necessary to remove the Town of Hartford's August 20, 2015 tax sale bids from record and reflect that no successful bid was submitted on those twenty-one (21) properties must be undertaken forthwith, including, but not limited to, recording a new report of sale in the Town of Hartford land records and sending a copy of this report of sale to the property owner and all lienholders. Mr. Morris seconded the motion. 5 Selectboard members were in favor, 0 were opposed. The motion passed.

4. **Town Manager's Report** The following items were mention by Mr. MacQueen:

- Statewide Professional Honor and Vermont Water Quality Day
- American Heart Association Bronze EMS 2016 Mission Lifeline Designation
- Impact Fee Legal Opinion
- Charter Changes
- Pocket Park Status
- Wallace Road Status
- Torch Run and Block Party
- Mt. Ascutney Close Call
- Town Fair 2016 Preview
- Green Mountain Economic Development Corporation Annual Meeting
- Question of Voting Tabulators
- Departmental Updates

5. **Commission Meeting Reports – TBD**

- Mr. Brown gave an update on the Zoning Board Meeting he attended.
- Mr. Dennis gave an update of the Hartford Community Resilience Meeting he attended.
- Mr. Morris gave an update of the Hartford Planning Commission and Design Review Meetings he attended.

6. **Consent Agenda (Mot. Req.)**

- a) Mrs. Mariotti made a motion to approve the payroll ending 6/4/16. Mr. Brown seconded the motion. 5 Selectboard members were in favor, 0 were opposed. The motion passed.
- b) Approve A/P Manifest of 6/3/2016 Mr. Dennis made a motion to approve the A/P Manifest of 6/3/2016. Mr. Morris seconded the motion. 5 Selectboard members were in favor, 0 were opposed. The motion passed.
- c) Meeting Minutes of 5/24/16 Mr. Morris made a motion to accept the meeting minutes of 5/24/16. Mr. Brown seconded the motion. 5 Selectboard members were in favor, 0 were opposed. The motion carried.
- d) Selectboard Meeting Dates of 6/21/16, 7/5/16?, 7/19/16 Mr. Dennis made a motion to accept the Selectboard Meeting Dates of 6/21/16, 7/5/16, and 7/19/16. Mrs. Mariotti seconded the motion. 5 Selectboard Members were in favor, 0 were opposed. The motion passed.

7. **Executive Session (1 VSA 313) (if needed)**

**Mrs. Mariotti made a motion to enter Executive Session to discuss Confidential Attorney - Client Communications In accordance with Vermont's Open Meeting Law requirements, I move that the Board find that public discussion of Confidential Attorney-Client Communications would clearly involve disclosure of the Town's legal positions and would clearly place the Selectboard at a substantial disadvantage because the Selectboard would be disclosing its legal positions if it discusses these legal positions in public. I further move that the Board enter into Executive Session to discuss Confidential Attorney-Client Communications, under the provisions of Title 1, Section 313(a) (1) of the Vermont Statutes. Mr. Morris seconded the motion. 5 Selectboard were in favor, 0 were opposed. The motion passed.**

- **Motion to Close Executive Session Mrs. Mariotti made a motion to close Executive Session at 8:44pm. Mr. Morris seconded the motion. 5 Selectboard members were in favor, 0 were opposed. The motion passed.**

V. **Adjournment Mr. Morris made a motion to close the Selectboard Meeting at 9:24pm. Mr. Brown seconded the motion. 5 were in favor, 0 were opposed. The motion passed.**

---

Selectboard Clerk

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period; comments from the public