

**Hartford Town Manager Search Committee**  
**DRAFT Minutes**  
**January 16, 2016**

Attending: Kevin Raleigh, Kye Cochran, Elizabeth Rathburn, Margy Becker, Martha McDaniel, John Clerkin, Chris Hultquist. Members absent: Gabrielle Lucke,

1. Call to Order: Chair Kevin Raleigh called the meeting to order at 12.20PM.
2. Executive Session (1 VSA 313(a)(3))

**Elizabeth Rathburn made the following motion: In accordance with Vermont's Open Meeting Law requirements, I move that the Committee find that premature general knowledge of the *Candidates for Town Manager* would clearly place the Town Manager Search Committee and the Selectboard at a substantial disadvantage. I further move that the Committee enter into Executive Session to interview *Candidates for Town Manager*, under the provisions of Title 1, Section 313(a) (3) of the Vermont Statutes.**

**The motion was seconded by Gabrielle Lucke and carried unanimously.**

The Committee exited Executive Session approximately 4:25pm.

3. **Recommendation of finalist candidates to the Selectboard:**

Committee members stated their agreement to recommend three (3) final candidates to the Selectboard. Members also agreed to attend the upcoming Selectboard meeting on Tuesday, the 19<sup>th</sup> of January.

4. **Adjournment:**

**Martha McDaniel made the motion to adjourn at 4:40pm. Elizabeth Rathburn seconded. The motion carried.**

Submitted by, Margy Becker